# Star Telecommunications Limited In Compulsory Liquidation

In the High Court of Justice No. 8000 of 2013

Liquidator's annual progress report to members and creditors for the year ended 3 February 2015

WEDNESDAY



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01/04/2015 COMPANIES HOUSE #40



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# 1 Introduction

I was appointed Liquidator of Star Telecommunications Limited on 4 February 2014 by the Secretary of State following a winding up order made in the High Court of Justice, Chancery Division on 20 January 2014, as a result of a petition presented by HM Revenue & Customs ("HMRC") on 15 November 2013

This report provides an update on the progress of the liquidation during the period Additionally, a meeting of creditors is being convened and a resolution will be proposed in order to fix the basis of my remuneration

Additional information as required pursuant to Rule 4 49C of the Insolvency Rules 1986 is attached at Appendix A

# 2 Receipts and payments accounts

An account of my receipts and payments for the entire period of the liquidation from 4 February 2014 to 3 February 2015 is at Appendix B

### 3 Realisation of assets

The handover papers from the Official Receiver did not indicate any assets capable of realisation, and no realisations have been achieved to date

There is an outstanding balance of US\$973,842 46 held at the First Curacao International Bank ("FCIB")

The bank was based in Curacao (formerly part of the Netherlands Antilles) and suspected of being involved in money laundering and facilitating VAT fraud. It was subject to an Emergency Measure under the Supervision of Banks and Credit Institution Ordinances 1994, whereby it's banking licence was revoked on 9 October 2006, and its management powers devolved to Bank van de Nederlandse Antillen ("BNA"). As such, all the accounts in the FCIB were effectively frozen. The role of BNA was subsequently devolved to the Central Bank of Curacao and St Maarten following a change in the sovereign status of Curacao. Curators were appointed to take over the management of FCIB under the Emergency Measures.

FCIB were initially refusing to release the funds in the accounts but towards the second half of 2008, a Protocol was agreed between BNA, the Dutch Criminal Authorities, FCIB and HMRC. This process required the Liquidator to undertake a detailed review of the company's records and provide HMRC, amongst other details, information relating to

- the company's purchases and sales,
- the pricing and margin analysis on the products,
- analysis of all the company's known bank accounts,
- the company's financial position, including changes in turnover,



reports on any due diligence conducted by the company with traders

Until 2013, I submitted Protocols to HMRC to secure release of 75% of a company's FCIB account, with the balance of 25% to be received at a later date, held over until such time as the solvency and liquidity issues of FCIB are resolved by FCIB and the Central Bank in Curacao

In July 2013, following the conclusion of Dutch criminal proceedings brought against the beneficial owner of FCIB and the bank, the bank stopped remitting any funds from accounts, whether or not Protocol was approved. Subsequently the Curators of FCIB made further announcements on the FCIB website and in correspondence that led us to conclude that the bank was possibly seeking to avoid paying any further funds to account holders. A significant settlement was purportedly paid to the Dutch authorities, but we are unable to determine if FCIB financed any part of that. Despite the moratorium by FCIB, a Protocol was submitted to HMRC.

As a consequence, a meeting was held with a Curator and the legal advisors to FCIB/the Curator in late February 2014 to try and overcome any resistance in Curacao to paying account balances. That dialogue finally concluded in February 2015 when agreement was reached in respect of the release of account balances.

We have become aware that there has been an alleged assignment to a third party of funds in the company FCIB account. As a result, FCIB will not release any of the funds pending resolution of that issue. We have instructed lawyers to take appropriate steps to secure the release of the account funds as soon as possible by challenging the alleged assignment.

# 4 Investigations

A review of the company's books and records has been conducted in order to identify any unusual or exceptional transactions, or evidence of misfeasance by the former directors

Further investigations in relation to the company's trading activity established the company was involved in Missing Trader Intra Community Fraud (MTIC), also known as Carousel (VAT) Fraud, and a detailed review of the company's books and records has been ongoing in respect of

- All the company's purchases and sales,
- The pricing and margin analysis on the products,
- Analysis of all known company's known bank accounts,
- Analysis of the company's financial position, including changes in turnover,
- Reports on any due diligence conducted by the company with traders

I am continuing with my investigation into the company's affairs and I will advise creditors in due course of any potential actions that may be of benefit to the creditors

# 5 Creditors

# Secured creditors

No creditors hold security over the company's assets

# Preferential creditors

No preferential claims have been received in the liquidation to date and none are expected

# Unsecured creditors

The unsecured claims received to date amount to £37,942,243 90 This represents three separate claims received from HMRC

If you have not already submitted your claim in the liquidation then please do so now I would, however, comment that I am currently unable to confirm whether unsecured creditors will receive a dividend

# 6 Liquidator's remuneration

The time recorded by my staff and I for the period 4 February 2014 to 3 February 2015 totals £43,567 80, which represents 125 08 hours at an average charge out rate of £348 31 per hour

The time spent on this case relates to the following matters

- Attending to correspondences and telephone calls with creditors,
- Recording and acknowledging creditors' claims,
- Investigating the affairs of the company,
- Obtaining bonding and completing bond reviews to enable the Liquidator to continue to act,
- Updating the Insolvency Practitioners System,
- Review and statutory compliance which includes submissions to Companies House,
- Instructing legal advisors

Attached at Appendix C are my time analysis reports, which provide details of the activity costs incurred by staff grade to date, together with details of charge out rates

No steps have been taken during the period to fix the basis of my remuneration. In accordance with Rule 4 127 of the Insolvency Rules 1986, the Liquidator is entitled to receive remuneration for his services. It is for the liquidation committee, if one is appointed, to fix the Liquidator's remuneration. In the absence of a liquidation committee, Rule 4 127(5) applies and the Liquidator's remuneration can be fixed by a resolution of a meeting of creditors.

I am therefore convening a general meeting of creditors in accordance with Rule 4 54 of the Insolvency Rules 1986, at which the following resolution will be proposed

1 That the Liquidator be remunerated on the basis of the time properly spent by him and his staff in dealing with the liquidation

Further information regarding remuneration can be found in "A Creditors' Guide to Liquidators' Remuneration", which is available for download at http://www.griffins.net/technical/ A hard copy can be provided upon request

# 7 Liquidator's expenses

Disbursements have been incurred in accordance with Statement of Insolvency Practice 9, and these disbursements are defined by two categories. Category 1 disbursements relate to direct expenses and Category 2 disbursements relate to indirect expenses. Please note that it is Griffins' policy not to charge Category 2 disbursements.

The table below sets out the disbursements incurred in the period of my appointment

|                          | Expenses incurred £ | Expenses<br>paid<br>£ | Expenses outstanding £ |
|--------------------------|---------------------|-----------------------|------------------------|
| Category 1 disbursements |                     |                       |                        |
| Statutory advertising    | 70 77               | 70 77                 | 0 00                   |
| Specific bond            | 500 00              | 0 00                  | 500 00                 |
| Land Registry            | 24 00               | 0 00                  | 24 00                  |
| Bank charges             | 66 00               | 66 00                 | 0 00                   |
| _                        | 660.77              | 136.77                | 524.00                 |



# 8 Creditors' meeting

The Notice convening the meeting of creditors is attached, together with a proxy form and a proof of debt form, at Appendices D, E and F

Proxy forms must be lodged at the offices of Griffins, Tavistock House South, Tavistock Square, London WC1H 9LG, no later than 12 noon on the last business day prior to the date of the meeting. The meeting is purely formal and unless you have a query that cannot be satisfied through correspondence, your attendance at the meetings is not specifically required. If there are any matters requiring clarification, please do not hesitate to contact me

# 9 Creditors' rights

Within 21 days of the receipt of this report, a secured creditor, or an unsecured creditor (with the concurrence of at least 5% in value of the unsecured creditors), may request in writing that the Liquidator provide further information about his remuneration or expenses which have been itemised in this progress report

Any secured creditor, or an unsecured creditor (with the concurrence of at least 10% in value of the unsecured creditors), may within eight weeks of receipt of this progress report make an application to Court on the grounds that, in all circumstances, the basis fixed for the Liquidator's remuneration, the remuneration charged or the expenses incurred by the Liquidator as set out in this progress report are excessive

# 10 Next report

I will report again following the next anniversary of the liquidation, or sooner if the administration of the liquidation is complete

Yours faithfully

Stephen Hunt Liquidator

30 March 2015



# Appendix A

# Star Telecommunications Limited In Compulsory Liquidation

Statutory information



**Company information** 

Company name Star Telecommunications Limited

Trading name Star Telecommunications Limited

Company registration number 04558120

Nature of business Wholesale of other electronic part & Equipment

Registered office Tavistock House South, Tavistock Square, London

WC1H 9LG

Previous registered office Meadowhall Riverside Unit 1Suite 4

Meadowhall Road

Sheffield

South Yorkshire

**S9 1BW** 

Trading address 8 Southley Hill

Sheffield

South Yorkshire

S5 8BD

Liquidator's details

Name Stephen Hunt

IP number 9183

Name of firm Griffins

Firm's address Tavistock House South, Tavistock Square, London

WC1H 9LG

Date of appointment 4 February 2014



# Appendix B

# Star Telecommunications Limited In Compulsory Liquidation

Liquidator's receipts and payments account for the period 4 February 2014 to 3 February 2015, being the entire period of the liquidation



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# Star Telecommunications Limited (In Liquidation) Liquidator's Abstract of Receipts & Payments

| Statement of Affairs  | From 04/02/2014<br>To 03/02/2015 | From 04/02/2014<br>To 03/02/2015 |
|-----------------------|----------------------------------|----------------------------------|
| ASSET REALISATIONS    |                                  | <b>N</b> III                     |
| Cash at Bank - FCIB   | NIL<br>NIL                       | NIL NIL                          |
| COST OF REALISATIONS  |                                  |                                  |
| O R Remuneration      | 2,235 00                         | 2,235 00                         |
| Petitioners Deposit   | (1,165 00)                       | (1,165 00                        |
| Statutory Advertising | ` 70 77                          | 70 77                            |
| Bank Charges          | 88 00                            | 88 00                            |
| Baille avialiges      | (1,228 77)                       | (1,228 77                        |
|                       | (1,228.77)                       | (1,228.77                        |
| REPRESENTED BY        |                                  |                                  |
| No 2 Account          |                                  | (84 92                           |
| ISA NIB               |                                  | (1,143 85                        |
|                       |                                  | (1,228.77                        |
|                       |                                  |                                  |
|                       | ()                               | Stephen Hur                      |
|                       |                                  | Liquidate                        |

# Star Telecommunications Limited In Compulsory Liquidation

Liquidator's time analysis for the period 4 February 2014 to 3 February 2015, together with details of charge out rates, provided in accordance with Statement of Insolvency Practice 9



# Time Entry - Detailed SIP9 Time & Cost Summary

START04 - Star Telecommunications Limited From 04/02/2014 To 03/02/2015 Project Code POST

| Classification of Work Function  | Partner    | Manager | Other Senior<br>Professionals | Assistants &<br>Support Staff | Administrators | Total Hours | Time Cost (£) | Average Hourly<br>Rate (£) |
|--|------------|---------|-------------------------------|-------------------------------|----------------|-------------|---------------|----------------------------|
| CACO Cockerant Errordone   | 000        | 800     | 800                           | 0.25                          | 0.75           | 117         | 252 08        | 216 07                     |
|  | 88         | 200     | 200                           | 18                            | 158            | 1.58        | 435 39        | 274 98                     |
|  | 88         | 000     | 0.25                          | 000                           | 00 0           | 0.25        | 87 50         | 350 00                     |
|  | 800        | 317     | 1 92                          | 80                            | 6 33           | 11 25       | 3 580 81      | 318 29                     |
| ADVERT Advertising   | 800        | 000     | 000                           | 000                           | 0 33           | 0 33        | 9167          | 275 01                     |
| MTGS Meetings  | 0.42       | 000     | 000                           | 000                           | 000            | 0 42        | 235 42        | 285 OI                     |
| SPEC Special Work  | 000        | 000     | 86                            | 800                           | /-0.           | , r         | 33.50         | 385.00                     |
| SPECBOND Specific Bond   | 000        | 01/     | 38                            | 8                             | 3 5            | - 1         | 416 23        | 312 17                     |
| STAT Statutory   | \$7 n      | 38      | 8 8                           | 88                            | 86.0           | 33 C        | 250.00        | 30000                      |
| TAX Tax  | 200        | 300     | 38                            | 88                            | 86             | 0.05        | 102 50        | 410 00                     |
| TELS Telephone calls   | 250        | 670     | 88                            | 88                            | 147            | 175         | 579 98        | 331 42                     |
| VAI vai Ketums<br>REVIEWS Case Reviews   | 800        | 0 60    | 8 -                           | 880                           | . <del>.</del> | 3.67        | 1 329 58      | 362 61                     |
| Administration & Planning  | 108        | 4 58    | 3 92                          | 0.25                          | 14 50          | 24 17       | 7,743 66      | 320 43                     |
|  |            |         |                               |                               |                |             |               | ţ                          |
| tooga too  | 8          | 25.0    | 9                             | 000                           | 3.25           | 358         | 1 095 84      | 305 82                     |
| TRUMERON I DIGITAL PROPERTY OF THE PROPERTY OF | 86         | 800     | 5 C                           | 000                           | 800            | 0 33        | 110 00        | 330 00                     |
| CRED Creditor Related Work   | 8 8        | 200     | 88                            | 000                           | 000            | 290         | 265 00        | 397 50                     |
| CREDITORS Creditors  | 000        | 000     | 000                           | 000                           | 217            | 217         | 558 33        | 257 69                     |
| Creditors  | 000        | 1 00    | 0 33                          | 00 0                          | 5.42           | 675         | 2,029 17      | 300 62                     |
|  |            |         |                               |                               |                |             |               |                            |
|  | 5          |         | 36.0                          | 000                           | 000            | 0.25        | 106 25        | 425 00                     |
| FCIB FCIB (nvestigations   | 3 8        | 0.12    | 27.2                          | 88                            | 800            | 3 00        | 1 084 58      | 36153                      |
| INV Investigation PROTOCOL MTIC Protocols  | 88         | 0 33    | 38 17                         | 000                           | 000            | 38 50       | 13 890 00     | 360 78                     |
| SIP2 Investigation into Affairs  | 80         | 800     | 49 75                         | <b>00</b> 0                   | 000            | 49 83       | 17 605 83     | 353.29                     |
| SIP4 CDDA Investigation  | 000        | 000     | 800                           | 000                           | 000            | 900         | 25 00         | 300 000                    |
| Investigations   | 0 08       | 0.58    | 91 00                         | 000                           | 00 0           | 9167        | 32,711 66     | 356 85                     |
|  | }          |         |                               |                               |                |             | -             |                            |
|  |            |         |                               |                               | !              |             | 00 00 0       | 2000                       |
| INVLEGAL Legal   | 88         | 000     | 88 C                          | 8 8                           | 886            | 5<br>5<br>5 | 70831         | 499 98                     |
| LEGI Legal Issues  | 280        | DC 0    | 8                             | 800                           | 3              | !           |               |                            |
| Legal & Litigation   | 0 83       | 0.58    | 0 58                          | 00 0                          | 00 0           | 2.00        | 888 31        | 444 16                     |
|  |            |         |                               |                               |                |             |               |                            |
| ASST Asset Realisation   | <b>8</b> ° | 0.50    | 00 0                          | 000                           | 000            | 050         | 195 00        | 390 00                     |
| Realisations of Assets   | 00 0       | 050     | 000                           | 000                           | 000            | 09 0        | 195 00        | 390 00                     |
| Total Moura  | 2.80       | 7.25    | 95.83                         | 0.25                          | 19 92          | 125 08      | 43,567 80     | 348 31                     |
|  |            |         |                               |                               |                |             |               |                            |
| Total Fees Claimed   |            |         |                               |                               |                |             | 00 0          |                            |
|  |            |         |                               |                               |                |             |               |                            |



# GRIFFINS POLICY ON CHARGEOUT RATES AND DISBURSEMENTS SCHEDULE OF STANDARD CHARGEOUT RATES IN RESPECT OF GRIFFINS PARTNERS AND STAFF AS AT 1 OCTOBER 2012.

In accordance with Statement of Insolvency Practice 9 "Remuneration of Insolvency Office Holders" the following hourly charge-out rates will be applied when fixing the Officeholders Remuneration

| Grade of staff                             | Hourly Rate |
|--|-------------|
| Partners                                   | £495 - £545 |
| Managers                                   | £300 - £395 |
| Senior Investigators                       | £325 - £380 |
| Administrators/Investigators               | £200 - £300 |
| Junior Administrators/Junior Investigators | £145 - £250 |
| Support Staff                              | £70 - £180  |

The above rates are reviewed annually on 1 October

It is not our policy to charge for support staff (secretarial, filing, reception) unless such staff are working on an individual matter for more than 7 hours in which case the rate for an Administrator may be applied

Time is charged in minimum units of 5 minutes for all staff

### **DISBURSEMENTS**

This note applies where a licensed insolvency practitioner in the firm is acting as an office holder of an insolvent estate and seeks creditor approval to make a separate charge by way of expenses or disbursements to recover the cost of facilities provided by the firm Best practice guidance<sup>1</sup> requires that such charges should be disclosed to those who are responsible for approving his remuneration, together with an explanation of how those charges are made up and the basis on which they are arrived at

# **DEFINITIONS**

Practice guidance<sup>1</sup> classifies expenses into two broad categories

- Category 1 expenses (approval not required) specific expenditure that is directly related to a particular insolvency case, where the cost of the expense incurred is referable against an independent external suppliers' invoice or published tariff of charges, mileage is charged at the appropriate H M Revenue & Customs rate
- Category 2 expenses Griffins' policy is not to charge for Category 2 disbursements

# **CHARGING POLICY**

- Category 1 expenses (approval not required) all such items are re-charged to the case as they are incurred
- 1 Statement of Insolvency Practice 9 (England and Wales)



# GRIFFINS POLICY ON CHARGEOUT RATES AND DISBURSEMENTS SCHEDULE OF STANDARD CHARGEOUT RATES IN RESPECT OF GRIFFINS PARTNERS AND STAFF AS AT 1 OCTOBER 2013.

In accordance with Statement of Insolvency Practice 9 "Remuneration of Insolvency Office Holders" the following hourly charge-out rates will be applied when fixing the Officeholders Remuneration

| Grade of staff                             | Hourly Rate |
|--|-------------|
| Partners                                   | £495 - £565 |
| Managers                                   | £300 - £400 |
| Senior Investigators                       | £325 - £385 |
| Administrators/Investigators               | £200 - £310 |
| Junior Administrators/Junior Investigators | £150 - £250 |
| Support Staff                              | £70 - £220  |

The above rates are reviewed annually on 1 October

It is not our policy to charge for support staff (secretarial, filing, reception) unless such staff are working on an individual matter for more than 7 hours in which case the rate for an Administrator may be applied

Time is charged in minimum units of 5 minutes for all staff

# **DISBURSEMENTS**

This note applies where a licensed insolvency practitioner in the firm is acting as an office holder of an insolvent estate and seeks creditor approval to make a separate charge by way of expenses or disbursements to recover the cost of facilities provided by the firm. Best practice guidance<sup>1</sup> requires that such charges should be disclosed to those who are responsible for approving his remuneration, together with an explanation of how those charges are made up and the basis on which they are arrived at

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Practice guidance<sup>1</sup> classifies expenses into two broad categories

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  independent external suppliers' invoice or published tariff of charges, mileage is charged at
  the appropriate H M Revenue & Customs rate
- Category 2 expenses Griffins' policy is not to charge for Category 2 disbursements

### **CHARGING POLICY**

 Category 1 expenses (approval not required) – all such items are re-charged to the case as they are incurred



# GRIFFINS POLICY ON CHARGEOUT RATES AND DISBURSEMENTS SCHEDULE OF STANDARD CHARGEOUT RATES IN RESPECT OF GRIFFINS PARTNERS AND STAFF AS AT 1 OCTOBER 2013 AS AMENDED 1 MAY 2014.

in accordance with Statement of Insolvency Practice 9 "Remuneration of Insolvency Office Holders" the following hourly charge-out rates will be applied when fixing the Officeholders Remuneration

| Grade of staff                             | Hourly Rate |
|--|-------------|
| Partners                                   | £450 - £565 |
| Managers                                   | £300 - £450 |
| Senior Investigators                       | £325 - £425 |
| Administrators/Investigators               | £200 - £360 |
| Junior Administrators/Junior Investigators | £150 - £250 |
| Support Staff                              | £70 - £220  |

The above rates are reviewed annually on 1 October

It is not our policy to charge for support staff (secretarial, filing, reception) unless such staff are working on an individual matter for more than 7 hours in which case the rate for an Administrator may be applied

Time is charged in minimum units of 5 minutes for all staff

# **DISBURSEMENTS**

This note applies where a licensed insolvency practitioner in the firm is acting as an office holder of an insolvent estate and seeks creditor approval to make a separate charge by way of expenses or disbursements to recover the cost of facilities provided by the firm Best practice guidance<sup>1</sup> requires that such charges should be disclosed to those who are responsible for approving his remuneration, together with an explanation of how those charges are made up and the basis on which they are arrived at

### **DEFINITIONS**

Practice guidance<sup>1</sup> classifies expenses into two broad categories

- Category 1 expenses (approval not required) specific expenditure that is directly related to a particular insolvency case, where the cost of the expense incurred is referable against an independent external suppliers' invoice or published tariff of charges, mileage is charged at the appropriate H M Revenue & Customs rate
- Category 2 expenses Griffins' policy is not to charge for Category 2 disbursements

# **CHARGING POLICY**

 Category 1 expenses (approval not required) – all such items are re-charged to the case as they are incurred



# GRIFFINS POLICY ON CHARGEOUT RATES AND DISBURSEMENTS SCHEDULE OF STANDARD CHARGEOUT RATES IN RESPECT OF GRIFFINS PARTNERS AND STAFF AS AT 1 OCTOBER 2014

In accordance with Statement of Insolvency Practice 9 "Remuneration of Insolvency Office Holders" the following hourly charge-out rates will be applied when fixing the Officeholders Remuneration

| Grade of staff             | Hourly Rate |
|----------------------------|-------------|
| Partners                   | £450 - £565 |
| Managers                   | £325 - £450 |
| Investigators              | £285 - £380 |
| Administrators             | £150 - £310 |
| Support / Cashier Managers | £220 - £275 |
| Support / Cashier Staff    | £70 - £180  |

The above rates are reviewed annually on 1 October

It is not our policy to charge for support staff (secretarial, filing, reception) unless such staff are working on an individual matter for more than 7 hours in which case the rate for an Administrator may be applied

Time is charged in minimum units of 5 minutes for all staff

# **DISBURSEMENTS**

This note applies where a licensed insolvency practitioner in the firm is acting as an office holder of an insolvent estate and seeks creditor approval to make a separate charge by way of expenses or disbursements to recover the cost of facilities provided by the firm Best practice guidance<sup>1</sup> requires that such charges should be disclosed to those who are responsible for approving his remuneration, together with an explanation of how those charges are made up and the basis on which they are arrived at

### **DEFINITIONS**

Practice guidance<sup>1</sup> classifies expenses into two broad categories

- Category 1 expenses (approval not required) specific expenditure that is directly related to a particular insolvency case, where the cost of the expense incurred is referable against an independent external suppliers' invoice or published tariff of charges, mileage is charged at the appropriate H M Revenue & Customs rate
- Category 2 expenses These are costs that are directly referable to the appointment in question but not to a payment to an independent third party. They may include shared or allocated costs that can be allocated to an appointment on a proper and reasonable basis.

# **CHARGING POLICY**

 Category 1 expenses (approval not required) – all such items are re-charged to the case as they are incurred

| • | Category 2 expenses (approval required) – resolutions to be sought from creditors if these category of expenses arise |
|---|---|
|   |   |
|   |   |
|   |   |
|   |   |
|   |   |
|   |   |
|   |   |
|   |   |
|   |   |
|   |   |
|   |   |
|   |   |
|   |   |
|   |   |

# Appendix D

# Star Telecommunications Limited In Compulsory Liquidation

Notice of creditors' meeting



Rule 4 54 Form 4 22

Notice to creditors of a meeting of creditors

# **Star Telecommunications Limited (In Liquidation)**

A meeting of the creditors of Star Telecommunications Limited has been summoned by the Liquidator pursuant to Rule 4.54 of the Insolvency Rules 1986 for the purpose of agreeing the basis of the Liquidator's remuneration

At the meeting I will be proposing the following resolution

1 That the Liquidator be remunerated on the basis of the time properly spent by him and his staff in dealing with the liquidation

The meeting will be held as follows

Date

Thursday 30 April 2015

Time

10 00 a m

Place

Griffins, Tavistock House South, Tavistock Square, London WC1H 9LG

A proxy form is enclosed which must be lodged at the offices of Griffins, Tavistock House South, Tavistock Square, London WC1H 9LG no later than 12 noon on the working day immediately before the meeting to entitle you to vote by proxy at the meeting, together with a completed proof of debt form if you have not already lodged one

A creditor entitled to attend and vote is entitled to appoint a proxy to attend and vote instead of him. A proxy need not be a creditor. A creditor also has the right to propose a resolution to be voted on by the meeting

Dated

30 March 2015

Signed

Stephen Hunt

Liquidator Griffins

Tavistock House South

Tavistock Square, London, WC1H 9LG

# Appendix E

# Star Telecommunications Limited In Compulsory Liquidation

Proxy form



# Rule Insolvency Act 1986 8.1

# Proxy Star Telecommunications Limited In Compulsory Liquidation

| Please give full name and address for communication   | Name of creditor  |   |                                     |
|---|---|---|-------------------------------------|
|   | Address of creditor   |   |                                     |
|   |   |   |                                     |
|   | Name of proxy holder  |   |                                     |
| Please insert name of<br>person (who must be 18 or<br>over) or "chairman of the<br>meeting" (see note below)  | 1   |   |                                     |
| if you wish to provide for<br>alternative proxy holders in<br>the circumstances that your<br>first choice is unable to  | 2   |   |                                     |
| attend please state the name(s) of the alternatives as well   | 3   |   |                                     |
| Please delete words in<br>brackets if the proxy holder<br>is only to vote as directed<br>i e he has no discretion   | of creditors to be held on Ti<br>meeting The proxy holde        | to be my/the creditor's proxy holder hursday, 30 April 2015 or at any adjors to propose or vote as instructed which no specific instruction is given by | ournment of that<br>d below (and in |
| Any other resolutions which<br>the proxy-holder is to<br>propose or vote in favour of<br>or against should be set<br>out in numbered<br>paragraphs in the space<br>opposite | •   | be remunerated on the basis of th<br>s staff in dealing with the liquidation  | e time properly<br>[For/Against     |
| This form must be signed  | Signature   | Date  |                                     |
|   | Name in CAPITAL LETTER  | <b>≈</b> S  |                                     |
| Only to be completed if the creditor/member has not signed in person  | Position with creditor or rela                                  | ationship to creditor or other authority  | for signature                       |
|   | Please note that if you nomina he will either be a senior staff | ate the chairman of the meeting to be you<br>member of Griffins or the current Liquida  | ur proxy-holder<br>ator             |

# Appendix F

# Star Telecommunications Limited In Compulsory Liquidation

Proof of debt form



# Proof of debt form

# Star Telecommunications Limited In Compulsory Liquidation

Date of liquidation: 20 January 2014

| 1 | Name of creditor   |
|---|--|
| 2 | Address of creditor  |
|   |  |
| 3 | Total claim, including VAT, as at the date of liquidation                      |
| 4 | Details of documents by which debt can be substantiated                        |
| 5 | Is the whole or part of the debt preferential? If so, state amount and details |
| 6 | Particulars and value of any security held and the date it was given           |
| 7 | Signature of creditor or authorised person                                     |
|   | NAME IN BLOCK LETTERS  |
|   | Creditor's reference   |
| 8 | Position or relationship with creditor   |
|   | (e g director, accountant, credit controller, etc)                             |

Please provide appropriate documentation in support of your claim

If you are registered for VAT the amount claimed should include VAT even if VAT bad debt relief has been claimed under the Value Added Tax Act 1994

Please return this form when you have completed it to Raymond Khan at Griffins, Tavistock House South, Tavistock Square, London, WC1H 9LG

Creditors registered for VAT may be able to claim VAT bad debt relief in accordance with Section 36 Value Added Tax Act 1994. In broad terms relief is available when the debt is six months old and "written off" by the creditor entering it on his VAT refunds-for-bad-debts-account.

Claims lodged in the liquidation should be gross, including any VAT element. If/when dividends are paid, creditors who have claimed VAT bad debt relief must apportion the dividend between VAT and the net element of their claim and account to HM Revenue & Customs for the VAT element through their VAT return

Insolvency practitioners have no role in administering VAT bad debt relief under the Value Added Tax Act 1994 Creditors who are uncertain how to claim should contact their VAT office or take professional advice