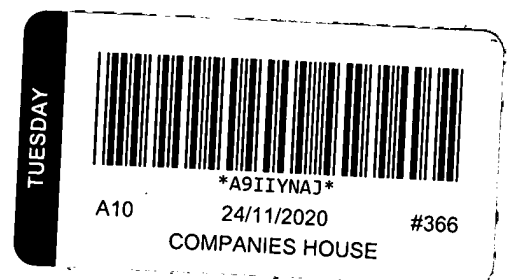


COMPANY NO : 04566497

CHARITY NO : 1166691

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020
FOR
BIRMINGHAM PLAYCARE NETWORK**



BIRMINGHAM PLAYCARE NETWORK

COMPANY INFORMATION FOR THE YEAR ENDED 31 MARCH 2020

TRUSTEES:	Yvette Oruye Maxine Yvonne Mills Sarah Ann Wood Jesse Gerald
BUSINESS DEVELOPMENT MANAGER	Emma Payne
REGISTERED OFFICE:	Unit 301A The Argent Centre 60 Frederick Street Birmingham B1 3HS
REGISTERED COMPANY NUMBER:	04566497 (England and Wales)
REGISTERED CHARITY NUMBER :	1166691
INDEPENDENT EXAMINER :	Brett Welch FCA P&W Social Accountants The Barn 173 Church Road Northfield Birmingham B31 2LX
BANKERS:	Unity Trust Bank Nine Brindleyplace Birmingham B1 2HB

BIRMINGHAM PLAYCARE NETWORK

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 MARCH 2020

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ended 31 March 2020, which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2015.

OBJECTS AND ACTIVITIES

The objects of the charity, as set out in its Memorandum of Association are:

To enhance the development and education of children and to facilitate contact, share information, offer support and encourage, to promote the right to play of all children and to encourage best practice in child-centred playcare within the City of Birmingham by:-

1. supporting and enhancing the profile of playcare provision through events and activities
2. consulting with and encouraging the participation of Members
3. actively supporting the development of quality assurance standards for playcare
4. operating in an environment of equal opportunities and inclusive practice
5. supporting the development of playcare resources
6. supporting the development of a playcare training resource
7. establishing effective links with appropriate agencies to further benefit the work of the charity

This year, the charity provided the following services :

- Play provision : BPCN continued to delivery Play in Parks: open access playschemes in parks and recreation spaces around Birmingham. These schemes are free for families to access.
- Workforce Development: BPCN offered training, support and guidance to playworkers in the out of school sector on behalf of Birmingham City Council. In addition we provided training for parents around the importance of play.
Information and Member services: BPCN offered community groups, schools, artists and the Early Years sector access to
- The Birmingham Scrapstore. This is a community re-use facility that takes clean business waste that is upcycled for play and creative projects.
- Quality: BPCN mentored out of school clubs, breakfast clubs and holiday playschemes around the quality and sustainability of their provision. This included on site one to one mentoring with a BPCN project worker as well as access to training support, telephone advice and e-bulletins.

All of the Centre's activities are aimed at supporting quality playcare, and supporting providers of playcare across the City of Birmingham. No member of the company, including the Trustees, receive any financial benefit from their involvement with the Centre.

In developing activities and delivering services, the Trustees have taken account of the guidance published by the Charity Commission on public benefit.

ACHIEVEMENTS AND PERFORMANCE

Our key achievements over the last twelve months include:

- Healthy Happy Holidays - this year BPCN were part of the consortium alongside Accord Housing, Sport Birmingham and The Active Wellbeing Society to provide fun, food and activity to over 13,000 children during the school summer holidays. This was a DfE funded programme and BPCN provided extensive induction and safeguarding training to the organisations who took part in a delivery role of the service.
- Awards for All - Community of Volunteers - this project worked with new and existing volunteers from our Yardley scrapstore to build confidence and skills around delivering workshops and skills to others. It has provided us with fantastic learning around upskilling local people and encouraging them to share their skills.

BIRMINGHAM PLAYCARE NETWORK

REPORT OF THE TRUSTEES (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

ACHIEVEMENTS AND PERFORMANCE (contd)

- Lets Play - BPCN delivered the Let's Play programme in eleven settings this year. It has proved extremely popular, with referrals to other schools within foundation trusts proving very fruitful. The programme trains lunchtime supervisors and Early Years workers in the use of loose part resources to make environments more playful for children. The evaluation reports are extremely positive about the resources have made for children at these settings and also the CPD for the staff.

- BPCN maintains two scrapstore facilities which in this financial year have continued to support our business with an unrestricted fund from membership income. Our members absolutely embrace the concept of re-use through the scrapstore and we are incredibly proud of the amount of material that we have diverted from landfill. This could be in excess of 50 tonnes.

We have worked collaboratively with a range of partners throughout the year bringing in valuable specialist services to our local community. Our partners have included:

Sport Birmingham, The Pod Nechells, BMW, Stockfield Community Housing Association, Accord Housing, Arts in the Yard, Birmingham City Council Early Years, Friends of Perry Common, New Heights, Fordbridge School, St Barnabus School, Montogomery Primary, Percy Shurmer school, Big Lottery, The Reuseful Network.

The Trustees would therefore like to thank our dedicated staff team, our volunteers, our partners and funders for their support over the year, enabling us to positively change the lives of so many children.

FINANCIAL REVIEW

Overall there was a deficit in Unrestricted funds of £34,084, reducing our Unrestricted reserves to £43,967. This was mainly due to the end of a number of funded projects, which covered some of our staff costs in 2018-19. This year we attracted new funding from Big Lottery Awards for All, and from our participation in the Healthy Happy Holidays project, and the Stockfield Building Community Together consortium. Other income was generated through Play in Parks, Scrapstore memberships, and through delivery of training.

Our main source of income over the past few years has been a contract from Birmingham City Council Early Years, to provide support to out of school settings in the City to maintain and improve quality standards, and to achieve a Good or Outstanding OFSTED rating. The Council has now decided to bring this service in house, which took effect at the end of May 2019. As a result, a number of staff were transferred to the City Council under TUPE regulations, while others took voluntary redundancy. BPCN will now be focussing on other activities, especially developing the Scrapstore, and delivering training.

Where grants are given for specific purposes, they are treated as Restricted Funds. In the year to 31 March 2019, there were 3 restricted funds, and tracking and managing these funds is an important part of the charity's financial management. We are grateful to all our funders for their valuable support.

In the year to 31 March 2019 51% of the expenditure went on staff salaries and employer costs, and 30% on the direct costs of the charity's activities. The remaining 19% was spent on premises, overheads and governance.

The Trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate our exposure to the major risks.

The Trustees have adopted a policy on reserves. Due to uncertainties and the short term nature of much of the charity's funding, the aim is to hold sufficient reserves in the Unrestricted Fund to allow it to operate for a period of 6 months and/or to meet redundancy costs for posts that cannot be sustained. This would require reserves of around £87,000. With current free reserves of £43,967 the Trustees will seek to continue to build up reserves over the next few years in order to reach this target.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The company is constituted as a not for profit Company Limited by Guarantee having no share capital. It was registered as a charity in April 2016. It is governed by its Memorandum and Articles of Association, and the policies made from time to time by its Directors, who are also the trustees of the charity.

Every Trustee must be appointed by a resolution passed at a properly convened meeting of the Trustees. In selecting individuals for appointment as Trustees, the Trustees must have regard to the skills, knowledge and experience needed for the effective administration of the Company.

BIRMINGHAM PLAYCARE NETWORK

REPORT OF THE DIRECTORS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

The Trustees serving during the year under review and at the date of this report were:

Yvette Oruye

Maxine Yvonne Mills

Sarah Ann Wood

Jesse Gerald

Day to day management is devolved to the Business Development Manager, who reports regularly to the Board of Trustees

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for preparing the financial statements in accordance with applicable law and regulations. Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the trustees are required to :

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

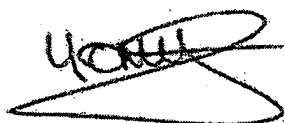
INDEPENDENT EXAMINER

The Trustees have appointed P&W Social Accountants to undertake this role.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

APPROVAL

This Report was approved by the Board of Trustees and signed on its behalf.



Date 16/11/2020

Yvette Oruye - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
BIRMINGHAM PLAYCARE NETWORK
FOR THE YEAR ENDED 31 MARCH 2020**

I report on the financial statements of the charitable company for the year ended 31 March 2020 which are set out on the following pages.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purpose of company law) are responsible for preparation of the financial statements. The trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The Charity's gross income exceeded £250,000 and I am qualified to undertake the examination being a member of the Institute of Chartered Accountants in England & Wales.

Having satisfied myself that the charitable company is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the financial statements under section 145 of the 2011 Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which

1. gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 386 of the Companies Act 2006 and with the methods and principles of the Statement of recommended Practice: Accounting and Reporting by Charitieshave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



R B Welch FCA MA
P&W Social Accountants

Date 16/11/2020

Birmingham PlayCare Network

Statement of Financial Activities (incorporating an Income and Expenditure Account) for the year ended 31st March 2020

	Notes	Unrestricted Funds £	Restricted Funds £	2020 Total Funds £	2019 Total Funds £
INCOME FROM:					
Donations & legacies					
Charitable activities	2	33,591	115,669	149,260	215,821
Investment income	3	251		251	224
TOTAL INCOME		33,842	115,669	149,511	216,045
EXPENDITURE ON:					
Raising funds	4	5,533		5,533	6,047
Charitable Activities	4	62,393	106,360	168,754	224,552
TOTAL EXPENDITURE		67,926	106,360	174,287	230,599
NET INCOME/(EXPENDITURE)		-34,084	9,309	-24,775	-14,555
RECONCILIATION OF FUNDS:					
Total funds brought forward		78,051	0	78,051	92,606
TOTAL FUNDS CARRIED FORWARD		43,967	9,309	53,276	78,051

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

Balance Sheet

As at 31st March 2020

		2020 £	2019 £
	Notes		
CURRENT ASSETS			
Debtors & prepayments	6	2,849	447
Cash at bank & in hand		56,405	84,823
		<u>59,255</u>	<u>85,270</u>
CREDITORS			
Amounts falling due within one year	7	5,979	7,219
NET CURRENT ASSETS/(LIABILITIES)		<u>53,276</u>	<u>78,051</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		53,276	78,051
CREDITORS			
Amounts falling due after more than one year			
NET ASSETS		<u><u>53,276</u></u>	<u><u>78,051</u></u>
FUNDS OF THE CHARITY	9		
Unrestricted funds		43,967	78,051
Restricted funds		9,309	0
TOTAL FUNDS		<u><u>53,276</u></u>	<u><u>78,051</u></u>

For the year ending 31st March 2019 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.


Director's responsibilities :

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006. However, in accordance with Section 145 of the Charities Act 2011, the financial statements have been examined by an Independent Examiner, whose report is included in these accounts.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

On Behalf of the Board:



Yvette Oruye - Trustee

16/11/2020

Approved by the Board on

The notes form part of the financial statements

Notes to the Financial statements
for the year ended 31st March 2020

Note

1 ACCOUNTING POLICIES

Basis of preparation

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Preparation of the accounts on a going concern basis

The financial statements have been prepared on a going concern basis which assumes that the Company will continue to operate. The validity of this assumption is dependent upon the continuance of support from the Company's key grant funders and in response to the progress made by the Company in pursuing a viable budget including the obtaining of further grants and other funds. The Company's current business plan shows that the Company will be able to operate in the foreseeable future. Based on this understanding, the directors believe that it remains appropriate to prepare the financial statements on a going concern basis. The financial statements do not include any adjustments, which would result from the basis of preparation being inappropriate.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life (assets with a cost below £1,000 are not capitalised) :

Fixtures, fittings & equipment	-25% per annum straight line
--------------------------------	------------------------------

Income

Items of income are recognised and included in the accounts when all of the following criteria are met:

- The charity has entitlement to the funds;
- any performance conditions attached to the item(s) of income have been met or are fully within the control of the charity;
- there is sufficient certainty that receipt of the income is considered probable; and
- the amount can be measured reliably.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure is classified under the following activity headings:

- Costs of raising funds comprise staff costs and other direct costs involved in the raising of funds for the charity;
- Expenditure on charitable activities includes the direct costs of activities undertaken to further the purposes of the charity and their associated support & governance costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund Accounting

Unrestricted Funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for the particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for a particular restricted purpose.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Pension costs

The Company operates a money purchase pension scheme for employees. Employer contributions are charged as an expense in the period to which they relate and are allocated to activities in line with the related salary cost.

Birmingham PlayCare Network

Notes to the Financial statements for the year ended 31st March 2020

Note

2 INCOME FROM CHARITABLE ACTIVITIES	2020	2019
	£	£
Restricted grants:		
BCC Early Years	36,592	160,000
Awards for All	9,990	9,970
Sport Birmingham	9,088	
Healthy Happy Holidays	46,285	
Stockfield BIG	13,715	
Active Citizens		1,995
	115,669	171,965
Income from charitable activities:		
Play in Parks	2,147	11,789
Scrapstore	13,651	21,847
Training	17,569	9,150
Play Advocacy		500
Other income	224	570
	33,591	43,856
Total	149,260	215,821
3 INVESTMENT INCOME		
Interest receivable	251	224
4 EXPENDITURE	2020	2019
Charitable Activities:	£	£
Staff costs	78,345	137,737
Staff training & travel	567	1,891
Premises & office costs	22,964	34,948
Central function costs	7,851	6,000
Direct cost of activities	58,527	43,476
Independent Examiner's Fee	500	500
	168,754	224,552
Raising funds:		
Staff costs	4,933	5,477
Other direct costs	600	570
	5,533	6,047

Notes to the Financial statements
for the year ended 31st March 2020

Note

5. STAFF COSTS, TRUSTEES REMUNERATION AND EXPENSES

There were no trustees remuneration or other benefits for the year ended 31st March 2020 nor for the year ended 31st March 2019.

There were no trustees expenses paid for the year ended 31st March 2020 nor for the year ended 31st March 2019.

STAFF COSTS	2020	2019
	£	£
Wages and salaries	79,152	134,125
Employer costs - National Insurance	2,257	6,120
Pension costs	1,868	2,969
	83,277	143,214

The average number of full-time equivalent employees during the year was as follows:

3 7

No employees had emoluments in excess of £60,000 (2017 :nil).

6 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Trade Debtors	2,849	43
Prepayments		404
Total Debtors	2,849	447

7 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Trade Creditors	4,186	4,206
Tax, social security & pension	1,293	2,512
Accrued expenses	500	500
	5,979	7,219

8 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	2020	2019
	Total	Total
	& Unrestricted	& Unrestricted
	Funds	Funds
	£	£
Fixed Assets		
Net Current Assets/(liabilities)	53,276	78,051
	53,276	78,051

Birmingham PlayCare Network

Notes to the Financial statements for the year ended 31st March 2020

Note

9 FUNDS	Opening Balance	Income	Expenditure	Transfers	Closing Balance
	£	£	£	£	£
Unrestricted Funds					
General Fund	78,051	33,842	67,926		43,967
Restricted Funds					
BCC Early Years	0	36,592	36,592		0
Awards for All	0	9,990	6,231		3,759
Sport Birmingham	0	9,088	7,588		1,500
Healthy Happy Holidays	0	46,285	46,285		0
Stockfield BIG	0	13,715	9,665		4,050
	0	115,669	106,360	0	9,309
Total Funds	78,051	149,511	174,287	0	53,276

BCC Early Years : Grant from Birmingham City Council to raise and maintain quality in out of school settings.

Awards for All : Community of Volunteers - a grant to provide training and mentoring in order to upskill local volunteers

Sport Birmingham: A grant to provide holiday playscheme provision in parks around Birmingham during school holidays

Healthy Happy Holidays: A large DfE funded project to provide fun, food and activity for children on free school meals during school summer holidays

Stockfield Building Community Together: Partnership project funded by Big Lottery for 5 years with Stockfield Housing Association, Arts in the Yard and BPCN. Building sustainability for local organisations in Acocks Green.

10 RELATED PARTY TRANSACTIONS

There were no transactions with related parties during the year or previous year that require disclosure in these accounts.

Birmingham PlayCare Network

Notes to the Financial statements for the year ended 31st March 2020

Note

11 Comparative Statement of Financial Activities (incorporating an Income and Expenditure Account) for the year ended 31st March 2019

	Notes	Unrestricted Funds £	Restricted Funds £	2019 Total Funds £
INCOME FROM:				
Donations & legacies				
Charitable activities	2	43,856	171,965	215,821
Investment income	3	224		224
TOTAL INCOME		44,080	171,965	216,045
EXPENDITURE ON:				
Raising funds	4	6,047		6,047
Charitable Activities	4	52,587	171,965	224,552
TOTAL EXPENDITURE		58,634	171,965	230,599
NET INCOME/(EXPENDITURE)		-14,555	0	-14,555
RECONCILIATION OF FUNDS:				
Total funds brought forward		92,606	0	92,606
TOTAL FUNDS CARRIED FORWARD		78,051	0	78,051