

Company registration number: 04573384
Charity registration number: 1097390

The Old Schoolhouse Community Project

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2014

WEDNESDAY



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COMPANIES HOUSE

Kingham Accountants Limited
Chartered Accountants
161 College Street
St Helens
WA10 1TY

The Old Schoolhouse Community Project
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The Old Schoolhouse Community Project
Reference and Administrative Details

Charity name	The Old Schoolhouse Community Project
Charity registration number	1097390
Company registration number	04573384
Principal office	The Old Schoolhouse St Johns Road Huyton Liverpool L36 0UX
Registered office	The Old Schoolhouse St Johns Road Huyton Liverpool L36 0UX
Trustees	Sister Mary Kelly David Monaghan Stephen Sheridan (Deceased 30 October 2013) Stephen Carroll Mark Sweeney Honor Ambrose
Secretary	Karl Hart
Accountant	Kingham Accountants Limited 161 College Street St Helens WA10 1TY

The Old Schoolhouse Community Project

Trustees' Report

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2014. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Controls in place are:

- Two unrelated cheque signatories are required;
- Items of expenditure in excess of £5,000 require prior approval by the Trustees

OBJECTIVES AND ACTIVITIES

Objectives and aims

a) to promote the benefit of the inhabitants of St. Gabriel's ward and the neighbourhood thereof (hereinafter called 'the area of benefit') without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and other leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

b) to establish or secure the establishment of a community centre (hereinafter called the old schoolhouse) and to maintain and manage the same, whether alone or in co-operation with any local authority or other person or body in furtherance of these objects.

c) The Veggie Van promotes healthier eating through easier access to low cost fruit and vegetables. It works in communities that have not got good retail outlets for fruit and veg, with individuals who find it difficult to go out to the shops, and with groups of vulnerable people who, for one reason or another, do not use fruit and veg as a regular part of their diet. Originally commissioned by the PCT, the veggie van is seen as an important strand in the strategy to encourage healthier lifestyles.

The association shall be non-party in politics and non-sectarian.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Over the last 12 months the charity has continued to provide high quality office and meeting space to voluntary organisations and community groups. It has supported start-up businesses with low, or no-cost, use of the facility. We continue to investigate possibilities to utilise the kitchen area. A more detailed summary of our achievements and targets is set out in the Annual Report, which is filed with the Charity Commission. Copies can be obtained from the Registered Office.

FINANCIAL REVIEW

Reserves policy

The Old Schoolhouse Community Project
Trustees' Report

The charity aims to build up and maintain sufficient cash reserves in its General Fund to enable it to continue to pay its operating costs for 6 months.

Small company provisions

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

ON BEHALF OF THE BOARD:



Trustee MR STEPHEN CARROLL

Date: 1.8.14

Independent Examiner's Report to the Trustees of The Old Schoolhouse Community Project

I report on the accounts of the company for the year ended 31 March 2014, which are set out on pages 5 to 13.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

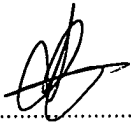
Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


.....
Paul Kingham
Kingham Accountants Limited
Chartered Accountants

1 August 2014

161 College Street
St Helens
WA10 1TY

The Old Schoolhouse Community Project

Statement of Financial Activities (including Income and Expenditure Account) for the Year Ended 31 March 2014

		Unrestricted Funds	Restricted Funds	Total Funds 2014	Total Funds 2013
	Note	£	£	£	£
Incoming resources					
Incoming resources from generated funds					
Voluntary income	2	13,000	-	13,000	11,009
Investment income	4	17	-	17	291
Incoming resources from charitable activities	5	205,603	-	205,603	221,227
Total incoming resources		<u>218,620</u>	<u>-</u>	<u>218,620</u>	<u>232,527</u>
Resources expended					
Costs of generating funds					
Fundraising trading: cost of goods sold and other costs	6	-	-	-	82
Charitable activities	6	221,768	-	221,768	251,273
Governance costs	6	3,523	-	3,523	4,980
Total resources expended		<u>225,291</u>	<u>-</u>	<u>225,291</u>	<u>256,335</u>
Net movements in funds		(6,671)	-	(6,671)	(23,808)
Reconciliation of funds					
Total funds brought forward		<u>85,763</u>	<u>5,000</u>	<u>90,763</u>	<u>114,571</u>
Total funds carried forward		<u>79,092</u>	<u>5,000</u>	<u>84,092</u>	<u>90,763</u>

The notes on pages 7 to 13 form an integral part of these financial statements.

The Old Schoolhouse Community Project (Registration number: 04573384)

Balance Sheet as at 31 March 2014

		2014		2013	
	Note	£	£	£	£
Fixed assets					
Tangible assets	11		27,718		32,487
Current assets					
Debtors	12	13,456		5,525	
Cash at bank and in hand		<u>44,523</u>		<u>55,614</u>	
		57,979		61,139	
Creditors: Amounts falling due within one year	13	<u>(1,605)</u>		<u>(2,863)</u>	
Net current assets			<u>56,374</u>		<u>58,276</u>
Net assets			<u><u>84,092</u></u>		<u><u>90,763</u></u>
The funds of the charity:					
Restricted funds			5,000		5,000
Unrestricted funds					
Unrestricted income funds			<u>79,092</u>		<u>85,763</u>
Total charity funds			<u><u>84,092</u></u>		<u><u>90,763</u></u>

For the financial year ended 31 March 2014, the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Approved by the Board on 1 August 2014 and signed on its behalf by:



 MR STEPHEN CARROLL

The notes on pages 7 to 13 form an integral part of these financial statements.

The Old Schoolhouse Community Project
Notes to the Financial Statements for the Year Ended 31 March 2014

1 Accounting policies

Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities (SORP 2005)', issued in March 2005, the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Companies Act 2006.

Fund accounting policy

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Further details of each fund are disclosed in note 16.

Incoming resources

Grants that provide core funding or are of a general nature are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Investment income is recognised on a receivable basis.

Income from charitable activities includes income recognised as earned (as the related goods or services are provided) under contract.

Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Costs of generating funds are the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

Governance costs include costs of the preparation and examination of the statutory accounts, the costs of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

Fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost.

The Old Schoolhouse Community Project

Notes to the Financial Statements for the Year Ended 31 March 2014

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Depreciation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Improvements to property	4% on cost
Fixtures and fittings	25% on reducing balance
Computer equipment	33% on cost

2 Voluntary income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2014 £	Total Funds 2013 £
Grants				
Grants	13,000	-	13,000	11,009

3 Grants receivable

	Unrestricted Funds £	Restricted Funds £	Total Funds 2014 £	Total Funds 2013 £
Grants	13,000	-	13,000	11,009

4 Investment income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2014 £	Total Funds 2013 £
Interest on cash deposits	17	-	17	291

The Old Schoolhouse Community Project
Notes to the Financial Statements for the Year Ended 31 March 2014

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5 Incoming resources from charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2014 £	Total Funds 2013 £
Room hire				
Room hire	40,510	-	40,510	54,447
Tenants				
Tenants	71,347	-	71,347	40,219
Veggie Van				
Veggie van income	88,690	-	88,690	119,246
Catering				
Catering	5,056	-	5,056	7,315
	<u>205,603</u>	<u>-</u>	<u>205,603</u>	<u>221,227</u>

The Old Schoolhouse Community Project
Notes to the Financial Statements for the Year Ended 31 March 2014

6 Total resources expended

	Tenants	Veggie Van	Catering	Premises costs	Wages & salaries	Bank interest & charges	Governance	Total
	£	£	£	£	£	£	£	£
Direct costs								
Employment costs	-	44,356	-	-	70,006	-	-	114,362
Establishment costs	-	-	-	30,667	-	-	-	30,667
Repairs and maintenance	-	1,205	-	11,470	-	-	-	12,675
Office expenses	-	779	-	3,085	-	-	-	3,864
Sundry and other costs	-	37,551	754	7,994	-	-	-	46,299
Cleaning	-	-	-	2,014	-	-	-	2,014
Motor expenses	-	6,466	-	-	-	-	-	6,466
Accountancy fees	-	-	-	-	-	-	3,198	3,198
Auditors' remuneration	-	-	-	-	-	-	325	325
Bad debt expense	409	97	-	-	-	-	-	506
Bank charges	-	-	-	-	-	146	-	146
Depreciation of tangible fixed assets	-	2,380	-	2,389	-	-	-	4,769
	<u>409</u>	<u>92,834</u>	<u>754</u>	<u>57,619</u>	<u>70,006</u>	<u>146</u>	<u>3,523</u>	<u>225,291</u>

The Old Schoolhouse Community Project
Notes to the Financial Statements for the Year Ended 31 March 2014

7 Trustees' remuneration and expenses

No trustees received any remuneration during the year.

8 Net expenditure

Net expenditure is stated after charging:

	2014	2013
	£	£
Auditors' remuneration - audit services	325	325
Depreciation of tangible fixed assets	<u>4,769</u>	<u>6,010</u>

9 Employees' remuneration

The aggregate payroll costs of these persons were as follows:

	2014	2013
	£	£
Wages and salaries	<u>113,946</u>	<u>128,138</u>

10 Taxation

The company is a registered charity and is, therefore, exempt from taxation.

The Old Schoolhouse Community Project
Notes to the Financial Statements for the Year Ended 31 March 2014

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11 Tangible fixed assets

	Motor vehicles £	Fixtures & fittings £	Improvements to property £	Fixtures, fittings and equipment £	Total £
Cost					
As at 1 April 2013 and 31 March 2014	13,322	40,017	30,387	1,728	85,454
Depreciation					
As at 1 April 2013	5,828	34,677	11,781	681	52,967
Charge for the year	1,873	1,335	1,215	346	4,769
As at 31 March 2014	7,701	36,012	12,996	1,027	57,736
Net book value					
As at 31 March 2014	5,621	4,005	17,391	701	27,718
As at 31 March 2013	7,494	5,340	18,606	1,047	32,487

12 Debtors

	2014 £	2013 £
Other debtors	13,456	5,525

13 Creditors: Amounts falling due within one year

	2014 £	2013 £
Trade creditors	1,605	2,863

14 Members' liability

The charity is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The Old Schoolhouse Community Project
Notes to the Financial Statements for the Year Ended 31 March 2014

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15 Related parties

Controlling entity

The charity is controlled by the trustees who are all directors of the company.

16 Analysis of funds

	At 1 April 2013	Incoming resources	Resources expended	At 31 March 2014
	£	£	£	£
General Funds				
General fund	85,763	218,620	(225,291)	79,092
Restricted Funds				
Kitchen fund	5,000	-	-	5,000
	<u>90,763</u>	<u>218,620</u>	<u>(225,291)</u>	<u>84,092</u>

Kitchen Fund

The kitchen fund was established as a result of a grant from Knowsley Housing Trust for the development of the kitchen.

17 Net assets by fund

	Unrestricted Funds	Restricted Funds	Total Funds 2014	Total Funds 2013
	£	£	£	£
Tangible assets	27,718	-	27,718	32,487
Current assets	53,136	5,000	57,979	61,139
Creditors: Amounts falling due within one year	(1,762)	-	(1,605)	(2,863)
Net assets	<u>79,092</u>	<u>5,000</u>	<u>84,092</u>	<u>90,763</u>