# ELLERSLIE (BOWDON) MANAGEMENT COMPANY LIMITED UNAUDITED FINANCIAL STATEMENTS 31 DECEMBER 2011



# HW Chartered Accountants Bridge House 157 Ashley Road Hale Altrincham Cheshire WA14 2UT

#### OFFICERS AND PROFESSIONAL ADVISERS

The board of directors

Mrs L Hewison Mr C M Parsons Miss J Bergin Mr A Sixsmith

**Company secretary** 

A K Stone

Registered office

14 Greenwood Street

Altrincham Cheshire WA14 1RZ

**Accountants** 

HW

**Chartered Accountants** 

Bridge House 157 Ashley Road

Hale Altrincham Cheshire WA14 2UT

#### THE DIRECTORS' REPORT

#### YEAR ENDED 31 DECEMBER 2011

The directors have pleasure in presenting their report and the unaudited financial statements of the company for the year ended 31 December 2011

#### **Principal activities**

The principal activity of the company during the year was residential property management

#### Directors

The directors who served the company during the year were as follows

Mrs L Hewison Mr C M Parsons Miss J Bergin Mr A Sixsmith

During the year the company paid £210 for directors indemnity insurance

Small company provisions

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006

Registered office 14 Greenwood Street Altrincham Cheshire WA14 1RZ Signed by order of the directors

A K Stone

Company Secretary

Approved by the directors on 26/4/12

#### **PROFIT AND LOSS ACCOUNT**

#### YEAR ENDED 31 DECEMBER 2011

		2011	2010
Turnover	Note	£ 22,853	£ 23,105
Administrative expenses		21,149	18,487
Operating profit	2	1,704	4,618
Interest receivable		96	104
Profit on ordinary activities before taxation		1,800	4,722
Tax on profit on ordinary activities		_	
Profit for the financial year		1,800	4,722
Balance brought forward		13,212	8,490
Balance carried forward		15,012	13,212

All of the activities of the company are classed as continuing

The company has no recognised gains or losses other than the results for the year as set out above

The notes on pages 5 to 6 form part of these financial statements

#### **BALANCE SHEET**

#### **31 DECEMBER 2011**

		2011		2010	
	Note	£	£	£	£
Current assets					
Debtors	3	1,894		3,559	
Cash at bank		14,742		10,745	
		16,636		14,304	
Creditors: Amounts falling due					
within one year	4	1,612		1,080	
Net current assets			15,024		13,224
Total assets less current liabilities			15,024		13,224
Capital and reserves					·
Called-up equity share capital	6		12		12
Profit and loss account			15,012		13,212
Shareholders' funds	7		15,024		13,224
	-		,		. 3,22, 7

For the year ended 31 December 2011 the company was entitled to exemption under section 480(1) of the Companies Act 2006. The members have not required the company to obtain an audit in accordance with section 476(1) of the Companies Act 2006. The directors acknowledge their responsibility for

- i) ensuring the company keeps accounting records which comply with Section 386, and
- ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit and loss for the financial year, in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as applicable to the company

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006

These financial statements were approved by the directors and authorised for issue on 26/4/12, and are signed on their behalf by

Mr A Sixsmith Director

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Company Registration Number 4581147

The notes on pages 5 to 6 form part of these financial statements.

#### **NOTES TO THE FINANCIAL STATEMENTS**

#### YEAR ENDED 31 DECEMBER 2011

#### 1. Accounting policies

#### **Basis of accounting**

The financial statements have been prepared under the historical cost convention, and in accordance with applicable UK accounting standards

#### Cash flow statement

The directors have taken advantage of the exemption in Financial Reporting Standard No 1 (Revised 1996) from including a cash flow statement in the financial statements on the grounds that the company is small

#### Turnover

The turnover shown in the profit and loss account represents amounts invoiced during the year

#### Financial instruments

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the entity after deducting all of its financial liabilities.

Where the contractual obligations of financial instruments (including share capital) are equivalent to a similar debt instrument, those financial instruments are classed as financial liabilities. Financial liabilities are presented as such in the balance sheet. Finance costs and gains or losses relating to financial liabilities are included in the profit and loss account. Finance costs are calculated so as to produce a constant rate of return on the outstanding liability.

Where the contractual terms of share capital do not have any terms meeting the definition of a financial liability then this is classed as an equity instrument. Dividends and distributions relating to equity instruments are debited direct to equity

#### 2. Operating profit

Operating profit is stated after crediting

		2011 £	2010 £
	Directors' remuneration		
3.	Debtors		
		2011	2010
		£	£
	Trade debtors	288	1,617
	Prepayments and accrued income	1,606	1,942
		1,894	3,559

#### **NOTES TO THE FINANCIAL STATEMENTS**

#### YEAR ENDED 31 DECEMBER 2011

#### 4. Creditors: Amounts falling due within one year

	2011	2010
	£	£
Trade creditors	226	_
Accruals and deferred income	1,386	1,080
	1,612	1.080
	1,012	1,000

#### 5. Related party transactions

No transactions with related parties were undertaken such as are required to be disclosed under Financial Reporting Standard 8

#### 6. Share capital

#### Authorised share capital:

	12 Ordinary shares of £1 each  Allotted, called up and fully paid:		2011 £ 		2010 £ 
7.	12 Ordinary shares of £1 each  Reconciliation of movements in sharehold	2011 No <u>12</u> ders' funds	£ 12	2010 No 12	£ 12
	Profit for the financial year Opening shareholders' funds Closing shareholders' funds		2011 £ 1,800 13,224 15,024		2010 £ 4,722 8,502 13,224

# MANAGEMENT INFORMATION YEAR ENDED 31 DECEMBER 2011

The following pages do not form part of the statutory financial statements

# REPORT TO THE BOARD OF DIRECTORS ON THE PREPARATION OF THE UNAUDITED STATUTORY FINANCIAL STATEMENTS OF ELLERSLIE (BOWDON) MANAGEMENT COMPANY LIMITED

#### YEAR ENDED 31 DECEMBER 2011

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of Ellerslie (Bowdon) Management Company Limited for the year ended 31 December 2011 as set out on pages 3 to 6 from the company's accounting records and from information and explanations you have given us

As a practising member firm of The Institute of Chartered Accountants in England and Wales, we are subject to its ethical and other professional requirements which are detailed at www icaew com

This report is made solely to the Board of Directors of Ellerslie (Bowdon) Management Company Limited, as a body, in accordance with the terms of our engagement letter. Our work has been undertaken solely to prepare for your approval the financial statements of Ellerslie (Bowdon) Management Company Limited and state those matters that we have agreed to state to them, as a body, in this report in accordance with the requirements of The Institute of Chartered Accountants in England and Wales as detailed at www.icaew.com. To the fullest extent possible permitted by law, we do not accept or assume responsibility to anyone other than Ellerslie (Bowdon) Management Company Limited and its Board of Directors as a body for our work or for this report

It is your duty to ensure that Ellerslie (Bowdon) Management Company Limited has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and profit or loss of Ellerslie (Bowdon) Management Company Limited You consider that Ellerslie (Bowdon) Management Company Limited is exempt from the statutory audit requirement for the year

We have not been instructed to carry out an audit or a review of the financial statements of Ellerslie (Bowdon) Management Company Limited For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements

Bridge House 157 Ashley Road Hale Altrincham Cheshire WA14 2UT HW Chartered Accountants

#### **DETAILED PROFIT AND LOSS ACCOUNT**

#### YEAR ENDED 31 DECEMBER 2011

2011			2010	010	
Turnover	£	£ 22,853	£	£ 23,105	
Overheads					
Light and heat	2,215		1,963		
Insurance	2,801		2,625		
Directors indemnity	436		210		
Lift insurance	408		323		
Repairs and maintenance	3,766		2,386		
Gardening	3,270		3,108		
Lift maintenance	1,580		1,466		
Telephone	617		601		
Sundry expenses	<del>-</del>		28		
Cleaning	3,198		3,038		
Management charges payable	2,376		2,280		
Legal and professional fees	20		15		
Accountancy fees	462		444		
		21,149		18,487	
Operating profit		1,704		4,618	
Bank interest receivable		96		104	
Profit on ordinary activities		1,800		4,722	