

# **USE THIS FORM FOR FINANCIAL YEARS ENDING ON OR AFTER 26 JULY 2000.**

# DCA

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for the record					
CHFP000 Company Number	0445	2914			
Company Name in full	CRAN,	FIELD	PRESS LIMITEL	0	
Balance Sheet as at	30 Ü	TUNE	2003		
			Current Year	Previous Year	
Called up Share Capital not paid		£			
Cash at Bank and in Hand		£	2		
NET ASSETS			2	£	
Authorised share capital:					
1000 ordinary shares of	£ /	each			
Issued share capital:					
$\mathcal Q$ ordinary shares of	£ /	each	2		
SHAREHOLDERS' FUNDS			£ 2	£	
Notes:  1. During the year the company allotted			an aggregate nominal value of	£ 2 , the	
2. During the year the company acted as an	agent for a per	rson - if thi	is applies please tick the box		
Statements:  (a) For the year ended 30 70 section 249AA(1) of the Companies Act 1985.  (b) Members have not required the Companies Act 1985.  (c) The directors acknowledge their respire is ensuring the company keeps acc	Act 1985. company to ol consibility for: counting record	btain an a	udit in accordance with second	tion 249B(2) of the	
financial year, and of its profit an 226, and which otherwise comply applicable to the company.	nd loss for the	financial ye	ear, in accordance with the req	uirements of section	
These accounts were approved by the Board of Directors on $22/3/03$		and, if available, a DX nur	Please give the name, address, telephone number and, if available, a DX number and Exchange of the person Companies House should contact if there is any query.		
and signed on their behalf by: Director(s)			Contact details:	Contact details:	
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July 2000

ASS COMPANIES HOUSE

GUIDANCE TO PREPARING DORMANT COMPANY ACCOUNTS WHERE THE COMPANY'S ONLY TRANSACTION IS THE ISSUE OF SUBSCRIBER SHARES, AND THE COMPANY IS NOT A SUBSIDIARY: FOR FINANCIAL YEARS ENDING ON OR AFTER 26 JULY 2000.

- a. The attached template for dormant company accounts is only suitable for those companies which have never traded and where the only transaction entered into the accounting records of the company is the issue of subscriber shares.
- **b.** Shares may be fully paid, partly paid or unpaid: any paid element should be shown as "Cash at Bank and in hand", any unpaid element shown as "Called up share capital not paid".
- c. The first year's accounts should include note 1 (required by paragraph 39 of Schedule 4 to the Companies Act 1985), thereafter this note should be deleted.
- d. Dormant companies acting as an agent for any person must state that they have so acted in the notes to the accounts.
- e. A fee or penalty raised on the company for the payment of an annual return (form 363) fee, change of name fee, reregistration fee, or late filing penalty may be omitted from the company records and this DCA form - if the payment was made by a third party without any right of reimbursement.
- f. The company directors are responsible for preparing and filing accounts at Companies House that comply with the requirements of the Companies Act and failure to do so may result in prosecution. Should you have any doubt about the company's entitlement to file dormant accounts, or the preparation of those accounts, you should seek professional advice.
- **g.** This guidance only advises on the preparation of abbreviated dormant accounts which can be filed at Companies House. It does not advise on the preparation of full accounts for the members.

Companies House	USE THIS FORM FOR ENDING ON OR AFTI		DCA
CHFP000 Company Number	00123456		
Company Name in full	A Company Limited		
Balance Sheet as at	30 July 2000		
		Current Year	Previous Yea
		2000	
Called up Share Capital not paid (See	e note b. above) £	100	
Cash at Bank and in Hand (See note	b. above) £		
NET ASSETS		£ 100	£
Authorised share capital:			
1000 ordinary shares of	£ 1.00 each		
Issued share capital:			
100 ordinary shares of	£ 1.00 each		
SHAREHOLDERS' FUNDS		£ 100	٤
section 249AA(1) of the Companies.  (b) Members have not required the companies Act 1985.  (c) The directors acknowledge their responsible to the company keeps acciling the company applicable to the company.  These accounts were approved by the Board on 30 August 2000 and signed on their behalf by: Director(s)	as E	is appties please tick the iddate) the company was entudit in accordance with samply with section 221, and state of affairs of the compart, in accordance with the fithe Companies Act relating the Please give the name, and, if available, a DX	box itled to exemption undesection 249B(2) of the any as at the end of the requirements of section
A Director		July 2000	

## An example:

On 1 July 1999 "A Company" Limited was incorporated with authorised share capital of 1,000 ordinary shares of which 100 shares were issued to its sole director. The director paid cash for the shares. The first year accounts are made up to 30 July 2000.

### Note:

The total of Net Assets should equal the total of Shareholders' Funds.

### Please Note:

This form is only suitable for dormant companies where the company's only transaction is one mentioned in 'a' above and the company is not a subsidiary.

When you have completed and signed the form please send it to the Registrar of Companies at:

Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff

for companies registered in England and Wales

or

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB DX 235 Edinburgh

for companies registered in Scotland