



**St Mellitus College Trust**

# **Annual Report & Financial Statements**

**Period Ended 31 July 2015**

Charity number: 1094157

Company number: 4546328

THURSDAY



A16  
26/05/2016  
COMPANIES HOUSE

\*A57S93VK\*

#325

# **St Mellitus College Trust**

(A company limited by guarantee)

## **Contents**

<b>Legal and administrative information</b>	<b>2</b>
<b>Report of the Trustees</b>	<b>3</b>
<b>Audit report</b>	<b>8</b>
<b>Statement of Financial Activities</b>	<b>10</b>
<b>Balance Sheet</b>	<b>11</b>
<b>Cash Flow Statement</b>	<b>12</b>
<b>Notes forming part of the financial statements</b>	<b>13</b>

# **St Mellitus College Trust**

(A company limited by guarantee)

## **Legal and Administrative Information**

### **REFERENCE AND ADMINISTRATIVE INFORMATION**

Charity Name: St Mellitus College Trust

Charity registration number: 1094157

Company registration number: 4546328

Principal Address and  
Registered Office St Jude's Church  
24 Collingham Road  
London SW5 0LX

Website [www.stmellitus.ac.uk](http://www.stmellitus.ac.uk)

### **TRUSTEES**

The Trustees serving during the year were as follows together with details of their nominations:

The Right Reverend and Right Honourable R Chartres (Bishop of London) (Joint Chairman)	
The Right Reverend S Cottrell (Bishop of Chelmsford) (Joint Chairman)	
The Right Reverend R Blackburn (Bishop of Warrington)	Bishops of London and Chelmsford jointly
The Venerable D Lowman (Vice Chairman)	Bishop of Chelmsford
The Reverend Prebendary N Mercer	Bishop of London
The Reverend P North (until 27 January 2015)	General Synod of the Church of England
Mr J Ball	Bishop of Chelmsford
The Reverend Canon J Freeman	Bishop of Chelmsford
Mr J Jennings	St Paul's Theological Centre
Mrs R Stewart	St Paul's Theological Centre
The Reverend Dr G Tomlin (Dean)	

### **STATUTORY AUDITORS**

Kingston Smith LLP, Devonshire House, 60 Goswell Road, London EC1M 7AD

### **SOLICITORS**

Gisby Harrison, Goffs Oak House, Goffs Lane, Goffs Oak, Hertfordshire EN7 5HG

### **BANKERS**

Barclays Bank PLC, 11 Bank Court, Hemel Hempstead, Hertfordshire HP1 1BX

CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4QJ

The CBF Church of England Funds, Senator House, 85 Queen Victoria Street, London EC4V 4ET

# **St Mellitus College Trust**

(A company limited by guarantee)

## **Report of the Trustees**

for the year ended 31<sup>st</sup> July 2015

The Trustees are pleased to present their report together with the financial statements of the charity for the year ended 31<sup>st</sup> July 2015.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Governing Document**

The organisation is a charitable company limited by guarantee, incorporated under the name of North Thames Ministerial Training Partnership on the 26<sup>th</sup> September 2002 and registered as a charity on the 11<sup>th</sup> October 2002.

The company is established under a Memorandum of Association which sets out the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1 each.

The company changed its name by Special Resolution on 18<sup>th</sup> March 2008 to St Mellitus College Trust and adopted new Memorandum and Articles of Association on that date. On 21<sup>st</sup> January 2014 further new Memorandum and Articles of Association were adopted incorporating minor changes to the nomination of trustees.

#### **Appointment of Trustees**

The directors of the charitable company ("the charity") are its trustees for the purpose of charity law and throughout this report are collectively referred to as its trustees.

Under the Articles of Association adopted on the 21<sup>st</sup> January 2014 the Trustees consist of at least six but not more than eleven individuals nominated to serve as follows: The Bishop of Chelmsford, The Bishop of London, three trustees nominated by the Bishop of Chelmsford, one trustee nominated by the Bishop of London, two trustees nominated by the Trustees of St Paul's Theological Centre, one trustee nominated by the General Synod of the Church of England, one trustee nominated jointly by the Bishops of London and Chelmsford and the Dean for the time being of the College.

The Ven. D Lowman, Mrs R Stewart and the Rt. Rev. R Blackburn retire by rotation and are eligible for re-nomination.

#### **Trustee Induction and Training**

The Joint Chairmen of the Trustees liaise with newly appointed trustees upon their appointment in order to devise a training and induction package appropriate to their skills and experience.

#### **Risk Management**

The trustees have conducted their own review of the major risks to which the charity is exposed and systems have been established to mitigate those risks. The external risks to funding are dependent on a viable number of students choosing the course for their training. The academic content of the course is considered carefully to ensure that all the requirements of the Church are fulfilled and in this way the Church is expected to continue utilising the course for their candidates. Internal risks are minimised by the implementation of

procedures for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects of the charitable company. These procedures are periodically reviewed to ensure they still meet the needs of the charity.

### Organisational Structure

A board of trustees, who meet tri-annually, administers the charity. The trustees delegate the management of the day-to-day operations of the charity to an Executive Committee, the Dean of the College and the team of staff who are employed by the charity.

### Related Parties

All the Trustees represent other legal bodies within the wider church and thus these could be regarded as related parties. Further particulars are provided in Note 8 to the Financial Statements.

## OBJECTIVES AND ACTIVITIES

The company is a charity and exists to prepare for public ministry candidates selected by the Church of England. The charity also provides other theological and ministerial training and Christian education.

The principal activity of the charity is the operation of the part time ordination training course ("the course"), which is recognised by the Church of England to serve the Dioceses of London and Chelmsford, but the needs of individual students vary so the geographical boundaries are not rigidly applied.

Additionally the charity operates the Mixed Mode course delivered at Liverpool Cathedral and also an entry level course under the title of "Beginning Theology".

The charity also works closely together with St Paul's Theological Centre to offer courses and training under the banner of St Mellitus College ("the College").

## ACHIEVEMENTS AND PERFORMANCE

The College publishes an Annual Review which is available on the College's website.

The Course is run on a part-time basis over three years for Anglican candidates, to study towards graduation and ordination. The students are required to attend for classes one evening a week during term time together with a number of residential weekends and one residential week during each academic year. The Course continues to be successful in recruiting good numbers of ordinands and other students.

The Course was taught throughout the year at two centres on weekday evenings and at a separate residential location for the residential week and weekends. Students from St Paul's Theological Centre joined us for the residential parts of the course.

Our delivery centre at Liverpool Cathedral, covering the five north west dioceses of Blackburn, Carlisle, Chester, Liverpool and Manchester, was opened in September 2013 and this year had a total of 38 students.

St Paul's Theological Centre (SPTC), our partner constituent member, has a lease on the former church of St Jude, Courtfield Gardens in Earls Court which it operates at the London base for the College.

In all this year, including SPTC students, the College had 174 ordinands in training and delivered accredited courses to more than 180 other students.

For this academic year we implemented validation of most of our programmes by Durham University as part of the Church of England's Common Awards programme. Some awards continue to be validated by Middlesex University.

## PUBLIC BENEFIT

The trustees have a statutory duty under the Charities Act 2011 (s 17) to have regard to the guidance issued from time to time by the Charity Commission. The trustees have read the guidance Charities and Public Benefit and the supplementary guidance in The Advancement of Religion for the Public Benefit and have had regard to it in making relevant decisions. The trustees have also read Analysis of the Law underpinning "the Advancement of Religion for the Public Benefit" published by the Charity Commission.

The trustees believe that this report taken as a whole provides evidence of the public benefit of the charity's work.

The principal public benefits of the charity (for the narrow purposes of secular charity law) are the advancement of the Christian religion by training ministers of religion and others who lead, encourage and support members of the various and diverse communities throughout the dioceses of London and Chelmsford and further afield by and in

- the provision of public rituals and ceremonies
- the cure of souls and the moral and spiritual improvement of the public
- the provision of comfort to the bereaved
- contributing towards a better society, by promoting social cohesion and social capital, for example by supporting matrimony

## FINANCIAL REVIEW

The General Fund showed a surplus for the year of £25,234 (2014: £415 deficit). This surplus increases the reserves brought forward from the previous period and the total of the General Fund balance at the 31<sup>st</sup> July 2015 is £199,433.

The Designated Fund for the operation of the Liverpool Cathedral Centre shows a deficit of £63 which is better than the original five year plan. The accumulated deficit on this fund is now £30,443 which is covered by a loan from the Liverpool DBF of £30,000. The fund is still on target to reach balance by the fourth year of operation of the centre.

Details of movements on the other Designated and Restricted funds are shown in Note 12.

### Principal Funding Source

The College's main source of funding is student fees which this year amounted to £1,563,374, of which £1,072,500 (69%) came from the Archbishops' Council of the Church of England for the training of Church of England ordinands.

### Investment Policy

Under the Memorandum and Articles of Association, the charity has the power to make any investment which the trustees see fit, after obtaining advice from a financial expert. Funds which are surplus to immediate requirements are placed on deposit with the CBF Church Of England Funds but, in the light of the current economic climate have earned a much reduced level of interest when compared with previous years.

## Reserves Policy

The trustees have considered the need to accumulate funds in reserves to be held in the event of future uncertainties. The trustees consider that the most appropriate level of free reserves to be held on an ongoing basis would be the equivalent of one term's expenditure. Based on current projections it is estimated that one term's expenditure would be in the region of £175,000 which compares with the current level of reserves on the General Fund of £199,433.

## PLANS FOR FUTURE PERIODS

The charity plans to continue to provide a first class programme of training for future church ministers, both ordained and lay, and to develop opportunities for and the variety of such training.

We await the outcome of the Church of England's Resourcing Ministerial Education (RME) review which we hope will provide maintenance payments on a more equitable basis for ordinands studying on a mixed mode pathway. Part of this review anticipates a 50% increase in ordinand numbers and we expect this to impact the demand for our courses.

The delivery centre at Liverpool Cathedral will continue to develop with a third cohort of students starting in September 2015.

## RESPONSIBILITIES OF THE TRUSTEES

The trustees (who are also directors of St Mellitus College Trust for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice.)

Company law requires trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company and of the outgoing resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

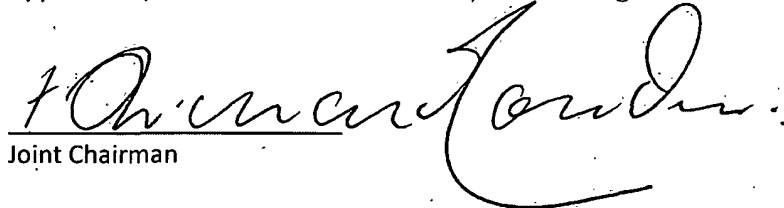
The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

Approved by the Trustees on 19<sup>th</sup> January 2016 and signed on their behalf.

  
Joint Chairman



## **INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF ST MELLITUS COLLEGE TRUST**

We have audited the financial statements of St Mellitus College Trust for the year ended 31 July 2015 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to any party other than the charitable company and charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

### **Respective responsibilities of trustees and auditor**

As explained more fully in the Trustees' Responsibilities Statement set out on page 6 the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

### **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition we read all the financial and non-financial information in the trustees' report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report

### **Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 July 2015 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Opinion on other matter prescribed by the Companies Act 2006**

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Trustees' Annual Report and from preparing a Strategic Report.

*Kingston Smith LLP*

James Cross (Senior Statutory Auditor)  
for and on behalf of Kingston Smith LLP, Statutory Auditor

*19 January 2016*

Devonshire House  
60 Goswell Road  
London  
EC1M 7AD

# St Mellitus College Trust

## Statement of Financial Activities

including Income & Expenditure Account

for the year ended 31 July 2015

### INCOME & EXPENDITURE

		Unrestricted Funds			Total Funds	Total Funds
		General	Designated	Restricted	2015	2014
		Fund	Funds	Funds		
			(Note 12)	(Note 12)		
	Note	£	£	£	£	£
<b>INCOMING RESOURCES</b>	3					
Charitable activities:						
Course fees		1,382,838	180,536	0	1,563,374	1,051,510
Other income		50,043	0	0	50,043	66,715
Incoming resources from donors		3,355	0	3,852	7,207	4,868
Investment income		790	88	0	878	822
Other incoming resources		30	0	0	30	30
<b>TOTAL INCOMING RESOURCES</b>		<b>1,437,056</b>	<b>180,624</b>	<b>3,852</b>	<b>1,621,532</b>	<b>1,123,945</b>
<b>RESOURCES EXPENDED</b>	4					
Charitable activities		1,405,642	184,023	0	1,589,665	1,131,196
Governance costs		6,180	0	0	6,180	11,860
Grants made		0	650	4,750	5,400	900
<b>TOTAL RESOURCES EXPENDED</b>		<b>1,411,822</b>	<b>184,673</b>	<b>4,750</b>	<b>1,601,245</b>	<b>1,143,956</b>
<b>NET INCOMING (OUTGOING) RESOURCES</b>	2	<b>25,234</b>	<b>-4,049</b>	<b>-898</b>	<b>20,287</b>	<b>-20,011</b>
<b>RECONCILIATION OF FUNDS</b>						
Total funds brought forward	12	174,199	-13,806	5,936	166,329	186,340
<b>TOTAL FUNDS CARRIED FORWARD AT 31 JULY 2015</b>	12	<b>199,433</b>	<b>-17,855</b>	<b>5,038</b>	<b>186,616</b>	<b>166,329</b>

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

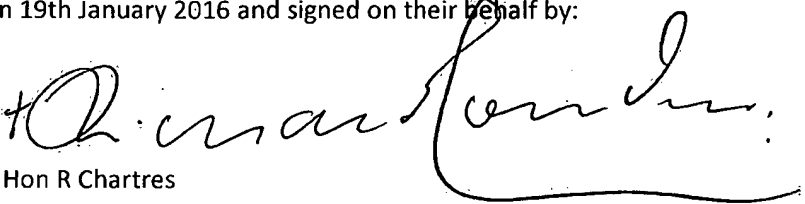
# St Mellitus College Trust

## Balance Sheet as at 31 July 2015

		2015	2014
		£	£
	Note		
<b>FIXED ASSETS</b>			
Tangible assets	9	763	1,480
<b>CURRENT ASSETS</b>			
Debtors	7	65,678	40,276
Cash at bank and in hand		191,106	212,712
		<u>256,784</u>	<u>252,988</u>
<b>CREDITORS: amounts falling due within one year</b>	10	-40,931	-58,139
		<u></u>	<u></u>
<b>NET CURRENT ASSETS</b>		215,853	194,849
<b>CREDITORS: amounts falling due after more than one year</b>			
Long term loans		30,000	30,000
		<u></u>	<u></u>
<b>NET ASSETS</b>		<u>186,616</u>	<u>166,329</u>
<b>UNRESTRICTED FUNDS</b>		181,578	160,393
<b>RESTRICTED FUNDS</b>		5,038	5,936
		<u></u>	<u></u>
<b>TOTAL FUNDS</b>		<u>186,616</u>	<u>166,329</u>

These accounts are prepared in accordance with the special provisions of Part 15 of the Companies Act relating to small entities, with the Statement of Recommended Practice: Accounting and Reporting by Charities issued in March 2005 and with the Financial Reporting Standard for Small Entities (effective April 2008).

Approved by the Trustees on 19th January 2016 and signed on their behalf by:

  
Joint Chairman: Rt Rev & Rt Hon R Chartres

Company No: 4546328

# St Mellitus College Trust

## Cash Flow Statement for the year ended 31 July 2015

	2015 £	2015 £	2014 £	2014 £
<b>Net cash inflow (outflow) from Operating Activities (Note A)</b>		-22,484		11,934
<b>Capital Expenditure</b>				
Payments to acquire tangible fixed assets		0		-2,151
<b>Returns on Investments and Servicing of Finance</b>				
Interest received	878		822	
<b>Net cash inflow from Returns on Investments and Servicing of Finance</b>		878		822
<b>Financing</b>				
New loans		0		20,000
<b>Increase (Decrease) in Cash (Note B)</b>		<u>-21,606</u>		<u>30,605</u>
<b>A) Reconciliation of Operating Surplus/(Deficit) to Net Cash Inflow from Operating Activities</b>			<b>2015 £</b>	<b>2014 £</b>
Operating surplus/(deficit)			20,287	-20,011
Interest received			-878	-822
Depreciation charges			717	805
Decrease/(Increase) in debtors			-25,402	1,637
Increase/(Decrease) in creditors			<u>-17,208</u>	<u>30,325</u>
<b>Net cash inflow/(outflow) from operating activities</b>			<u>-22,484</u>	<u>11,934</u>
<b>B) Reconciliation of Net Cash Flow to Movements in Net Cash</b>			<b>2015 £</b>	
Decrease in cash in the year representing change in net cash			-21,606	
Net cash at 1 August 2014			<u>212,712</u>	
At 31 July 2015			<u>191,106</u>	
<b>C) Analysis of Changes in Net Funds</b>	<b>1 August 2014 £</b>	<b>Non-cash Changes £</b>	<b>Cash Flows £</b>	<b>31 July 2015 £</b>
Cash at bank and in hand	212,712	0	-21,606	191,606
Debt due after more than 1 year	<u>-30,000</u>	<u>0</u>	<u>0</u>	<u>-30,000</u>
<b>Total Net Funds</b>	<u>182,712</u>	<u>0</u>	<u>-21,606</u>	<u>161,106</u>

# St Mellitus College Trust

## Notes forming part of the Financial Statements for the year ended 31 July 2015

### 1. ACCOUNTING POLICIES

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

#### (a) Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Companies Act 2006 and the Statement of Recommended Practice: Accounting and Reporting by Charities issued in March 2005.

#### (b) Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds are unrestricted funds which have been designated for a particular purpose by the trustees.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

#### (c) Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy.

#### (d) Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Resources expended include attributable VAT, which cannot be recovered.

*Charitable expenditure* comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

*Governance costs* include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis eg. floor areas, per capita or estimated usage as set out in note 4.

(e) Fixed Assets

Fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life, which in all cases is estimated at 3 years. Assets are capitalised where the purchase price exceeds £500 and it is considered that the item will have a useful life of 3 years or more. Items of equipment where it is considered that the useful life will be less than 3 years are written off to expenditure in the year of acquisition.

(f) Pensions

The Charity participates in the Church of England Funded Pension Scheme and employs 5 members of the Scheme out of a membership of approximately 8,500 active members.

The Church Of England Funded Pension Scheme is a defined benefit scheme but the Charity is unable to identify its share of the underlying assets and liabilities - each employer in that scheme pays a common contribution rate. A valuation of the scheme was carried out as at the 31st December 2012. This revealed a shortfall of £293m, with assets of £896m and a funding target of £1,189m, assessed using the following assumptions-

- An investment strategy of:
  - for investments backing liabilities for pensions in payment, an allocation to gilts, increasing linearly from 10% at 31 December 2012 to  $\frac{3}{4}$  by 31 December 2029, with the balance in return seeking assets; and
  - for investments backing liabilities prior to retirement, a 100% allocation to return-seeking assets.
- Investment returns of 3.2% pa on gilts and 5.2% pa on equities;
- RPI inflation of 3.2% (and pension increases consistent with this);
- Increase in pensionable stipends 3.2% pa; and
- Post retirement mortality in accordance with 80% of the S1NMA and S1NFA tables, with allowance made for improvements in mortality rates from 2003 in line with the CMI 2012 core projections, with a long term annual rate of improvement of 1.5% for males and females.

For schemes such as the Church of England Funded Pensions Scheme, paragraph 9(b) of FRS 17 requires the Charity to account for pension costs on the basis of contributions actually payable to the Scheme in the year.

Following the results of the 2012 valuation, the Charity's contribution rate increased from 38.2% to 39.9% of pensionable stipends from 1st January 2015 (of which 14.1% is in respect of the £293 shortfall in the Scheme and 25.8% is in respect of accrual of future benefits and the day-to-day expenses of running the Scheme).

Contribution rates will be reviewed at the next valuation of the Scheme, due as at 31 December 2015.

## 2. NET INCOMING RESOURCES FOR THE YEAR

	2015 £	2014 £
This is stated after charging:		
Auditor's remuneration (excluding VAT)		
- Audit	4,500	4,500
- Tax & general advice	650	0

## 3. INCOMING RESOURCES

	Unrestricted Funds			Total Funds 2015 £	Total Funds 2014 £
	General Fund £	Designated Funds £	Restricted Fund £		
Charitable activities:					
Course fees	1,382,838	180,536	0	1,563,374	1,051,510
Charitable activities: Other income					
Diocesan share of staff costs	38,043	0	0	38,043	46,003
Diocesan contributions	12,000	0	0	12,000	12,000
HEFCE funding	0	0	0	0	8,712
	50,043	0	0	50,043	66,715
Incoming resources from donors					
Donations	3,355	0	3,852	7,207	4,868
	3,355	0	3,852	7,207	4,868
Investment income					
Bank interest	790	88	0	878	822
Other incoming resources					
Miscellaneous income	30	0	0	30	30
	30	0	0	30	30
<b>TOTAL INCOMING RESOURCES</b>	<b>1,437,056</b>	<b>180,624</b>	<b>3,852</b>	<b>1,621,532</b>	<b>1,123,945</b>



#### 4. RESOURCES EXPENDED

##### Unrestricted funds only-

	Basis of Allocation	Charitable Activities £	Governance £	Total 2015 £	Total 2014 £
<b>Costs directly allocated to activities</b>					
Staff costs (see Note 6)	Staff Time	323,400		323,400	244,328
Academic travel and training	Direct	1,238		1,238	1,581
Fieldwork and placements	Direct	113		113	-222
Visiting Speakers' Fees and expenses	Direct	9,692		9,692	6,840
Library Books and supplies	Direct	14,856		14,856	11,055
Printing, Stationery and Photocopying	Direct	995		995	5,130
Postage and Telephone	Direct	478		478	368
Travel, Training and staff meals	Direct	17,197		17,197	12,023
Recruitment and Relocation costs	Direct	6,063		6,063	4,321
Premises costs and rentals	Direct	49,689		49,689	44,487
Chapel	Direct	1,175		1,175	1,210
University fees	Direct	22,623		22,623	32,714
Residential costs	Direct	112,710		112,710	89,167
Other/Catering costs	Direct	36,233		36,233	24,934
Equipment	Direct	2,218		2,218	318
Depreciation	Direct	717		717	805
Professional Charges	Direct	1,246	6,180	7,426	15,037
Bank Charges and Interest	Direct	898		898	958
Other administrative costs	Direct	10,105		10,105	11,114
Grants made	Direct	650		650	0
Fee from SPTC for Educational Services	Direct	978,019		978,019	622,592
<b>TOTAL RESOURCES EXPENDED</b>		<b>1,590,315</b>	<b>6,180</b>	<b>1,596,495</b>	<b>1,128,760</b>

#### 5. TAXATION

The charitable company is exempt from corporation tax on its activities.

## 6. STAFF COSTS AND NUMBERS

				2015	2014
	General Fund £	SMC (NW) £	Beginning Theology £	Total £	Total £
Salaries and wages - academic staff	107,169	31,260	0	138,429	106,178
Salaries and wages - administrative staff	102,768	15,365	10,501	128,634	102,979
Social security costs	18,478	4,293	312	23,083	18,212
Pension costs	39,693	11,156	522	51,371	37,321
Housing costs (including allowances)	33,074	5,095	0	38,169	35,528
Other grants and allowances	11,712	4,268	0	15,980	14,613
Salary contributions	-83,143	10,877	0	-72,266	-59,379
	<u>229,751</u>	<u>82,314</u>	<u>11,335</u>	<u>323,400</u>	<u>255,452</u>

No employee received emoluments of more than £60,000.

The average weekly number of employees during the period, calculated on the basis of full time equivalents, was as follows:

	2015 No.	2014 No.
Course Directors	1.7	1.5
Tutors	3.7	3.7
Administration and support	5.0	3.5
	<u>10.4</u>	<u>8.7</u>

No Trustee received any remuneration or reimbursement of expenses in their capacity as a trustee from the Charity.

## 7. DEBTORS

	2015 £	2014 £
Other debtors and prepayments	65,678	40,276
	<u>65,678</u>	<u>40,276</u>

## 8. RELATED PARTY TRANSACTIONS

As stated in the Trustees' Report all Trustees represent other legal bodies within the wider church and could thus be regarded as related parties. Financial transactions with these bodies were as follows -

- The Archbishops' Council - funding received of £1,072,500 (2014: £832,560)
- London Diocesan Fund - funding received of £31,735 (2014: £40,024)
- London Diocesan Fund - outstanding debtor £10,660 (2014: NIL)
- Chelmsford Diocesan Board of Finance - funding received of £41,380 (2014: £39,072)
- Chelmsford Diocesan Board of Finance - outstanding creditor £4,533 (2014: NIL)
- St Paul's Theological Centre - recharge of expenses incurred on their behalf.
- St Paul's Theological Centre - donation towards costs at St Jude's - £28,560 (2014: £28,000)
- St Paul's Theological Centre - fee for educational services £978,019 (2014: 622,592)
- Liverpool Diocesan Board of Finance - outstanding loan £30,000 (2014: £30,000)

## 9. TANGIBLE FIXED ASSETS

	Office Furniture £	Computer Equipment £	Total £
<b>Cost</b>			
At 1st August 2014	4,804	12,418	17,222
Additions	0	0	0
Disposals	0	-4,080	-4,080
At 31st July 2015	4,804	8,338	13,142
<b>Accumulated Depreciation</b>			
At 1st August 2014	4,804	10,938	15,742
Charge for the year	0	717	717
Disposals	0	-4,080	-4,080
At 31st July 2015	4,804	7,575	12,379
<b>Net Book Value</b>			
At 31st July 2015	0	763	763
At 31st July 2014	0	1,480	1,480

## 10. CREDITORS: Amounts falling due within one year

	2015 £	2014 £
Sundry creditors and accruals	40,931	58,139
	40,931	58,139

## 11. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds £	Restricted Funds £	2015 Total £	2014 Total £
Fixed Assets	763	0	763	1,480
Current assets	251,746	5,038	256,784	252,988
Current liabilities	-40,931	0	-40,931	-58,139
Long term loans	-30,000	0	-30,000	-30,000
Net assets at 31 July 2015	181,578	5,038	186,616	166,329

## 12. FUND DETAILS

### DESIGNATED FUNDS

There are two Designated Funds-

The **Beginning Theology Fund** records the operations of the *Beginning Theology* course.

The **SMC North West Fund** records the operations of the campus at Liverpool Cathedral.

### RESTRICTED FUND

The restricted fund is known as the **Dean's Discretionary Fund**. Donations are received into the fund on an ad-hoc basis. Payments are made in the form of grants or loans for the support of students who are attending the course.

An analysis of the movements on these funds is as follows-

	<u>----Designated Funds----</u>		<u>Restricted Fund</u>
	<u>Beginning Theology</u>	<u>SMC North West</u>	<u>Dean's Fund</u>
	£	£	£
<b>INCOMING RESOURCES</b>			
Fees received	11,379	168,507	
Bursaries granted	650		
Gifts received			3,852
Other income	22		0
	<u>12,117</u>	<u>168,507</u>	<u>3,852</u>
<b>RESOURCES EXPENDED</b>			
Staff costs (see Note 6)	11,335	82,315	
Other course costs	4,118	86,255	
Grants made			4,750
	<u>15,453</u>	<u>168,570</u>	<u>4,750</u>
<b>NET INCOMING RESOURCES</b>	<u>-3,336</u>	<u>-63</u>	<u>-898</u>
Funds brought forward	16,574	-30,380	5,936
Bursaries granted	-650		
<b>FUNDS CARRIED FORWARD</b>	<u>12,588</u>	<u>-30,443</u>	<u>5,038</u>

The Designated Fund for the operation of the Liverpool Cathedral Centre shows a deficit of £63 which is substantially better than the original five year plan. The accumulated deficit on this fund is now £30,443 which is covered by a loan from the Liverpool DBF of £30,000. The fund is on target to reach balance by the fourth year of operation of the centre.