

CH03

Change of secretary's details

form produced by

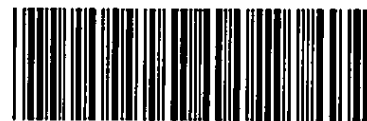
PC Share Register

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You can use the WebFiling service to file this form
Please go to www.companieshouse.gov.uk

☒ **What this form is for**
You may use this form to
change the details of an
individual who is a secretary

☐ **What this form is Not for**
You cannot use this form to
change the details of a corporate
secretary.
To do this, please use form
'Change of corporate secretary
details'



A2BQJ2MQ

A34 21/06/2013 #315

COMPANIES HOUSE

A2A34CDK

A10 08/06/2013 #102

COMPANIES HOUSE

1 Company details

Company number 0 4 4 6 7 6 6 6

Company name in full Square Bay Management Limited

→ **Filling in this form**
Please complete in typescript
or in bold black capitals

All fields are mandatory unless
specified or indicated by *

2 Secretary's current details on the Register ①

Title * Mr
Full forename(s) David James Kidston
Surname McKay

① **Current details**
This information is used to identify
your details on the public
record

3 Date of change of details

Date of change of details d 2 d 4 m 0 m 5 y 2 y 0 y 1 y 3

Please complete the appropriate sections to indicate which of your details
have changed

4 Change of name details

Please enter your new name

Title *
Full forename(s)
Surname

5 Change of service address ②

Building name/number 9 Cheval Place

Street

Post town London

County/Region

Postcode S W 7 1 E W

Country United Kingdom

② **Service address**
This is the address that will
appear on the public record
This does not have to be your
usual residential address

Please state 'The Company's
Registered Office' if your
service address is recorded in
the company's register of
secretaries as the company's
registered office

If you provide your residential
address here, it will appear on
the public record

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Signature

Signature

I am signing this form on behalf of the company

Signature

X  X

This form may be signed by
Director ①, Secretary, Person Authorised ②, Administrator,
Administrative receiver, Receiver, Receiver manager, Charity commission
receiver and manager, CIC manager, Judicial factor

① Societas Europaea

If the form is being filed on
behalf of a Societas Europaea
(SE), please delete 'director' and
insert details of which organ of
the SE the person signing has
membership

② Person authorised

Under either section 270 or 274
of the Companies Act 2006

CH03**Change of secretary's details****Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record

Contact name

Company name

Price Firman

Address

Prince Consort House

Post town

Albert Embankment

County/Region

London

Postcode

S E 1 7 T J

Country

United Kingdom

DX

Telephone

020 7582 2111

**Checklist**

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following

- ☐ The company name and number match the information held on the public Register
- ☐ You have completed in section 3 the date of change of details
- ☐ You have entered the relevant change of details
- ☐ A new address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number
- ☐ You have signed the form

**Important information**

Please note that all information on this form will appear on the public record

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland

The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland

The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG
DX 481 N R Belfast 1

**Further information**

For further information please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk