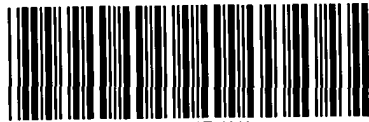


COMPANY REGISTRATION NUMBER: 04421138  
CHARITY REGISTRATION NUMBER: 1094458

**St Martins Centre for Health and Healing  
Company Limited by Guarantee  
Unaudited Financial Statements  
31 December 2016**

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# **St Martins Centre for Health and Healing**

**Company Limited by Guarantee**

## **Financial Statements**

**Year ended 31 December 2016**

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Statement of financial activities (including income and expenditure account)	<b>8</b>
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<b>The following pages do not form part of the financial statements</b>	
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Notes to the detailed statement of financial activities	<b>22</b>

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# **St Martins Centre for Health and Healing**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report)**

**Year ended 31 December 2016**

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The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 December 2016.

#### **Objectives and activities**

The principle activity of the company continued to be promoting, for the benefit of the public good, physical, mental, spiritual and emotional health in accordance with Christian principles. The trustees have, as a result of carrying out this activity complied with the duty in section 17(5) of the Charities Act 2011 to have due regard to the guidance published by the Charity Commission.

As an integral part of the St Martin-in-the Bullring community operating at the heart of Birmingham City Centre, the Centre for Health and Healing aims to alleviate the suffering and distress of the most vulnerable and excluded people in and around the city.

#### **Mental Health is everyone's concern**

At some point one in four of us will suffer from a mental health problem. Despite the shocking numbers and the potentially devastating effects many people are uncertain of how to improve their wellbeing and resilience, what services are available to treat existing problems and are fearful of the stigma that still surrounds "having a mental health problem".

#### **Counselling Service**

The primary aim of the service is to make counselling and psychotherapy as accessible as possible and improve the mental health and wider well-being of local people; especially those who are most in need.

The Counselling Service enables clients to understand, come to terms with and tackle often painful experiences. Counsellors support clients in developing a greater sense of self awareness, understanding of relationships and past experiences and assist in the development of more effective coping strategies and life skills. Working together the aim is for the client to move towards improving their overall mental health and wellbeing.

Over the last 15 years the service has built a reputation for being positive about Risk and providing therapy to those who are experiencing a wide range of problems; particularly people with enduring mental health needs. As a consequence significant numbers of referrals come from G.P's and other mental health professionals. Self-referral is encouraged.

Open 52 hours a week over 6 days the Counselling Service 'employs', at any one time between 35 & 45 volunteer counsellors. All volunteers are either qualified or in their last year of training. This commitment enabled the service to offer 8,000 sessions to 637 clients in 2016.

A wide range of modalities/theoretical approaches are offered including, Cognitive Behavioural Therapy (CBT), Person Centred, Integrative, Psychodynamic, and Gestalt. This breadth of approach enables the Service to offer clients the most appropriate therapy for their needs. All new clients attend an initial assessment session, where their needs are discussed and a risk assessment undertaken. The client is then allocated a counsellor whose approach is deemed to be the most suitable for their needs.

Maintaining professional standards is prioritised. All counsellors receive clinical Supervision & work within the Centre's policies and procedures; in particular the Risk Policy and Procedure, and are members of a professional body such as British Association of Counsellors and Psychotherapists (BACP). Counsellors work within the Ethical Frameworks of whichever professional body they are a member of.

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# **St Martins Centre for Health and Healing**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report)**

#### **Year ended 31 December 2016**

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The service actively monitors the effectiveness of its work. In 2016 we recorded a satisfaction rate 92%, with 83% of clients saying counselling had helped them deal with whatever they were struggling with.

The counselling service continued to deliver a contract on behalf of Birmingham Mental Health Consortium providing Low Intensity Therapy under the Improving Access to Psychological Therapy Programme. Additional income was generated through general donations and the hosting of NHS High Intensity Practitioners/Therapists.

#### **People with mental health problems are twice as likely to have unmanageable debt**

Compelling evidence suggests that a key element in improving overall mental health is being free of unmanageable debt and being able to manage money.

Responding to this need the Board of Trustees made the decision to establish a Financial Conduct Authority authorised Debt Advice and Money Management service. Authorisation was granted in December 2016 and Street Level Debt Advice and Money Management will launch in the summer of 2017.

#### **Financial review**

Principal funding sources are Birmingham Cross City Commissioning Groups (NHS) and the hosting of Birmingham and Solihull Mental Health Foundation Trust CBT Practitioners (room bookings). We also receive small fees direct from our clients for some of the counselling services as well as a number of grants.

During the year the charity received funding from grants and donations of £108,608 (2015: £107,254) and £71,620 (2015: £70,182) from room hire and counselling fees. Costs incurred were £167,053 (2015: £169,104). The overall result for the year was a surplus of £13,190 (2015: £11,658). The surplus has been added to reserves leaving a total of £55,924 carried forward to 2017. Although many grants are received towards the 'Street Level' service that is in the process of being introduced, other than specific costs relating to regulatory requirements, the majority of expenses incurred are for the core work of counselling, which the trustees see as an essential element of debt management. Consequently with the exception of a grant from Westhill Foundation of £5,000 which has been specifically donated for the regulatory and other initial costs, all income has been applied to the core counselling work.

In 2015 grants of £4,000 were received towards the 'Street Level' service. The trustees consider that this money has effectively been used as part of the annual operating costs of the charity and this amount has therefore been transferred back to general funds. The restricted funds carried forward consist entirely of the unspent balance of the grant from Westhill Endowment

#### **Going Concern**

The trustees confirm they have considered all available information about the future for at least 12 months from the date the accounts were approved and have concluded that there is no uncertainty relating to going concern. Accordingly the accounts have been prepared on a going concern basis.

#### **Reserves**

The trustees' policy is to try and maintain an amount of unrestricted reserves ie those not restricted or designated for specific purposes, equivalent to three months normal operating expenditure. Actual reserves of £50,924 exceeded the calculated amount of approximately £42,000 by £9,000. The trustees intend that this excess will be used as part of the establishment and running of the new debt management program.

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# **St Martins Centre for Health and Healing**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report)**

**Year ended 31 December 2016**

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#### **Plans for future periods**

The main aim of the trustees for the coming year is to maintain the level of counselling services offered to the vulnerable members of society. As an integral part of this the charity is already seeking regulatory approval to offer debt management advice and services. As mentioned above in the report the trustees recognise that this mental health issues and the ability to manage debt effectively in today's difficult financial climate are strongly intertwined.

#### **Events after the end of the reporting period**

The trustees are not aware of any events occurring since the balance sheet date that need to be disclosed.

#### **Structure, governance and management**

The charity is a charitable company, incorporated on 19 April 2002 and is governed by its Memorandum and Articles of Association as amended on 28 July 2008.

#### **Recruitment and induction of new trustees**

The body of trustees, who are also directors for the purpose of company law, comprises five trustees appointed by the Parochial Church Council of St Martin in the Bull Ring and up to 10 persons co-opted for a fixed period of two years by the trustees currently in place. The chair of trustees is nominated by the Rector of St Martin in the Bull Ring.

#### **Organisational structure**

Day to day management is delegated to the chief executive, Mr Rob Jones.

#### **Induction and training of new trustees**

The board ensures that all members are aware of their responsibilities as trustees. Any new trustees are supplied, on their appointment, with appropriate literature issued by Charities Commission detailing their responsibilities.

#### **Related Parties**

The charity maintains a close working relationship on all operational matters with the Parochial Church Council of St Martin in the Bull Ring. Transactions with the PCC are disclosed in the accounts

# **St Martins Centre for Health and Healing**

**Company Limited by Guarantee**

**Trustees' Annual Report (Incorporating the Director's Report)**

**Year ended 31 December 2016**

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## **Reference and administrative details**

<b>Registered charity name</b>	St Martins Centre for Health and Healing
<b>Charity registration number</b>	1094458
<b>Company registration number</b>	04421138
<b>Principal office and registered office</b>	St Martin's Church Edgbaston Street Birmingham B5 5BB

## **The trustees**

J Barber  
Co-opted  
SA Ferris  
Co-opted  
D Hawker  
Co-opted  
A Standing  
Co-opted  
Canon SW Jones  
Appointed by PCC  
CM Marshall  
Appointed by PCC  
MC Rushen  
Appointed by PCC  
MJ Woodward  
Appointed by PCC

<b>Company secretary</b>	MJ Woodward
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<b>Accountants</b>	David Seeley FCA Chartered accountant Accuo Accounting Limited Chartered Accountants Alvechurch Birmingham B48 7JX
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<b>Solicitors</b>	Veale Wasborough Vizards Second Floor 3 Brindley Place Birmingham B1 2JB
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# **St Martins Centre for Health and Healing**

**Company Limited by Guarantee**

**Trustees' Annual Report (Incorporating the Director's Report)**

**Year ended 31 December 2016**

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## **Bankers**


CAF Bank Ltd  
25 Kings Hill Avenue  
Kings Hill  
West Mailing  
Kent  
ME19 4JQ

CCLA Investment Management Ltd  
80 Cheapside  
25 Kings Hill Avenue  
Kings Hill  
West Mailing  
Kent  
ME19 4JQ

## **Small company provisions**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

Canon SW Jones  
Trustee

  
25 April 2017

# **St Martins Centre for Health and Healing**

**Company Limited by Guarantee**

## **Independent Examiner's Report to the Trustees of St Martins Centre for Health and Healing**

**Year ended 31 December 2016**

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I report on the financial statements for the year ended 31 December 2016, which comprise the statement of financial activities (including income and expenditure account), statement of financial position and the related notes.

### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.



# St Martins Centre for Health and Healing

## Company Limited by Guarantee

### Independent Examiner's Report to the Trustees of St Martins Centre for Health and Healing *(continued)*

Year ended 31 December 2016

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#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006, and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities
- have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



DAVID SEELEY FCA  
Chartered accountant

Accuo Accounting Limited  
Chartered Accountants  
Alvechurch  
Birmingham  
B48 7JX

5 July 2017

# St Martins Centre for Health and Healing

Company Limited by Guarantee

## Statement of Financial Activities (including income and expenditure account)

31 December 2016

		Unrestricted funds £	2016 Restricted funds £	Total funds £	2015 Total funds £
	Note				
<b>Income and endowments</b>					
Donations and legacies	5	79,608	29,000	108,608	110,562
Other trading activities	6	71,620	–	71,620	70,182
Investment income	7	15	–	15	18
<b>Total income</b>		<u>151,243</u>	<u>29,000</u>	<u>180,243</u>	<u>180,762</u>
<b>Expenditure</b>					
Expenditure on raising funds:					
Costs of raising donations and legacies	8	(378)	–	(378)	(216)
Charitable trading activities	8	–	–	–	(1,440)
Expenditure on charitable activities	9,10	(142,675)	(24,000)	(166,675)	(167,448)
<b>Total expenditure</b>		<u>(143,053)</u>	<u>(24,000)</u>	<u>(167,053)</u>	<u>(169,104)</u>
<b>Net income</b>		<u>8,190</u>	<u>5,000</u>	<u>13,190</u>	<u>11,658</u>
Transfers between funds		5,145	(5,145)	–	–
<b>Net movement in funds</b>		<u>13,335</u>	<u>(145)</u>	<u>13,190</u>	<u>11,658</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		38,735	4,000	42,735	31,077
<b>Total funds carried forward</b>		<u>52,070</u>	<u>3,855</u>	<u>55,925</u>	<u>42,735</u>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

The notes on pages 10 to 19 form part of these financial statements.

# St Martins Centre for Health and Healing

## Company Limited by Guarantee

### Statement of Financial Position

31 December 2016

		2016 £	2015 £
<b>Fixed assets</b>			
Tangible fixed assets	17	858	1,641
<b>Current assets</b>			
Debtors	18	9,440	2,505
Cash at bank and in hand		51,865	45,409
		<u>61,305</u>	<u>47,914</u>
<b>Creditors: amounts falling due within one year</b>	19	<u>6,238</u>	<u>6,820</u>
<b>Net current assets</b>		<u>55,067</u>	<u>41,094</u>
<b>Total assets less current liabilities</b>		<u>55,925</u>	<u>42,735</u>
<b>Net assets</b>		<u>55,925</u>	<u>42,735</u>
<b>Funds of the charity</b>			
Restricted funds		3,855	4,000
Unrestricted funds		<u>52,070</u>	<u>38,735</u>
<b>Total charity funds</b>	20	<u>55,925</u>	<u>42,735</u>


For the year ending 31 December 2016 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

#### Trustees responsibilities:

- The members have not required the charity to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 25<sup>th</sup> April 2017 and are signed on behalf of the board by:



Canon SW Jones  
Trustee

The notes on pages 10 to 19 form part of these financial statements.

# **St Martins Centre for Health and Healing**

## **Company Limited by Guarantee**

### **Notes to the Financial Statements**

**Year ended 31 December 2016**

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#### **1. General information**

The charity is a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is St Martin's Church, Edgbaston Street, Birmingham, B5 5BB.

#### **2. Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) the Charities Act 2011 and the Companies Act 2006..

#### **3. Accounting policies**

##### **Basis of preparation**

The financial statements have been prepared on the historical cost basis. The charity meets the definition of a public benefit entity under FRS102.

The financial statements are prepared in sterling, which is the functional currency of the entity.

##### **Going concern**

There are no material uncertainties about the charity's ability to continue.

##### **Disclosure exemptions**

The charity satisfies the criteria of being a qualifying entity as defined in FRS 102. As such, advantage has been taken of the following disclosure exemptions available under paragraph 1.12 of FRS 102:

No cash flow statement has been presented for the company.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

# **St Martins Centre for Health and Healing**

## **Company Limited by Guarantee**

### **Notes to the Financial Statements** *(continued)*

**Year ended 31 December 2016**

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#### **3. Accounting policies** *(continued)*

##### **Incoming resources**

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

##### **Resources expended**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

##### **Operating leases**

Lease payments are recognised as an expense over the lease term on a straight-line basis. Any aggregate benefit of lease incentives is recognised as a reduction to expense over the lease term, on a straight-line basis.

# St Martins Centre for Health and Healing

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 December 2016

---

#### 3. Accounting policies *(continued)*

##### Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

##### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and fittings                      -      equipment

#### 4. Limited by guarantee

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding-up is limited to £1.

#### 5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
<b>Donations</b>			
Donations	2,304	—	2,304
Gift Aid	558	—	558

# St Martins Centre for Health and Healing

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 December 2016

#### 5. Donations and legacies *(continued)*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
<b>Grants</b>			
Albert Hunt Charitable Trust	1,000	–	1,000
Burton Knowles	500	–	500
Limoges Trust	–	1,000	1,000
Oakdale Trust	–	500	500
Health Education England	37,272	–	37,272
The Deritend Chapel Endowment	1,300	–	1,300
NHS Cross City CCG	27,394	–	27,394
HE and EL Botteley Charitable Settlement	500	–	500
The Tory Family Foundation	–	500	500
The W.E.D Charitable Trust	1,000	–	1,000
Eveson Trust	5,000	–	5,000
The Grimmitt Trust	–	2,000	2,000
George Henry Collins	1,000	–	1,000
Westhill Endowment	–	5,000	5,000
Joan Lamb Charitable Trust	1,780	–	1,780
William A Cadbury Charitable Trust	–	15,000	15,000
Edward Cadbury Charitable Trust	–	5,000	5,000
<b>Sponsorship</b>			
Sponsorship	–	–	–
	<u>79,608</u>	<u>29,000</u>	<u>108,608</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £
<b>Donations</b>			
Donations	2,370	–	2,370
Gift Aid	526	–	526

# St Martins Centre for Health and Healing

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 December 2016

#### 5. Donations and legacies *(continued)*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £
<b>Grants</b>			
Lord Austin Trust	1,000	—	1,000
The Cotton Trust	500	—	500
The Dumbreck Charity	1,000	—	1,000
George Fentham Birmingham Charity	3,000	—	3,000
Health Education England	73,802	—	73,802
Joan Lamb Charitable Trust	1,350	—	1,350
NHS Cross City CCG	22,152	—	22,152
The Souter Charitable Trust	—	3,000	3,000
The W.E.D Charitable Trust	—	1,000	1,000
Sundry grants < £500	450	—	450
<b>Sponsorship</b>			
Sponsorship	412	—	412
	<u>106,562</u>	<u>4,000</u>	<u>110,562</u>

#### 6. Other trading activities

	Unrestricted Funds £	Total Funds 2016 £	Unrestricted Funds £	Total Funds 2015 £
Room bookings	21,485	21,485	38,061	38,061
Counselling fees- individual	46,680	46,680	30,056	30,056
Counselling fees-corporate	3,455	3,455	1,075	1,075
Training course	—	—	990	990
	<u>71,620</u>	<u>71,620</u>	<u>70,182</u>	<u>70,182</u>

#### 7. Investment income

	Unrestricted Funds £	Total Funds 2016 £	Unrestricted Funds £	Total Funds 2015 £
Bank interest receivable	<u>15</u>	<u>15</u>	<u>18</u>	<u>18</u>



# St Martins Centre for Health and Healing

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 December 2016

## 8. Costs of raising funds

	Unrestricted Funds £	Total Funds 2016 £	Unrestricted Funds £	Total Funds 2015 £
Donations - fundraising costs	378	378	219	219
Charitable trading activities	—	—	—	—
Training courses	—	—	—	1,000
Bad debts	—	—	—	440
	<u>—</u>	<u>—</u>	<u>—</u>	<u>1,440</u>

## 9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Counselling Activities	88,418	—	88,418
Support costs	54,257	24,000	78,257
	<u>142,675</u>	<u>24,000</u>	<u>166,675</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £
Counselling Activities	91,212	—	91,212
Support costs	76,236	—	76,236
	<u>167,448</u>	<u>—</u>	<u>167,448</u>

## 10. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2016 £	Total fund 2015 £
Counselling Activities	88,418	76,337	164,755	165,528
Governance costs	—	1,920	1,920	1,920
	<u>88,418</u>	<u>78,257</u>	<u>166,675</u>	<u>167,448</u>

## 11. Analysis of support costs

	Counselling services £	Total 2016 £	Total 2015 £
Human resources	73,937	73,937	72,366
Finance costs	2,400	2,400	1,950
Governance costs	1,920	1,920	1,920
	<u>78,257</u>	<u>78,257</u>	<u>76,236</u>

# St Martins Centre for Health and Healing

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 December 2016

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#### 12. Net income

Net income is stated after charging/(crediting):

	2016	2015
	£	£
Depreciation of tangible fixed assets	<u>1,928</u>	<u>518</u>

#### 13. Independent examination fees

	2016	2015
	£	£
Fees payable to the independent examiner for:		
Independent examination of the financial statements	600	600
Other financial services	<u>1,320</u>	<u>1,320</u>
	<u>1,920</u>	<u>1,920</u>

#### 14. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2016	2015
	£	£
Wages and salaries	110,955	114,584
Social security costs	<u>7,308</u>	<u>9,512</u>
	<u>118,263</u>	<u>124,096</u>

The average head count of employees during the year was 5 (2015: 4). The average number of full-time equivalent employees during the year is analysed as follows:

	2016	2015
	No.	No.
Director	1	1
Administration	1	1
Counselling	<u>3</u>	<u>2</u>
	<u>5</u>	<u>4</u>

No employee received employee benefits of more than £60,000 during the year (2015: Nil).

#### Key Management Personnel

The charity considers the key management personnel to be the trustees and the Chief Executive. The trustees receive no remuneration and the total employee benefits are £50,000 (2015: £50,000).

#### 15. Trustee remuneration and expenses

- no remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

# St Martins Centre for Health and Healing

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 December 2016

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#### 16. Transfers between funds

As noted in the Trustees' Report the trustees consider that the money previously classified as restricted in 2015 has been spent on relevant activities and therefore the money has been transferred from restricted funds to general funds.

#### 17. Tangible fixed assets

	Fixtures and fittings £
<b>Cost</b>	
At 1 January 2016	18,116
Additions	1,145
Disposals	(3,352)
<b>At 31 December 2016</b>	<u>15,909</u>
<b>Depreciation</b>	
At 1 January 2016	16,475
Charge for the year	1,928
Disposals	(3,352)
<b>At 31 December 2016</b>	<u>15,051</u>
<b>Carrying amount</b>	
At 31 December 2016	858
At 31 December 2015	<u>1,641</u>

#### 18. Debtors

	2016 £	2015 £
Trade debtors	6,380	1,980
Other debtors	3,060	525
	<u>9,440</u>	<u>2,505</u>

#### 19. Creditors: amounts falling due within one year

	2016 £	2015 £
Trade creditors	2,276	1,395
Social security and other taxes	2,042	3,145
Other creditors	1,920	2,280
	<u>6,238</u>	<u>6,820</u>

# St Martins Centre for Health and Healing

Company Limited by Guarantee

## Notes to the Financial Statements *(continued)*

Year ended 31 December 2016

### 20. Analysis of charitable funds

#### Unrestricted funds

	At 1 January 2016	Income	Expenditure	Transfers	At 31 December 2016
	£	£	£	£	£
General funds	<u>38,735</u>	<u>151,243</u>	<u>(143,053)</u>	<u>5,145</u>	<u>52,070</u>

#### Restricted funds

	At 1 January 2016	Income	Expenditure	Transfers	At 31 December 2016
	£	£	£	£	£
Street Level Service	<u>4,000</u>	<u>29,000</u>	<u>(24,000)</u>	<u>(5,145)</u>	<u>3,855</u>

### 21. Analysis of net assets between funds

	Unrestricted Funds	Restricted Funds	Total Funds 2016
	£		£
Tangible fixed assets	858		858
Net current assets	<u>51,212</u>	<u>3,855</u>	<u>55,067</u>
	<u>52,070</u>	<u>3,855</u>	<u>55,925</u>

### 22. Operating lease commitments

The total future minimum lease payments under non-cancellable operating leases are as follows:

	2016	2015
	£	£
Later than 5 years	<u>342,000</u>	<u>342,160</u>

### 23. Related parties

During the year the charity entered into the following transactions with related parties:

	Transaction value		Balance owed by/(to)	
	2016	2015	2016	2015
	£	£	£	£
St Martin's Parochial Church Council	<u>35,535</u>	<u>31,187</u>	<u>(1,480)</u>	<u>(1,195)</u>

# **St Martins Centre for Health and Healing**

## **Company Limited by Guarantee**

### **Notes to the Financial Statements** *(continued)*

**Year ended 31 December 2016**

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#### **23. Related parties** *(continued)*

There are transactions with the Parochial Church Council of St Martin in the Bull Ring.

(a) The Rector of the church has the power to appoint the chair of trustees and the PCC has the power to appoint up to five trustees to the charity.

(b) The building in which the charity operates is leased from the PCC and the PCC also makes recharges to the charity in respect of a number of services provided; heat and light, photocopying, and a staff service charge. The amounts charged in the year were £13,695 (2015: £11,027) ;

(c) The lease is for a period of 20 years, due to finish in 2035 and the annual rent payable is £20,160.