

REGISTERED NUMBER: 04557052 (England and Wales)

Abbreviated Unaudited Accounts for the Year Ended 31 October 2013

for

Officefile Limited



Contents of the Abbreviated Accounts
for the Year Ended 31 October 2013

	Page
Company Information	1
Abbreviated Balance Sheet	2
Notes to the Abbreviated Accounts	4

Officefile Limited

Company Information
for the Year Ended 31 October 2013

DIRECTORS:

B A Brewster
Mrs D Brewster

SECRETARY:

Mrs D Brewster

REGISTERED OFFICE:

23 Caburn Heights
Crawley
West Sussex
RH11 8QX

REGISTERED NUMBER:

04557052 (England and Wales)

ACCOUNTANTS:

MB Accountancy Limited
Peacehaven
Coltstaple Lane
Horsham
West Sussex
RH13 9BB

Abbreviated Balance Sheet
31 October 2013

	Notes	31.10.13 £	31.10.12 £
FIXED ASSETS			
Intangible assets	2	2,163	4,325
Tangible assets	3	617	709
		<u>2,780</u>	<u>5,034</u>
CURRENT ASSETS			
Debtors		-	2,058
Cash at bank		449	886
		<u>449</u>	<u>2,944</u>
CREDITORS			
Amounts falling due within one year		3,293	6,440
		<u>3,293</u>	<u>6,440</u>
NET CURRENT LIABILITIES		<u>(2,844)</u>	<u>(3,496)</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>(64)</u>	<u>1,538</u>
CAPITAL AND RESERVES			
Called up share capital	4	100	100
Profit and loss account		(164)	1,438
		<u>(64)</u>	<u>1,538</u>
SHAREHOLDERS' FUNDS		<u>(64)</u>	<u>1,538</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 October 2013.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 October 2013 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

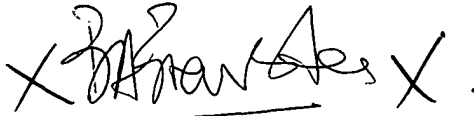
- ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

Officefile Limited (Registered number: 04557052)

Abbreviated Balance Sheet - continued
31 October 2013

The abbreviated accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board of Directors on 4 July 2014 and were signed on its behalf by:

A handwritten signature in black ink, appearing to read 'B A Brewster', is written over a horizontal line. The signature is flanked by two large 'X' marks.

B A Brewster - Director

The notes form part of these abbreviated accounts

Notes to the Abbreviated Accounts
for the Year Ended 31 October 2013

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Turnover

Turnover represents net invoiced sales of goods, excluding value added tax.

Goodwill

Goodwill, being the amount paid in connection with the acquisition of a business in 2009, is being amortised evenly over its estimated useful life of five years.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc - 33% on cost

2. INTANGIBLE FIXED ASSETS

	Total £
COST	
At 1 November 2012	
and 31 October 2013	10,812
AMORTISATION	
At 1 November 2012	6,487
Amortisation for year	2,162
At 31 October 2013	8,649
NET BOOK VALUE	
At 31 October 2013	2,163
At 31 October 2012	4,325

Notes to the Abbreviated Accounts - continued
for the Year Ended 31 October 2013

3. TANGIBLE FIXED ASSETS

	Total £
COST	
At 1 November 2012	
and 31 October 2013	1,980
DEPRECIATION	
At 1 November 2012	1,271
Charge for year	92
At 31 October 2013	1,363
NET BOOK VALUE	
At 31 October 2013	617
At 31 October 2012	709

4. CALLED UP SHARE CAPITAL

Allotted, issued and fully paid:				
Number:	Class:	Nominal value:	31.10.13	31.10.12
		£1	£	£
100	Ordinary		100	100