

Abbreviated Unaudited Accounts
for the Year Ended 31st December 2013
for
Concise Public Relations Limited

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for the Year Ended 31st December 2013**

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Concise Public Relations Limited

**Company Information
for the Year Ended 31st December 2013**

DIRECTORS:

A J J Wise
M P Wood
Mrs J H Wood
I D Barrett

SECRETARY:

Mrs J H Wood

REGISTERED OFFICE:

Sovereign House
155 High Street
Aldershot
Hampshire
GU11 1TT

REGISTERED NUMBER:

04612695 (England and Wales)

ACCOUNTANTS:

Whiteleys
Chartered Certified Accountants
Sovereign House
155 High Street
Aldershot
Hampshire
GU11 1TT

Abbreviated Balance Sheet
31st December 2013

	Notes	2013 £	£	2012 £	£
FIXED ASSETS					
Tangible assets	2		1,501		1,638
CURRENT ASSETS					
Debtors		38,034		21,183	
Cash at bank and in hand		106,598		127,396	
		<u>144,632</u>		<u>148,579</u>	
CREDITORS					
Amounts falling due within one year		<u>66,946</u>		<u>60,311</u>	
NET CURRENT ASSETS			<u>77,686</u>		<u>88,268</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>79,187</u>		<u>89,906</u>
CAPITAL AND RESERVES					
Called up share capital	3		100		100
Profit and loss account			<u>79,087</u>		<u>89,806</u>
SHAREHOLDERS' FUNDS			<u>79,187</u>		<u>89,906</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st December 2013.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st December 2013 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.
- (b)

The abbreviated accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board of Directors on 11th April 2014 and were signed on its behalf by:

A J J Wise - Director

The notes on pages 3 to 4 form part of these abbreviated accounts

**Notes to the Abbreviated Accounts
for the Year Ended 31st December 2013**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Exemption from preparing a cash flow statement

Exemption has been taken from preparing a cash flow statement on the grounds that the company qualifies as a small company.

Turnover

Turnover is calculated using generally accepted accounting policies (UK GAAP) and reflects the company's right to consideration that has arisen during the year. All figure are stated net of VAT.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery - 25% on reducing balance

Pension costs and other post-retirement benefits

The company operates a defined contribution pension scheme. Contributions payable to the company's pension scheme are charged to the profit and loss account in the period to which they relate.

2. TANGIBLE FIXED ASSETS

	Total £
COST	
At 1st January 2013	4,677
Additions	499
Disposals	(610)
At 31st December 2013	<u>4,566</u>
DEPRECIATION	
At 1st January 2013	3,039
Charge for year	500
Eliminated on disposal	(474)
At 31st December 2013	<u>3,065</u>
NET BOOK VALUE	
At 31st December 2013	<u>1,501</u>
At 31st December 2012	<u>1,638</u>

Notes to the Abbreviated Accounts - continued
for the Year Ended 31st December 2013

3. CALLED UP SHARE CAPITAL

Allotted, issued and fully paid:

Number:	Class:	Nominal value:	2013 £	2012 £
74	Ordinary A	1	74	74
26	Ordinary B	1	26	26
			<u>100</u>	<u>100</u>

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.