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Registered no. 4561083

## **CARETIME SERVICES LIMITED**

# UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2006

DASHWOODS LIMITED 31 DASHWOOD AVENUE HIGH WYCOMBE BUCKS HP12 3DZ



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#### DIRECTORS' REPORT FOR THE YEAR ENDED 31 OCTOBER 2006

The directors present their report and the financial statements of the company for the year ended 31 October 2006

#### Statement of directors' responsibilities

The directors are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period In preparing those financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the company will continue in business,

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Directors

E W Putt

R W Putt

#### Secretary

R W Putt

#### Registered Office

31 Dashwood Avenue High Wycombe Bucks HP12 3DZ

#### **Principal Activity**

The principal activity of the company throughout the year was that of domiciliary care

#### **Directors**

The present directors are as shown above All served on the board throughout the year

The company's Articles of Association do not require directors to retire by rotation

## DIRECTORS' REPORT FOR THE YEAR ENDED 31 OCTOBER 2006 (CONT)

#### **Directors' Interests**

The interests of the directors in the shares of the company at the beginning and end of the year, were as follows

E W Putt

Beneficial interests

400

1 November 2005

R W Putt

Beneficial interests

400

1

The directors' report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies

ON BEHALF OF THE BOARD

R W PUTT SECRETARY

Date 18 July 2007

# ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS ON THE UNAUDITED FINANCIAL STATEMENTS OF CARETIME SERVICES LIMITED

In accordance with the engagement letter dated 31 October 2006, and in order to assist you to fulfil your duties under the Companies Act 1985, we have compiled the financial statements of the company which comprise the Profit and Loss Account, the Balance Sheet and the related notes from the accounting records and information and explanations you have given to us

This report is made to the Company's Board of Directors, as a body, in accordance with the terms of our engagement Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the Company's Board of Directors that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's Board of Directors, as a body, for our work or for this report

We have carried out this engagement in accordance with technical guidance issued by the Association of Chartered Certified Accountants and have complied with the ethical guidance laid down by the Association relating to members undertaking the compilation of financial statements

You have acknowledged on the balance sheet for the year ended 31 October 2006 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 1985 You consider that the company is exempt from the statutory requirement for an audit for the year

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements

Dashwoods Limited

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Chartered Certified Accountants

Date 20 July 2007

31 Dashwood Avenue High Wycombe Bucks HP12 3DZ

## PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 OCTOBER 2006

	Note	2006	2005
		£	£
TURNOVER	2	1,118,362	939,524
Cost of sales		876,895	688,801
GROSS PROFIT		241,467	250,723
Net operating expenses	3	178,743	88,804
OPERATING PROFIT Other interest receivable and	4	62,724	161,919
similar income Interest payable and similar		5,947	4,958
charges		(14,417)	(2,459)
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION		54,254	164,418
Tax on profit on ordinary activities	5	11,672	33,341
PROFIT FOR THE FINANCIAL YEAR		42,582	131,077
Dividends		39,000	16,000
RETAINED PROFIT FOR THE FINANCIAL YEAR	12	3,582	115,077
Retained profit brought forward		175,224	60,147
RETAINED PROFIT CARRIED			
FORWARD		178,806	175,224
		<del></del>	<del></del>

## **BALANCE SHEET AT 31 OCTOBER 2006**

	Note		2006 £		2005 £
FIXED ASSETS Intangible assets Tangible assets	6 7		45,000 593,957		377,245
CURRENT ASSETS Debtors Cash at bank and in hand	8	31,334 149,816	638,957	23,177 179,794	377,245
CREDITORS Amounts falling due within one year NET CURRENT (LIABILITIES)/ASSETS	9	265,875	(84,725)	167,768	35,203
TOTAL ASSETS LESS CURRENT LIABILITIES CREDITORS			554,232		412,448
Amounts falling due after more than one year	10		(374,426)		(237,222)
NET ASSETS		=	179,806		175,226 
CAPITAL AND RESERVES Called up share capital Profit and loss account	11 12		1,000		2 175,224
SHAREHOLDERS' FUNDS	13		179,806		175,226

#### **BALANCE SHEET AT 31 OCTOBER 2006 (CONT)**

The directors are satisfied that the company was entitled to exemption under subsection (1) of section 249A of the Companies Act 1985 and that no member or members have requested an audit pursuant to subsection (2) of section 249B in relation to the accounts for the financial year

The directors acknowledge their responsibilities for

- ensuring that the company keeps accounting records which comply with section 221, and
- preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 226, and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the company

The financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005)

These financial statements were approved by the board on 18 July 2007

ON BEHALF OF THE BOARD

E W PUTT-DIRECTOR

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 OCTOBER 2006

#### 1 ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year, and also have been consistently applied within the same accounts

## **Basis of Preparation of Financial Statements**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005)

The effects of events in relation to the year ended 31 October 2006 which occurred before the date of approval of the financial statements by the Board of Directors, have been included in the statements to the extent required to show a true and fair view of the state of affairs at 31 October 2006 and of the results for the year ended on that date

#### Depreciation

Depreciation has been computed to write off the cost of tangible fixed assets over their expected useful lives using the following rates

Freehold buildings

- 1% per annum of cost

Office equipment

25% per annum of cost

Motor Vehicles

25% per annum of cost

#### Goodwill

Goodwill represents the excess of cost of acquisition over the fair value of the separable net assets of businesses acquired Goodwill is amortised through the profit and loss account in equal instalments over its estimated useful life

#### 2 TURNOVER

The company's turnover represents the value of services supplied to customers during the year

# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 OCTOBER 2006 (CONT)

# 3 NET OPERATING EXPENSES

	2006 £	2005 £
Distribution costs Administrative expenses	1,514 177,229 ———————————————————————————————————	1,706 87,098 ——— 88,804
4 OPERATING PROFIT	<del></del>	==
Operating profit is stated after charging/(crediting)		
	2006 £	2005 £
Directors' emoluments	5,200	5,200
Depreciation and amortisation of owned assets	17,913	11,954
Amortisation of goodwill	5,000	=
5 TAXATION		
	2006 £	2005 £
Corporation tax charge	11,672	33,341
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# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 OCTOBER 2006 (CONT)

## 6 INTANGIBLE FIXED ASSETS

U MIANGIDEL I MEZ 1134 214	Goodwill £
Cost	
At 1 November 2005	50,000
Additions	, <u>-</u>
Revaluations Intra-group transfers	-
Disposals	-
Disposuis	50,000
At 31 October 2006	50,000
Amortisation	
At 1 November 2005	5,000
Charge for the year	3,000
Revaluations	•
Intra-group transfers	
Eliminated on disposals	
At 31 October 2006	5,000
Net book value	
At 31 October 2006	45,000
At 31 October 2005	-
	===

Goodwill arose on the purchase of an unincorporated business in July 2006 and is being amortised over 10 years. In the opinion of the directors, this represents a prudent estimate of the period over which the company will derive economic benefit from the products acquired as part of that business

# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 OCTOBER 2006 (CONT)

## 7 TANGIBLE FIXED ASSETS

	Land and buildings	Office equipment	Motor vehicles £	Total £
Cost At 1 November 2005	360,893	28,268	5,115	394,276
Additions	219,564	15,062	-	234,626
At 31 October 2006	580,457	43,330	5,115	628,902
Depreciation				
At 1 November 2005	3,609	11,145	2,278	17,032
Charge for the year	5,805	10,829	1,279	17,913
At 31 October 2006	9,414	21,974	3,557	34,945
Net book value At 31 October 2006	571,043	21,356	1,558	593,957
At 31 October 2005	357,284 =====	17,124 ———	2,837 ———	377,245 

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 OCTOBER 2006 (CONT)

## 8 DEBTORS

	2006 £	2005 £
Trade debtors Other debtors	23,718 7,616	21,127 2,050
	31,334	23,177
9 CREDITORS - AMOUNTS DUE WITHIN ONE YEAR		
	2006 £	2005 £
Bank loans and overdrafts Trade creditors Corporation tax payable Directors' loan accounts	21,700 75,431 11,672 71,552	15,500 62,750 34,008 18,871
Other creditors	265,875 ———	36,639 167,768 ———
10 CREDITORS - AMOUNTS DUE AFTER ONE YEAR		
	2006 £	2005 £
Bank loans	374,426	237,222

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 OCTOBER 2006 (CONT)

## 11 SHARE CAPITAL

	2006 £	2005 £
Authorised	-	_
1,000 ordinary shares of £1 each	1,000	1,000
Allotted, called up and fully paid		
1,000 ordinary shares of £1 each	1,000	2

A further 998 ordinary shares of £1 each were issued at par during the year

## 12 PROFIT AND LOSS ACCOUNT

	2006 £
At 1 November 2005	175,224
Profit for the financial year Dividends paid	42,582 (39,000)
At 31 October 2006	178,806
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# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 OCTOBER 2006 (CONT)

# 13 RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS' FUNDS

	2006 £	2005 £
Profit for the financial year	42,582	131,077
Dividends	(39,000)	(16,000)
	3,582	115,077
New share capital subscribed	998	-
Net addition to shareholders' funds	4,580	115,077
Opening shareholders funds	175,226	60,149
Closing shareholders funds	179,806	175,226

## 14 CONTROLLING PARTY

The company is controlled by the directors, E W Putt and R W Putt, by virtue of their shareholdings as described in the directors' report

# THE FOLLOWING PAGES ARE FOR THE INFORMATION OF THE DIRECTORS ONLY.

DO NOT FORM PART OF THE STATUTORY ACCOUNTS.

## TRADING & PROFIT & LOSS ACCOUNT FOR THE YEAR ENDED 31 OCTOBER 2006

		2006 £		2005 £
TURNOVER		1,118,362		939,524
COST OF SALES				
Purchases	2,872		2,144	
Wages and salaries	869,657		684,899	
	872,529		687,043	
Works expenses				
protective clothing	4,366		1,758	
		876,895		688,801
CD CGC DD CEVE		241,467		250,723
GROSS PROFIT		241,407		230,723
OVERHEAD EXPENSES			* ***	
Directors salaries	5,200		5,200	
Pension contributions	50,000			
Rent and rates	4,402		14,122	
Insurances	6,483		5,759	
Light and heat	1,036		515	
Repairs to property	13,118		3,491	
Telephone	9,577		8,087	
Postage and stationery	8,611		7,841	
Repairs and renewals	106		1,737	
Motor expenses	5,832		5,602	
Computer costs	12,288		2,970	
Accountancy fees	7,344		6,463 176	
Legal and professional fees	8,741 9,767		4,967	
Training	4,893		4,652	
Sundry expenses Subscriptions and donations	1,116		590	
Use of residence	750		750	
Bad debts	2,337		1,090	
Amortisation of goodwill	5,000		-,050	
Advertising costs	1,514		1,706	
Bank charges	2,715		1,132	
Depreciation of office equipment	10,829		7,066	
Depreciation of motor vehicles	1,279		1,279	
Depreciation of freehold buildings	5,805		3,609	
	<del> </del>	178,743		88,804
OPERATING PROFIT		62,724		161,919
OTHER INTEREST RECEIVABLE AND SIMILAR INCOME Bank interest	5,654		4,927	
Interest on tax repayments	293		31	

## TRADING & PROFIT & LOSS ACCOUNT FOR THE YEAR ENDED 31 OCTOBER 2006

	2006 £	2005 £
	5,947	4,958
I can entarget	68,671	166,877
Loan interest	<u> 14,417</u>	<u> 2,459</u>
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION	54,254	164,418