

**ABBREVIATED ACCOUNTS**  
**FOR THE PERIOD**  
**12 SEPTEMBER 2002 TO 31 OCTOBER 2003**  
**FOR**  
**RECRUITMENT SOLUTIONS (FOLKESTONE) LTD**



**RECRUITMENT SOLUTIONS (FOLKESTONE) LTD**

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**for the Period 12 September 2002 to 31 October 2003**

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**RECRUITMENT SOLUTIONS (FOLKESTONE) LTD**

**COMPANY INFORMATION**

**for the Period 12 September 2002 to 31 October 2003**

**DIRECTORS:**

J Brady  
Mrs J Doran  
Mrs K E S Mills  
Mrs H L Morgan

**SECRETARY:**

Mrs J Doran

**REGISTERED OFFICE:**

Oak House  
115 Sandgate Road  
FOLKESTONE  
Kent  
CT20 2BL

**REGISTERED NUMBER:**

4533397 (England and Wales)

**ACCOUNTANTS:**

Michael Martin Partnership Limited  
Chartered Certified Accountants  
18/20 Canterbury Road  
Whitstable  
Kent  
CT5 4EY

**RECRUITMENT SOLUTIONS (FOLKESTONE) LTD**

**ABBREVIATED BALANCE SHEET**

**31 October 2003**

	Notes	£	£
<b>FIXED ASSETS:</b>			
Intangible assets	2		9,979
Tangible assets	3		4,535
			<hr/>
			14,514
 <b>CURRENT ASSETS:</b>			
Debtors		17,902	
Cash at bank and in hand		20,340	
		<hr/>	
		38,242	
 <b>CREDITORS:</b> Amounts falling due within one year		51,077	
		<hr/>	
 <b>NET CURRENT LIABILITIES:</b>			(12,835)
			<hr/>
 <b>TOTAL ASSETS LESS CURRENT LIABILITIES:</b>			1,679
 <b>PROVISIONS FOR LIABILITIES AND CHARGES:</b>			645
			<hr/>
			£1,034
			<hr/>
 <b>CAPITAL AND RESERVES:</b>			
Called up share capital	4		8
Profit and loss account			1,026
			<hr/>
 <b>SHAREHOLDERS' FUNDS:</b>			£1,034
			<hr/>

The company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the period ended 31 October 2003.

The members have not required the company to obtain an audit of its financial statements for the period ended 31 October 2003 in accordance with Section 249B(2) of the Companies Act 1985.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company.

The notes form part of these abbreviated accounts

**RECRUITMENT SOLUTIONS (FOLKESTONE) LTD**

**ABBREVIATED BALANCE SHEET**

**31 October 2003**

These abbreviated accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

**ON BEHALF OF THE BOARD:**



J Brady - Director



Mrs K E S Mills - Director

Approved by the Board on 30 April 2004

The notes form part of these abbreviated accounts

**RECRUITMENT SOLUTIONS (FOLKESTONE) LTD**

**NOTES TO THE ABBREVIATED ACCOUNTS**  
**for the Period 12 September 2002 to 31 October 2003**

**1. ACCOUNTING POLICIES**

**Accounting convention**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

**Turnover**

Turnover represents net invoiced sales of services, excluding value added tax.

**Goodwill**

Goodwill, being the amount paid in connection with the acquisition of a business in 2002, is being written off evenly over its estimated useful life of twenty years.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc	- 25% on cost and 20% on reducing balance
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**Deferred tax**

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

**2. INTANGIBLE FIXED ASSETS**

	<u>Total</u>
	£
<b>COST:</b>	
Additions	10,505
At 31 October 2003	<u>10,505</u>
<b>AMORTISATION:</b>	
Charge for period	526
At 31 October 2003	<u>526</u>
<b>NET BOOK VALUE:</b>	
At 31 October 2003	<u><u>9,979</u></u>

**RECRUITMENT SOLUTIONS (FOLKESTONE) LTD**

**NOTES TO THE ABBREVIATED ACCOUNTS**  
**for the Period 12 September 2002 to 31 October 2003**

**3. TANGIBLE FIXED ASSETS**

	<u>Total</u>
	£
<b>COST:</b>	
Additions	5,919
At 31 October 2003	<u>5,919</u>
<b>DEPRECIATION:</b>	
Charge for period	1,384
At 31 October 2003	<u>1,384</u>
<b>NET BOOK VALUE:</b>	
At 31 October 2003	<u><u>4,535</u></u>

**4. CALLED UP SHARE CAPITAL**

Authorised:

Number:	Class:	Nominal value:	£
250	Ordinary A shares	£1	250
250	Ordinary B shares	£1	250
250	Ordinary C shares	£1	250
250	Ordinary D shares	£1	250

Allotted, issued and fully paid:

Number:	Class:	Nominal value:	£
2	Ordinary A shares	£1	2
2	Ordinary B shares	£1	2
2	Ordinary C shares	£1	2
2	Ordinary D shares	£1	2

The following shares were allotted and fully paid for cash at par during the period:

2 Ordinary A shares of £1 each  
2 Ordinary B shares of £1 each  
2 Ordinary C shares of £1 each  
2 Ordinary D shares of £1 each