

# **DCA**

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CHFP036 Company Number					
Odilpany Number	4668076				
Company Name in full	COLIN JOHNSON ESTATE AGENTS GROUP LIMITED				
Balance Sheet as at	29 FEBRUARY 2004				
	Current Year	Previous Year			
	2004				
Called up Share Capital not paid	£				
Cash at Bank and in Hand	£ 1				
NET ASSETS	<b>£</b> 1	£			
Authorised share capital:					
ordinary shares of	£ 1 each				
Issued share capital:					
1 ordinary shares of	£1 each 1				
SHAREHOLDERS' FUNDS	<b>£</b> 1	£			
Notes:  1. During the year the company allotted .1 consideration received by the company was	ordinary shares with an aggregate nominal value o	f <b>£1</b> , the			
•	agent for a person - if this applies please tick the box				
Statements:	2004				
(a) For the year ended 29 FEBRUARY section 249AA(1) of the Companies		exemption under			
(b) Members have not required the con Companies Act 1985.	pany to obtain an audit in accordance with section 249B(	2) of the			
(c) The director(s) acknowledge(s) resp	The state of the s				
•	a true and fair view of the state of affairs of the company	as at the end of the			
financial year, and of its profit	and loss for the financial year, in accordance with the requirements of the Companies Act relating to	irements of section			
These accounts were approved by the Board	of Directors  You do not have to give any the box below but if you do. House to contact you if there	it will help Companies			
On 24 NOVEMBER 2004	The contact you in the visible to searchers of the p	t you give will be			
and signed on their behalf/by/// Director(s)	Contact details:				
	LANGARD LIFFORD HALL, TUNNI NORTON, BIRMINGHAM MIDLANDS, B30 3JN, 459 1222	EL LANE, KINGS			
V 1 (	July 2000				



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COMPANIES HOUSE

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# GUIDANCE TO PREPARING DORMANT COMPANY ACCOUNTS WHERE THE COMPANY'S ONLY TRANSACTION IS THE ISSUE OF SUBSCRIBER SHARES, AND THE COMPANY IS NOT A SUBSIDIARY: FOR FINANCIAL YEARS ENDING ON OR AFTER 26 JULY 2000.

- a. The attached template for domant company accounts is only suitable for those companies which have never traded and where the only transaction entered into the accounting records of the company is the issue of subscriber shares.
- **b**. Shares may be fully paid, partly paid or unpaid: any paid element should be shown as "Cash at Bank and in hand", any unpaid element shown as "Called up share capital not paid".
- **c.** The first year's accounts should include note 1 (required by paragraph 39 of Schedule 4 to the Companies Act 1985), thereafter this note should be deleted.
- d. Dormant companies acting as an agent for any person must state that they have so acted in the notes to the accounts.
- **e**. A fee or penalty raised on the company for the payment of an annual return (form 363) fee, change of name fee, reregistration fee, or late filing penalty may be omitted from the company records and this DCA form if the payment was made by a third party without any right of reimbursement.
- f. The company directors are responsible for preparing and filing accounts at Companies House that comply with the requirements of the Companies Act and failure to do so may result in prosecution. Should you have any doubt about the company's entitlement to file dormant accounts, or the preparation of those accounts, you should seek professional advice.
- **g**. This guidance only advises on the preparation of abbreviated dormant accounts which can be filed at Companies House. It does not advise on the preparation of full accounts for the members.

<b>DIG</b>	ITA			NANCIAL YEARS R 28 JULY 2000,	DC	A
CHWP036						
Cor	mpany Number	00123456				
Compa	ny Name in full	A Company	Limite	d		
Balan	ice Sheet as at	31 July 2002				
Called up Share Ca	noital not paid (	See note b. above)	£	Current Year 2002	Previ	ous Year
Cash at Bank and i	•		L	100		
	n nanu (See no	ne ar anovel	£		<u> </u>	_
NET ASSETS				£ 100	£	
Authorised share ca	apital:					
1000 ordina	ry shares of	£ 1.00 e	ach			
Issued share capita	a/;					
100 ordina	ary shares of	<b>£</b> 1.00 e	ach	100		
SHAREHOLDERS'	FUNDS			£ 100	£	
During the year the consideration receives	ed by the compan	y was £100	—			00, the
<ol><li>During the year the of Statements:</li></ol>	company acted as	an agent for a perso	n - If finis	applies please tick t	he box	
(a) For the year e		31 July 2002	(dat	e) the company was	entitled to exen	nption under
	(1) of the Compa		n audit is	n accordance with se	otion 2468/21 o	of the
Companies A		company to octain a	ii awai(ii	I accordance with Se	uunt 2430(2) 0	n unt
ii. preparing financial y 226, and y	he company keep accounts which gi ear, and of its pro-	s accounting records we a true and fair vie fit and loss for the fin	w of the ancial ye	comply with section 2: state of affairs of the ear, in accordance wi of the Companies Act	company as at th the requirem	ents of section
These accounts were ap	proved by the Bo	ard of Directors	the	i do not have to give an box below but if you do ise to contact you if the	it will help Com	panies
on 30 Augu			The	contact information the	it you give will be	
and signed on their beha Director(s)				tact details:		
Apr	nter					
			- 1			

#### An example:

On 1 July 2001 "A Company" Limited was incorporated with authorised share capital of 1,000 ordinary shares of which 100 shares were issued to its sole director. The director paid cash for the shares. The first year accounts are made up to 31 July 2002.

## Note:

The total of Net Assets should equal the total of Shareholders' Funds.

### Please Note:

This form is only suitable for dormant companies where the company's only transaction is one mentioned in 'a' above and the company is not a subsidiary.

When you have completed and signed the form please send it to the Registrar of Companies at:

Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff

for companies registered in England and Wales

OF

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB DX 235 Edinburgh

for companies registered in Scotland