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Reach*Out!* Youth Annual Report and Accounts 2003



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REACHOUT YOUTH (LIMITED BY GUARANTEE) COMPANY NUMBER 4604379

REPORT OF THE DIRECTORS

The Directors have pleasure in submitting their annual report together with the accounts for the period ended 31st December 2003, the first fifteen months of operation of the Company.

Financial Results

The Company achieved a Surplus on Income for the 15-month period of £1052.

Directors

The following have served as Directors during the year:

Dr David T Shakespeare
Mr Michael Lower
Mr Ashley Stratford
Mrs Linda Old

Operations of the Company

The principal objects of the Company are to promote educational opportunity, social responsibility and multicultural awareness amongst children and young people.

Activities during the 15 month period ended 31st December 2003

ReachOut Youth, operating under the name of ReachOut! started its operation in 1994. On 29th November 2002 it was incorporated as a company limited by guarantee and on 12th March 2003 the company was registered as a charity (number 1096492).

ReachOut! started its activities in Manchester where all its activities take place although there are plans to start in other cities, namely London and Glasgow. This year ReachOut! started in Baguley, Wythenshawe, which, according to government statistics is the most deprived ward in the country. This brings to three the number of Manchester wards where ReachOut! has a presence.

Until recently all of the mentoring took place in youth centres: Procter's Young People's Centre and Moss Side Millennium Powerhouse but this year saw the beginning of in-school mentoring. St Mary's Church of England Primary School in Moss Side and St John Fisher and Thomas More in Baguley were the first two schools. In September, Claremont Road Primary School in Moss Side and St Winfred's School in Hulme became the next two schools to welcome ReachOut! volunteers.

Most of the volunteers continued to come from the four main universities in Manchester, The University of Manchester, UMIST, Manchester Metropolitan University and Salford University. However we now also have volunteers from the Royal Northern College of Music, Manchester Grammar School and St Bede's College; the latter school, in particular, provided a good number of sixth form volunteers who

did in-school mentoring as well as out of school mentoring. By the end of the year a total of 75 volunteers were actively involved in providing one to one mentoring. We were also assisted by three retired professional people who provided their driving services to take students to and from the mentoring locations.

A number of successful partnerships were established with other institutions and community groups with a view to strengthening the quality and quantity of the services provided by ReachOut! For example Manchester College of Arts and Technology (MANCAT) are now providing Open College Network accredited mentoring training to all the volunteers. Another fruitful partnership was established with Manchester Libraries' Homework Zone, with whom we bid for a successful joint summer project. We have also formed useful partnerships with Trinity House, First Base, Woodhouse Park Family Centre, Benchill Adventure Playground and Carisma. In this way both we and our partner groups can provide more focused and coordinated services to the children we work with and the student volunteers obtain a greater appreciation of the nature and extent of the services provided by the voluntary and community sector in Manchester.

The mentoring training with MANCAT and our own in house training provides valuable transferable skills to all the student volunteers. This equips them not simply with the skills to tackle their responsibilities with us, but also with transferable skills which they will be able to use in their future professional careers.

The Children's Fund continued to provide the largest proportion of the funding, although significant grants and donations were obtained from The Lloyds TSB Foundation (£5,000), and several local businesses. A number of standing orders with friends and former volunteers have been set up and we hope that this in the future will be an increasingly significant source of income with which to meet core costs.

The Land's End to Manchester Bike Ride was the largest fundraising event. In all, almost £7,000 was raised to pay for office equipment and administrative support as well as the summer programme. 11 Managers, volunteers and supporters took part in the event.

Future Plans

During the next financial year we hope to expand the number of schools we work with and the number of youth centres we work in. This will of course mean increasing the number of volunteers. Our plans are to have up to 150 fully trained volunteers by the end of forthcoming academic year. The volunteers will be able to reach out to almost 200 children.

We also hope to have the funding in place to be able to improve our recruitment process and incorporate systems and processes to monitor and evaluate better the work we do

The Management Committee

The Committee continues to be made up of Mr. Xavier Bosch, Chief Executive, Mr. John O'Donnell, responsible for Development and Mr. Mike Tomsy, responsible for administration and recruitment.

Auditors

Although the company is below the auditing threshold, following a decision of the Board to that effect, auditors will be appointed to prepare the next annual accounts.
By Order of the Board

Xavier Bosch

Secretary

A handwritten signature in black ink, appearing to be 'X' followed by a stylized flourish.

Registered Office
Manchester Academy
Lloyd Street North
Manchester M14 4GA

ReachOut! Youth

Balance Sheet

	31.12.03
	£
Fixed Assets	6,000
Debtors	3,500
Cash in Hand	618
Cash at Bank	3,369
Creditors	- 1,000
Total Net Assets	<u>12,487</u>

Represented by

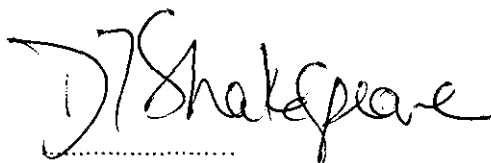
Reserves 12,487

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 1985 (the Act) relating to the audit of the financial statements for the year by virtue of section 249A(1), and that no member or members have requested an audit pursuant to section 249B(2) of the Act.

The directors acknowledge their responsibility for:

- (i) ensuring that the company keeps proper accounting records which comply with section 221 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These accounts were approved and signed by the director on 15 September 2004



Dr David T Shakespeare

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000).

Fixed assets

All fixed assets are initially recorded at cost.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Vehicles - written down at 33% straight line

2. FIXED ASSETS

	Tangible Assets £
COST	
	<u>9,000</u>
DEPRECIATION	
Charge for year	<u>3,000</u>
At 31 December 2003	<u>3,000</u>
NET BOOK VALUE	
At 31 December 2003	<u>6,000</u>

3. SHARE CAPITAL

The Company is Limited by Guarantee and does not have a Share Capital

Reachout! Youth

Profit and loss Account

	15 m to 31.12.03
Income	£
Grants	23,804
Donations	16,175
Other	240
	<hr/> 40,219
Expenditure	
Fees and	
Salaries	19,663
Travel	372
Summer projects	2,251
Rent	1,150
Postage & Stationery	558
Telephone	785
Insurance	1,852
Fun raising	1,735
Trips	
Accommodation	
Training	758
Volunteers	6,117
Depreciation	3,000
Other	927
	<hr/> 39,167
Surplus	<hr/> 1,052