#### Trustees' Report and

Unaudited Financial Statements for the Year Ended 31 January 2022

for

**Cawthorne Children's Centre** 

Harris & Co Limited **Chartered Accountants** Marland House 13 Huddersfield Road Barnsley South Yorkshire S70 2LW

27/10/2022 COMPANIES HOUSE

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## Reference and Administrative Details for the Year Ended 31 January 2022

**TRUSTEES** 

Mr T J Robinson Mrs C L Haslam Mr A Rose

Mr J Moate

Mr C E Prosser (appointed 16.5.22)

**COMPANY SECRETARY** 

Mr A Rose

**REGISTERED OFFICE** 

Taylor Hill Cawthorne Barnsley South Yorkshire S75 4HB

**REGISTERED COMPANY** 

NUMBER

04577926 (England and Wales)

**REGISTERED CHARITY** 

NUMBER

1098976

**INDEPENDENT EXAMINER** 

Harris & Co Limited Chartered Accountants

Marland House 13 Huddersfield Road

Barnsley South Yorkshire S70 2LW

### Trustees' Report for the Year Ended 31 January 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 January 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **OBJECTIVES AND ACTIVITIES**

#### Objectives and activities

The principal objective of Cawthorne Childrens' Centre is to enhance the education and development of pre-school age children. The aims of the charity are:

- to provide a safe and stimulating environment that encourages the physical, intellectual, language, emotional and social development of the children;
- to provide structured activities to develop childrens' skills enabling them to reach their full potential;
- to work alongside parents and carers in identifying a child's needs, monitoring and then responding appropriately;
- to work within a framework that ensures equality of opportunity for all.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

#### **ACHIEVEMENT AND PERFORMANCE**

During the period the Centre was successful in continuing to enhance the development and education of children by encouraging parents and carers to understand and provide for the needs of their children through community groups. The Centre was rated as outstanding by Ofsted in March 2017.

#### **FINANCIAL REVIEW**

Cawthorne Children's Centre had an excess of expenditure over income of £40,122 (2021 expenditure over income: £4,668) and had unrestricted funds carried forward as at 31 January 2022 of £59,735 (2021: £89,144) and restricted funds carried forward of £83,250 (2021: £93,963).

All unrestricted reserves of the Charity are used for the purposes of achieving the Charity's objectives and aims. The restricted reserves are used for capital expenditure and will be utilised by the depreciation of the long leasehold.

The current global and UK economic crisis is without precedent, which follows the impact of the Coronavirus pandemic and more recently the war in Ukraine. The shocks to the economy including inflationary pressures, energy and food price increases and other costs increases has a very significant impact on the charity, particularly as a proportion of Cawthorne Children's Centre income is from EYFS funding from the Government which cannot be influenced. Within that context the Trustees and the Centre Managers have put in place measures to ensure the viable operational management of Cawthorne Children's Centre during these unprecedented times, including more regular meetings, detailed forecasts and analysis of expenditure. Cawthorne Children's Centre is also reviewing and enhancing its fundraising activities and applying for grants, where appropriate.

Cawthorne Children's Centre is popular as ever, with a waiting list and this demonstrates the strength of the business. However, base costs are increasing which cannot always be fully passed on through price increases as Cawthorne Children's Centre needs to remain competitive in the market place. The Trustees and the Centre Management will continue to take measures to ensure Cawthorne Children's Centre's financial security, including the recent closure of the Baby Room, however as accounts are required to be drawn up on a going concern basis which looks ahead at least 12 months from the date of signing, it is not possible to predict whether Cawthorne Children's Centre will remain a going concern for the next 12 months. There is therefore a fundamental uncertainty as to the going concern basis of preparing the accounts.

### Trustees' Report for the Year Ended 31 January 2022

#### **FUTURE PLANS**

The Charity has no plans to expand its activities and will continue to strive to meet its charitable objectives in the community in which it operates.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### **Governing document**

Cawthorne Children's Centre is a charitable company limited by guarantee, incorporated on 30 October 2002 and registered as a Charity (1098976). The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under the Articles of Association

#### Recruitment and appointment of new trustees

The directors of the company are also charity trustees for the purposes of charity law. Under the requirements of the Memorandum and Articles of Association the trustees are elected to serve for a period of one year after which they are eligible for re-election at the next Annual General Meeting.

#### INDEPENDENT EXAMINER

lan Bragger has been appointed as independent examiner for the ensuing year.

Approved by order of the board of trustees on 18th October 2022 and signed on its behalf by:

Mr A Rose - Trustee

Mrs C L Haslam

#### Independent Examiner's Report to the Trustees of Cawthorne Children's Centre

Independent examiner's report to the trustees of Cawthorne Children's Centre ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 January 2022.

#### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

#### Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Association of Chartered Accountants which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act: or
- the accounts do not accord with those records; or
- 3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Ian Bragger ACA

Association of Chartered Accountants

Ian Braga

Harris & Co Limited Chartered Accountants Marland House

13 Huddersfield Road

Barnsley

South Yorkshire

S70 2LW

24/10/2022

## Statement of Financial Activities for the Year Ended 31 January 2022

INCOME AND ENDOWMENTS FROM	Notes	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
Donations and legacies		960	-	960	4,099
Charitable activities Provision of education and childcare		437,255	302	437,557	289,213
Other trading activities Investment income	2	5,937 <u>7</u>	<u>-</u>	5,937 7	115,948 37
Total		444,159	302	444,461	409,297
EXPENDITURE ON Charitable activities Provision of education and childcare NET INCOME/(EXPENDITURE)	4	473,568 (29,409)	<u>11,015</u> (10,713)	484,583 (40,122)	<u>413,965</u> (4,668)
RECONCILIATION OF FUNDS					
Total funds brought forward		89,144	93,963	183,107	187,775
TOTAL FUNDS CARRIED FORWARD		_59,735	83,250	142,985	183,107

#### **CONTINUING OPERATIONS**

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

# Statement of Financial Position 31 January 2022

FIVED ACCETS	Notes	2022 £	2021 £
FIXED ASSETS Tangible assets	9 .	129,729	143,058
CURRENT ASSETS Debtors Cash at bank and in hand	10	8,237 61,643	5,925 82,425
		69,880	88,350
CREDITORS Amounts falling due within one year	11	(56,624)	(48,301)
NET CURRENT ASSETS		13,256	40,049
TOTAL ASSETS LESS CURRENT			
LIABILITIES		142,985	183,107
NET ASSETS		142,985	183,107
FUNDS Unrestricted funds Restricted funds	13	59,735 83,250	89,144 93,963
TOTAL FUNDS	•	142,985	183,107

## Statement of Financial Position - continued 31 January 2022

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 January 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 January 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 18th October 2022 and were signed on its behalf by:

Mrs C L Haslam - Trustee

Mr A Rose - Trustee

### Notes to the Financial Statements for the Year Ended 31 January 2022

#### 1. ACCOUNTING POLICIES

#### Basis of preparing the financial statements

The financial statements have been prepared on a going concern basis (see page 9 for further information on going concern) under the historical cost convention.

#### Income and debtors

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### **Government grants**

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

A grant that specifies performance conditions is recognised in income when the performance conditions are met. Where a grant does not specify performance conditions it is recognised in income when the proceeds are received or receivable. A grant received before the recognition criteria are satisfied is recognised as a liability.

During the period the company was in receipt of government support in the form of the Coronavirus Job Retention Scheme grants and the Local Authority Discretionary Grants Fund.

#### **Expenditure and liabilities**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Long leasehold

- Over the life of the lease straight line

Plant and machinery

- 25% on cost straight line and 15% on reducing balance

#### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Investment income, gains and losses are allocated to the appropriate fund.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

### Notes to the Financial Statements - continued for the Year Ended 31 January 2022

#### 1. ACCOUNTING POLICIES - continued

#### Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

#### Going concern

The Trustees assess whether the use of going concern is appropriate, i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements.

The current global and UK economic crisis is without precedent, which follows the impact of the Coronavirus pandemic and more recently the war in Ukraine. The shocks to the economy including inflationary pressures, energy and food price increases and other costs increases has a very significant impact on the charity, particularly as a proportion of Cawthorne Children's Centre income is from EYFS funding from the Government which cannot be influenced. Within that context the Trustees and the Centre Managers have put in place measures to ensure the viable operational management of Cawthorne Children's Centre during these unprecedented times, including more regular meetings, detailed forecasts and analysis of expenditure. Cawthorne Children's Centre is also reviewing and enhancing its fundraising activities and applying for grants, where appropriate.

Cawthorne Children's Centre is popular as ever, with a waiting list and this demonstrates the strength of the business. However, base costs are increasing which cannot always be fully passed on through price increases as Cawthorne Children's Centre needs to remain competitive in the market place. The Trustees and the Centre Management will continue to take measures to ensure Cawthorne Children's Centre's financial security, including the recent closure of the Baby Room, however as accounts are required to be drawn up on a going concern basis which looks ahead at least 12 months from the date of signing, it is not possible to predict whether Cawthorne Children's Centre will remain a going concern for the next 12 months. There is therefore a fundamental uncertainty as to the going concern basis of preparing the accounts.

#### 2. OTHER TRADING ACTIVITIES

2022	2021
£	£
1,089	309
4,000	18,262
848	97,377
<u>5,937</u>	115,948
	4,000 848

Other income consists of £4,000 received for compensation for transferring banking facilities. In 2021 other income consisted of £17,262 received for a loss of income claim made by the Centre under the insurance policy, and also included a £1,000 training grant..

#### 3. INVESTMENT INCOME

	2022	2021
	£	£
Deposit account interest	7	<u>37</u>

2021

2024

2022

2022

### Notes to the Financial Statements - continued for the Year Ended 31 January 2022

#### 4. CHARITABLE ACTIVITIES COSTS

	Direct	Support	
	Costs	costs	Totals
	£	£	£
Provision of education and childcare	480,927	<u>3,656</u>	484,583

In 2021 the direct costs was £409,984 and support costs was £3,981.

#### 5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2022	2021
	£	£
Depreciation - owned assets	16,295	16,203
Other operating leases	700	700
Independent examination fees	1,633	1,403

#### 6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 January 2022 nor for the year ended 31 January 2021.

#### Trustees' expenses

There were no trustees' expenses paid for the year ended 31 January 2022 nor for the year ended 31 January 2021.

#### 7. STAFF COSTS

	2022	2021
	£	£
Wages and salaries	381,927	333,329
Social security costs	15,299	10,635
Other pension costs	4,941	3,863
	402,167	347,827

The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services to the centre for the year was £63,270 (2021: £58,999).

The average monthly number of employees during the year was as follows:

	2022	2021
Practitioners	21	20
Catering	2	2
Senior Managers Admin	3	ა ე
Adrilli		
	28	27

No employees received emoluments in excess of £60,000.

# Notes to the Financial Statements - continued for the Year Ended 31 January 2022

<b>8.</b>	COMPARATIVES FOR THE STATEMENT OF FINANCIAL	ACTIVITIES Unrestricted funds £	Restricted funds	Total funds £
	INCOME AND ENDOWMENTS FROM Donations and legacies	4,099	· -	4,099
	Charitable activities Provision of education and childcare	288,625	588	289,213
	Other trading activities Investment income	115,948 <u>37</u>		115,948 37
	Total	408,709	588	409,297
	EXPENDITURE ON Charitable activities Provision of education and childcare NET INCOME/(EXPENDITURE)	403,395 5,314	10,570 (9,982)	413,965 (4,668)
	RECONCILIATION OF FUNDS			
	Total funds brought forward	83,830	103,945	187,775 ————
	TOTAL FUNDS CARRIED FORWARD	89,144	93,963	183,107
9.	TANGIBLE FIXED ASSETS	Long leasehold £	Plant and machinery £	Totals £
	COST At 1 February 2021 Additions	374,558 2,000	38,727 966	413,285 2,966
	At 31 January 2022	376,558	_39,693	416,251
	DEPRECIATION At 1 February 2021 Charge for year	235,244 15,582	34,983 713	270,227 16,295
	At 31 January 2022	250,826	35,696	286,522
	NET BOOK VALUE At 31 January 2022	125,732	3,997	129,729
	At 31 January 2021	139,314	<u>3,744</u>	143,058

# Notes to the Financial Statements - continued for the Year Ended 31 January 2022

10.	DEBTORS: AMOUNTS FALLING DUE W	ITHIN ONE YEA	.R		
				2022	2021
	Trade debtors			£ 6,819	£ 3,042
	Other debtors			4.440	264
	Prepayments and accrued income			<u>1,418</u>	<u>2,619</u>
				8,237	<u>5,925</u>
11.	CREDITORS: AMOUNTS FALLING DUE	WITHIN ONE Y	EAR		
				2022 £	2021 £
	Trade creditors			3,074	2,453
	Social security and other taxes			4,126	2,250
	Other creditors Accruals and deferred income			22,341 27,083	23,599 19,999
	, tooldalo and doloned moonie			27,000	10,000
				56,624	48,301
12.	ANALYSIS OF NET ASSETS BETWEEN	FUNDS			
			5	2022	2021
		Unrestricted funds	Restricted funds	Total funds	Total funds
		£	£	£	£
	Fixed assets	46,574	83,155	129,729	143,058
	Current assets Current liabilities	69,785 (56,624)	95	69,880 (56,624)	88,350 (48,301)
	Current habilities	_(30,024)		_(00,024)	<u>(40,001</u> )
		59,735	83,250	142,985	<u>183,107</u>
13.	MOVEMENT IN FUNDS				
				Net	• •
			At 1/2/21	movement in funds	At 31/1/22
			£	£	£
	Unrestricted funds General fund		89,144	(29,409)	59,735
	Restricted funds				
	Capital fund		93,550	(10,395)	83,155
	Restricted fund		413	<u>(318</u> )	95
		f	93,963	(10,713)	83,250
	TOTAL FUNDS		183,107	(40,122)	142,985

# Notes to the Financial Statements - continued for the Year Ended 31 January 2022

#### 13. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds General fund	444,159	(473,568)	(29,409)
Restricted funds Capital fund Restricted fund	302	(10,395) (620)	(10,395) <u>(318</u> )
·	302	(11,015)	(10,713)
TOTAL FUNDS	444,461	<u>(484,583</u> )	<u>(40,122</u> )
Comparatives for movement in funds			
	At 1/2/20 £	Net movement in funds £	At 31/1/21 £
Unrestricted funds General fund	83,830	5,314	89,144
Restricted funds Capital fund Restricted fund	103,945	(10,395) 413	93,550 413
	103,945	(9,982)	93,963
TOTAL FUNDS	187,775	<u>(4,668</u> )	183,107
Comparative net movement in funds, included in the above	are as follows:		
	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds General fund	408,709	(403,395)	5,314
Restricted funds Capital fund Restricted fund	588	(10,395) <u>(175</u> )	(10,395) 413
	588	(10,570)	(9,982)
TOTAL FUNDS	409,297	<u>(413,965</u> )	<u>(4,668</u> )

### Notes to the Financial Statements - continued for the Year Ended 31 January 2022

#### 13. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/2/20 £	Net movement in funds £	At 31/1/22 £
Unrestricted funds			
General fund	83,830	(24,095)	59,735
Restricted funds Capital fund Restricted fund	103,945 	(20,790) 95	83,155 <u>95</u>
	103,945	(20,695)	83,250
TOTAL FUNDS	<u> 187,775</u>	<u>(44,790</u> )	142,985

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds General fund	852,868	(876,963)	(24,095)
	002,000	(070,500)	(24,000)
Restricted funds Capital fund	-	(20,790)	(20,790)
Restricted fund	890	(795)	95
	890	(21,585)	(20,695)
TOTAL FUNDS	853,758	<u>(898,548</u> )	(44,790)

#### 14. RELATED PARTY DISCLOSURES

During the year, the company paid for personalised gifts and printing services for a fundraising activity from Rubtech Ltd (a company owned by Mr Moate, a trustee of the charity) totalling £664 (2021: £nil). At the year end £nil (2021: £nil) was owed to Rubtech Ltd. The transactions were carried out on an arms length basis.

**Detailed Statement of Financial Activities** 

#### for the Year Ended 31 January 2022 2022 2021 £ £ **INCOME AND ENDOWMENTS Donations and legacies Donations** 960 4,099 Other trading activities 1,089 309 Fundraising events 4,000 18,262 Other income 848 97,377 Government grants 5,937 115,948 Investment income 7 37 Deposit account interest Charitable activities 306,235 152,164 Provision of education and childcare Payments from governments or public authorities in the normal course of trading (net) 131,322 137,049 437,557 289,213 Total incoming resources 444,461 409,297 **EXPENDITURE**

Charitable	activities
Manes	

Wages	381,927	333,329
Social security	15,299	10,635
Pensions	4,941	3,863
Rent	700	700
Rates and water	2,205	1,422
Insurance	2,469	1,819
Light and heat	6,131	5,108
Telephone	371	367
Advertising	998	9
Sundries	457	100
Other establishment costs	1,661	1,515
Other office costs	5,757	5,405
Cleaning	. 9,188	7,943
Training	1,997	548
Resources	21,845	12,336
Repairs and maintenance	7,943	7,731
Bank charges	285	736
Bad debts	458	214
Depreciation of long leasehold	15,582	15,483
Depreciation of plant & machinery	<u>713</u>	721
	480,927	409,984

# Detailed Statement of Financial Activities for the Year Ended 31 January 2022

Support costs	2022 £	2021 £
Governance costs Accountancy fees Legal fees	1,633 2,023	1,403 2,578
	3,656	3,981
Total resources expended	484,583	413,965
Net expenditure	<u>(40,122</u> )	(4,668)