**REPORT AND FINANCIAL STATEMENTS** 

FOR THE YEAR ENDED

**30 APRIL 2015** 

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**Directors** 

E P K Weatherall P S Masters

W S B Sanderson

**Company Secretary** 

W S B Sanderson

**Registered Office** 

No 1 Thomas More Street

London E1W 1YZ

**Bankers** 

HSBC Bank plc

City Corporate Banking Centre 60 Queen Victoria Street

London EC4N 4TR

**Independent Auditor** 

PKF Littlejohn LLP

Statutory Auditor 1 Westferry Circus Canary Wharf London E14 4HD

**Company Number** 

04617383

### **NOTICE OF ANNUAL GENERAL MEETING**

#### **CORNEY & BARROW GROUP SERVICES LIMITED**

Notice is hereby given that the Annual General Meeting of Corney & Barrow Group Services Limited will be held at No 1 Thomas More Street, London E1W 1YZ on 23 September 2015 for the following purposes:

- 1. To receive and adopt the Report of the Directors and the Financial Statements for the year ended 30 April 2015 together with the Report of the Independent Auditor.
- 2. To approve the final proposed dividend.
- 3. To reappoint the independent auditor, PKF Littlejohn LLP, and to authorise the Directors to determine their remuneration.

By Order of the Board

#### W S B Sanderson

Secretary

28 August 2015

## **Notes:**

1. A member entitled to attend and vote may appoint one or more proxies to attend and, on a poll, vote in their place. To be valid, forms of proxy must be received by the Company's registrars at least forty-eight hours before the time of the meeting. A proxy need not be a member of the Company.

#### REPORT OF THE DIRECTORS

The Directors have pleasure in presenting their Report together with the Financial Statements for the year ended 30 April 2015.

## **RESULTS AND DIVIDENDS**

The profit for the year before taxation amounted to £434,006 (2014 – profit £343,027). The profit after taxation amounted to £335,285 (2014 – profit £99,995).

Dividends of 4.44p per ordinary share amounting to £100,000 were paid in the year (2014 – none). The Directors propose a final dividend for 2014/15 of 12.66p per ordinary share amounting to £284,911. In accordance with the requirements of Financial Reporting Standard No.21 and the Companies Act 2006, the final proposed dividend is not provided for in these Financial Statements.

### **PRINCIPAL ACTIVITY**

The principal activity of the Company is that of provider of management services and facilities to other Group members.

### FINANCIAL RISK MANAGEMENT

The Company services its fellow subsidiaries and risk of non-payment of service fees is therefore considered to be negligible. Its prime asset – the freehold property at No 1 Thomas More Street – is well maintained and continues to satisfy regulatory inspections.

#### **DIRECTORS**

The Directors who held office during the year were as follows:

P S Masters W S B Sanderson E P K Weatherall

## **EMPLOYMENT POLICIES**

The Corney & Barrow Group has established employment policies to encourage an environment that promotes high productivity, good communications, effective employee consultation in management processes, and harmonious working relationships. We aim to recruit and to retain excellent, highly qualified and motivated staff with staff training a priority and a commitment.

Corney & Barrow is committed to ensuring that its recruitment and employment policies are without discrimination in the form of race, creed, gender, disability or otherwise. Corney & Barrow is committed to ensuring that its employees share in the success of the business.

## **RELEVANT AUDIT INFORMATION**

The Directors who held office at the date of approval of this Report of the Directors confirm that:

- so far as they are individually aware, there is no relevant audit information of which the Company's auditors are unaware; and
- each Director has taken all the steps that they might reasonably be expected to have taken as a Director to make themselves aware of any relevant audit information and to establish that the Company's auditors are aware of that information.

## **AUDITOR**

The auditor, PKF Littlejohn LLP, will be proposed for reappointment in accordance with section 485 of the Companies Act 2006. PKF Littlejohn LLP has indicated their willingness to continue in office as auditor.

In preparing this report, the Directors have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

On behalf of the Board

E P K Weatherall

Director

28 August 2015

The Directors are responsible for preparing the Directors' Report and the Financial Statements in accordance with applicable law and regulations.

Company law requires the Directors to prepare Financial Statements for each financial year. Under that law the Directors have elected to prepare the Financial Statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Directors must not approve the Financial Statements unless they are satisfied that they give a true and fair view of the state of affairs of the Company and of the profit or loss of the Company for that year. In preparing these Financial Statements the Directors are required to:

- select suitable Accounting Policies and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the Financial Statements; and
- prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Directors are responsible for keeping adequate accounting records that are sufficient to show and explain the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Company and enable them to ensure that the Financial Statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## Independent Auditor's report to the members of Corney & Barrow Group Services Limited

We have audited the Financial Statements of Corney & Barrow Group Services Limited for the year ended 30 April 2015 which comprise the Profit and Loss Account, the Balance Sheet, the Accounting Policies and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the Company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone, other than the Company and the Company's members as a body, for our audit work, for this report, or for the opinions we have formed.

### Respective responsibilities of Directors and Auditor

As explained more fully in the Directors' Responsibilities Statement, the Directors are responsible for the preparation of the Financial Statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the Financial Statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

## Scope of the audit of the Financial Statements

An audit involves obtaining evidence about the amounts and disclosures in the Financial Statements sufficient to give reasonable assurance that the Financial Statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the Company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Directors; and the overall presentation of the Financial Statements. In addition, we read all the financial and non-financial information in the Annual Report to identify material inconsistencies with the audited Financial Statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

## **Opinion on Financial Statements**

In our opinion the Financial Statements:

- give a true and fair view of the state of the Company's affairs as at 30 April 2015 and of the Company's profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

## Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Directors' Report for the financial year for which the Financial Statements are prepared is consistent with the Financial Statements.

## Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the Financial Statements are not in agreement with the accounting records and returns; or
- · we have not received all the information and explanations we require for our audit; or
- the Directors were not entitled to prepare the financial statements in accordance with the small companies regime and to take advantage of the small companies' exemption from the requirement to prepare a Strategic Report or in preparing the Directors' report.

PHF Littlejon LLP

David Thompson (Senior statutory auditor)
For and on behalf of
PKF Littlejohn LLP
Statutory Auditor

1 Westferry Circus Canary Wharf London E14 4HD

28 August 2015

# PROFIT AND LOSS ACCOUNT Year ended 30 April 2015

	Note	2015	2014
Turnover	1	4,066,070	4,185,316
Cost of sales		(978,097)	(1,054,404)
Gross Profit	•	3,087,973	3,130,912
Operating and administrative expenses		(2,708,710)	(2,815,590)
Operating Profit	2	379,263	315,322
Interest receivable less payable	4	54,743	27,705
Profit on Ordinary Activities before Taxation		434,006	343,027
Tax on profit on ordinary activities	5	(98,721)	(243,032)
	•		
Profit for the Financial Year	14	£335,285	£99,995

All amounts relate to continuing operations.

The Company had no recognised gains or losses other than the profit for the financial years stated above.

Company Number: 04617383

BALANCE SHEET At 30 April 2015

	Note	20	015	201	.4
Fixed Assets					
Tangible assets	6		4,549,447		3,533,618
Current Assets					
Debtors recoverable after more than one year Debtors recoverable within one year	7 8	4,874,976 453,132		4,938,548 634,366	
		5,328,108		5,572,914	
Creditors due within one year	9	(4,846,101)		(3,428,837)	
Net Current Assets			482,007		2,144,077
Total Assets less Current Liabilities			5,301,454		5,677,695
Creditors due after one year	10		(2,390,000)		(3,320,000)
Provision for liabilities	12		(40,499)		-
Net Assets			£2,600,955		£2,357,695
Capital and Reserves					
Called-up share capital Profit and Loss Account Capital contribution	13 14 14		2,250,001 342,979 7,975		2,250,001 107,694 -
Equity Shareholders' Funds			£2,600,955		£2,357,695

Approved and authorised for issue by the Board on 28 August 2015 and signed on its behalf by:

E P K Weatherall
)
) Directors
)

P S Masters

The Accounting Policies and Notes on pages 11 to 19 form part of these Financial Statements.

#### **ACCOUNTING POLICIES**

#### **CORNEY & BARROW GROUP SERVICES LIMITED**

### **BASIS OF ACCOUNTING**

The Financial Statements are prepared under the historical cost basis of accounting and comply with applicable Accounting Standards.

The Company is exempt from preparing a cash flow statement as it is a wholly owned subsidiary undertaking, the results of which are included in the consolidated Financial Statements of the group and which are publicly available.

## **GOING CONCERN**

The Company's business activities, together with the factors likely to affect its future development, performance and position are set out in the Report of the Directors on page 4. The Company's borrowing facilities are described in Note 11 of the Financial Statements. The Company meets its day to day working capital requirements through a combination of cash reserves, bank overdraft and bank loan facilities. All banking covenants have been satisfied.

The Company's forecasts and projections show that the Company should be able to operate within its current facilities. The Company maintains regular contact with its bankers about its future borrowing requirements and no matters have been drawn to its attention to suggest that the facilities will not continue to be available or that future borrowings may not be available, if required, on acceptable terms. The Corney & Barrow Group's overdraft facilities have a renewal date of 30 October 2015.

On the basis of their assessment of the Company's financial position, the Company's Directors have a reasonable expectation that the Company will be able to continue in operational existence for the foreseeable future. Thus they continue to adopt the going concern basis of accounting in preparing these Financial Statements.

## **TURNOVER**

Turnover is the amount receivable in respect of management services and facilities supplied to other Group members, excluding Value Added Tax. Turnover within the commercial buying division represents the net invoiced value from the sale of goods and services supplied.

## **DEPRECIATION**

Depreciation is provided on tangible fixed assets at rates calculated to write off the cost or valuation of each asset, less any estimated residual value evenly over its expected useful life. The expected useful lives of the principal categories are:

Fixtures, fittings and equipment - 3 to 10 years IT and other equipment - 3 to 5 years

In accordance with Financial Reporting Standard 15 'Tangible Fixed Assets', no depreciation has been provided on freehold property as in the opinion of the Directors the property is maintained in a good state of repair and its residual value at the date of acquisition is such that any charge for depreciation and accumulated depreciation would be immaterial. No depreciation is charged on assets in the course of construction ahead of their productive use.

#### PENSION CONTRIBUTIONS

The Company pays contributions into the Group Personal Pension Scheme comprising individual money purchase pension arrangements. The funds of this defined contribution scheme are held separately from the Company and independently administered. The Company's liability is limited to the amount of contributions payable. The contributions are recognised as an employee expense when they are due.

#### **FOREIGN CURRENCIES**

Assets and liabilities denominated in foreign currencies in the Company and its fellow subsidiary undertakings are translated at the rate of exchange ruling at the Balance Sheet date. Transactions in foreign currencies are recorded at the rate ruling at the date of the transaction. As the provider of treasury management services to the Group, all exchange gains and losses are recognised in this Company's Profit and Loss Account.

### **TAXATION**

Current tax, including UK corporation tax and foreign tax, is provided at amounts expected to be paid (or recovered) using the tax rates and laws that have been enacted or substantively enacted at the balance sheet date.

Deferred tax is provided in full on timing differences that have originated but not reversed at the balance sheet date, which result in an obligation at the balance sheet date to pay more tax, or a right to pay less tax, at a future date, at rates expected to apply when they crystallise based on current tax rates and law.

Deferred tax assets are recognised to the extent that it is regarded as more likely than not that they will be recovered.

It is the policy of the Company to discount deferred tax assets and liabilities where the discount is material.

#### **OPERATING LEASES**

Obligations under operating leases are charged to the profit and loss account on a straight line basis over the period of the lease.

# 1. TURNOVER

Turnover is attributable to the principal activity and is undertaken in the United Kingdom.

2.	OPERATING PROFIT	2015	2014
	This is stated after charging/ (crediting):		
	Services provided by the Company's auditor - fees payable to the Company's auditor for the audit of the Company's annual financial statements - tax and other services Depreciation Exchange gain Exceptional item - IT review and consultancy fees		£ 4,170
3.	EMPLOYEES		
	Staff Costs (including Directors) Wages and salaries Social security costs Other pension costs Share-based payment	1,852,856 196,731 115,884 7,975 ————————————————————————————————————	177,561 107,812
	Average monthly number of employees during the year	No.	No.
	Management and Support	47	42
	Directors' Emoluments and Fees		
	Aggregate emoluments and fees Company pension contributions to money purchase schemes Profit from exercise of share options	412,728 29,431 20,411	454,543 28,572
		£462,570	£483,115
	Retirement benefits are accruing to two (2014 – two) Directors under money p	urchase pensio	on plans.
	Highest paid Director - aggregate emoluments Company pension contributions to money purchase schemes Profit from exercise of share options	179,308 18,355 20,411	185,800 17,820 -
		£218,074	£203,620

# NOTES TO THE FINANCIAL STATEMENTS

4.	INTEREST PAYABLE LESS RECEIVABLE	2015	2014
	Interest on bank loan and overdraft Other interest receivable	132,839 (187,582)	166,011 (193,716) ———
		£(54,743)	£(27,705)
5.	TAXATION		
	Current tax: UK corporation tax on profit of the year Payment to a fellow subsidiary for group relief (at 100%)	50,942	20,000 211,724
	Total current tax	50,942	231,724
	Deferred tax: Origination and reversal of timing differences	47,779	11,308
	Total deferred tax (Note 12)	47,779	11,308
	Tax charge on profit on ordinary activities	£98,721	£243,032
	Factors affecting tax charge for the year		<del></del>
	The tax assessed for the year is higher than the standard rate of corporation tax in the UK of 20.92% ( $2014-22.84\%$ ). The differences are explained below:		
	Profit on ordinary activities before tax	£434,006	£343,027
	Profit on ordinary activities multiplied by standard rate of corporation tax in the UK of 20.92% (2014 - 22.84%)	90,794	78,347
	Effects of:		
	Timing differences and expenses not deductible for tax purposes  Group relief claimed	755 -	7,777 163,366
	Capital allowances for year in excess of depreciation Other timing differences	(46,025) -	1,826 (19,592)
	Marginal relief	(582)	
	Current tax charge for the year	£50,942	£231,724

The standard rate of corporation tax changed from 21% to 20% on 1 April 2015.

6.

#### NOTES TO THE FINANCIAL STATEMENTS

•	TANGIBLE FIXED ASSETS	Freehold land, property and improvements	Fixtures, fittings and equipment	IT and other equipment	Total
	Cost				
	At 30 April 2014 Additions Disposals	3,329,102	284,889 60,488	442,272 1,038,180 (33,907)	4,056,263 1,098,668 (33,907)
	At 30 April 2015	3,329,102	345,377	1,446,545	5,121,024
	Depreciation				
	At 30 April 2014 Provided in the year Disposals	- - -	255,948 7,882 -	266,697 74,957 (33,907)	522,645 82,839 (33,907)
	At 30 April 2015	-	263,830	307,747	571,577
	Net Book Value				
	At 30 April 2015	£3,329,102	£81,547	£1,138,798	£4,549,447
	At 30 April 2014	£3,329,102	£28,941	£175,575	£3,533,618
					<del></del>

No depreciation has been provided on freehold property as in the opinion of the Directors the property is maintained in a good state of repair and its residual value at the date of acquisition is such that any charge for depreciation and accumulated depreciation would be immaterial.

IT and other equipment additions during the year ended 30 April 2015 includes £1,028,398 relating to the purchase, development, training and installation of bespoke ERP (Enterprise Resource Planning) software together with associated hardware. No depreciation has been charged on this asset in the course of construction as at 30 April 2015 ahead of its productive use, which is expected to commence during the year ended 30 April 2016.

7.	DEBTORS RECOVERABLE AFTER MORE THAN ONE YEAR	2015	2014
	Amounts owed by group undertakings Deferred taxation (Note 12)	4,874,976 -	4,931,268 7,280
		£4,874,976	£4,938,548
8.	DEBTORS RECOVERABLE WITHIN ONE YEAR		
	Amounts owed by group undertakings Prepayments and accrued income Corporation tax	312,915 138,996 1,221	445,605 187,540 1,221
		£453,132	£634,366

As at 30 April 2015, the intercompany loan due from Corney & Barrow Bars Limited was £4,700,000. As yet there are no dates set for repayment and the loan is treated as recoverable after more than one year.

#### **NOTES TO THE FINANCIAL STATEMENTS**

9.	CREDITORS: amounts falling due within one year	2015	2014
	Bank loan (Note 11)	930,000	920,000
	Bank overdraft	3,639,156	1,868,381
	Amounts owed to group undertakings	-	276,709
	Corporation tax	50,942	20,000
	Other taxation and social security costs	1,250	610
	Accruals and deferred income	224,753	343,137
		£4,846,101	£3,428,837
10	CREDITORS: amounts falling due after more than one year	Control of the Contro	
	Bank loan instalments due after more than one year (Note 11)	£2,390,000	£3,320,000

## 11. BANK LOANS

The Company has a bank loan with HSBC Bank plc for a capital amount of £2.184 million, repayable in quarterly instalments over a term of 17 years. Interest is charged at either 1.5% per annum over the Bank's base rate as published periodically, or if the Company selects, at 1.5% per annum over LIBOR, plus an additional element to meet the cost to the Bank, relative to the loan, of compliance with the requirements of the Bank of England, the Financial Conduct Authority or any other regulatory authority. These costs are determined by the Bank, using a formula set out in the loan agreement.

In addition, HSBC Bank plc agreed a new facility with the Company in October 2012 that resulted in the provision of a £4,000,000 LIBOR Term Loan. The loan is being repaid by quarterly repayments of £200,000, exclusive of interest, commencing three months after the first drawing on 14 November 2012.

The bank loans are repayable as follows:	2015	2014
In one year or less	930,000	920,000
Between one and two years	950,000	930,000
Between two and five years	870,000	1,650,000
After five years	570,000	740,000
		-
	£3,320,000	£4,240,000

Since the year end, the Company agreed a new facility with HSBC Bank Plc that has resulted in the provision of a £3,320,000 LIBOR Term Loan for the purpose of refinancing the two existing term loans with a total outstanding value of £3,320,000. The Term Loan will be for a term of eight years from 20 August 2015, the date the Loan was first drawn down. Interest will be charged at a margin over LIBOR and the loan will be repaid by quarterly repayments of £103,750.

#### **NOTES TO THE FINANCIAL STATEMENTS**

12. DEFERRED TAXATION	2015	2014
Accelerated capital allowances Other timing differences	43,985 (3,486)	5,641 (12,921)
Deferred tax asset	£40,499	£(7,280)
Asset at start of year  Deferred tax charge in profit and loss account for year	(7,280) 47,779	(18,588) 11,308
Liability at end of year	£40,499	£(7,280)
13. CALLED-UP SHARE CAPITAL		
Allotted, called up and fully paid		
Ordinary shares of £1 each	£2,240,000	£2,240,000
Allotted, called up and not yet paid		
Ordinary shares of £1 each	£10,001	£10,001
Total called-up share capital	£2,250,001	£2,250,001

## **Share Options**

Corney and Barrow Group Limited issued options over "A" shares in the year ended 30 April 2015 (for the purposes of this paragraph referred to as "the Scheme"). Under the Scheme the Parent Company Directors have the discretion to grant options to the Company's Directors and employees to subscribe for shares in the Parent Company. The option exercise price cannot be less than the agreed market price at the date of grant and the options cannot be exercised for a period of three years from the date of grant. In the event of any Director or employee to whom options have been granted ceasing to be an employee of the Group he or she will have a set period in which to exercise those options failing which the options will lapse. Details of the outstanding options are disclosed in the Financial Statements of the Parent Company.

The Company is charged a share based payment expense by the Parent Company based on the fair value of the share options granted to the Company's Directors and employees, which is recognised in the Profit and Loss Account over the vesting period. An equivalent credit is recognised directly in equity as a capital contribution.

14. RESERVES	Capital contribution	Profit and Loss account
At the beginning of the year Profit for the year Dividends paid Share based payments	7,975	107,694 335,2,85 (100,000)
At the end of the year	£7,975	£342,979
Dividends paid in the year	2015	2014
Final paid	£100,000	
	£100,000	£-

The aggregate amount of dividends proposed before the date of approval of these Financial Statements, which have not been shown in the Profit and Loss Account in accordance with the requirements of the Companies Act 2006, is £284,911 (2014 - £100,000).

15. RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS' FUNDS	2015	2014
Profit for the year Dividends paid Share-based payment	335,285 (100,000) 7,975	99,995 - -
Net addition to shareholders' funds Opening shareholders' funds	243,260 2,357,695	99,995 2,257,700
Closing shareholders' funds	£2,600,955	£2,357,695

## **16. FINANCIAL COMMITMENTS**

#### **Operating Leases**

At 30 April 2015 the Company had annual commitments under operating leases expiring as follows:

		2015	2014	
	Land and buildings	Other	Land and buildings	Other
After more than five years	£62,973	£-	£62,973	£-
				==
Capital Commitments				
At 30 April the Company had the following capi	ital commitments			
			2015	2014
Contracts for future capital expenditure not pro	ovided			
in the financial statements			£171,520	£-

#### 17. PENSION CONTRIBUTIONS

The Company pays contributions into the Group Personal Pension Scheme comprising individual money purchase pension arrangements. The funds of this defined contribution scheme are held separately from the Company and independently administered. The cost of contributions to the defined contribution scheme amounts to £115,884 (2014 - £107,812).

#### 18. BANK GUARANTEE AND CHARGES

HSBC Bank plc holds a fixed and floating charge over the assets of the Company. Additionally, HSBC Bank plc holds a fixed and floating charge over the assets of Corney & Barrow Group Limited, the ultimate parent company. Further security is provided by an unlimited multilateral cross guarantee given by Corney & Barrow Group Limited, Corney & Barrow Group Services Limited, Corney & Barrow Merchanting Holdings Limited and Corney & Barrow Bars Limited to secure all liabilities of each other.

## 19. Related Parties

The Company has taken advantage of provisions in Financial Reporting Standard No 8 (FRS8) which allow the Company not to disclose transactions with other group companies qualifying as related parties.

## 20. Ultimate Parent Company

The immediate Parent Company is Corney & Barrow Merchanting Holdings Limited. The ultimate Parent Company is Corney & Barrow Group Limited, a Company registered in England and Wales. Copies of that Company's Financial Statements are available from No 1 Thomas More Street, London, E1W 1YZ.