

**UNAUDITED ABBREVIATED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2005
FOR
CHESTER AND CHESHIRE CONFERENCE DESK
LIMITED
(LIMITED BY GUARANTEE)**



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**CHESTER AND CHESHIRE CONFERENCE DESK
LIMITED
(LIMITED BY GUARANTEE)**

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FOR THE YEAR ENDED 31 MARCH 2005**

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**CHESTER AND CHESHIRE CONFERENCE DESK
LIMITED
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**COMPANY INFORMATION
FOR THE YEAR ENDED 31 MARCH 2005**

DIRECTORS:

Ms C D Brownlow
M A L Fuller
J Harding
P Murphy
C N Potts
Ms J E Roberts
J W Slater
S F Welch
J Cullen
Ms D Williamson

SECRETARY:

Mrs C Walker

REGISTERED OFFICE:

37-43 White Friars
CHESTER
CH1 1QD

REGISTERED NUMBER:

4410933

ACCOUNTANTS:

Champion Allwoods Limited
Chartered Accountants
37-43 White Friars
CHESTER
CH1 1QD

**CHESTER AND CHESHIRE CONFERENCE DESK
LIMITED
(LIMITED BY GUARANTEE)**

**ABBREVIATED BALANCE SHEET
31 MARCH 2005**

	Notes	2005 £	2004 £
FIXED ASSETS			
Tangible assets	2	11,370	2,069
CURRENT ASSETS			
Debtors		25,588	17,402
Cash at bank and in hand		95,422	89,885
		121,010	107,287
CREDITORS			
Amounts falling due within one year		28,224	15,808
NET CURRENT ASSETS		92,786	91,479
TOTAL ASSETS LESS CURRENT LIABILITIES		104,156	93,548
RESERVES			
Profit and loss account		104,156	93,548
		104,156	93,548

The company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the year ended 31 March 2005.


The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2005 in accordance with Section 249B(2) of the Companies Act 1985.

The directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985 and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company.

These abbreviated accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

ON BEHALF OF THE BOARD:



J W Slater - Director

Approved by the Board on 09-08-2005

The notes form part of these abbreviated accounts

**CHESTER AND CHESHIRE CONFERENCE DESK
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**NOTES TO THE ABBREVIATED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2005**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

Turnover

The company's turnover represents the value, excluding Value Added Tax, of membership fees, commissions and of goods and services supplied to members and customers during the period.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 33% on cost and 20% on cost
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Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the profit and loss account as incurred.

Pensions

The company operates a pension scheme for the benefit of all its employees. The scheme is a defined benefit scheme, and contributions are charged against profits as they are paid. The scheme, which is a multi-employer scheme, is operated by Cheshire County Council. A full actuarial valuation by a professionally qualified actuary is carried out every three years.

The company has applied the transitional arrangements of the FRSSE in respect of retirement benefits and has made the required disclosure in Note 9. The company will fully adopt the requirements of the FRSSE in its financial statements for the year ending 31 March 2007 when the surplus/deficit in the scheme will be recognised as an asset/liability on the balance sheet.

Membership fees

Membership fees are recognised at the beginning of the period to which they relate.

Other operating income

Other operating income comprises grants and voluntary contributions; these are recognised in the financial statements in the period for which they are awarded.

**CHESTER AND CHESHIRE CONFERENCE DESK
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**NOTES TO THE ABBREVIATED ACCOUNTS - continued
FOR THE YEAR ENDED 31 MARCH 2005**

2. TANGIBLE FIXED ASSETS

	Total £
COST	
At 1 April 2004	2,614
Additions	13,488
	<hr/>
At 31 March 2005	16,102
	<hr/>
DEPRECIATION	
At 1 April 2004	545
Charge for year	4,187
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At 31 March 2005	4,732
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NET BOOK VALUE	
At 31 March 2005	11,370
	<hr/>
At 31 March 2004	2,069
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3. SHARE CAPITAL

The company is limited by guarantee and does not have any share capital.

4. CONTROLLING PARTY

The company is controlled by the directors.

**CHARTERED ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS
ON THE UNAUDITED FINANCIAL STATEMENTS OF
CHESTER AND CHESHIRE CONFERENCE DESK
LIMITED
(LIMITED BY GUARANTEE)**

The following reproduces the text of the report prepared for the directors in respect of the company's annual unaudited financial statements, from which the unaudited abbreviated accounts (set out on pages two to four) have been prepared.

In accordance with our terms of engagement and in order to assist you to fulfil your duties under the Companies Act 1985, we have compiled the financial statements of the company for the year ended 31 March 2005 which comprise the Profit and Loss Account, the Balance Sheet and the related notes from the accounting records and information and explanations you have given to us.

This report is made to the company's Board of Directors, as a body, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the company's Board of Directors, that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's Board of Directors, as a body, for our work or for this report.

We have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants in England & Wales and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of financial statements.

You have acknowledged on the Balance Sheet as at 31 March 2005 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 1985. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

Champion Allwoods Limited

Champion Allwoods Limited
Chartered Accountants
37-43 White Friars
CHESTER
CH1 1QD

Date: 9 August 2005