Abbreviated Accounts

for the year ended 31st December 2011

for

THE INSERT HOUSE LIMITED

MONDAY

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17/09/2012 COMPANIES HOUSE

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THE INSERT HOUSE LIMITED

Company Information for the year ended 31st December 2011

DIRECTORS:

J Lewcock M Woolley M Lewcock G Whyte P Jones

SECRETARY.

M Lewcock

REGISTERED OFFICE.

30 Tower View Kings Hill West Malling Kent ME19 4UY

REGISTERED NUMBER:

04604217 (England and Wales)

AUDITORS:

Sumpson Wreford & Partners

Chartered Accountants & Registered Auditors

Suffolk House George Street Croydon Surrey CR0 0YN

Report of the Directors for the year ended 31st December 2011

The directors present their report with the accounts of the company for the year ended 31st December 2011

PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of the sale of advertising inserts and associated products and services

REVIEW OF BUSINESS

The directors are pleased to report that 2011 was another year of significant growth for the company At 31st December 2011, the company's net assets stood at £2,564,959, up from £1,741,497 at 31st December 2010 Good cash management has enabled the company, without recourse to borrowing, to fund this growth and still promptly meet our trading obligations

Despite general economic uncertainty, the company has continued to prosper, sales for the first quarter of 2012 were £7.3 million

The performance of the company and its associates is summarised below

	Tur	Turnover		Gross profit		Profit before tax	
	2011 £	2010 £	2011 £	2010 £	2011 £	2010 £	
The Insert House Ltd	26,071,548	25,717,843	3,309,711	3,229,498	1,206,880	864,902	
IPH Global Ltd	9,615,411	6,495,780	1,087,824	928,148	357,501	299,137	
Digital House (UK) Ltd	2,061,394	904,076	368,429	180,440	16,855	50,443	
Broadcast House Ltd	2,100,760	965,876	655,622	187,243	10,568	62,449	
Press House Ltd (first period 21 01 11 to 31 12 11)	4,243,778	-	460,703	-	59,291	-	

The companies' activities in the year continued to be derived from the sale of advertising inserts and other advertising services. Staff numbers for all the related companies have increased over the year, with the team growing to 56 (2010 - 52). The directors would like to acknowledge the valued contribution made by our excellent staff.

DIVIDENDS

The directors are recommending that a final dividend of 4p be paid

DIRECTORS

The directors shown below have held office during the whole of the period from 1st January 2011 to the date of this report

J Lewcock

M Woolley

M Lewcock

G Whyte

Other changes in directors holding office are as follows

J Bisnar - resigned 1st July 2011

P Jones was appointed as a director after 31st December 2011 but prior to the date of this report

Report of the Directors for the year ended 31st December 2011

POLITICAL AND CHARITABLE CONTRIBUTIONS

During the year the company made charitable donations to two children's charities,

The International Advocate for Glycoprotein Storage Disease - £2,000 Just a Drop Appeal - £10,000

FINANCIAL RISK MANAGEMENT

The company has a policy of retaining sufficient reserves to fund working capital and planned sustainable growth on external funding, the company has limited its exposure to financial risks to just credit risk and liquidity risk

Credit risk

The company has policies and procedures that require appropriate credit checks to be undertaken on potential customers before sales are made. In addition, appropriate credit insurance covers all major clients. The level of exposure to individual customers is subject to regular review by the directors

Liquidity risk

The company maintains significant cash balances to ensure that it has sufficient available liquid funds for operations and for continued planned expansion

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the Report of the Directors and the financial statements in accordance with applicable law and regulations

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted. Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and accounting estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the directors are aware, there is no relevant audit information (as defined by Section 418 of the Companies Act 2006) of which the company's auditors are unaware, and each director has taken all the steps that he ought to have taken as a director in order to make himself aware of any relevant audit information and to establish that the company's auditors are aware of that information

Report of the Directors for the year ended 31st December 2011

AUDITORS

The auditors, Simpson Wreford & Partners, will be proposed for re-appointment at the forthcoming Annual General Meeting

ON BEHALF OF THE BOARD:

M Lewcock - Director

16th July 2012

Report of the Independent Auditors to The Insert House Limited Under Section 449 of the Companies Act 2006

We have examined the abbreviated accounts set out on pages six to eighteen, together with the full financial statements of The Insert House Limited for the year ended 31st December 2011 prepared under Section 396 of the Companies Act 2006

This report is made solely to the company, in accordance with Section 449 of the Companies Act 2006 Our work has been undertaken so that we might state to the company those matters we are required to state to it in a special auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company, for our work, for this report, or for the opinions we have formed

Respective responsibilities of directors and auditors

The directors are responsible for preparing the abbreviated accounts in accordance with Section 445 of the Companies Act 2006. It is our responsibility to form an independent opinion as to whether the company is entitled to deliver abbreviated accounts to the Registrar of Companies and whether the abbreviated accounts have been properly prepared in accordance with the Regulations made under that Section and to report our opinion to you.

Basis of opinion

We conducted our work in accordance with Bulletin 2008/4 issued by the Auditing Practices Board. In accordance with that Bulletin we have carried out the procedures we consider necessary to confirm, by reference to the financial statements, that the company is entitled to deliver abbreviated accounts and that the abbreviated accounts to be delivered are properly prepared.

Opinion

In our opinion the company is entitled to deliver abbreviated accounts prepared in accordance with Section 445(3) of the Companies Act 2006, and the abbreviated accounts have been properly prepared in accordance with the Regulations made under that Section

Alasdair Weaks (Senior Statutory Auditor)
for and on behalf of Simpson Wreford & Partners
Chartered Accountants & Registered Auditors
Suffolk House
George Street
Croydon
Surrey
CR0 0YN

17th July 2012

Profit and Loss Account for the year ended 31st December 2011

		31 12	2.11	31 12	10
	Notes	£	£	£	£
TURNOVER Continuing operations Discontinued operations		26,071,548	26,071,548	20,487,184 5,230,659	25,717,843
Cost of sales	2		22,761,837		22,488,345
GROSS PROFIT	2		3,309,711		3,229,498
Net operating expenses	2		2,111,705		2,367,509
OPERATING PROFIT Continuing operations Discontinued operations	4	1,198,006	1,198,006	927,659 (65,670)	861,989
Interest receivable and similar income			8,874		2,920
			1,206,880		864,909
Interest payable and similar charges	5				7
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION	5		1,206,880		864,902
Tax on profit on ordinary activities	6		326,344		254,197
PROFIT FOR THE FINANCIAL YEAR	2		880,536		610,705

TOTAL RECOGNISED GAINS AND LOSSES

The company has no recognised gains or losses other than the profits for the current year or previous year

NOTE OF HISTORICAL COST PROFITS AND LOSSES

The difference between the results as disclosed in the profit and loss account and the results on an unmodified historical cost basis is not material

Abbreviated Balance Sheet 31st December 2011

		31 12	11	31 12	10
	Notes	£	£	£	£
FIXED ASSETS					
Intangible assets	8		-		-
Tangible assets	9		59,059		31,223
Investments	10		_		100
			59,059		31,323
CURRENT ASSETS					
Debtors	11	6,616,140		4,910,969	
Cash at bank		1,287,592		3,125,902	
		7,903,732		8,036,871	
CREDITORS		7,705,752		0,050,071	
Amounts falling due within one year	12	5,390,054		6,321,561	
NET CURRENT ASSETS		_ 	2,513,678		1,715,310
TOTAL ASSETS LESS CURRENT LIABILITIES			2,572,737		1,746,633
			2,5 , 2, , 5 ,		1,7 10,000
PROVISIONS FOR LIABILITIES	14		7,778		5,136
NET ASSETS			2,564,959		1,741,497
					==
CAPITAL AND RESERVES					
Called up share capital	15		14,327		14,327
Profit and loss account	16		2,550,632		1,727,170
SHAREHOLDERS' FUNDS	20		2,564,959		1,741,497

The abbreviated accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to medium-sized companies

The financial statements were approved by the Board of Directors on 16th July 2012 and were signed on its behalf by

M Lewcock - Director

The notes form part of these abbreviated accounts

Cash Flow Statement for the year ended 31st December 2011

	Notes	31 12 11 £	31 12 10 £
Net cash (outflow)/inflow	110103	~	•
from operating activities	1	(1,183,963)	2,651,478
Returns on investments and servicing of finance	2	8,874	2,913
Taxation		(554,724)	(210,958)
Capital expenditure and financial investment	2	(50,205)	(23,170)
Equity dividends paid		(57,074)	(90,000)
		(1,837,092)	2,330,263
Financing	2	(1,218)	(6,795)
(Decrease)/increase in cash in the p	period	(1,838,310)	2,323,468
Reconciliation of net cash flow to movement in net funds	3		
(Decrease)/increase in cash in the per	rıod	(1,838,310)	2,323,468
Change in net funds resulting from cash flows		(1,838,310)	2,323,468
Movement in net funds in the period Net funds at 1st January	od	(1,838,310) 3,125,902	2,323,468 802,434
Net funds at 31st December		1,287,592	3,125,902

Notes to the Cash Flow Statement for the year ended 31st December 2011

31 12 11

31 12 10

RECONCILIATION OF OPERATING PROFIT TO NET CASH (OUTFLOW)/INFLOW FROM OPERATING ACTIVITIES

	21 12 11	J1 12 10
	£	£
Operating profit	1,198,006	861,989
Depreciation charges	24,099	20,744
Profit on disposal of fixed assets	(440)	(220)
Increase in debtors	(1,704,138)	(1,064,950)
(Decrease)/increase in creditors	(701,490)	
Net cash (outflow)/inflow from operating activities	(1,183,963)	2,651,478
ANALYSIS OF CASH FLOWS FOR HEADINGS NETTED IN THE CA	ASH FLOW STAT	EMENT
	31 12 11	31 12 10
	£	£
Returns on investments and servicing of finance		
Interest received	8,874	2,920
Interest paid	-	(7)
Net cash inflow for returns on investments and servicing of finance	8,874	2,913
Capital expenditure and financial investment		
Purchase of tangible fixed assets	(51,536)	(23,390)
Sale of tangible fixed assets	1,231	220
Sale of fixed asset investments	100	-
Net cash outflow for capital expenditure and financial investment	(50,205) =====	(23,170)
Financing		
Amount withdrawn by directors	(1,218)	(6,795)
Amount water by directors		(0,773)
Net cash outflow from financing	(1,218)	(6,795)
	====	7

3 ANALYSIS OF CHANGES IN NET FUNDS

2

	At 1 1 11 £	Cash flow £	At 31 12 11 £
Net cash Cash at bank	3,125,902	(1,838,310)	1,287,592
	3,125,902	(1,838,310)	1,287,592
Total	3,125,902	(1,838,310)	1,287,592

Notes to the Abbreviated Accounts for the year ended 31st December 2011

ACCOUNTING POLICIES

Basis of preparing the financial statements

The company continues to provide advertising services. Activity is in line with forecast, trading profitably in the current year. The directors monitor cash flow on a regular basis and believe that the business has sufficient resources for the foreseeable future. As a result, the going concern basis of accounting has been adopted

Accounting convention

The financial statements have been prepared under the historical cost convention

Preparation of consolidated financial statements

The financial statements contain information about The Insert House Limited as an individual company and do not contain consolidated information as the parent of a group. The company is exempt under Section 402 of the Companies Act 2006 from the requirements to prepare consolidated financial statements as its only subsidiary can be excluded from consolidation on the basis that its inclusion is not material for the purpose of giving a true and fair view.

Turnover

Turnover represents net invoiced sales of advertising inserts and associated products and services that have been inserted in publications (or the service performed) at the accounting date

Goodwill

Goodwill, being the amount paid in connection with the acquisition of a business in 2009, is being amortised evenly over its estimated useful life of one year

Tangible fixed assets

Depreciation is provided on all tangible fixed assets in use, at rate calculated to write off the cost or valuation, less estimated residual value of each assets over its expected useful life as follows

Computer Equipment - over 3 years Office Equipment - over 4 years

Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date

Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of transaction. Exchange differences are taken into account in arriving at the operating result.

Leasing commitments

Rentals paid under operating leases are charged to the profit and loss account on a straight line basis over the period of the lease

Pension costs and other post-retirement benefits

The company operates a defined contribution pension scheme Contributions payable to the company's pension scheme are charged to the profit and loss account in the period to which they relate

Page 10 continued

Notes to the Abbreviated Accounts - continued for the year ended 31st December 2011

2 ANALYSIS OF OPERATIONS

3

2	ANALYSIS OF OPERATIONS			
		Continuing £	31 12 11 Discontinued £	Total £
	Cost of sales	22,761,837		22,761,837
	Gross profit	3,309,711	-	3,309,711
	Net operating expenses			
	Administrative expenses Other operating income	2,135,486 (23,781)	- -	2,135,486 (23,781)
		2,111,705	-	2,111,705 ======
		Continuing £	31 12 10 Discontinued £	Total £
	Cost of sales	17,571,311	4,917,034	22,488,345
	Gross profit	2,915,873	313,625	3,229,498
	Net operating expenses			
	Administrative expenses Other operating income	2,006,246 (18,032)	382,735 (3,440)	2,388,981 (21,472)
		1,988,214	379,295	2,367,509
i	STAFF COSTS			
			31 12 11 £	31 12 10 £
	Wages and salaries		1,282,129	1,761,358
	Social security costs		249,646	195,568
	Other pension costs		226,734	23,799
			1,758,509	1,980,725
	The average monthly number of employees during the year	ar was as follows	31 12 11	31 12 10
	Selling		22	20
	Administration		8	11
			30	31

Notes to the Abbreviated Accounts - continued for the year ended 31st December 2011

4 OPERATING PROFIT

The operating profit is stated after charging/(crediting)

	Other operating leases Depreciation - owned assets Profit on disposal of fixed assets Auditors' remuneration Foreign exchange differences	31 12 11 £ 39,617 22,909 (440) 18,275 (23,781)	31 12 10 £ 66,054 20,745 (220) 8,830 (21,472)
	Directors' remuneration Directors' pension contributions to money purchase schemes	340,639 118,674	628,521 21,827
	The number of directors to whom retirement benefits were accruing was as follows		
	Money purchase schemes	3	===
	Information regarding the highest paid director is as follows	31 12 11 £	31 12 10 £
	Emoluments etc Pension contributions to money purchase schemes	143,463 100,000	277,266 13,864
5	INTEREST PAYABLE AND SIMILAR CHARGES	31 12 11 £	31 12 10 £
	Bank interest		7
6	TAXATION		
	Analysis of the tax charge The tax charge on the profit on ordinary activities for the year was as follows	31 12 11	31 12 10
	Current tax UK corporation tax	£ 323,702	£ 252,555
	Deferred tax	2,642	1,642
	Tax on profit on ordinary activities	326,344	254,197

Notes to the Abbreviated Accounts - continued for the year ended 31st December 2011

6 TAXATION - continued

Factors affecting the tax charge

The tax assessed for the year is higher than the standard rate of corporation tax in the UK. The difference is explained below

	31 12 11 £	31 12 10 £
Profit on ordinary activities before tax	1,206,880	864,902
Profit on ordinary activities multiplied by the standard rate of corporation tax	210 702	242 172
in the UK of 26 490% (2010 - 28%) Effects of	319,703	242,173
Expenses not deductible for tax purposes	12,025	12,093
capital allowances for period in excess of depreciation	(8,066)	(1,704)
Adjustments to tax charge in respect of previous years tax	40	(7)
Current tax charge	323,702	252,555

Factors that may affect future tax charges

During the year, reductions were made to the UK main corporation tax rate to 26% effective from 1 April 2011, and to 25% effective from 1 April 2012

Further reductions to the UK main corporation tax rate were announced in the March 2011 Budget. The change, which are expected to be enacted separately each year, propose to reduce the rate by 1% per annum to 23% by 1 April 2016.

Deferred tax liabilities have not been discounted

7 **DIVIDENDS**

	31 12 11	31 12 10
	£	£
Ordinary shares of 1p each		
Interim	57,074	90,000

Notes to the Abbreviated Accounts - continued for the year ended 31st December 2011

8 INTANGIBLE FIXED ASSETS

9

INTANGIBLE FIXED ASSETS			Goodwill £
COST At 1st January 2011 Disposals			4,227 (4,227)
At 31st December 2011			-
AMORTISATION At 1st January 2011			4,227
Eliminated on disposal			(4,227)
At 31st December 2011			-
NET BOOK VALUE At 31st December 2011			<u>-</u>
At 31st December 2010			
TANGIBLE FIXED ASSETS	Fixtures and fittings	Computer equipment	Totals
COST At 1st January 2011 Additions Disposals	£ 34,258 21,299	£ 78,437 30,237 (791)	£ 112,695 51,536 (791)
At 31st December 2011	55,557	107,883	163,440
DEPRECIATION At 1st January 2011 Charge for year	22,751 7,973	58,721 14,936	81,472 22,909
At 31st December 2011	30,724	73,657	104,381
NET BOOK VALUE At 31st December 2011	24,833	34,226	59,059
At 31st December 2010	11,507	19,716	31,223

Notes to the Abbreviated Accounts - continued for the year ended 31st December 2011

10 FIXED ASSET INVESTMENTS

			Shares in group undertakings £
	COST		-
	At 1st January 2011		100
	Disposals		(100)
	At 31st December 2011		
	NET BOOK VALUE		
	At 31st December 2011		
	At 31st December 2010		100
11	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
		31 12 11 £	31 12 10 £
	Trade debtors	5,794,416	4,211,997
	Other debtors	513,635	171,524
	Directors' loan accounts	1,033	-
	Prepayments and accrued income	307,056	527,448
		6,616,140	4,910,969
12	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
		31 12 11	31 12 10
		£	£
	Trade creditors	4,708,540	4,884,993
	Tax	21,540	252,562
	Social security and other taxes	102,363	84,460
	VAT	25,684	78,322
	Other creditors	128,925	2,711
	Directors' loan accounts Accruals and deferred income	403,002	185 1,018,328
		5,390,054	6,321,561

13 OPERATING LEASE COMMITMENTS

The following operating lease payments are committed to be paid within one year

		Land and buildings	
	31 12 11 £	31 12 10 £	
Expiring Between one and five years	88,500	55,500 =====	

Notes to the Abbreviated Accounts - continued for the year ended 31st December 2011

14	PROVISIO	NS	FOR	LIABILITIES	
14	INVISIO	כוני	LOK	LIMOILLIES	

•			31 12 11 £	31 12 10 £
	Deferred tax			
	Accelerated capital allowances		7,778	5,136
				Deferred tax £
	Dalamas et 1st January 2011			
	Balance at 1st January 2011			5,136
	Provided during year			2,642
	Charge to the profit and loss			
	D. 1			
	Balance at 31st December 2011			7,778
15	CALLED UP SHARE CAPITA	L		
	Allotted, issued and fully paid			
	Number Class	Nominal	31 12 11	31 12 10
		value	£	£
	1,432,713 Ordinary	1p	14,327	14,327
	1,10=,115 = 110	· P	====	====
16	RESERVES			
				Profit
				and loss
				account
				£
	At 1st January 2011			1,727,170
	Profit for the year			880,536
	Dividends			(57,074)
	At 31st December 2011			2,550,632

17 TRANSACTIONS WITH DIRECTORS

The following loan to directors subsisted during the years ended 31st December 2011 and 31st December 2010

	31 12 11	31 12 10
	£	£
J Lewcock		
Balance outstanding at start of year	(185)	_
Amounts advanced	1,217	_
Amounts repaid	-	-
Balance outstanding at end of year	1,032	-
- ,		

No interest is charged on the balance, which is repayable on demand

18 RELATED PARTY DISCLOSURES

During the year, total dividends of £51,367 were paid to the directors

Notes to the Abbreviated Accounts - continued for the year ended 31st December 2011

18 RELATED PARTY DISCLOSURES - continued

IPH Global Limited

A company under common control

During the year the company recharged expenses of £425,811 (2010 - £607,811), made sales of £620,581 (2010 - £1,470,125) and made purchases of £2,685,643 (2010 - £405,360) in respect of IPH Global Limited

At the balance sheet date a balance of £4,343 remained outstanding in respect of recharged expenses and is included within other creditors in note 11 to the accounts (2010 - a debtor balance of £52,189). Trading balances of £4,372 (2010 - £77,612) and £522,256 (2010 - £390,511) due from and to IPH Global Limited are included in trade debtors and trade creditors respectively.

The Digital House (UK) Limited

A company under common control

During the year the company recharged expenses of £220,988 (2010 - £98,919), was recharged expenses of £87,468 (2010 £nil), made sales of £248,663 (2010 - £nil) and no purchases (2010 - £905) in respect of The Digital House (UK) Limited

At the balance sheet date a balance of £37,870 remained outstanding in respect of recharged expenses and is included within other creditors in note 11 to the accounts (2010 - was a debtor balance of £63,231) Trading balances of £46,320 (2010 - £3,806) due from The Digital House (UK) Limited are included in trade debtors

The Broadcast House Limited

A company under common control

During the year the company recharged expenses of £392,268 (2010 - £77,560) and made sales of £318,976 to The Broadcast House Limited

At the balance sheet date a balance of £103,612 (2010 - £92,164) remained outstanding and is included within other creditors in note 11 to the accounts. Trading balances of £96,000 due from The Broadcast House. Limited are included in trade debtors.

The Press House Limited

A company under common control

During the year the company recharged expenses of £380,429 and made sales of £144,000 to The Press House Limited

At the balance sheet date a balance of £378,686 remained outstanding and is included within other debtors in note 10 to the accounts. Trading balances of £144,000 due from The Press House Limited are included in trade debtors.

M Lewcock

A director of the company

During the year the company was charged for accountancy services amounting to £69,000 (2010 - £52,758) by M Lewcock

19 ULTIMATE CONTROLLING PARTY

The ultimate controlling party is J Lewcock

J Lewcock owns a controlling interest in the share capital of the company

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Notes to the Abbreviated Accounts - continued for the year ended 31st December 2011

20 RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS' FUNDS

	31 12 11	31 12 10
	£	£
Profit for the financial year	880,536	610,705
Dividends	(57,074)	(90,000)
Ordinary shares issued		
Net addition to shareholders' funds	823,462	520,705
Opening shareholders' funds	1,741,497	1,220,792
Closing shareholders' funds	2,564,959	1,741,497