### CHESTER AND CHESHIRE CONFERENCE DESK LIMITED (LIMITED BY GUARANTEE)

# ABBREVIATED ACCOUNTS FOR THE PERIOD ENDED 31 MARCH 2003

#A17 #AD76NO6H# D160
COMPANIES HOUSE D8/09/03

ALLWOODS 37 / 43 WHITE FRIARS CHESTER CHESHIRE CH1 1QD

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### ABBREVIATED BALANCE SHEET AT 31 MARCH 2003

	Note	2003 £
FIXED ASSETS Tangible assets	2	84
CURRENT ASSETS Debtors and prepayments Cash at bank and in hand	:	22,257 54,447  76,704
CREDITORS Amounts falling due within one year		14,778
NET CURRENT ASSETS		61,926
NET ASSETS		62,010
CAPITAL AND RESERVES Profit and loss account		62,010
SHAREHOLDERS' FUNDS		62,010

The notes on pages 3 and 4 form part of these abbreviated accounts

#### ABBREVIATED BALANCE SHEET AT 31 MARCH 2003 (CONT)

The directors are satisfied that the company was entitled to exemption under subsection 1 of section 249A of the Companies Act 1985 and that no member or members have requested an audit pursuant to subsection (2) of section 249B.

The directors acknowledge their responsibilities for:

- i ensuring that the company keeps accounting records which comply with section 221; and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial period and of its profit or loss for the financial period in accordance with the requirements of section 226, and which otherwise comply with the requirements of this Act relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

ON BEYARF OF THE BOARD

Date: ....

24 June 2003

The notes on pages 3 and 4 form part of these abbreviated accounts

### NOTES TO THE ABBREVIATED ACCOUNTS FOR THE PERIOD ENDED 31 MARCH 2003

#### 1. ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial statements are set out below and have been consistently applied within the same accounts.

#### **Basis of Preparation of Financial Statements**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

#### Membership fees

Membership fees are recognised at the beginning of the period to which they relate.

#### Other operating income

Other operating income comprises grants and voluntary contributions; these are recognised in the financial statements in the period for which they are awarded.

### Depreciation

Depreciation has been computed to write off the cost of tangible fixed assets over their expected useful lives using the following rates:

Fixtures and fittings

- 20% per annum of cost

#### **Pension Costs**

The company operates a pension scheme for the benefit of all its employees. The scheme is a defined beneifit scheme, and contributions are charged against profits as they are paid. The scheme, which is a multi-employer scheme is operated by Cheshire County Council. A full actuarial valuation by a professionally qualified actuary is carried out every three years.

The company has applied the transitional arrangements of the FRSSE in respect of retirement benefits and has made the required disclosures. The company will fully adopt the requirement of the FRSSE in its financial statements for the year ending 31 March 2005 when the surplus/defecit in the scheme will be recognised as an asset/liability on the balance sheet.

## NOTES TO THE ABBREVIATED ACCOUNTS FOR THE PERIOD ENDED 31 MARCH 2003

### 2. FIXED ASSETS

	Tangible fixed assets £
Cost	
At 8 April 2002 Additions Disposals	105
At 31 March 2003	105
Depreciation	
At 8 April 2002 Charge for the year Disposals	21
At 31 March 2003	21
Net book value	
At 31 March 2003	84