# The Insolvency Act 1986

# Administrators' progress report

Name of Company

Castlebeck Group Limited

Company number

04450369

In the

High Court of Justice, Chancery Division, Companies Court

(full name of court)

Court case number

1622 of 2013

(a) Insert full name(s) and address(es) of administrator(s) We (a)

Joseph P McLean Grant Thornton UK LLP Earl Grey House 75-85 Grey Street

Newcastle Upon Tyne

NE16EF

Daniel Smith

Grant Thornton UK LLP 30 Finsubry Square

London EC2P 2YU David J Dunckley Grant Thornton UK LLP 30 Finsbury Square

London EC2P 2YU

administrators of the above company attach a progress report for the period

From

(b) Insert date

(b) 5 September 2013

(b) 12 February 2014

Signed

Joint Administrator

Dated

14-3-14

# **Contact Details:**

You do not have to give any contact information in the box opposite but if you do, it will help Companies House to contact you if there is a query on the form

The contact information that you give will be visible to searchers of the public record

Grant Thornton UK LLP Earl Grey House 75-85 Grey Street Newcastle Upon Tyne NE1 6EF

T 0191 261 2631

**DX Number** 

DX Exchange

15/03/2014 A04

COMPANIES HOUSE

When you have completed and signed this form, please send it to the Registrar of Companies at -

Companies House, Crown Way, Cardiff CF14 3UZ DX 33050 Cardiff



Our Ref JMc/PWS/SB/C01678/C01679/C01680/C01681/C01683/PF7

To the Secured Creditor

12 February 2014

Dear Surs

Recovery and Reorganisation

Grant Thornton UK LLP 75 - 85 Grey Street Newcastle upon Tyne NE1 655

T+44 (0)191 261 2631 F+44 (0)191 261 4994 www.grant-thornton.co.uk

CB Care Limited
Castlebeck Care (Teesdale) Limited
Castlebeck Care Holdings Limited
Castlebeck Property Holdings Limited
Castlebeck Group Limited
All in Administration (together 'the Group')
High Court of Justice, Chancery Division, Companies Court
Nos 1617, 1618, 1619, 1620, and 1622 of 2013

- 1 Introduction
- 1.1 Following the appointment of my partners, Daniel Smith, David J Dunckley, and I, as Joint Administrators of the Group by the directors on 5 March 2013, I now report on the progress of the Administrations to 12 February 2014 and attach.
  - Appendix A Form 2.24B, together with an account of our receipts and payments for the period from 5 September 2013 to 12 February 2014 and also for the whole Administration to date
  - Appendix B a statement of the remuneration charged by the Joint Administrators in the period 5 September 2013 to 12 February 2014 and a statement of expenses incurred in the period
  - Appendix C an analysis of our firm's time costs as required by Statement of Insolvency
    Practice 9
  - Appendix D an extract from the Insolvency Rules 1986 relating to creditors' rights to request additional information from the Administrator (Rule 2 48A)
  - Appendix E an extract from the Insolvency Rules 1986 relating to creditors' rights to challenge the Administrators' remuneration or expenses, if excessive (Rule 2.109)
- 12 Daniel Smith and David J Dunckley are authorised by the Insolvency Practitioners Association and I am authorised by The Institute of Chartered Accountants of Scotland to act as insolvency practitioners.
- 1.3 In accordance with paragraph 100(2) of Schedule B1 to the Insolvency Act 1986, the functions of the Joint Administrators are to be exercised by any or all of them

# 2 Statutory information

2.1 The Group's statutory details are as follows:

Kegistered number	
CB Care Limited("CB Care")	05843078
Castlebeck Care (Teesdale) Limited ("Teesdale")	02050483
Castlebeck Care Holdings Limited ("CBCH")	03540515
Castlebeck Property Holdings Limited ("CBPH")	05887272
Castlebeck Group Limited ("CBG")	04450369

Registered office

c/o Grant Thomton UK LLP 4 Hardman Square Spinningfields Manchester M3 3EB

)

# 3 Pre-appointment expenses

3.1 In our proposals dated 26 April 2013 we advised that time costs of £36,500 had been incurred with the view to the Group entering Administration and the planning of the Administrations to ensure that the care to patients and residents would not be interrupted. These time costs were discussed with the secured creditors and on 18 December 2013 we obtained approval for the payment of these time costs

### 4 Progress of the Administrations

- 4.1 The objective of the Administrations, as set out in the Joint Administrators' proposals dated 26 April 2013, was to pursue the objective of realising assets for the benefit of the secured creditors
- Our strategy for achieving these objectives was to continue to manage the business of the Group for so long as we believed it appropriate in attempting the more advantageous realisation of assets
- 4.3 As advised in our proposals CB Care, CBCH and CBG are intermediate holding companies and do not trade.

# **Assets**

Property portfolio

- As advised in our report dated 4 October 2013, the business and assets of the Group were sold to Danshell Healthcare Limited (Danshell) on 3 September 2013. In addition to the sales proceeds, deferred consideration of £250,000 was due within three months of completion and further consideration of between £250,000 and £1 million is due within 16 months of completion depending on the occupancy levels at one of the homes
- We can advise that the first payment of deferred consideration of £250,000 has been received.

Trading costs

Following the sale of the business and assets to Danshell on 3 September 2013, we have been finalising the trading period of the Administration. This process continues as there still remains trading receipts to collect (circa £90,000) and we are still receiving invoices from suppliers, although the number of these invoices has reduced significantly

# Book debts

47 At the date of our appointment Teesdale had book debts of £561,000. To date £514,132 has been collected. The remaining book debts are subject to collection activity by the Administrators

### Prescribed Part

Due to the expected quantum of trading losses, it is not anticipated that there will be any return to the unsecured creditors in any of the Group companies by virtue of the Prescribed Part payment.

# Liabilities

# Secured creditors

- 49 As previously advised the whole Group provided security to the Group's lenders
- 4 10 The directors' statement of affairs indicate a debt due to the Lenders at the date of appointment of £217 million. There is, therefore, no prospect of the Lenders being repaid in full
- 4 11 To date £19 million has been paid to the Lenders on account

### Preferential creditors

4 12 As previously advised, as part of the sale process all 835 members of Teesdale staff transferred under TUPE regulations to Danshell There are, therefore, no preferential creditor claims in this matter

# Unsecured creditors

4 13 As advised above, no Prescribed Part payment to the unsecured creditors in any of the Group companies is currently anticipated. There will, therefore, be no dividend available to be paid to any unsecured creditors within the Group

### Other matters

There are over 25 ongoing insurance claims against the Group, which relate both prior to our appointment, and during the Administrations. These claims include some sensitive issues but in the main we are content for them to be processed by insurers, with assistance being provided as required. In addition, the position in relation to the Winterbourne View matter has still not been resolved fully

# 5 Extension of the Administrations

- 51 I can advise that an extension of the Administrations is required for the following reasons.
  - To enable the Administration trading period to be finalised in a controlled manner

- To allow the finalisation of taxation matters both pre and post appointment including the completion of both pre and post appointment taxation returns for the Group, and liaising with Danshell in relation to s.198 elections (capital allowances)
- To ensure that the ongoing insurance matters and the Winterbourne View matter are resolved appropriately
- A statement was made pursuant to Paragraph 52(1)(b) of Schedule B1 of the Insolvency Act 1986 to the effect that no funds would be available for unsecured creditors and, consequently, the consent of the secured creditors only is required to extend the Administrations for a period of six months

# 6 Joint Administrators' remuneration and expenses

- Ordinarily the legislation provides that the creditors' committee, if appointed, should determine the basis of the Joint Administrators' remuneration, and if no committee is appointed, a resolution of creditors is required. In these Administrations, however, as no committee was appointed and, as we are of the opinion that there will be no funds available for the unsecured creditors, responsibility for the agreement of the Joint Administrators' remuneration and expenses falls upon the secured creditor. That is because it is this class of creditor that ultimately will bear these costs
- 6 2 In accordance with Statement of Insolvency Practice (SIP 9), I attach at Appendix C a summary of the Administrators' time costs to 12 February 2014 by grade of staff and type of work. This shows total time costs as follows:

Company	Time costs to date
	£
CB Care Limited	91,891.00
Castlebeck Care Holdings Limited	14,734.75
Castlebeck Care (Teesdale) Limited	2,065,168.20
Castlebeck Group Limited	73,455.25
Castlebeck Property Holdings Limited	18,886.50
Total	2,264,135.70

- 63 I can advise that Administrators' remuneration of £1,910,000 has been taken in the period as indicated in Appendix A
- 6.4 Time costs and expenses of £363,000 and £5,000 respectively incurred in the period but not drawn to date are disclosed in Appendix B.
- 6.5 In addition to our firm's time costs relating to the Administrations, £220,000 (plus VAT) was due to Grant Thornton UK LLP Corporate Finance in relation to its contingency commission fee on the sale of the business and assets. This has also been approved by the secured creditors and paid during the period.

Background information regarding the fees of Administrators can be found at www.insolvency-practitioners.org uk (navigate via 'Regulation and Guidance' to 'Creditors Guides to Fees') Alternatively, we will supply this information by post on request. Time is charged in 6 minute units

# 7 Other expenses incurred by the Joint Administrators

7 1 Details of other expenses incurred in the period to 12 February 2014 are disclosed at Appendix B. You will note that these primarily relate to legal fees and outstanding trading matters.

I trust that the above will be of assistance to you but should you require any clarification please contact my colleague Philip Stephenson (T 0191 203 7791)

Yours faithfully
for and on behalf of
CB Care Limited
Castlebeck Care (Teesdale) Limited
Castlebeck Care Holdings Limited
Castlebeck Property Holdings Limited
Castlebeck Group Limited

Joseph P McLean Joint Administrator

The affairs, business and property of the Group are being managed by Daniel Smith, David J Dunckley and Joseph P McLean, appointed as Joint Administrators on 5 March 2013

Enc

# A Abstract of the Administrators' receipts and payments

Castlebeck Care (Teesdale) Limited - In Administration

Receipts and payments account as at 12 February 2014

_	Statement of affairs / £	Fixed Charge / £	Floating Charge / £	Total :
CEPTS				
alisations				
sehold propertes	18,825 000	10,302,199	-	10,302,1
odwill / intellectual property	•	13,458,161		13,458,1
attels	140 000	-	447 373	447,3
ock	•	•	15,000	15,0
ntor v ehicles	140 000	-	312,831	312,8
ok Debts	505,000	-	514,132	514,1
her	29 000	-	-	
ading				
es es		-	14,293 394	14,293,3
ash at Bank		-	100,000	100,0
ank interest		3,876		3,8
esident Monies		•	150,514	150,5
uncines		-	14 992	14,9
oan from Fix ed account			3,250,000	3,250,0
	19,639,000	23,764,236	19,098,236	42,862,
AYMENTS				
rading			ANT 1007	***
urchases		•	695,297	695,
ubscriptions		•	13,941	13,9
tient/Resident Contribution		-	783	
ents		-	79,020	79 (
ouncil Tax & Rates		-	49,318	49,0
leat & Light		-	251 591	251,
ccommodation & Travel		-	62,199	62,
elephone		•	69 520	69,
imployment Agencies		-	1 507,064	1,507 (
rsurance		-	361,086	361,0
ntenim imanagement / Professional Fees		•	1 144,817	1,144,
Bank charges / interest		-	118,618	118,0
Francing		-	147,075	147,0
Rental/Lease/IF Payments		-	17,391	17,
Rental to CBPH		-	1,080,000	1,080,
T Services & Support		•	98,69 <del>9</del>	98,
Repairs & Maintenance		-	356,615	356,0
Petty Cash		-	486,880	486,
Property Expenses		-	255,847	255
Vehicle Running Costs		•	84 724	84
Residenti Activities		-	16,752	15 7
Stationery		•	3,050	3,6
Postages		-	7,368	7,3
PAYEINI		-	2,498,891	2,498 8
Net Wages		-	7 402,496	7,402,
Other Payroll Deductions		-	397,685	397
Licenses		-	1,738	1,7
Pre Appointment Tracing Costs			599,831	599,8
Sundry Trading Costs		-	9,552	9,
Trading Costs (To Ba Reaflocated)		•	-	
Trading Credibrs (To Be Reallocated)		-	38 212	38,
Loan to Floating account		3 250,000	•	3,250,
Other				
Joint Administrators' Fees		1,910,023		1,910,0
Joint Administrators Expenses		•	15,280	16,
Grant Thornton UK LLP CF		220,214		220,
			7,025	7,0
Agents Fees		179,274	307,179	486,
tegal Fees		15,752,675	-	15,752,
Agent on behalf of the Lenders			254	13,732,
Statutory Advertising		-	1,215	1,
Slorage costs		461,902	575,414	
VAT Irrecoverable		21,774,088	18,863,626	1,137,
		41,114,000	234,610	40,637,

Note: Sales Includes receipts of £133,000 which are overpayments from the funding party

Castlebeck Care (Teesdale) Limited - In Administration Receipts and payments account 5 September 2013 to 12 February 2014

	Statement of affairs / £	Fixed Charge / £	Floating Charge /,£	Total /
EPTS		<u>``</u>		
lisations				
ehold properties	18,825,000	250 000	•	250,00
xiwill / intellectual property		•	•	
dels	140 000	•	•	
;k			•	
br yehicles	140 000	•	4 3	
k Debis	505,000	-	1,357	1,3
er'	29 000	•	•	
ding			1717 436	1 710 4
es			1 712,135	1,712,1
sh at Bank		3,616	(1 359)	2,2
nix linterest		3,010	(27 927)	(27 9)
sident Mones		•	13,609	13 6
ndnes .		<u>.</u>	3,250,000	3,250,0
an from Fixed account	19,639 000	253 616	4 947 816	5,201 4
YMENTS				
ading				
nhases		•	246,652	246,0
hscriptions			1 884	1,0
ient/Resident Contribution		-	•	
ents		-	13,526	13,
ouncil Tax & Rates		-	10,266	10,
est & Light		•	101 131	101,
ccommodation & Travel			19,596	19,
elephone			29,530	29
mployment Agencies			522,875	<b>522</b> ,
surance			40,811	40,
tenm management / Professional Fees			288,671	286,
lank charges / Interest			26,955	26,
ranng			43,080	43,
tental/Lease/HP Payments			6,664	6,
lental to CBPH			-	
7 Services & Support			13,987	13.
Repars & Maintenance			156,308	156
Petty Cash			135,784	135.
Property Expenses			89,803	89,
Vehicle Running Costs			29,713	29
Resident Activities		•	3,529	3,
Stationery		-	•	
Postages		-	1,748	1,
PAYEMI			41,336	41
Net Wages			183,069	183,
Other Payroll Deductions		-	10 428	10,
Leanses			•	
Pre Appointment Trading Costs		•	24 145	24,
Sundry Trading Costs		•	7,619	7
Trading Costs (To Se Reallocated)			(897,700)	(897
Trading Creditors (To Be Reallocated)			32,530	32
Loan to Floating account		3,250,000	•	3 250
Other				
Joint Administrators Fees		1 910,023	•	1 910
Joint Administrators' Expenses		•		
Grant Thornton UK LLP CF		Z20,214	•	220
Agent's Fees		-	2,365	2
Legal Fees		179 274	53,972	233
Agent on behalf of the Lenders		15,752,675	•	15,752
Statutory Advertising		-	•	
Sprage costs			1,215	1
VAT Irrecoverable		461 902	232,742	694
		21 774,088	1,472,233	23,246
		(21,520,472)	3,475,583	(18,044,

# CB Property Holdings Limited - In Administration

Receipts and payments account as at 12 February 2014

		15.4 (1.4)	5 Saplem	ber 2013 to 12 February 201	4 2	, A	#12 February 2014	
	, .	Statement of uttarn / £	Fixed Charge / £	Floating Charge / £	3 / latoT	Fixed Charge / E	Floating Charge / E	Total /
RECEPTS						_		
Realisations								
Freehold propertos		7,500 000	l e	•		2,200 490	-	2,200 490
Chathels		20 000		•		-	32,635	32,636
Rental Income						1 080,000		1 080,000
Bank interest		-	118	•	118	142	•	142
						3 290,632	32,636	3,313,267
PAYMENTS						,		
Agent for the secured creditor	TS.		2,000,000		2,000,000	2,000,000	•	2,000,000
			2,000,000		2,000,000	2,000,000	•	2,000,000
Balances			2,000,113	-	2,000 118	1,210,632	32,635	1,313,267

# Castlebeck Care Holdings Limited - In Administration

Receipts and payments account as at 12 February 2014

	5 Septem	bur 2013 to 12 February 2014		- Au	al 12 February 2014	1
Statement of allajes !	Fixed Charge / £	Floating Charge / £	` Total / €	Fixed Charge / E.	Floating Charge / 5	Total / £
RECEPTS	1					
Resilisations	1					
Freehold properties	1			1,247 311		1,247,311
Bará lobres!		-		14	-	14
	-	-	-	1,247 325		1,247,325
PAYMENTS	i					
Agent for the secured creditors	(1,247,325)	-	(1,247 325)	1,247 325	-	1,247,325
	(1,247,325)		(1,247,325).	1,247,325	· ···	1,247,325
Balancee	(1,247 325)		(1,247,325)	•	······································	

B Remuneration charged and expenses incurred by the Administrators in the period (net of irrecoverable VAT)

	Charged/incurred in period 05/09/2013 to 12/02/2014	Cumulative charged/incurred to 12/02/2014	Of which paid to 12/02/2014
	£ 000	£,000	£'000
Trading expenses		17,490	17,436
Joint Administrators' fees Time costs	363	2,264	1,910
Expenses	5	26	16
Professional fees			
Piele Consulting		46	46
KPMG LLP	, ,	18	18
Legal fees	1 7		
Denton UKMEA LLP	35	285	284
Brodies LLP	· · · · · · · · · · · · · · · · · · ·	10	10
Bond Dickinson LLP	_	98	98
Radcliffes Le Brasseur	5	48	47
Burness Paull & Williamson LLP	· · · · · · · · · · · · · · · · · · ·	17	17
Agents/valuers			
GVA	F1 F2 15	7	7
Insurance	41	361	361

# C SIP 9 information

### Introduction

The following information is provided in connection with the Administrators' remuneration and disbursements in accordance with SIP 9.

Explanation of Grant Thornton UK LLP charging and disbursement recovery policies

### Time costs

All partners and staff are charged out at hourly rates appropriate to their grade, as shown on the attached schedule. Details of the hourly charge-out rates are made available to creditors or committees at the time of fixing the basis of our fees. Support staff (ie secretaries, cashiers and filing clerks) are charged to the case for the time they work on it.

	From
	5 March 2013
	£
Partners up to	655
Managers up to	455
Administrators up to	320
Assistants and support staff up to	275

### Dichursements

Out of pocket expenses are charged at cost Mileage is charged at standard rates which comply with HM Revenue and Customs limits or AA recommended rates VAT is added to disbursement charges as necessary

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CB Care Limited - In Administration Transaction period 05/03/2013 to 12/02/2014

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# Castlebeck Care Holdings Limited - In Administration Transaction period: 05/03/2013 to: 12/02/2014

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Administrators / Supp	Hre .	18 40 4,5 00 00		-	0.25 68	- Charles - Carrier - Carr	-	16 65 4,578 75
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Castlebeck Care (Teesdale) Limited -In Adminstration Transaction period: 05/03/2013 to: 12/02/2014

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Assets	:		, i			1			もに対象の		!	間を記りました
Trading 32 00, 204,360 00 3, 655 00	3200	0, 204,360,00	00 939 1	487 79	97,917,00	423 09	2,508 72	689, 83 00 Fare 12	22,527,600	3,285,91	109 (460 00 5)	12.00 July 10.00 July
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Castlebeck Group Limited - In Administration Transaction period : 05/03/2013 to . 12/02/2014

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Castlebeck Property Holdings Limited - In Administration Transaction period 05/03/2013 to 12/02/2014

Appendix C

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D An extract from the Insolvency Rules 1986 relating to creditors' rights to request additional information from the administrator

### **Rule 2.48A**

- (1) If
  - (a) within 21 days of receipt of a progress report under Rule 2.47 -

(i) a secured creditor, or

- (ii) an unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors (including the creditor in question), or
- (b) with the permission of the court upon an application made within that period of 21 days, any unsecured creditor makes a request in writing to the administrator for further information about remuneration or expenses (other than pre-administration costs) set out in a statement required by Rule 2.47(1)(db) or (dc), the administrator must, within 14 days of receipt of the request, comply with paragraph (2)
- (2) The administrator complies with this paragraph by either -
  - (a) providing all of the information asked for, or
  - (b) so far as the administrator considers that
    - (i) the time or cost of preparation of the information would be excessive, or
    - disclosure of the information would be prejudicial to the conduct of the administration or might reasonably be expected to lead to violence against any person, or
    - (iii) the administrator is subject to an obligation of confidentiality in respect of the information,

giving reasons for not providing all of the information

- (3) Any creditor, who need not be the same as the creditor who requested further information under paragraph (1), may apply to the court within 21 days of -
  - (a) the giving by the administrator of reasons for not providing all of the information asked for, or
  - (b) the expiry of the 14 days provided for in paragraph (1), and the court may make such order as it thinks just.
- (4) Without prejudice to the generality of paragraph (3), the order of the court under that paragraph may extend the period of 8 weeks provided for in Rule 2.109(1B) by such further period as the court thinks just.

E An extract from the Insolvency Rules 1986 relating to creditors' rights to challenge the administrator's remuneration or expenses if excessive

### Rule 2 109

- (1) Any secured creditor, or any unsecured creditor with either the concurrence of at least 10% in value of the unsecured creditors (including that creditor) or the permission of the court, may apply to the court for one or more of the orders in paragraph (4)
- (1A) Application may be made on the grounds that -
  - (a) the remuneration charged by the administrator,
  - (b) the basis fixed for the administrator's remuneration under Rule 2.106, or
  - (c) expenses incurred by the administrator, is or are, in all the circumstances, excessive or, in the case of an application under subparagraph (b), inappropriate
- (1B) The application must, subject to any order of the court under Rule 2.48A(4), be made no later than 8 weeks after receipt by the applicant of the progress report which first reports the charging of the remuneration or the incurring of the expenses in question ("the relevant report")
- (2) The court may, if it thinks that no cause is shown for a reduction, dismiss it without a hearing but it shall not do so without giving the applicant at least 5 business days' notice, upon receipt of which the applicant may require the court to list the application for a without notice hearing. If the application is not dismissed, the court shall fix a venue for it to be heard, and give notice to the applicant accordingly.
- (3) The applicant shall, at least 14 days before the hearing, send to the administrator a notice stating the venue and accompanied by a copy of the application, and of any evidence which the applicant intends to adduce in support of it
- (4) If the court considers the application to be well-founded, it must make one or more of the following orders -
  - (a) an order reducing the amount of remuneration which the administrator was entitled to charge
  - (b) an order fixing the basis of remuneration at a reduced rate or amount
  - (c) an order changing the basis of remuneration
  - (d) an order that some or all of the remuneration or expenses in question be treated as not being expenses of the administration
  - (e) an order that the administrator or the administrator's personal representative pay to the company the amount of the excess of remuneration or expenses or such part of the excess as the court may specify

and may make any other order that it thinks just, but an order under sub-paragraph (b) or (c) may be made only in respect of periods after the period covered by the relevant report.

(5) Unless the court orders otherwise, the costs of the application shall be paid by the applicant, and are not payable as an expense of the administration