# CO-LABARCHITECTS LIMITED DIRECTOR'S REPORT AND FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2003



### **COMPANY INFORMATION**

Director

G McLuskey

(Appointed 11 March 2003)

Secretary

M McLuskey

Company number

4677749

Registered office

Westgate Chambers 8a Elm Park Road, Pinner

Middlesex HA5 3LA

**Auditors** 

Morgan Berkeley Westgate Chambers 8a Elm Park Road, Pinner

Middlesex HA5 3LA

**Business address** 

24/28A Hatton Wall

London EC1N 8JH

**Bankers** 

Lloyds TSB

Southampton Row

London WC1B 5HR

### **CONTENTS**

	Page
Director's report	1
Independent auditors' report	2
Profit and loss account	3
Release shoot	4
Balance sheet	7
Notes to the financial statements	5 - 8

# DIRECTOR'S REPORT FOR THE PERIOD ENDED 31 DECEMBER 2003

The director presents his report and financial statements for the period ended 31 December 2003.

#### Principal activities

The principal activity of the company is that of providing architectural services.

The company was incorporated on 25 February 2003 as Crowngreen Limited. On 2 April 2003 the company changed it's name to Co-Labarchitects Limited. The company began trading on 1 March 2003.

#### **Directors**

The following directors have held office since 25 February 2003:

G McLuskey (Appointed 11 March 2003)

B John (Appointed 11 March 2003 and resigned 7 July 2003)

R Diamond (Appointed 11 March 2003 and resigned 7 July 2003)

### **Directors' interests**

The directors' interests in the shares of the company were as stated below:

Ordinary shares of £ 1 each

31 December 2003 25 February 2003

G McLuskey 100 -

#### **Auditors**

In accordance with section 385 of the Companies Act 1985, a resolution proposing that Morgan Berkeley be reappointed as auditors of the company will be put to the Annual General Meeting.

### Director's responsibilities

Company law requires the director to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the director is required to:

- -select suitable accounting policies and then apply them consistently;
- -make judgements and estimates that are reasonable and prudent;
- -prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The director is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable him to ensure that the financial statements comply with the Companies Act 1985. He is also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

On behalf of the board

G McLuskey
Director

Director 22 /0/04

### INDEPENDENT AUDITORS' REPORT TO THE SHAREHOLDERS OF CO-LABARCHITECTS LIMITED

We have audited the financial statements of CO-LABARCHITECTS LIMITED on pages 3 to 8 for the period ended 31 December 2003. These financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002), under the historical cost convention and the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

### Respective responsibilities of the director and auditors

As described in the statement of director's responsibilities on page 1 the company's director is responsible for the preparation of the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the director's report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding director's remuneration and transactions with the company is not disclosed.

We read the director's report and consider the implications for our report if we become aware of any apparent misstatements within it.

#### Basis of audit opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the director in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 December 2003 and of its profit for the period then ended and have been properly prepared in accordance with the Companies Act 1985.

Morgan Berkeley Morgan Berkeley

Chartered Certified Accountants Registered Auditor

75th October 2004

Westgate Chambers 8a Elm Park Road, Pinner Middlesex HA5 3LA

# PROFIT AND LOSS ACCOUNT FOR THE PERIOD ENDED 31 DECEMBER 2003

	Notes	Period ended 31 December 2003 £
Turnover		133,141
Cost of sales		(83,154)
Gross profit		49,987
Administrative expenses		(41,498)
Operating profit	2	8,489
Other interest receivable and similar income Interest payable and similar charges		43 (239)
Profit on ordinary activities before taxation		8,293
Tax on profit on ordinary activities	3	(1,689)
Profit on ordinary activities after taxation	10	6,604

### BALANCE SHEET AS AT 31 DECEMBER 2003

Fixed assets Intangible assets Intangible assets Tangible assets Tangible assets  Current assets Debtors Cash at bank and in hand Table assets  Creditors: amounts falling due within one year  Net current liabilities  Total assets less current liabilities  Provisions for liabilities and charges  Capital and reserves Called up share capital Profit and loss account  Profit and loss account	2003	
Intangible assets Tangible assets  Current assets Debtors Cash at bank and in hand Creditors: amounts falling due within one year  Net current liabilities  Total assets less current liabilities  Provisions for liabilities and charges  8  Capital and reserves Called up share capital	£	
Tangible assets  Current assets Debtors Cash at bank and in hand  Creditors: amounts falling due within one year  Net current liabilities  Total assets less current liabilities  Provisions for liabilities and charges  Capital and reserves Called up share capital	40.000	
Current assets Debtors Cash at bank and in hand Cash at bank and in han	18,000	
Debtors Cash at bank and in hand  Cash at bank and in hand  Creditors: amounts falling due within one year  Creditors: amounts falling due within one year  Total assets less current liabilities  Provisions for liabilities and charges  8  Capital and reserves Called up share capital	10,426	
Debtors Cash at bank and in hand  Cash at bank and in hand  Creditors: amounts falling due within one year  Creditors: amounts falling due within one year  Total assets less current liabilities  Provisions for liabilities and charges  8  Capital and reserves Called up share capital	28,426	
Cash at bank and in hand  1,667  25,825  Creditors: amounts falling due within one year  7 (45,858)  Net current liabilities  Total assets less current liabilities  Provisions for liabilities and charges  8  Capital and reserves  Called up share capital  9		
Creditors: amounts falling due within one year 7 (45,858)  Net current liabilities  Total assets less current liabilities  Provisions for liabilities and charges 8  Capital and reserves Called up share capital 9		
Creditors: amounts falling due within one year 7 (45,858)  Net current liabilities  Total assets less current liabilities  Provisions for liabilities and charges 8  Capital and reserves Called up share capital 9		
Creditors: amounts falling due within one year 7 (45,858)  Net current liabilities  Total assets less current liabilities  Provisions for liabilities and charges 8  Capital and reserves Called up share capital 9		
Total assets less current liabilities  Provisions for liabilities and charges  8  Capital and reserves Called up share capital  9		
Total assets less current liabilities  Provisions for liabilities and charges  8  Capital and reserves Called up share capital  9		
Provisions for liabilities and charges  8  Capital and reserves Called up share capital  9	(20,033)	
Capital and reserves Called up share capital	8,393	
Called up share capital 9	(1,689)	
Called up share capital 9	6,704	
Called up share capital 9		
Canada de Oriano Capitan	400	
Profit and loss account 10	100	
-	6,604	
Shareholders' funds	6,704	

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective June 2002).

The financial statements were approved by the Board on 22/10/04

6 McLuskey

Director

# NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2003

### 1 Accounting policies

### 1.1 Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

#### 1.2 Turnover

Turnover represents amounts receivable for goods and services net of VAT and trade discounts.

### 1.3 Goodwill

Acquired goodwill is written off in equal annual instalments over its estimated useful economic life.

### 1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Fixtures, fittings & equipment

25% reducing balance

2	Operating profit	2003
		£
	Operating profit is stated after charging:	
	Amortisation of intangible assets	2,000
	Depreciation of tangible assets	1,768
	Auditors' remuneration	2,000
3	Taxation	2003
-	•	£
	Domestic current year tax	
	U.K. corporation tax	-
		<del></del>
	Current tax charge	-
	Deferred tax	
	Deferred tax charge/credit current year	1,689
	-	
		1,689
		<del></del>

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE PERIOD ENDED 31 DECEMBER 2003

4	Intangible fixed assets	Goodwill
	Cost	£
	At 25 February 2003	-
	Additions	20,000
	At 31 December 2003	20,000
	Amortisation	
	At 25 February 2003	-
	Charge for the period	2,000
	At 31 December 2003	2,000
-	Net book value	
	At 31 December 2003	18,000
5	Tangible fixed assets	
		Plant and machinery etc
		£
	Cost	
	At 25 February 2003	-
	Additions	12,194
	At 31 December 2003	12,194
	Depreciation	
	At 25 February 2003	-
	Charge for the period	1,768
	At 31 December 2003	1,768
	Net book value	

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE PERIOD ENDED 31 DECEMBER 2003

6	Debtors	2003 £
	Trade debtors Other debtors	22,251 1,907
		24,158
7	Creditors: amounts falling due within one year	2003 £
	Bank loans and overdrafts	18,080 3,855
	Trade creditors  Toyotion and social socurity	1,113
	Taxation and social security Other creditors	22,810
		45,858
8	Provisions for liabilities and charges	Deferred taxation £
	Profit and loss account	1,689
	Balance at 31 December 2003	1,689
	Deferred taxation provided in the financial statements is as follows:	
		2003 £
	Accelerated capital allowances	1,689
9	Share capital	2003 £
	Authorised 100,000 Ordinary shares of £1 each	100,000
	Allotted, called up and fully paid 100 Ordinary shares of £1 each	100
		<del> </del>

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE PERIOD ENDED 31 DECEMBER 2003

### 10 Statement of movements on profit and loss account

Profit and loss account £

Retained profit for the period

6,604

### 11 Control

The company has been under the control of G McLuskey throughout the year.