Company number 449 7806, registered in England and Wales Registered Charity No 1138779, Limited by Guarantee

# **Docklands Youth Service**

Financial Statements For the year ended 31 March 2013

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## General Information

### **Directors**

Ms K Rickard - Chair Mr A Hemming - Treasurer Ms C Weir - Secretary Mr C Kemp - Vice Chair Ms M Botha - Vice Chair Mrs L Cavanagh Mrs M E Tracey

#### Secretaries

J B Parker Olive Cottage Station Road St Margaret's at Cliffe Kent CT15 6AY

## Registered office

37 Rushey Green London United Kingdom SE6 4AS

### Company number

449 7806

### **Bankers**

The Co-operative Bank plc PO Box 101 1 Balloon Street Manchester M60 4EP

### **Accountants**

Best4business Accountants & Co Ltd Knowledge Dock Business Centre 4-6 University Way London E16 2RD

Chairman and Directors' Report

For the year ended 31 March 2013

### **Financial Statements**

The Directors (who are also the Trustees) present their annual report and financial statements of the company for the year ended 31 March 2013 The Company is limited by guarantee without share capital

# Status of the Company - Limited by Guarantee

The liability of the members is limited Every member of the Company undertakes to contribute such amount as may be required but not exceeding £1 to the Company's assets if it should be wound-up

## Principal activities

The principle objects of the Company are to help children and young people, especially but not exclusively through the recreation and leisure time activity and supplementary education so as to develop their physical, mental and spiritual capacities that they may grow to full maturity as individuals and members of a multicultural society

### The Directors

The Directors of the Company are listed on Page 1

# **Governing Instrument**

The Company was incorporated on 29th July 2002 and is governed by its memorandum and articles of association

# The Organisation

The Directors meet regularly, usually about 10 times a year, with other meetings being injected if necessary to deal with urgent issues

#### Results

The results for the year is shown in the Statement of Financial Activities on Page 6

These financial statements have been prepared in accordance with the special provisions relating to small companies within Part XV of the Companies Act 2006, with the Financial Reporting Standard for Smaller Entities (effective April 2008), and in accordance with the Accounting and Reporting by Charities Statement of Recommended Practice (revised 2005)

Chairman and Directors' Report

## The Chairs' Report

Docklands Youth Services has provided a vital function in co-ordinating, developing and supporting youth work and opportunities for over fifteen years

We have benefitted from a period of stability as the majority of our Executive Committee has continued in role in the last year The Executive continues to steer the organisation successfully, and planning and marketing sub-committees were added to our fundraising sub-committee to assist with the co-ordination of the Summer Holiday activities We were successful in raising additional funds for the Summer Holiday activities, strengthening our partnership work and delivering a strong and varied programme. The Space continued to provide administrative support and we are grateful to the work of Adam Hemming and his team

We would like to thank our funders in the year East End Community Foundation formerly the Isle of Dogs Community Foundation (Administrative Support and Summer Activities), the Wakefield and Tetley Trust (Summer Activities) and the Society of Apothecaries (Summer Activities)

The Youth Forum, established in January 2010, continued to meet under the stewardship of Docklands Youth Services The Youth Forum completed their Event Management Training and held three successful events in the year

We continue to seek new organisations to contribute to the work of Docklands Youth Services We are committed to exploring the needs and opportunities for young people and the organisations that support them

By Order of the Board

Chairman

(ARL KEMP)

CK

Director/Secretary

Print CATHY WEIN

13/11/13

Statement of Financial Activities for the year ended 31 March 2013

	Notes	Unrestricted funds	Restricted funds	Total this period	Total in previous penod
		to the nearest £.	to the nearest £	to the nearest £	to the nearest £
Incoming Resources					
Volutary income		615	15,029	15,644	14,492
Investment income		9	-	9	5
Total incoming resources		624	15,029	15,653	14,497
Resources Expended Charitable activities Governance costs		210 1,191	20,581	20,791 1,191	6,629 220
Total expended resources	1	1,401	20,581	21,982	6,849
Net incoming/(outgoing) resources before taxation		(777)	(5,552)	(6,329)	7,648
Taxation		-	-	-	-
Net incoming/(outgoing) resources before transfers		-	-	•	-
Net movement in funds		(777)	(5,552)	(6,329)	7,648
Total funds brought forward		(750)	6,802	6,052	(1,596)
Cash funds this year end		(1,527)	1,250	(277)	6,052

The Statement of Financial Activities includes all the gains and losses recognised in the year All the organisation's operations are classed as continuing. The notes on Pages 8 to 9 form part of these Financial Statements

Balance Sheet
31 March 2013

	Notes	Total This Period	Total in previous period
		to nearest £,	to nearest £,
Current Assets			
Cash in bank and in hand		1,323	9,782
Total current assets		1,323	9,782
Current Liabilities			
Creditors amounts falling due within one			
year			
Sundry creditors and accruals		1,600	3,730
		1,600	3,730
Net Assets / Liabilities		(277)	6,052
Represented by:			
Funds of the Charity			
Unrestricted funds		(1,527)	(750)
Restricted income funds	3	1,250	6,802
Total Funds		(277)	6,052

The notes on Pages 8 to 9 form part of these accounts

Balance Sheet
31 March 2013

For the year ending 31 March 2013 the company was entitled to exemption from audit under section 477 of the Companies Act 2006

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006

Company law requires the Directors to prepare accounts for each financial period in accordance with Sections 394 and 395 (duty to prepare individual company accounts), which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing those accounts, the Directors are required to

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping proper accounting records in accordance with Section 386 and 387 (duty to keep accounting records), which disclose with reasonable accuracy at any time the financial position of the Company and enable them to ensure that the financial statements comply with the Companies Act. They are also responsible for safeguarding the assets of the Company and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

These financial statements have been prepared in accordance with the special provisions relating to small companies within Part XV of the Companies Act 2006, with the Financial Reporting Standard for Smaller Entities (effective April 2008), and in accordance with the Accounting and Reporting by Charities Statement of Recommended Practice (revised 2005)

These Financial Statements were approved by the Chairman

Chairman

Print CARL KENP

CK\_C

Date 13/11/2015

Statement of Accounting Policies

For the year ended 31 March 2013 The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the company's financial statements

### (a) Basis of accounting

These financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) under the historical cost convention

### (b) Incoming resources

Income recognition income is included in the statement on a receivable basis

### (c) Donated services and facilities

The income value placed on donated facilities is the estimated price that would be paid on the open market for that facility

### (d) Apportionment of incoming resources

Activities for generating funds are payments for goods and services provided for the purpose of generating funds for use in charitable activities

### (e) Resources expended

Charitable expenditure consists of all expenditure directly related to charitable objectives. Charitable expenditure includes the salary costs of staff providing services to members and the salary costs of staff providing services in relation to publicity or promotional events attended by members and the public

Governance costs include the cost of governance arrangements in relation to the general running of the Charity and include a proportion of the salary costs of the management board. Accommodation costs are allocated to charitable costs and governance costs based on the office space occupied by staff involved in delivering services and staff involved in the general running of the Charity.

#### (f) Costs of generating funds

Costs of generating funds are the costs associated with generating investment income and include the cost for managing investments

### (g) Grants

The general policy is that multi-year grants are conditional on an annual review, and that the Charity maintains the discretion to terminate any grant

#### (h) Valuation of donated and volunteered services

The Charity may receive assistance in the form of donated services from volunteers. The value of their contribution is excluded from the Statement of Financial Activities as the value of their contribution is not quantifiable in financial terms.

#### (1) Funds structure

Designated Funds are unrestricted funds earmarked by the Trustees for particular purposes

#### (1) Treatment of irrecoverable VAT

Irrecoverable VAT is attributed to revenue and capital expenditure as appropriate

Notes to the Financial Statements for the year ended 31 March 2013

### 1. Total resources expended

The company paid or has committed to pay a total of £612 for the provision of accountancing services in the year to its accountants

	Contribution to Staff Costs 2013	Other Costs 2013	Total Costs 2013	Total Costs 2012
Unrestricted	£	1,401	£, 1,401	£ (979)
Restricted	-	20,581	20,581	7,828
	-	21,982	21,982	6,849

There were no direct employees of the Company during the period ended 31 March 2013 The directors are not employed by the Company and receive no remuneration for their services

## 2. Other resources expended

2. Other resources expended	Unrestruted 2013	Restruted 2013	Total 2013	Total 2012
	£	£	£	£
Administration fee	•	_	-	10,350
Website costs	200	-	200	200
Project & Marketing	-	-	-	420
Adjustments	-	-	-	(7,341)
	200		200	3,629

Notes to the Financial Statements for the year ended 31 March 2013

### 3. Restricted funds

				Balance 31
	Balance 31			March
	March 2012	Incoming	Expended	2013
	£,	£,	£,	£.
Big Lottery Fund (Adjusted)	(130)	-	1,380	1,250
Society of Apothecaries	-	100	(100)	-
Wakefield & Tetley Trust	-	2,500	(2,500)	-
Isle of Dogs Community Foundation	-	12,429	(12,429)	-
Awards for All	6,932	-	(6,932)	-
	6,802	15,029	(20,581)	1,250

### 4. Legal status

Docklands Youth Service is a private company limited by guarantee. It's object is the provision of community projects for young people

### 5. Capital commitment

The Company does not have any capital commitments as at 31 March 2013

### 6. Going concern

The accounts have been prepared on the going concern basis as the Directors consider that the current and future sources of funding or support will be adequate for the Company's needs

Report of the Accountants to the Directors of Docklands Youth Service

In accordance with our terms of engagement and in order to assist you to fulfill your duties under the Companies Act 2006, we have compiled the financial statements of the company for the year ended 31 March 2013, which comprise the Statement of Financial Activities, the Balance Sheet and the related notes from the accounting records and information and explanations you have given to us

This report is made to the company directors, as a body, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the company directors that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company directors, as a body, for our work or for this report

We have carried out this engagement in accordance with technical guidance issued by the Association of Accounting Technicians and have complied with the ethical guidance laid down by the Association relating to members undertaking the compilation of financial statements

You have acknowledged on the Balance Sheet as at 31 March 2013 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 2006. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements

Date 20th November 2013

Best4business Accountants & Co. Ltd Knowledge Dock Business Centre 4-6 University Way London E16 2RD

Ramez Mohabaty is licensed and regulated by the Association of Accounting Technicians to provide services in accordance with licence number 1965, details of which are displayed at the address shown above