

Registered Number 04439495

OTTERY OFFICE & COMPUTER LTD

Abbreviated Accounts

31 May 2013

Abbreviated Balance Sheet as at 31 May 2013

	<i>Notes</i>	<i>2013</i>	<i>2012</i>
		<i>£</i>	<i>£</i>
Fixed assets			
Tangible assets	2	7,567	8,497
		<u>7,567</u>	<u>8,497</u>
Current assets			
Stocks		16,498	15,506
Debtors		8,211	10,922
Cash at bank and in hand		71	772
		<u>24,780</u>	<u>27,200</u>
Creditors: amounts falling due within one year		(23,315)	(22,743)
Net current assets (liabilities)		<u>1,465</u>	<u>4,457</u>
Total assets less current liabilities		<u>9,032</u>	<u>12,954</u>
Creditors: amounts falling due after more than one year		(5,530)	(12,438)
Provisions for liabilities		(799)	(828)
Accruals and deferred income		(3,700)	(4,071)
Total net assets (liabilities)		<u>(997)</u>	<u>(4,383)</u>
Capital and reserves			
Called up share capital		2	2
Profit and loss account		(999)	(4,385)
Shareholders' funds		<u>(997)</u>	<u>(4,383)</u>

- For the year ending 31 May 2013 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.
- The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.
- These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Board on 21 February 2014

And signed on their behalf by:

Alan Stacey, Director

Notes to the Abbreviated Accounts for the period ended 31 May 2013

1 Accounting Policies

Basis of measurement and preparation of accounts

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities effective April 2008.

Turnover policy

Turnover represents the total value of goods, excluding value added tax, provided to customers during the year, plus the value of work, excluding value added tax, performed during the year with respect to services.

Tangible assets depreciation policy

Depreciation is provided to write off the cost, less its estimated residual value, of tangible fixed assets over their useful economic lives:

Plant and Machinery - 15% reducing balance

Fixtures, fittings

and Equipment - 15% reducing balance

2 Tangible fixed assets

	£
Cost	
At 1 June 2012	27,651
Additions	407
Disposals	-
Revaluations	-
Transfers	-
At 31 May 2013	<u>28,058</u>
Depreciation	
At 1 June 2012	19,154
Charge for the year	1,337
On disposals	-
At 31 May 2013	<u>20,491</u>
Net book values	
At 31 May 2013	<u>7,567</u>
At 31 May 2012	<u>8,497</u>

3 Transactions with directors

Name of director receiving advance or credit:	Alan Stacey
Description of the transaction:	Directors Private Transactions
Balance at 1 June 2012:	£ 2,806
Advances or credits made:	£ 3,905
Advances or credits repaid:	£ 6,401
Balance at 31 May 2013:	<u>£ 310</u>

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