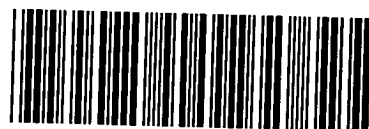


**Abbreviated Accounts**  
**for the Year Ended 31 August 2014**  
**for**  
**The Office Cleaning Company (Essex) Ltd**

THURSDAY



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COMPANIES HOUSE

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**for the Year Ended 31 August 2014**

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**The Office Cleaning Company (Essex) Ltd**

**Company Information**  
**for the Year Ended 31 August 2014**

**DIRECTORS:**

P I Payne  
Mrs A Payne

**SECRETARY:**

**REGISTERED OFFICE:**

Newfield  
Howlett End  
Wimbish  
Saffron Walden  
Essex  
CB10 2XW

**REGISTERED NUMBER:**

04493100 (England and Wales)

**ACCOUNTANTS:**

Baverstocks (Braintree) Limited  
Manor Place  
Albert Road  
Braintree  
Essex  
CM7 3JE

**Abbreviated Balance Sheet**  
**31 August 2014**

	Notes	2014 £	2013 £
<b>FIXED ASSETS</b>			
Tangible assets	2	22,778	8,730
<b>CURRENT ASSETS</b>			
Debtors		54,038	44,048
Cash at bank		869	4
		<u>54,907</u>	<u>44,052</u>
<b>CREDITORS</b>			
Amounts falling due within one year	3	<u>67,423</u>	<u>51,506</u>
<b>NET CURRENT LIABILITIES</b>		<u>(12,516)</u>	<u>(7,454)</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		10,262	1,276
<b>CREDITORS</b>			
Amounts falling due after more than one year		(5,822)	-
<b>PROVISIONS FOR LIABILITIES</b>		<u>(4,329)</u>	<u>(1,170)</u>
<b>NET ASSETS</b>		<u>111</u>	<u>106</u>
<b>CAPITAL AND RESERVES</b>			
Called up share capital	4	100	100
Profit and loss account		<u>11</u>	<u>6</u>
<b>SHAREHOLDERS' FUNDS</b>		<u>111</u>	<u>106</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 August 2014.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 August 2014 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The notes form part of these abbreviated accounts .

**Abbreviated Balance Sheet - continued**  
**31 August 2014**

The abbreviated accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board of Directors on 11 March 2015 and were signed on its behalf by:

Mrs A Payne - Director

A handwritten signature in black ink, appearing to be 'A Payne', written in a cursive style.

P I Payne - Director

A handwritten signature in black ink, appearing to be 'P I Payne', written in a cursive style.

**Notes to the Abbreviated Accounts**  
**for the Year Ended 31 August 2014**

**1. ACCOUNTING POLICIES**

**Accounting convention**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

**Turnover**

Turnover represents net invoiced sale of services, excluding value added tax.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc                      -    50% on reducing balance and 25% on reducing balance

**Deferred tax**

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

**2. TANGIBLE FIXED ASSETS**

	Total £
<b>COST</b>	
At 1 September 2013	67,160
Additions	21,774
Disposals	(9,568)
	<hr/>
At 31 August 2014	79,366
	<hr/>
<b>DEPRECIATION</b>	
At 1 September 2013	58,430
Charge for year	6,958
Eliminated on disposal	(8,800)
	<hr/>
At 31 August 2014	56,588
	<hr/>
<b>NET BOOK VALUE</b>	
At 31 August 2014	22,778
	<hr/>
At 31 August 2013	8,730
	<hr/>

**3. CREDITORS**

Creditors include an amount of £0 (2013 - £4,069) for which security has been given.

**4. CALLED UP SHARE CAPITAL**

Allotted, issued and fully paid:

Number:	Class:	Nominal value:	2014 £	2013 £
100	Ordinary	£1	100	100
			<hr/>	<hr/>

**Notes to the Abbreviated Accounts - continued**  
**for the Year Ended 31 August 2014**

**5. DIRECTORS' ADVANCES, CREDITS AND GUARANTEES**

The following advances and credits to a director subsisted during the years ended 31 August 2014 and 31 August 2013:

	2014	2013
	£	£
<b>P I Payne</b>		
Balance outstanding at start of year	10,769	14,834
Amounts advanced	17	-
Amounts repaid	-	(4,065)
Balance outstanding at end of year	<u>10,786</u>	<u>10,769</u>

**Chartered Certified Accountants' Report to the Board of Directors**  
**on the Unaudited Financial Statements of**  
**The Office Cleaning Company (Essex) Ltd**

The following reproduces the text of the report prepared for the directors in respect of the company's annual unaudited financial statements, from which the unaudited abbreviated accounts (set out on pages two to five) have been prepared.

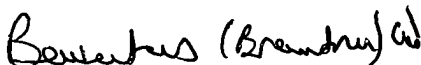
In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of The Office Cleaning Company (Essex) Ltd for the year ended 31 August 2014 which comprise the Profit and Loss Account, the Balance Sheet, and the related notes from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Association of Chartered Certified Accountants, we are subject to its ethical and other professional requirements which are detailed at <http://rulebook.accaglobal.com>.

This report is made solely to the Board of Directors of The Office Cleaning Company (Essex) Ltd, as a body, in accordance with our terms of engagement. Our work has been undertaken solely to prepare for your approval the financial statements of The Office Cleaning Company (Essex) Ltd and state those matters that we have agreed to state to the Board of Directors of The Office Cleaning Company (Essex) Ltd, as a body, in this report in accordance with the requirements of the Association of Chartered Certified Accountants as detailed at <http://www.accaglobal.com/factsheet163>. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and its Board of Directors, as a body, for our work or for this report.

It is your duty to ensure that The Office Cleaning Company (Essex) Ltd has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and profit of The Office Cleaning Company (Essex) Ltd. You consider that The Office Cleaning Company (Essex) Ltd is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the financial statements of The Office Cleaning Company (Essex) Ltd. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.



Baverstocks (Braintree) Limited  
Manor Place  
Albert Road  
Braintree  
Essex  
CM7 3JE

11 March 2015