

**REGISTERED COMPANY NUMBER: 04464874 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1104186**

**Report of the Trustees and  
Unaudited Financial Statements  
for the year ended 31 March 2009  
for  
The KIM Project Limited**

**Hicks Randles Limited  
100 High Street  
Mold  
Flintshire  
CH7 1BH**

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**The KIM Project Limited**  
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**for the year ended 31 March 2009**

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**The KIM Project Limited**  
**Report of the Trustees**  
**for the year ended 31 March 2009**

The trustees who are also directors of the charity for the purposes of the Companies Act 1985, present their report with the financial statements of the charity for the year ended 31 March 2009. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

04464874 (England and Wales)

**Registered Charity number**

1104186

**Registered office**

110 High Street  
Mold  
Flintshire  
CH7 1BH

**Trustees**

H Castley  
D McKeand  
J Thomas  
V Greaves

- resigned 15/7/08

- appointed 5/6/08

**Company Secretary**

Ms J M Buchanan

**Bankers**

HSBC Bank plc  
22 High Street  
Mold  
Flintshire  
CH7 1AR

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, its Memorandum and Articles of Association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 1985.

The charity was incorporated on 29 July 2002 and registered as a charity on 8 June 2004.

**Recruitment and appointment of new trustees**

The directors of the company are also the charity's trustees for the purposes of charity law and under the company's Articles are known as trustees. Under the requirements of the Memorandum and Articles of Association, one-third of the trustees are subject to retirement by rotation at each Annual General Meeting, after which they may be re-elected, if the resulting vacancy is not filled.

The Board of Trustees seeks to ensure that the needs of its beneficiary groups are appropriately reflected through the diversity of the trustee body. To enhance the potential pool of trustees, the charity has sought to identify existing and previous KIM Project service users who would be willing to become members of the Board and use their own experience to assist the charity.

The more traditional business and managerial skills are well represented on the Board of Trustees. In an effort to maintain this broad skill mix, members of the Board are requested to provide a list of their skills (and update it each year) and in the event of particular skills being lost due to retirements, individuals are approached to offer themselves for election to the Board.

**The KIM Project Limited**  
**Report of the Trustees**  
**for the year ended 31 March 2009**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Induction and training of new trustees**

Most trustees are already familiar with the practical work of the charity, being either current or previous service users of the charity, or current volunteers with the charity. All new trustees are invited and encouraged to attend a training meeting to familiarise themselves with the charity and the context within which it operates, and cover:

1. The obligations of Board of Trustees members.
2. The main documents which set out the operational framework for the charity including the Memorandum and Articles.
3. Resourcing and the current financial position as set out in the latest published accounts.
4. Future plans and objectives.

A Trustee Induction Pack has also been prepared drawing information from the various Charity Commission publications signposted through the Commission's guide 'The Essential Trustee' as a follow up to this session. This is distributed to all new trustees along with the Memorandum and Articles, the latest financial statements and any other documentation considered relevant to enable members to best fulfil their role as trustee.

**Organisational structure**

The Board of Trustees is responsible for the strategic direction and policy of the charity. At present the Board has three members from a variety of professional backgrounds and, in line with Welsh Assembly Government directives (Commissioning Guidance on Day Services for People with Mental Health Problems, 2006), includes significant service user and previous service user representation. The Board meets on a monthly basis to discuss current and future work, financial and funding issues and other relevant general matters.

A scheme of delegation is in place and day-to-day responsibility for the provision of the services rests with the Manager. The Manager is responsible for ensuring that the charity delivers the services specified and that key performance indicators are met, and has responsibility for the day-to-day operational management of the charity, individual supervision of the staff team and also ensuring that the team continue to develop their skills and working practices in line with good practice.

The paid staff of KIM comprised the Manager (full-time), Project Development Worker (full-time), Branching Out (Move-On) Worker (full-time), Funding/Finance Coordinator (part-time), Administration Worker (part-time), Volunteer Coordinator (part-time) and Llwyn y Groes Hospital Project Worker (part-time). There were twenty-five active volunteers.

The paid staff met weekly to plan work, volunteers met fortnightly to plan work and participate in on going training and supervision. Supervision of paid staff took place on a monthly basis throughout the year. The KIM Project held its annual consultation event, in which service users are invited to discuss past and current work of the charity, the effectiveness of the charity in relation to women's mental health, and to plan for future work/developments.

**The KIM Project Limited**  
**Report of the Trustees**  
**for the year ended 31 March 2009**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Related Parties – Strategic partnerships, national policy and direction**

In so far as it is complimentary to the charity's objects, the charity is guided by both local and national policy. All service delivery is in line with the Strategic Aims and Objectives laid out in documents and strategies such as:

Adult Mental Health Services for Wales: National Service Framework and Action Plan for Wales (Welsh Assembly Government October 2005)

Mental Health Promotion Action Plan for Wales (consultation document) (Welsh Assembly Government 2007)

Women's Mental Health: 'Into the Mainstream', Strategic Development of Mental Health Care for Women (Department of Health 2002)

'Stronger in Partnership' Adult Mental Health Services, (Welsh Assembly Government 2004)

Flintshire's Social Care Plan 'Planning Together for Social Care'

Adult Mental Health Services for Wales Strategy document 'Equity, Empowerment, Effectiveness, Efficiency' (2001)

'Mental Health and Social Exclusion' (Social Exclusion Unit, June 2004)

Flintshire's Good Health and Well-being Strategies

Representatives of the charity participate in Unllais Local and Regional meetings and Flintshire Adult Social Care Mental Health Strategic Planning Group, and involved in the Flintshire Adult Social Day Care Services Development Group, to discuss and organise the development and restructuring of Day Services in Flintshire. The charity has close links with local organisations such as Flintshire Local Voluntary Council, Flintshire Advocacy Project, Community Mental Health and Drug and Alcohol Teams. Such partnerships prove invaluable to the charity in establishing improved links and referral processes within the community and in identifying relevant policy developments and prospective funding.

**Risk Management**

The Board of Trustees, along with all members of staff, hold an annual planning meeting and review, to discuss The KIM Project's current and future service provision and direction.

Risk Assessments of the charity and of specific projects and activities carried out as appropriate. A risk register is in the process of being established, which will be updated at least annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces.

Significant external risks to funding have led to the development of a strategic plan, which will allow for the diversification of funding and activities. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects.

Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the offices and venues used by the charity. All members of staff, volunteers and members of the Management Committee who may have direct contact with clients are required to undergo Criminal Records Bureau investigations. Mental health risk assessments are received prior to any involvement with The KIM Project to ensure the clients are appropriate for our services and vice versa. Link workers' meetings with representatives of referring agencies, and The KIM Project's involvement in service users' CPA review are also crucial in minimising potential risk.

All policies and procedures are periodically reviewed to ensure that they continue to meet the needs of the charity.

In order to assess and strengthen The KIM Project's governance and management structures, the charity has appointed an independent employment service to oversee the organisation's employment and health and safety policies and practices.

**The KIM Project Limited**  
**Report of the Trustees**  
**for the year ended 31 March 2009**

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The KIM Project's aims are to:

1. Meet the social, educational and therapeutic needs of women who experience common mental health problems and severe and enduring mental illness;
2. Create safe and stimulating experiences that enable women to develop positive self-belief and appropriate self-management and coping skills;
3. Challenge stigma and reduce isolation associated with mental health problems and mental illness;
4. Place a central focus on developing personal strengths, friendships and quality of life;

The objectives are within six broad categories:

1. The women's groupwork programme within the community, which serves to develop women's confidence, self esteem and personal skills;
2. The Llwyn y Groes hospital project, enabling women receiving psychiatric support services in Wrexham Maelor general hospital to access KIM activities within the hospital setting, and to ease the transition between support whilst in hospital and on women's return home;
3. Opportunities for the promotion of social inclusion and the development of social networks;
4. Training that raises the profile of the specific mental health needs of women within local communities and the statutory and voluntary sectors;
5. Maintaining and developing links with other statutory and voluntary organisations;
6. Enabling service users to have an integral role in all of the above.

**ACHIEVEMENT AND PERFORMANCE**

The KIM Project's volunteers were 'Highly Commended' in the Welsh Council for Voluntary Action 2007 Wales Volunteer of the Year Award and the KIM Project was the winner of the Community Contribution category for the 2007 Social Care Accolades and members of staff, volunteers and a client attended the award ceremony in Cardiff.

During the year ended 31 March 2009, The KIM Project received 180 referrals for its groupwork in the community setting. 120 individual women (of which 61 were new to The KIM Project during this period) have accessed 820 groupwork or activity places, totalling 2050 attendances and 6277 hours of contact time.

In addition, 52 individual women accessed 208 KIM Project sessions in the Hospital, totalling 624 support hours, with 18 women accessing the KIM community groups on discharge from hospital.

**The KIM Project Limited**  
**Report of the Trustees**  
**for the year ended 31 March 2009**

**ACHIEVEMENT AND PERFORMANCE**

Groups/courses provided during this period, each of eight weeks duration, some groups running two and three times per year:

Branching Out Group  
Cooking  
Drop-In  
Gentle Exercise  
Jan's Salon – pampering and personal presentation  
'Making Things for KIM' self help group making craft items to sell for the benefit of KIM  
'Peer Mentor Support' training  
Positive Pampering  
Self Injury Group – self help for women who self harm and self injure  
Self Awareness  
Sewing  
Skills for Life  
Walking Group  
What shapes Women?

Llwyn Y Groes hospital project activities:

Willow Weaving  
Healthy eating and 'Smoothie' making  
Craft sessions including jewellery making  
Flower arranging  
Gardening  
Ceramics  
Gentle exercise  
Creative writing including poetry  
Pamper sessions including nail care and hand massage and foot soaks  
Activities include discussion, laughter and confidence building throughout  
Workshops at the hospital  
Indian culture including trying on a Sari and tasting Indian cuisine  
Welsh culture including tasting bara brith and Welsh cakes

Other activities undertaken during the year were as follows:

Workshops:  
Basic skills  
Crafty Christmas  
Indian culture  
Managing Change  
Pamper days  
Recovery training  
Singing  
Singing workshop  
Understanding mental health  
Weaving day  
Winter warmers

**The KIM Project Limited**  
**Report of the Trustees**  
**for the year ended 31 March 2009**

**ACHIEVEMENT AND PERFORMANCE**

**Activities:**

Residential weekend – Trigonos, Nantlle, Snowdonia  
Branching Out information afternoon  
Topical drop-ins  
Walk leader course  
Winter Walk  
Christmas lunch

**Outings to:**

Bodnant Gardens  
Theatre – Fame  
Llangollen  
Loggerheads Country Park  
Morton Park  
Sefton beach

**Focus groups and client consultation**

Booklet group  
CATS – 'Clients Advisory Team'  
Consultation day  
Hospital group  
KIM AGM  
KIM Planning days  
Reflections group

The Peer Mentoring Support (PMS) was successfully run during this year, with six clients attending PMS training, enabling them to offer additional support to new, or less confident women during group or other activities, whilst remaining themselves as clients. PMS is seen as a valuable step towards recovery, volunteering with The KIM Project, or moving out of the organisation to further training, volunteering, employment or other community opportunities.

The charity has been working to full capacity during this period, with the number of referrals showing a steady increase. The need for further funding had been previously identified in order to keep up with the increasing demand on services, and to expand service provision into areas of women's wider health and interests and the impact of these on mental health. The need for specific support and move-on opportunities for women who have been with KIM for some time (Branching Out) was also identified. Since September and November 2007 respectively the Widening Horizons and Branching Out projects (funded for three years by the Big Lottery Fund and the Tudor Trust) have enabled the charity to provide broader reaching opportunities for women for explore new areas of health and culture and pursue community, educational or vocational interests, working towards more sustainable mental health and well being.

The Volunteer Coordination project has had a successful year, and with volunteers participating in on-going training and planning meetings, receiving regular supervision, co-facilitating groups and supporting other activities and outings. Two volunteers are currently trustees. The KIM Project relies heavily on the input of volunteers, the recruitment, training, management and support of which is impossible to achieve within the general management of the charity, i.e. without specific funding for this purpose. The Volunteer Coordination project this year was funded by the Volunteering in Wales Fund J. Paul Getty Jr. Charitable Trust and Lloyds TSB Foundation for England and Wales.

During 2008/09 volunteers contributed 4,561 hours of work to the charity, which has a value (costed at £10 per hour) of over £45,600, an extremely valuable resource for the charity.

**The KIM Project Limited**  
**Report of the Trustees**  
**for the year ended 31 March 2009**

**ACHIEVEMENT AND PERFORMANCE**

The Llwyn y Groes Hospital project, funded through the Wanless Initiative funds, via Flintshire Local Health Board and the Henry Smith charity, has had a very successful year, enabling a part-time worker and volunteers to take our services into Wrexham Maelor Hospital Psychiatric Unit. Whilst complimenting the service provided to women whilst in hospital by hospital staff, this project also creates a more seamless service of mental health provision for residents of Flintshire, by providing women leaving hospital with familiar and appropriate support, thereby assisting in their recovery and/or reducing the likelihood of readmission to the acute sector. The project is funded for a further year to March 2010 by the Henry Smith Charity.

The year has seen continued change and growth, with increasing numbers of referrals and support for women both in the community and within the hospital setting. All service development is in response to identified need. We are committed to offering our clients and funders an excellent service, consolidating the current good practice whilst planning and delivering new areas of service development.

**FINANCIAL REVIEW**

**Reserves policy**

The KIM Project's reserves are generated from unrestricted sources i.e. payment for services, fundraising, sponsorship and donations, and are reviewed annually. The Board of Trustees has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be between 25% and 50% of the charity's annual turnover, in order to meet a range of unpredictable expenditure and other emergencies, such as a significant drop in funding. Incoming resources during this financial period were £253,593. The current target for sufficient reserves is £63,398 to £126,796 in general funds. The present level of reserves available to the charity of £32,052 therefore falls significantly short of this target level. Although the strategy is to continue to build reserves through planned operating surpluses, the Board of Trustees is well aware that it is unlikely that the minimum target range will be reached for the foreseeable future. In the short term the Board of Trustees has also considered the extent to which existing activities and expenditure could be curtailed, should such circumstances arise.

**Principal funding sources**

The principal funding sources for the charity are currently by way of grant income with Flintshire County Council Adult Social Care (via a service level agreement) and the Welsh Assembly Government Support for People with Disabilities, in addition to grant income from the Big Lottery Fund. As a result of increasing constraints on local authority expenditure, the charity continues to seek funding from a much broader group of funders.

**Investment policy and objectives**

Aside from retaining a prudent amount in reserves each year, most of the charity's funds are to be spent in the short term so there are few funds for long term investment. Having considered the options available, the Board of Trustees has decided to invest the small amount that it has available in High Interest Deposit Bonds, which mature six monthly. Currently £37,000 is invested in this way. A review of investment policies is planned early in the new financial year.

Against the backdrop of limited resources and insecurities over funding, it can be difficult to plan or develop services. Nevertheless the charity, with the aid of sound financial management and support of both staff and volunteers generated a positive financial outcome for the period with a net increase in incoming resources of £30,808.

**The KIM Project Limited**  
**Report of the Trustees**  
**for the year ended 31 March 2009**

**FUTURE DEVELOPMENTS**

The charity plans continuing and developing the activities outlined above in the forthcoming years subject to satisfactory funding arrangements.

The hospital project will over the next year continue to develop KIM's services within the hospital setting and to further improve services to women on discharge from hospital, providing significant benefits to the long term mental health needs of many women accessing acute mental health services.

Extensive work is needed around the recovery model and how the charity can best assist women in regaining long term control of their mental health and well being. Discussions and training is planned in the coming year in order to explore this area of potential services development.

**ON BEHALF OF THE BOARD:**

AN Castley  
H Castley – Trustee

Date: 27/11/09

**Report of the Accountants to the Trustees of  
The KIM Project Limited**

We report on the financial statements for the year ended 31 March 2009 set out on pages nine to sixteen.

**Respective responsibilities of trustees and reporting accountants**

As described on page eleven the charitable company's trustees are responsible for the preparation of the financial statements, and considers that the charitable company is exempt from an audit. It is our responsibility to carry out procedures designed to enable us to report our opinion.

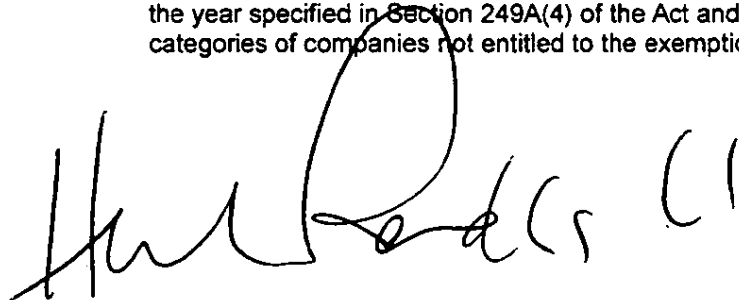
**Basis of opinion**

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants, and so our procedures consisted of comparing the financial statements with the accounting records kept by the charitable company, and making such limited enquiries of the officers of the charitable company as we considered necessary for the purposes of this report. These procedures provide only the assurance expressed in our opinion.

**Opinion**

In our opinion:

- (a) the financial statements are in agreement with the accounting records kept by the charitable company under Section 221 of the Companies Act 1985;
- (b) having regard only to, and on the basis of, the information contained in those accounting records:
  - (i) the financial statements have been drawn up in a manner consistent with the accounting requirements specified in Section 249C(6) of the Act; and
  - (ii) the charitable company is satisfied the conditions for exemption from an audit of the financial statements for the year specified in Section 249A(4) of the Act and did not, at any time within that year, fall within any of the categories of companies not entitled to the exemption specified in Section 249B(1).



Hicks Randles Limited  
Chartered Accountants  
100 High Street  
Mold  
Flintshire  
CH7 1BH

Date: 8.12.09

**The KIM Project Limited**

**Statement of Financial Activities  
for the year ended 31 March 2009**

	Notes	Unrestricted funds £	Restricted funds £	2009 Total funds £	2008 Total funds £
<b>INCOMING RESOURCES</b>					
<b>Incoming Resources from generated funds</b>					
Voluntary income	2		248,004	248,004	216,160
Activities for generating funds	3	2,983		2,983	3,392
Investment income	4	<u>2,606</u>		<u>2,606</u>	<u>3,233</u>
<b>Total Incoming resources</b>		5,589	248,004	253,593	222,785
<b>RESOURCES EXPENDED</b>					
<b>Costs of generating funds</b>					
Fundraising trading: cost of goods sold and other costs				-	805
<b>Charitable activities</b>	5				
Staff salaries and expenses			187,102	187,102	162,121
Premises expenses			10,795	10,795	10,613
Office expenses			6,190	6,190	7,545
Volunteers and beneficiaries expenses		2,591	31,322	33,913	29,495
Fees and expenses			1,168	1,168	1,803
<b>Governance costs</b>	6	<u>2,110</u>	<u>1,181</u>	<u>3,291</u>	<u>4,841</u>
<b>Total resources expended</b>		4,701	237,758	242,459	217,223
<b>NET INCOMING RESOURCES before transfers</b>		888	10,246	11,134	5,562
<b>Gross transfers between funds</b>	13	1,785	(1,785)	-	-
<b>Net incoming/(outgoing) resources</b>		2,673	8,461	11,134	5,562
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		29,379	11,096	40,475	34,913
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>32,052</u>	<u>19,557</u>	<u>51,609</u>	<u>40,475</u>

The notes form part of these financial statements

Continued

**The KIM Project Limited**

**Balance Sheet  
At 31 March 2009**

	Notes	2009 Total funds £	2008 Total funds £
<b>FIXED ASSETS</b>			
Tangible assets	10	4,290	6,400
<b>CURRENT ASSETS</b>			
Prepayments		572	-
Cash at bank and in hand		80,292	82,442
<b>CREDITORS</b>			
Amounts falling due within one year	11	(25,916)	(40,738)
<b>NET CURRENT ASSETS</b>		<u>59,238</u>	<u>41,704</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		59,238	48,104
<b>PROVISIONS FOR LIABILITIES</b>	12	<u>(7,629)</u>	<u>(7,629)</u>
<b>NET ASSETS</b>		<u>51,609</u>	<u>40,475</u>
<b>FUNDS</b>	13		
Unrestricted funds		32,052	29,379
Restricted funds		<u>19,557</u>	<u>11,096</u>
<b>TOTAL FUNDS</b>		<u>51,609</u>	<u>40,475</u>

The notes form part of these financial statements

Continued

**The KIM Project Limited**

**Balance Sheet - continued  
At 31 March 2009**

The charitable company is entitled to exemption from audit under Section 249A(2) of the Companies Act 1985 for the year ended 31 March 2009.

The trustees have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2009 in accordance with Section 249B(2) of the Companies Act 1985.

The trustees acknowledge their responsibilities for

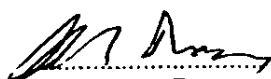
- (a) ensuring that the charitable company keeps accounting records that comply with Section 221 of the Companies Act 1985 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2007).

The financial statements were approved by the Board of Trustees on 27.11.09 and were signed on its behalf by:



H Castley – Trustee



J Thomas – Trustee

The notes form part of these financial statements

Continued

## **The KIM Project Limited**

### **Notes to the Financial Statements for the year ended 31 March 2009**

#### **1. ACCOUNTING POLICIES**

##### **Accounting convention**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standards for Smaller Entities (effective January 2007), the Companies Act 1985 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

##### **Incoming resources**

Voluntary income includes donations, activity income and grants that provide core funding and recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. This income is only deferred if the donor specifies that the grant must only be used in a future accounting period or there are conditions imposed which must be met before the charity has unconditional entitlement.

##### **Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Costs of generating funds include the costs incurred in attracting voluntary income and advertising of services available.

Charitable activities include the costs of running the charity together with the depreciation charges on the fixed assets.

Governance costs include the costs incurred by the charity to comply with constitutional and statutory requirements.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Office equipment	-25% on cost
Computer equipment	-25% on cost

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

##### **Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**The KIM Project Limited**

**Notes to the Financial Statements – continued  
for the year ended 31 March 2009**

**2. VOLUNTARY INCOME**

	2009	2008
	£	£
Grants	<u>248,004</u>	<u>216,160</u>

Grants received, included in the above, are as follows:

	2009	2008
	£	£
Flintshire County Council	93,933	83,586
Big Lottery Fund: People & Places Programme	78,953	67,784
Volunteering in Wales	1,008	8,063
Wanless Initiative	-	25,000
Lloyds TSB Foundation for England & Wales	-	6,000
J Paul Getty Jr. Charitable Trust	28,054	10,613
Tudor Trust	20,056	8,306
Conwy & Denbighshire NHS Trust	-	5,127
Heart of Flintshire Initiative	-	1,681
Henry Smith	26,000	-
	<u>248,004</u>	<u>216,160</u>

**3. ACTIVITIES FOR GENERATING FUNDS**

	2009	2008
	£	£
Donations and fund raising	<u>2,983</u>	<u>3,392</u>

**4. INVESTMENT INCOME**

	2009	2008
	£	£
Bank interest received	<u>2,606</u>	<u>3,233</u>

**5. CHARITABLE ACTIVITIES COSTS**

	Direct costs	Totals
	£	£
Staff salaries and expenses	187,102	187,102
Premises expenses	10,795	10,795
Office expenses	6,190	6,190
Volunteers and beneficiaries expenses	33,913	33,913
Fees and expenses	1,168	1,168
	<u>239,168</u>	<u>239,168</u>

**The KIM Project Limited**

**Notes to the Financial Statements – continued  
for the year ended 31 March 2009**

**6. GOVERNANCE COSTS**

	<b>2009</b>	<b>2008</b>
	<b>£</b>	<b>£</b>
Professional fees	-	498
Accountancy	1,181	1,035
Depreciation	<u>2,110</u>	<u>3,308</u>
	<u><b>3,291</b></u>	<u><b>4,841</b></u>

**7. NET INCOMING/(OUTGOING) RESOURCES**

Net resources are stated after charging/(crediting):

	<b>2009</b>	<b>2008</b>
	<b>£</b>	<b>£</b>
Depreciation – owned assets	<u>2,110</u>	<u>3,308</u>

**8. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31<sup>st</sup> March 2009 nor for the year ended 31<sup>st</sup> March 2008.

**Trustees' Expenses**

There were no trustees' expenses paid for the year ended 31<sup>st</sup> March 2009 nor for the year ended 31<sup>st</sup> March 2008.

**9. STAFF COSTS**

	<b>2009</b>	<b>2008</b>
	<b>£</b>	<b>£</b>
Wages and salaries	167,694	145,944
Other pension costs	<u>10,458</u>	<u>7,612</u>
	<u><b>178,152</b></u>	<u><b>153,556</b></u>

**The KIM Project Limited**

**Notes to the Financial Statements – continued  
for the year ended 31 March 2009**

**10. TANGIBLE FIXED ASSETS**

	Office equipment £	Computer equipment £	Totals £
<b>COST</b>			
At 1 <sup>st</sup> April 2008	9,915	6,771	16,686
Additions	-	-	-
	<u>          </u>	<u>          </u>	<u>          </u>
At 31 <sup>st</sup> March 2009	<u>9,915</u>	<u>6,771</u>	<u>16,686</u>
 <b>DEPRECIATION</b>			
At 1 <sup>st</sup> April 2008	5,251	5,035	10,286
Charge for year	<u>1,728</u>	<u>382</u>	<u>2,110</u>
At 31 <sup>st</sup> March 2009	<u>6,979</u>	<u>5,417</u>	<u>12,396</u>
 <b>NET BOOK VALUE</b>			
At 31 <sup>st</sup> March 2009	<u>2,936</u>	<u>1,354</u>	<u>4,290</u>
At 31 <sup>st</sup> March 2008	<u>4,664</u>	<u>1,736</u>	<u>6,400</u>

**11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2009 £	2008 £
Other creditors	<u>25,916</u>	<u>40,738</u>

**12. PROVISIONS FOR LIABILITIES**

	2009 £	2008 £
Salaries	6,629	6,629
Repairs and renewals	<u>1,000</u>	<u>1,000</u>
	<u>7,629</u>	<u>7,629</u>

**The KIM Project Limited**

**Notes to the Financial Statements – continued  
for the year ended 31 March 2009**

**13. MOVEMENT IN FUNDS**

	At 1/4/08 £	Net movement in funds £	Transfers between funds £	Balances At 31/3/09 £
<b>Unrestricted funds</b>				
General fund	29,379	888	1,785	32,052
<b>Restricted funds</b>				
Flintshire County Council	(1,840)	2,170	1,892	2,222
Big Lottery Fund: People & Places Programme	3,547	3,757	4,881	12,185
Big Lottery Fund: People & Places Programme	2,459	-	(2,459)	-
Volunteering in Wales	657	351	(1,008)	-
Lloyds TSB Foundation for England & Wales	1,057	(1,057)	-	-
J Paul Getty Jr. Charitable Trust	125	4,578	-	4,703
Tudor Trust	-	-	-	-
Fixed Asset Reserve	5,091	-	(5,091)	-
Henry Smith	-	447	-	447
	<u>11,096</u>	<u>10,246</u>	<u>(1,785)</u>	<u>19,557</u>
<b>TOTAL FUNDS</b>	<u>40,475</u>	<u>11,134</u>	<u>-</u>	<u>51,609</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	5,589	(4,701)	888
<b>Restricted funds</b>			
Flintshire County Council	93,933	(91,763)	2,170
Big Lottery Fund: People & Places Programme	78,953	(75,196)	3,757
Volunteering in Wales	1,008	(657)	351
Lloyds TSB Foundation for England & Wales		(1,057)	(1,057)
J Paul Getty Jr. Charitable Trust	28,054	(23,476)	4,578
Tudor Trust	20,056	(20,056)	-
Henry Smith	26,000	(25,553)	447
	<u>248,004</u>	<u>(237,758)</u>	<u>10,246</u>
<b>TOTAL FUNDS</b>	<u>253,593</u>	<u>242,459</u>	<u>11,134</u>

**The KIM Project Limited**

**Notes to the Financial Statements – continued  
for the year ended 31 March 2009**

**13. MOVEMENT IN FUNDS – continued**

These are funds which have been received by the charity for particular purposes and projects.

**Flintshire County Council** relates to the main revenue grant received by The KIM Project Limited and the associated expenditure.

**The Big Lottery Fund: People & Places Programme** relates to the grant received for the provision of services under the Widening Horizons project.

**Volunteering in Wales** relates to the grant received for the Volunteer Coordination project and the associated expenditure.

**Lloyds TSB Foundation for England and Wales** relates to the grant received for the continuation and development of the Volunteer Coordination project and the associated expenditure.

**J. Paul Getty Jr. Charitable Trust** relates to the grant received for the continuation and development of the Volunteer Coordination project and the associated expenditure.

**Tudor Trust** relates to the grant received for the provision of services under the Widening Horizons project.

**Henry Smith Charity** relates to the grant received for the part-time worker and volunteers to take the services of The KIM Project Limited into Wrexham Maelor Hospital Psychiatric Unit and the associated expenditure.

**14. RELATED PARTY DISCLOSURES**

There were no related party transactions during the year.

**15. LEGAL STATUS OF THE CHARITY**

The charity is a company limited by guarantee and has no share capital.

Every member promises, if the charity is dissolved while they remain a member or within 12 months of their resignation as a member, to pay up to £1 towards the costs of dissolution and the liabilities incurred by the charity.

As at 31 March 2009 there were fifteen members of The KIM Project Limited.

**The KIM Project Limited**  
**Detailed Statement of Financial Activities**  
**for the year ended 31 March 2009**

	2009 £	2008 £
<b>INCOMING RESOURCES</b>		
<b>Voluntary income</b>		
Grants	248,004	216,160
<b>Activities for generating funds</b>		
Donations and fund raising	2,983	3,392
<b>Investment income</b>		
Bank interest received	<u>2,606</u>	<u>3,233</u>
<b>Total incoming resources</b>	253,593	222,785
<b>RESOURCES EXPENDED</b>		
<b>Fundraising trading: cost of goods sold and other costs</b>		
Purchases	-	805
<b>Charitable activities</b>		
Salaries and wages	167,694	145,944
Pensions	10,458	7,612
Premises expenses	9,562	9,372
Insurance	849	844
Telephone and Internet	907	905
Postage and stationery	2,150	3,526
Advertising	-	210
Recruitment	3,621	1,842
Training	4,974	4,042
Travel expenses	355	2,681
Staff/Volunteer expenses	6,954	7,255
Beneficiaries costs	18,031	15,268
Project costs	8,928	6,972
Office expenses	3,133	3,114
Repairs and renewals	384	397
Publications and resources	368	835
Management committee expenses	796	749
Bank charges and interest	<u>4</u>	<u>9</u>
	239,168	211,577
<b>Governance costs</b>		
Professional fees	-	498
Accountancy	1,181	1,035
Depreciation of tangible fixed assets	<u>2,110</u>	<u>3,308</u>
	<u>3,291</u>	<u>4,841</u>
<b>Total resources expended</b>	242,459	217,223
<b>Net income/(expenditure)</b>	<u>11,134</u>	<u>5,562</u>

This page does not form part of the statutory financial statements