

Liquidator's Progress Report

S.192

Pursuant to Sections 92A and 104A and 192
of the Insolvency Act 1986

To the Registrar of Companies

Company Number

04437673

Name of Company

PTG Manufacturing Limited

I / ~~We~~

A Turpin, 30 St. Paul's Square, Birmingham, B3 1QZ

the liquidator(s) of the company attach a copy of my/~~our~~ Progress Report
under section 192 of the Insolvency Act 1986.

The Progress Report covers the period from 03/03/2016 to 02/03/2017

Signed

Date

18/4/17

Poppleton & Appleby
30 St. Paul's Square
Birmingham
B3 1QZ

Ref: P7B/AT/TJL/KEJ/JS/LG

TUESDAY



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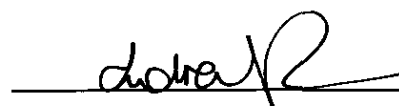
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#133

COMPANIES HOUSE

**PTG Manufacturing Limited
(In Liquidation)
Liquidator's Abstract of Receipts & Payments**

| Statement of Affairs | | From 03/03/2016 To 02/03/2017 | From 03/03/2014 To 02/03/2017 |
|----------------------|-------------------------------------|----------------------------------|----------------------------------|
| | ASSETS NOT PLEDGED | | |
| | Contribution to Costs | NIL | 1,000.00 |
| 40,826.00 | Brigg & Co (London) Ltd | NIL | NIL |
| 12,968.00 | Herbert Johnson & Co (London) Ltd | NIL | NIL |
| NIL | Furniture & Interiors Ltd - In CVL | NIL | NIL |
| 29,199.00 | The Leather Works Ltd | NIL | NIL |
| | | NIL | 1,000.00 |
| | COST OF REALISATIONS | | |
| | Liquidators Fees | 800.00 | 800.00 |
| | | (800.00) | (800.00) |
| | UNSECURED CREDITORS | | |
| (29,551.00) | Trade & Expense Creditors | NIL | NIL |
| (68,395.00) | HM Revenue & Customs - PAYE/NI | NIL | NIL |
| (1,905.00) | HM Revenue & Customs - VAT | NIL | NIL |
| (17,051.00) | R. Gawn & Sons | NIL | NIL |
| (15,646.00) | SAB Manufacturing Ltd - Bona Vacant | NIL | NIL |
| (333,039.00) | SW & Co Retail Ltd - Bona Vacantia | NIL | NIL |
| (374.00) | Pendragon Leather | NIL | NIL |
| | | NIL | NIL |
| | DISTRIBUTIONS | | |
| (2.00) | Ordinary Shareholders | NIL | NIL |
| | | NIL | NIL |
| (382,970.00) | | (800.00) | 200.00 |
| | REPRESENTED BY | | |
| | Bank | | 200.00 |
| | | | 200.00 |



A Turpin
Liquidator

**TO ALL MEMBERS, CREDITORS AND
THE REGISTRAR OF COMPANIES**

Our Ref: AT/TJL/KEJ/JS/LG/P7B/CVLL259A/4
18 April 2017

Dear Sirs

PTG Manufacturing Limited – In Creditors' Voluntary Liquidation ("the Company")
Registered Office Address: 30 St. Paul's Square, Birmingham, West Midlands, B3 1QZ
Company Number: 04437673

I am pleased to provide my Annual Progress Report in the above matter. Please note that I was appointed as Liquidator of the Company on 3 March 2014 and now report following the end of the third year of my appointment.

Liquidator's Actions Since Last Annual Progress Report

I have continued to obtain updates from the Company's Director in respect of the outstanding intercompany balances due, as these continue to be disputed, whilst considering my recovery options.

I have also continued to discharge my statutory functions and obligations as Liquidator in this matter.

Receipts and Payments Account

I attach my Receipts and Payments Account for the current reporting period from 3 March 2016 to 2 March 2017.

The account also represents the cumulative position for the entire period of the Liquidation from 3 March 2014 to 2 March 2017.

Fixed and Floating Charge Assets

As there are no Secured Creditors in this matter, all assets are unencumbered.

Unencumbered Assets

Intercompany Loans

As Creditors are aware, there are intercompany loans due to the Company with an estimated to realise value of £82,993.

~~I have continued to liaise with the Director of those intercompany Debtors as these balances have been disputed, based on their assertion that intercompany transactions had not been correctly recognised by the Company's former head of finance and Director at the time of Liquidation.~~

Continued



The wider group of companies associated to the Company has been undergoing a review of their general financial position, having recently employed a new head of finance to assist in this exercise.

However, it is understood that at the present time the intercompany Debtors are not in a position to settle the outstanding debt in full and advise that, whilst the quantum is disputed, any effort to recover this debt would only serve to potentially force those companies into a formal insolvency process.

At the time of writing this report, I have been invited to meet with the management to discuss and agree a way forward. I shall, therefore, continue in my efforts in seeking a settlement of the outstanding debt and I will update Creditors in further reports.

Contribution to Costs

Creditors will note that, due to the uncertain nature of recoveries in this matter, I have received a contribution of £1,000 from the instructing Shareholders towards my costs.

Whilst I have drawn certain fees in relation to these costs, this contribution will be refundable in the event that realisations are achieved in relation to the intercompany Debtors.

However, if it is deemed that no realisations are achievable in this matter, then I will be entitled to recover a further £9,000 from the Shareholders, pursuant to the indemnity that had been provided.

Unsold / Unrealised Assets

I can confirm that with the exception of the Intercompany loans, there are no assets which remain unrealised at this time.

Investigation

I would confirm that enquiries have been undertaken into the affairs of Company to establish any potential asset recoveries or conduct matters that may justify further investigation, taking into account relevant factors including public interest, the presence and / or value of any potential recoveries, the costs involved and the likelihood of available funds to support an investigation.

Having concluded my initial enquiries, no matters have come to light which justify further investigation in the circumstances of this appointment.

In accordance with my statutory duties I am required, within six months of my appointment, to submit a confidential report to the Secretary of State in relation to the conduct of any past or present Director. I would confirm that my report has been submitted in satisfaction of this requirement.

Costs of Liquidation

Professional Fees

No professional advisors have been engaged to date. However, the position may change if I am obliged to escalate my efforts to recover the intercompany balances.

I am, at present, unable to provide an estimate of the potential professional costs I would expect to incur as this would depend on the nature of the instruction and will advise of any projections in my next progress report if this applies.

Continued



Liquidator's Expenses

Category 1 and Category 2 expenses incurred from 3 March 2016 to 2 March 2017 amount to £13.

The Category 1 expenses incurred in this matter are summarised below:

| Category 1 Disbursement | Amount Incurred in Previous Reporting Periods (£) | Amount Paid in Previous Reporting Periods (£) | Amount Incurred in Current Reporting Period (£) | Amount Paid in Current Reporting Period (£) | Further Costs to be Incurred (£) | Further Costs to be Paid (£) | Revised Budgeted (£) |
|-------------------------|---|---|---|---|----------------------------------|------------------------------|----------------------|
| Bond | 162 | Nil | Nil | Nil | Nil | Nil | 162 |
| Total | 497 | Nil | 13 | Nil | 26 | 71 | 536 |

I obtained approval at the Creditor's Meeting held on 3 March 2014, to Draw Category 2 Disbursements in this matter. No Category 2 Disbursements have been incurred or drawn in this matter during the current reporting period or during the course of the Liquidation.

Liquidator's Remuneration

The costs of the Liquidation paid to 2 March 2017 are detailed on the attached Receipts and Payments Account.

The time costs incurred during the current reporting period from 3 March 2016 to 2 March 2017 amount to £835, which equates to 4 hours at an average charge out rate of £199 per hour. During this period, no fees have been drawn.

The total time costs incurred by this Firm in dealing with the Liquidation at 2 March 2017 amount to £10,520, which equates to 60 hours at an average charge out rate of £175 per hour. No fees have been drawn during the course of the Liquidation.

The basis for drawing my fees and expenses were approved by Creditors on a time cost basis at a meeting of Creditors held on 3 March 2014. Full details relating to the content of resolutions in this regard have been circulated previously.

The drawing of this Firm's Statement of Affairs fee and the basis of charge was also approved in the sum of £5,500 at the initial Meeting of Creditors. I would confirm that a proportion of this fee in the sum of £800 has been settled. The balancing sum of £4,700 will be settled when funds allow.

I believe that the other costs of the procedure are self-explanatory. However, if any further explanation is required I would be only too happy to provide it upon request.

Creditors will note that time incurred during this reporting period has been spent in discharging my statutory functions as Liquidator, which does not provide a direct benefit to Creditors. However, I am obliged to discharge these functions and therefore these costs are unavoidable.

The time costs incurred also reflect the time and effort expended by me and my staff in dealing with the matters outlined earlier in my report, together with undertaking general administrative work.

Continued



A schedule of routine work undertaken by a Liquidator is attached at **Appendix A**, for your information.

In accordance with Statement of Insolvency Practice 9 I append to this report a detailed analysis of time spent on the Liquidation during the current reporting period from 3 March 2016 to 2 March 2017, together with an analysis for the entire period of the Liquidation from 3 March 2014 to 2 March 2017.

I would, therefore, anticipate that I will incur further time costs in this matter in dealing with the realisation of the intercompany loans, which I would expect will bring some direct benefit to the general body of Creditors.

Further time will also be spent in discharging my statutory functions as Liquidator, which does not provide a direct benefit to Creditors, however, I am obliged to discharge these functions and therefore these costs are unavoidable. I would, therefore, anticipate that further time costs of £5,123 will be incurred, which equates to 31 hours at an average charge out rate of £163 per hour.

Creditors should note that this projection is based on current charge out rates that could be subject to change over the remaining course of the Liquidation.

Further information about Creditors' rights can be obtained by visiting the Creditors' information micro-site published by the Association of Business Recovery Professionals (R3) at <http://www.creditorinsolvencyguide.co.uk/>. For further information with regards to this Firm's policy on fees and disbursements as well as general guidance regarding a Liquidators' fees, Creditors may also download a Creditors' Guide to Fees on our website at the above address and choose the following options: Creditors Login, Creditors' Guidance Notes, Effective from April 2011, A Creditors' Guide to Liquidators Fees.

A hard copy can be made available to Creditors upon written request.

Outcome for Creditors

Secured and Preferential Creditors


There are no Secured or Preferential Creditors in this matter.

Unsecured Creditors and the Prescribed Part

The position as regards Unsecured Creditors can be summarised as follows:

| Creditor | Estimated Statement of Affairs Value of Unsecured Claims (£) | Number of Claims Received to Date (£) | Value of Unsecured Creditor Claims To Date |
|------------------------------------|--|---------------------------------------|--|
| Trade Creditors | 29,551 | 4 | 31,833 |
| Associated Parties / Loan Accounts | 17,051 | - | - |
| Totals | 465,961 | 5 | 68,532 |

Continued



It is uncertain as to whether a dividend will be paid to the Unsecured Creditors in this matter as this will be dependent upon realisations from the outstanding Intercompany Loans.

Provisions within the Insolvency Legislation require a Liquidator to set aside a percentage of any amounts available to a Floating Charge holder, for the benefit of the Unsecured Creditors, in cases where the Company granted the Floating Charge on or after 15 September 2003. This is known as the "Prescribed Part" of the net property.

The Company did not grant a Floating Charge, in this matter, therefore, the Prescribed Part provisions, will not apply in this instance.

Conclusion

As described herein, there are a number of matters which remain ongoing at the time of this report. I will continue to progress those matters and to satisfy my statutory functions with a view to bringing the Liquidation to a close upon resolution of the same. Further information will be circulated to Creditors in due course.

I have attached as **Appendix B**, a statement of Creditors' rights in relation to these proceedings.

If you should require any further information concerning this Liquidation, then please do not hesitate to contact me or my Case Manager, Tony Lozano.

Yours faithfully
For and on behalf of
PTG Manufacturing Limited



**A Turpin
Liquidator**

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PTG Manufacturing Limited
(In Liquidation)
Liquidator's Summary of Receipts & Payments

| Statement of Affairs £ | | From 03/03/2016 To 02/03/2017 £ | From 03/03/2014 To 02/03/2017 £ |
|------------------------------|-------------------------------------|---------------------------------------|---------------------------------------|
| | ASSETS NOT PLEDGED | | |
| | Contribution to Costs | NIL | 1,000.00 |
| 40,826.00 | Brigg & Co (London) Ltd | NIL | NIL |
| 12,968.00 | Herbert Johnson & Co (London) Ltd | NIL | NIL |
| NIL | Furniture & Interiors Ltd - In CVL | NIL | NIL |
| 29,199.00 | The Leather Works Ltd | NIL | NIL |
| | | <u>NIL</u> | <u>1,000.00</u> |
| | COST OF REALISATIONS | | |
| | Liquidators Fees | 800.00 | 800.00 |
| | | <u>(800.00)</u> | <u>(800.00)</u> |
| | UNSECURED CREDITORS | | |
| (29,551.00) | Trade & Expense Creditors | NIL | NIL |
| (68,395.00) | HM Revenue & Customs - PAYE/NI | NIL | NIL |
| (1,905.00) | HM Revenue & Customs - VAT | NIL | NIL |
| (17,051.00) | R. Gawn & Sons | NIL | NIL |
| (15,646.00) | SAB Manufacturing Ltd - Bona Vacant | NIL | NIL |
| (333,039.00) | SW & Co Retail Ltd - Bona Vacantia | NIL | NIL |
| (374.00) | Pendragon Leather | NIL | NIL |
| | | <u>NIL</u> | <u>NIL</u> |
| | DISTRIBUTIONS | | |
| (2.00) | Ordinary Shareholders | NIL | NIL |
| | | <u>NIL</u> | <u>NIL</u> |
| <u>(382,970.00)</u> | | <u>(800.00)</u> | <u>200.00</u> |
| | REPRESENTED BY | | |
| | Bank | | 200.00 |
| | | | <u>200.00</u> |



A Turpin
Liquidator

Time Entry - SIP9 Time & Cost Summary

P7B - PTG Manufacturing Limited
 Project Code: POST
 From: 03/03/2014 To: 02/03/2017

| Classification of Work Function | Partner | Manager | Other Senior Professionals | Assistants & Support Staff | Total Hours | Time Cost (£) | Average Hourly Rate (£) |
|------------------------------------|-------------|--------------|----------------------------|----------------------------|--------------|------------------|-------------------------|
| Administration & Planning | 4.50 | 2.30 | 15.70 | 0.20 | 22.70 | 3,970.50 | 174.91 |
| Case specific matters | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Creditors | 0.00 | 2.00 | 9.20 | 0.00 | 11.20 | 1,678.00 | 149.82 |
| Investigations | 0.00 | 3.00 | 3.20 | 0.00 | 6.20 | 1,033.00 | 166.61 |
| Realisations of Assets | 1.00 | 15.40 | 3.60 | 0.00 | 20.00 | 3,836.00 | 191.90 |
| Trading | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Hours | 5.50 | 22.70 | 31.70 | 0.20 | 60.10 | 10,519.50 | 175.03 |
| Total Fees Claimed | | | | | | 800.00 | |
| Total Disbursements Claimed | | | | | | 0.00 | |

Time Entry - SIP9 Time & Cost Summary

P7B - PTG Manufacturing Limited
Project Code: POST
From: 03/03/2016 To: 02/03/2017

| Classification of Work Function | Partner | Manager | Other Senior Professionals | Assistants & Support Staff | Total Hours | Time Cost (£) | Average Hourly Rate (£) |
|------------------------------------|-------------|-------------|----------------------------|----------------------------|-------------|---------------|-------------------------|
| Administration & Planning | 1.20 | 0.00 | 1.70 | 0.00 | 2.90 | 592.00 | 204.14 |
| Case specific matters | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Creditors | 0.00 | 0.00 | 0.20 | 0.00 | 0.20 | 28.00 | 140.00 |
| Investigations | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Realisations of Assets | 0.00 | 1.10 | 0.00 | 0.00 | 1.10 | 214.50 | 195.00 |
| Trading | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Hours | 1.20 | 1.10 | 1.90 | 0.00 | 4.20 | 834.50 | 198.69 |
| Total Fees Claimed | | | | | | 800.00 | |
| Total Disbursements Claimed | | | | | | 0.00 | |

ROUTINE WORK ORDINARILY UNDERTAKEN IN MEMBERS AND CREDITORS VOLUNTARY LIQUIDATIONS

1. Administration & Planning

- Preparing documentation required.
 - Preparation and continued review of case checklist to ensure compliance on all statutory and best practice matters.
 - Preparation, completion and review of independence and ethics checklists.
 - Completion of relevant post Liquidation VAT forms for HM Revenue & Customs.
 - Completion of relevant post Liquidation Corporation Tax Forms for HM Revenue & Customs.
 - Dealing with all routine correspondence, e mails and telephone calls.
 - Includes correspondence with Creditors, Shareholders and other Stakeholders.
 - Internal correspondence between Insolvency Practitioner, managers and case administrators.
 - Deal with correspondence from Companies House.
 - Dealing with correspondence from HM Revenue & Customs.
 - Ensuring that a member of staff is generally available to deal with telephone queries.
 - Ensuring that email correspondence is dealt with within the Firm's response policy.
 - Maintaining physical case files and electronic case details in our computerised systems.
 - Data input of details pertaining to assets and liabilities onto bespoke software system.
 - Input and management of case diary onto bespoke software system.
 - Filing and scanning of electronic and written correspondence to relevant files.
 - Dealing with destruction of books and records when required.
 - Review and storage.
 - Prepare and complete periodic case reviews, to include review on progression, ethics and independence checks.
 - Liaise with external review agencies to ensure progression and compliance of case.
 - Case bordereau reviews and maintenance.
 - Preparing Estimated Outcome Statements where required.
 - Adjust insurance cover and bordereau requirements as assets are sold and realised.
 - Case planning and administration.
 - Hold internal meetings to discuss case strategy and progression
 - Drafting case notes to ensure strategy remains appropriate.
 - Overseeing and managing work conducted by case administrators.
 - Preparing reports to interested parties.
 - Annual progress reports to Creditors, Members and Stakeholders where appropriate.
 - Draft and circulation of final report to Creditors, Members and Stakeholders.
 - *Convening and holding meetings of Members and Creditors, if requested.*
 - Convening and holding final meetings of Members and Creditors upon release from office.
-

2. Cashiering

- Maintaining and managing the Liquidator's cashbook and bank account(s).
 - Preparation and maintenance of cashier file.
 - Open bespoke Liquidation bank account.
 - Review level of turnover on bank account.
 - Invest funds onto deposit accounts, where appropriate.
 - Input of transactional data during the Liquidation.
 - Completion of journals where appropriate.
 - Review bank statements and complete bank reconciliations.
 - Physical banking of cheques to account.
 - Paying costs and expenses from the case account.
 - Assistance with dividend payments to Creditors where appropriate.
 - Chasing cheque clearance on dividends where appropriate.
 - Liaise with the Insolvency Service Account in relation to unclaimed dividends where appropriate.
- Ensuring statutory lodgements and taxation affair obligations are met.
 - Preparation of relevant VAT forms for HM Revenue & Customs.
 - Preparation of relevant Corporation Tax Forms to HM Revenue & Customs.
 - Assistance to HM Revenue & Customs where site visits are required.
 - Preparation of statutory forms to Companies House, to include progress and final reports.
 - Arranging deregistration of VAT with HM Revenue & Customs when appropriate.
 - Preparation of final Corporation Tax return and seeking Tax clearance from HM Revenue & Customs.

3. Creditors

- Dealing with Creditor correspondence, emails and telephone calls.
 - Attendance to queries within Firm policy timescales.
 - Lodging of Creditor claims.
 - Reviewing and adjudicating upon proofs of debt received from Creditors.
 - Review validity of charges where secured Creditors are involved.
 - Maintaining Creditor information within our computerised systems.
 - Provide assistance to employees in relation to claims payable by the Redundancy Payments Office.
 - Liaise with employees and Redundancy Payments Office in respect of preferential and unsecured claims where appropriate.
- Dividends
 - Sending Notice of Intended Dividend to all Known Creditors.
 - Reviewing file for previous Proof of Debt forms lodged and submitting further Proof of Debt forms received.
 - Agreement of Creditor Claims
 - Calculation of Unsecured Dividend.
 - Declaration and distribution of Unsecured Dividend
 - Transfer of unclaimed dividend to Insolvency Service Unclaimed Dividends fund.
- Premises
 - Where appropriate arrange to disclaim or surrender onerous property.
- Preparing reports to Creditors and other interested parties:
 - Preparation and circulation of statutory reports to Creditors, Members and Stakeholders.
 - Preparation of bespoke Estimated Outcome Statements where appropriate.

WORK ORDINARILY UNDERTAKEN SPECIFIC TO ASSET REALISATIONS IN CREDITORS VOLUNTARY LIQUIDATION – PTG MANUFACTURING LIMITED

1. Realisation of Assets

- Intercompany Loans
 - Review Company books and records as to intercompany loans outstanding.
 - Liaise with officers of the Company in relation to effective debt recovery.
 - Written request(s) for payment to debtor(s).
 - Maintain contact with Director of group as to outstanding intercompany loans and proposed repayment.
 - Liaise with group director regarding reconciliation of group accounts and agreement upon amounts outstanding.
 - Escalate recovery if no satisfactory responses received/provided.
 - Instruct debt collection Agents or Solicitors where appropriate.
 - Commence proceedings for recovery where commercially appropriate.
 - Monitor and approve Agent or Solicitor proposed course of debt recovery action.

STATUTORY DISCLOSURE REQUIREMENTS

Legislative requirements state that when an Insolvency Practitioner reports to Members and Creditors, there are certain statutory statements he must make. In order to fully comply with these conditions, we have set out below the statements which apply in these proceedings in this Appendix, rather than in the report itself, with the intention of keeping the report informative for Members and Creditors who are more likely to be interested in the practical points arising in the insolvency.

The statement which forms part of this statutory report which also need to be considered along with it is as follows:-

- Please note that no funds have been held with the Insolvency Services Account at any time during the Liquidation, therefore, it has been neither possible nor necessary to reconcile this account with the Secretary of State.

Comments as Regards Liquidator's Remuneration:-

- For further information with regards to this firm's policy on fees and disbursements as well as general guidance regarding a Liquidator's fees in a Creditors' Voluntary Liquidation, you may download a Creditors' Guide to Fees on our website at www.poppletonandappleby.co.uk and choose the following options: Creditors Login, Creditors' Guidance Notes, then choose, A Creditors' Guide to a Liquidator's Fees Effective from April 2011.
- Creditors/Members have a right to request further information regarding my fees and expenses if they meet certain statutory criteria, details of which are set out below. Such a request should be made within 21 days of receipt of this report. To exercise this right Unsecured Creditors/Members either need the permission of the Court or the agreement of 5% or more of the total Unsecured Creditors/Members (including the Creditor/Member instigating this process). Secured Creditors have identical rights. Details of this right can be found on our website at www.poppletonandappleby.co.uk, choose, A Creditors' Guide to a Liquidator's Fees Effective from April 2011 and Practice Fee Recovery Policy for Poppleton & Appleby and Statutory Disclosure for Liquidations, Liquidator's Remuneration – Statutory Disclosure. A hard copy of these Rights can be provided upon written request.
- Creditors/Members also have a right to appeal the level of my fees and expenses to the Court if they meet certain statutory criteria, details of which are set out below. Such an application must be made within 8 weeks of receipt of this report. To exercise this right Unsecured Creditors/Members either need the permission of the Court or the agreement of 10% or more of the total Unsecured Creditors/Members (including the Creditor/Member instigating this process). Secured Creditors have identical rights. Details of this right can be found on our website at www.poppletonandappleby.co.uk, and choose, A Creditors' Guide to a Liquidator's Fees Effective from April 2011 and Practice Fee Recovery Policy for Poppleton & Appleby and Statutory Disclosure for Liquidations, Liquidator's Remuneration – Statutory Disclosure. A hard copy of these Rights can be provided upon written request.

Provision of Services Regulations Summary for Poppleton & Appleby

- To comply with the Provision of Services Regulations, some general information about this Firm can be found on our website at <http://www.poppletonandappleby.co.uk>. To access, choose the following options: Creditors Login, Creditors' Guidance Notes, Provision of Services Regulations Summary for Poppleton & Appleby, Provision of Services.