# RP04

## Second filing of a document previously delivered



### Companies House

What this form is for You can only use this form to file a second filing of a document delivered under the Companies Act 2006 on or after 1 October 2009 that held inaccuracies

A second filing of a document must only be filed where it is providing corrected information that has been properly delivered but inaccuracies still appear on the register

What this form is NOT for You cannot use this form to file a second filing of a documer delivered under the Compan 1985 regardless of when it v delivered

A second filing of a docume cannot be filed where it is co information that was original properly delivered Form RP01 be used in these circumstance

LTD

For further information, please refer to our duidance at



A07

28/01/2016 **COMPANIES HOUSE** 

**COMPANIES HOUSE** 

1	 Company	details
	44pa	

Company number

Company name in full

MARKETING (HOLDINGS

→ Filling in this form Please complete in typescript or in bold black capitals

All fields are mandatory unless specified or indicated by \*

### **Description of the original document**

Document type •

Date of registration of the original document

ARO1

2015 ြီး

O Description of the original document

Please enter the document type (e.g. a Return of allotment of shares-SH01) and any distinguishing information if more than one document of that type was filed on the same day

## Applicable documents

This form only applies to the following forms

AP01 Appointment of director

AP02 Appointment of corporate director

AP03 Appointment of secretary

AP04 Appointment of corporate secretary

CH01 Change of director's details

CH02 Change of corporate director's details

CH03 Change of secretary's details

**CH04** Change of corporate secretary's details

**TM01** Termination of appointment of director

**TM02** Termination of appointment of secretary

SH01 Return of allotment of shares

AR01 **Annual Return** 

### Section 243 Exemption®

If you are applying for, or have been granted, exemption under section 243 of the Companies Act 2006 and the document(s) you are updating contain(s) your usual residential address, please post this form along with the updated document(s) to the address below

The Registrar of Companies, PO BOX 4082, Cardiff, CF14 3WE

If you are currently in the process of applying for or have been granted a Section 243 exemption, you may wish to check that you have not entered your usual residential address as the service address in the accompanying form (e.g. APO1 or CH01)

CHFP000 04/11 Version 1 0

### **RP04**

Second filing of a document previously delivered

## 8

### **Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name N THERIN
Company name KALIRGR MANKETING
(HOLDINGS) LTD
Address UNIT 1, QUEENS ANG,
POST TOWN MACCLESFIELD
County/Region CH65H126
Postcode S LZ I O 2 B N
Country ENGLAND
DX
Telephone 01625 412567

# 1

### Checklist

We may return forms completed incorrectly or with information missing

# Please make sure you have remembered the following

- The company name and number match the / Information held on the public Register
- You can only use this form to file a second filing of a document delivered to the Registrar of Companies under the Companies Act 2006 on or after 1 October 2009 that held inaccuracies
- If you are updating a document where you have previously paid a fee, do not send a fee along with
- You have enclosed the second filed document(s)
  If the company to which this document relates has signed up to the PROOF (PROtected Online Filing) scheme, you must also deliver with this form, and the second filed document(s), a PRO3 form 'Consent for paper filing'

### Important information

Please note that all information on this form will appear on the public record

# ✓ Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1

### Section 243 exemption

If you are applying for or have been granted a section 243 exemption, please post this whole form to the different postal address below The Registrar of Companies, PO Box 4082, Cardiff, CF14 3WE

## Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk

in accordance with Section 854 of the Companies Act 2006

# AR01 2015

### Annual Return



Go online to file this information A fee is payable with this www.gov.uk/companieshouse Please see 'How to pay' on th last page A4ZKLMSR What this form is NOT for What this form is for #206 28/01/2016 A07 You cannot use this form to gi You may use this form to confirm COMPANIES HOUSE notice of changes to the comp that the company information is correct as at the date of this return officers, registered office addre \*A4YPUATL\* You must file an Annual Return at company type or information #450 16/01/2016 A18 relating to the company records least once every year COMPANIES HOUSE **Company details** Part 1 Filling in this form The section must be completed by all companies Please complete in typescript or in bold black capitals All fields are mandatory unless specified or indicated by \* Α1 Company details 4/5/2/8/2/4/4 O Company name change Company number If your company has recently Company name in full changed its name, please provide MARKETING (HOLDINGS the company name as at the date of this return A2 Return date ODate of this return Please give the annual return made up date The return date must not be a future Your company's return date date The annual return must be delivered within 28 days of the date given below is usually the anniversary of incorporation or the anniversary 2015 6 6 Date of this return @ ြီး of the last annual return filed at Companies House You may choose an earlier return date but it must not be a later date. Α3 Principal business activity Please show the trade classification code number(s) for the principal Principal business activity You must provide a trade activity or activities 9 classification code (SIC code 2007) Classification code 1 or a description of your company's main business in this section Classification code 2 A full list of the trade classification codes are available on our website Classification code 3 www.gov.uk/companieshouse Classification code 4 If you cannot determine a code, please give a brief description of your business activity below Principal activity description

A4	Company type •	
	Please confirm your company type by ticking the appropriate box below (only one box must be ticked)  Public limited company  Private company limited by shares  Private company limited by guarantee  Private company limited by shares exempt under section 60  Private company limited by guarantee exempt under section 60  Private unlimited company with share capital  Private unlimited company without share capital	● Company type  If you are unsure of your company type, please check your latest certificate of incorporation or our website  www.gov.uk/companieshouse
A5	Registered office address ©	
Building name/number	UNIT 1	O Change of registered office
Street	QUEENS AVENUE	This must agree with the address that is held on the Companies House record at the date of this return
Post town	MACCLESFIELO	If the registered office address has changed, you should complete form
County/Region	CHESHIRE	AD01 and submit it together with this annual return
Postcode	SKIO 2BN	
A6	Single alternative inspection location (SAIL) of the company records (if applicable)	<u> </u>
Building name/number		SAIL address
Street		This must agree with the address that is held on the Companies House record at the date of this return
Post town		If the address has changed, you should complete form ADO2 and submit it together with this annual
County/Region	 	return
Postcode		
A7	Location of company records <sup>©</sup>	
	Please tick the appropriate box to indicate which records are kept at the SAIL address in Section A6  Register of members	♠ Location of company records If the company records are held at the registered office address, do not tick any of the boxes in this section
	Register of directors Directors' service contracts Directors' indemnities Register of secretaries	Certain records must be kept by every company while other records are only kept by certain company types where appropriate
	Records of resolutions etc Contracts relating to purchase of own shares Documents relating to redemption or purchase of own share out of	If the records are not kept at the SAIL address, they must be available at the registered office
	capital by private company  Register of debenture holders  Report to members of outcome of investigation by public company into interests in its shares  Register of interests in charge disclosed to public company.	If any of the company records have moved from the registered office to the address in Section A6 since the last annual return, you must complete form ADO3 and submit it together with this annual return
	Register of interests in shares disclosed to public company Instruments creating charges and register of charges England and Wales or Northern Ireland Instruments creating charges and register of charges Scotland	egeore was any amain recall

# Part 2 Officers of the company

This section should include details of the company as at the made up date of this annual return. All details must agree with those previously notified to Companies House

### **Corporate officers**

- → For a corporate secretary, go to Section B1
- → For a corporate director, go to Section C1

### Individual officers

- → For a secretary who is an individual, go to Section D1
- → For a director who is an individual, go to Section E1 and also complete Part 3

### **New appointments**

You cannot use this form to appoint new officers to the company. To do this, please complete the appropriate form and submit it together with this annual return.

- APO1 for directors who are individuals
- · AP02 for a corporate director
- AP03 for secretaries who are individuals
- AP04 for a corporate secretary

### Change to officer details

You cannot use this form to change any officer details. To do this, please complete the appropriate form and submit it together with this annual return

- . CH01 for changes to details of directors who are individuals
- . CH02 for changes to details of a corporate director
- . CH03 for changes to details of secretary who are individuals
- CH04 for changes to details of a corporate secretary

# Continuation pages Please use a continuation page if you need to enter more officer details.

# **Corporate secretary**

B1	Corporate secretary's details ®	
Corporate body/firm	Please use this section for corporate secretaries of the company For a secretary who is an individual, complete Section D1-D2	● Corporate secretary appointments You cannot use this form to appoint a corporate secretary To do this,
name		please complete form AP04 and submit it together with this annual return
Building name/number	•	Corporate secretary details
Street		All details must agree with those previously notified to Companies House If you have made changes since the last annual return and have
Post town		not notified us, please complete form CH04
County/Region		This information will appear on the public record
Postcode		Continuation pages
Country		Please use a continuation page if you need to enter more officer details
B2	Location of the registry of the corporate body or firm	
	Is the corporate secretary registered within the European Economic Area (EEA)?  → Yes Complete Section B3 only  → No Complete Section B4 only	
В3	EEA companies 9	· <u>·</u>
	Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register	● EEA  A full list of countries of the EEA can be found in our guidance
Where the company/ firm is registered <b>9</b>		www gov uk/companieshouse  This is the register mentioned in Article 3 of the First Company Law
Registration number		Directive (68/151/EEC)
B4	Non-EEA companies	
	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.	Non-EEA     Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in
Legal form of the corporate body or firm		that register
Governing law		
f applicable, where		
the company/firm is registered •		

# **Corporate director**

Corporate director's details •	
Please use this section for corporate directors of the company For a director who is an individual, complete Section E1-E2 and Part 3	O Corporate director appointments You cannot use this form to appoint a corporate director To do this,
	please complete form APO2 and submit it together with this annual return
	Corporate director details All details must agree with those
	previously notified to Companies House If you have made changes since the last annual return and have not notified us, please complete
	form CH02
	This information will appear on the public record
	Continuation pages
	Please use a continuation page if you need to enter more officer details.
Location of the registry of the corporate body or firm	
Is the corporate director registered within the European Economic Area (EEA)?  → Yes Complete Section C3 only  → No Complete Section C4 only	
EEA companies ®	
Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register	● EEA  A full list of countries of the EEA can be found in our guidance www.gov.uk/companieshouse
	This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC)
	Directive (00/151/EEC)
Non-EEA companies	
Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.	Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in
	that register
	1
	For a director who is an individual, complete Section E1-E2 and Part 3  Location of the registry of the corporate body or firm  Is the corporate director registered within the European Economic Area (EEA)?  Yes Complete Section C3 only No Complete Section C4 only  EEA companies  Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register  Non-EEA companies  Please give details of the legal form of the corporate body or firm and the law by which it is governed if applicable, please also give details of the register in which it is entered (including the state) and its registration number in that

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•	C	•	•	Ç.		u	•	•

D1	Secretary's details •	· -
	Please use this section for individual secretaries of the company For a corporate secretary, complete Section B1-B4	Secretary appointments  You may not use this form to appoint a secretary To do this,
Title*		please complete form APO3 and submit it together with this annual
Full forename(s)		return
Surname Former name(s)		Corporate details Please use Section B1-B4 to enter corporate secretary details
		Secretary details All details must agree with those previously notified to Companies House If you have made changes since the last annual return and have not notified us, please complete form CH03
		Pformer name(s)  Please provide any previous names (including maiden or married names) which have been used for business purposes during the period of this return
		Continuation pages Please use a continuation page if you need to enter more officer details
D2	Secretary's service address <sup>©</sup>	
Building name/numb	per	Service address  If you have previously notified
Street		Companies House that the service address is at 'The Company's Registered Office', please state 'The
Post town		Company's Registered Office' in the address
County/Region		This information will appear on the public record
Postcode		pasiereesta
Country		

Director		
E1	Director's details •	
	Please use this section to list individual directors of the company For a corporate director, complete Section C1-C4	O Director appointments  You cannot use this form to appoint a director To do this, please
Title*	MR	complete form APO1 and submit it together with this annual return
Full forename(s)	CHRISTOPHER	Corporate details
Surname	POWELL	Please use Section C1-C4 to enter corporate director details
Former name(s) 2		Director details  All details must agree with those previously notified to Companies
Country/State of residence	ENGLANO	House If you have made changes since the last annual return and have not notified us, please
Nationality	BRITISH	complete form CH01  Former name(s)
Month/year of birth <sup>®</sup>	X X 0 6 11977	Please provide any previous names (including maiden or married names)
Business occupation (if any)	COMMERCIAL DIRECTOR	which have been used for business purposes during the period of this return
		Month and year of birth Please provide month and year only Provide full date of birth in Part 3 only
		Continuation pages Please use a continuation page if you need to enter more officer details.
E2	Director's service address o	
Building name/number	UNIT 1	6 Service address If you have previously notified
Street	QUEENS AVENUE	Companies House that the service address is at 'The Company's Registered Office', please state 'The
Post town	MACCLESFIELD	Company's Registered Office' in the address
County/Region	CHESHIRE	This information will appear on the
Postcode	5KIO 2BN	public record
Country	ENGLAND	

#### Director

Director		
E1	Director's details <sup>9</sup>	
	Please use this section to list individual directors of the company For a corporate director, complete Section C1-C4	◆ Director appointments  You cannot use this form to appoint a director To do this, please
Title*	MR	complete form APO1 and submit it together with this annual return
Full forename(s)	DAVID JAMES	Corporate details
Surname	RICHARDS	Please use Section C1-C4 to enter corporate director details
Former name(s)		Director details  All details must agree with those previously notified to Companies
Country/State of residence	ENGLAND	House If you have made changes since the last annual return and have not notified us, please
Nationality	BRITISH	complete form CH01
Month/year of birth	X X 8 4 11 4 6 6	Please provide any previous names
Business occupation (if any)	COMPANY DIRECTOR	(including maiden or married names) which have been used for business purposes during the period of this return
_3333		Please provide month and year only Provide full date of birth in Part 3 only  Continuation pages Please use a continuation page if you need to enter more officer details
E2	Director's service address •	
Building name/number	UNIT 1	Service address     If you have previously notified
Street	QUEENS AVE	Companies House that the service address is at 'The Company's Registered Office', please state 'The
Post town	MACCLESFIELD	Company's Registered Office' in the address
County/Region	CHESHIRE	This information will appear on the public record
Postcode	SK10 2BN	public record
Country	ENGLAND	
Country	IENGLAND	

1	Director's details •	
	Please use this section to list individual directors of the company For a corporate director, complete Section C1-C4	O Director appointments You cannot use this form to appoint a director To do this, please
itle*	MS	complete form APO1 and submit it together with this annual return
ull forename(s)	EVELYN STELLA	Corporate details
urname	SHERIDAN	Please use Section C1-C4 to enter corporate director details
ormer name(s) <b>®</b>		Director details  All details must agree with those previously notified to Companies
ountry/State of esidence	ENGLAND	House If you have made changes since the last annual return and have not notified us, please
lationality	BRITISH	complete form CH01  Promer name(s)
/lonth/year of birth	X X 0 5 1 9 5 3	Please provide any previous names
Business occupation (if any)	DIRECTOR	(including maiden or married name which have been used for business purposes during the period of this return
		Month and year of birth Please provide month and year only Provide full date of birth in Part 3 only  Continuation pages Please use a continuation page
<del></del>		if you need to enter more officer details.
E2	Director's service address •	
Building name/number	UNIT 1	Service address     If you have previously notified
treet	QUEENS AVENUE	Companies House that the service address is at 'The Company's Registered Office', please state 'The
ost town	MACCLESFIELD	———— Company's Registered Office' in the address
ounty/Region	CHESHIRE	This information will appear on the
ostcode	SKIO 2BN	pasic record
Country	ENGLANO	

Part 4	Statement of capital o						
	Does your company have share capital?  → Yes Complete the sections below and the following Part 5  → No Go to Part 6 (Signature)  This should reflect the company capital status at the made up of this annual return					tatus at the made up date o	
F1	Share capital in	pound sterling (1	E)				
Please complete the ta If all your issued capita	ble below to show ea Il is in sterling, only o	och class of shares hel complete <b>Section F1</b> a	d in pound sterling and then go to Section F4				
Class of shares (E g Ordinary/Preference etc	)	Amount paid up on each share 2	Amount (if any) unpaid on each share ②	Number of shar	es Ø	Aggregate nominal value 4	
ORDINARY SH	ARES			650079		£ 650079	
A ORDINARY		J		34215		£ 34215	
						£	
						£	
			Totals	68429	4	1684294	
F2	Share capital in	other currencies			<u> </u>		
Please complete the ta Please complete a sep			in other currencies				
Currency		-					
Class of shares (E g Ordinary/Preference etc		Amount paid up on each share	Amount (if any) unpaid on each share <b>9</b>	Number of sha	ires 👽	Aggregate nominal value	
<u> </u>		<u> </u>	Total	5			
l	<u> </u>						
Currency							
Class of shares (E g Ordinary/Preference etc	:)	Amount paid up on each share	Amount (if any) unpaid on each share	Number of sha	ares 😉	Aggregate nominal value	
			Total	s			
F3	Totals						
	Please give the total issued share capital		nd total aggregate nomina	l value of	Please	aggregate nominal value i list total aggregate values i ent currencies separately. For	
Total number of shares	684294					ole £100 + €100 + \$10 etc	
Total aggregate nominal value 9	£ 684294						
● Including both the nom share premium		<ul> <li>Number of shares issumment of shares issumment of shares issued in the shares is the shares in the shares is the shares is the shares is the shares is the shares in the shares is the shares is the shares in the shares in the shares is the shares in the shares in the shares is the shares in the sh</li></ul>	share Pl	ontinuation Pa ease use a State ige if necessary	ges ement of Ca	oital continuation	
<b>⑤</b> Total number of issued	shares in this class		·				

F4	Statement of capital (Voting rights)
	Please give the prescribed particulars of rights attached to shares for each class of share shown in the statement of capital share tables in <b>Sections F1</b> and <b>F2</b>
Class of share	ORDINARY
Voting rights	(OU) THE ONDINARY SHARES CARRY THE RIGHT TO VOTE & CARRY 90% OF THE VOTING RIGHTS
	(b) CARRY THE RIGHT TO RECEIVE DIVIDEND (C) CARRY A RIGHT TO PARTICIPATE IN 90% OF ANY CAPITAL DISTRIBUTED
	(d) THEY ARE NOT REDEEMABLE SHARES
Class of share	A ORDINARY
Voting rights	(a) THE ORDINARY SHARES CARRY THE RIGHT TO VOTE AND CARRY 10% OF THE VOTING RIGHTS (b) CARRY A RIGHT TO RECEIVE DIVIDEND
	(C) CARRY A RIGHT TO PARTICIPATE IN 10% OF ANY CAPITAL DISTRIBUTED
	(d) THEY ARE NOT REDEEMABLE SHARES
Class of share	
Voting rights	
Class of share	
Voting rights	

Part 5	Shareholders				
	Does your company have share capital?  → Yes go to Section G1 'Companies with share capital'  → No Go to Part 6 (Signature)				
G1	Companies with share capital				
Question 1	Were any of the company's shares admitted to trading on a market at any time during this return period? Please tick the appropriate box below No go to Section G2 'Past and present shareholders'  Yes go to Question 2	● A market is one established under the rules of a UK recognised investment exchange or any other regulated markets in or outside of the UK, or any other market outside of the UK. The current UK recognized investment exchanges and regulated markets can be found at www fsa gov uk/register/exchanges.do ● DTR5 refers to the Vote Holder and Issuer Notification Rules contained in Chapter 5 of the Disclosure and Transparency Rules source book issued by the Financial Services Authority Notification is required when the percentage acquisition of a shareholder in the company has reached a certain threshold (starting at 3%)			
Question 2	Please only refer to Question 2 below if you have answered 'Yes' to Question 1. If you answered 'No', please go to Section G2 'Past and present shareholders'				
	Did the company, throughout the return period, have any shares admitted to trading on a relevant market and was it, throughout the return period, an issuer to which DTR5 applies? Please tick the appropriate box below   No go to Section G4 'Shareholders who hold at least 5% of any class of shares of the company as at the made up date of the return'  Yes go to Part 6 'Signature'				
G2	List of past and present shareholders ®				
	The company is required to provide a full list of past and present shareholders if one was not included with either of the last two returns. Please tick the appropriate box below  There were no shareholder changes in this period. Go to Part 6 (Signature)  A full list of shareholders is enclosed.  A list of shareholder changes is enclosed.  How is the list of shareholders enclosed. Please tick the appropriate box below.  The list of shareholders is enclosed on paper. Go to Section G3. 'List of past and present shareholders.'  The list of shareholders is enclosed in another format. Go to Part 6 (Signature)	This section only applies to companies answering 'No' in Section G1			

<b>~</b> >

### List of past and present shareholders O

Changes during this period to shareholders' particulars or details of the amount of stock or shares transferred must be completed each year

You must provide a 'full list' of all company shareholders on

- The company's first annual return following incorporation,
- Every third annual return after a full list has been provided

 Please list the company shareholders in alphabetical order

Joint shareholders should be listed consecutively

### Further shareholders

Please use a 'List of past and present shareholders' continuation page if necessary

This section only applies to companies answering 'No' to Question 1 in Section G1

1				
		Shares or stock currently held	Shares or stock transferred (if appropriate)	
Shareholder's Name (Address not required)	Class of share	Number of shares or amount of stock	Number of shares or amount of stock	Date of registration of transfer
DAVID JAMES RICHARDS	ORDINARY SHARES	650079		1 1
EVELYN STEWA SHEMOAN	A ORDINARY	34215		, ,
				1 1
				1 1
				1 1
				1 1
				1 1
,,				l l
				1 1
				1 1
				1 1
				1 1

G4

### Shareholders who hold at least 5% of any class of share(s) of the company as at the made up date of this return

This section should show only the shareholders that hold at least 5% of any class of share(s) of the company at the date of this return

It should only be completed by companies that have answered 'Yes' to Question 1 in Section G1, and 'No' to Question 2 in Section G1

If there were no shareholders holding at least 5% of any class of share(s) at the date of this return, this section may be left blank

→ Go to Part 6 (Signature)

This section only applies to companies answering 'No' to Question 2 in Section G1

Please list the company shareholders in alphabetical order

Joint shareholders should be listed consecutively

#### **Further shareholders**

Please use a 'Shareholders who hold at least 5% of any class of share(s) of the company as at the made up date of this return' continuation page if necessary

Shares or stock currently held Shareholder's name Shareholder's address Class of share Number of shares or amount of stock

Part 6	Signature					
	This must be completed by all companies	• Societas Europaea If the form is being filed on behalf				
	I am signing this form on behalf of the company	of a Societas Europaea (SE) please delete 'director' and insert details				
Signature	Signature X	of which organ of the SE the person signing has membership  Person authorised Under either section 270 or 274 of the Companies Act 2006				
	This form may be signed by Director , Secretary, Person authorised , Charity commission receiver and manager, CtC manager, Judicial factor	-   <b> </b>				



Do not cover this barcode

ARO1 2015. ...

# Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name N THERIN
Company name KALIBER MARKETING
(HOLDINGS) LTD
Address UNIT 1
QUEENS AVENUE
Post town MACCLESFIELD
County/Region CHCSHIRE
Peskode SKIO 2BN
Country ENGLAND
DX
O1625 412567

### ✓ Checklist

We may return forms completed incorrectly or with information missing

# Please make sure you have remembered the following

- ☐ The company name and number match the information held on the public Register
- You have completed your principal business activity
   You have not used this form to make changes to the registered office address.
- You have not used this form to make changes to secretary and director details
- You have provided the full date of birth for all individual directors in Part 3
- You have fully completed the Statement of capital (if applicable)
- ☐ You have signed the form
- You have enclosed the correct fee

### Important information

Please note that all information on this form will appear on the public record

### £ How to pay

A fee of £40 is payable to Companies House in respect of a paper Annual Return

Make cheques or postal orders payable to 'Companies House'

### ✓ Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland
The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG
DX 481 N R Belfast 1

# **Territor** Further information

For further information, please see the guidance notes on the website at www gov uk/companieshouse or email enquiries@companieshouse gov uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse