

22/6.

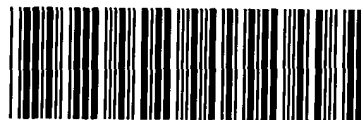
Registered Company Number: 04398585

Registered Charity Number: 1099616

**AGE CONCERN REGIONAL SUPPORT SERVICES
(SOUTH EAST)
(A Company Limited by Guarantee)**

**FINANCIAL STATEMENTS
for the YEAR ended
31 MARCH 2014**

WEDNESDAY



A3H3R835

A05

24/09/2014

#207

COMPANIES HOUSE

**Davis, Burton, Williams & Co.
Chartered Certified Accountants and Registered Auditors
11 Beeches Avenue
Carshalton,
Surrey SM5 3LB**

Age Concern Regional Support Services (South East)
(A Company Limited By Guarantee)
General Information

Directors

Paul Coles (Chair)

Margaret Clarke

Diane Henderson

Gill Shepherd - Coates

Ralph Chapman (Resigned 24/09/2013)

S Hare

J M Norley

Secretary

Margaret Clarke

Registered office & charity address

Rex House

William Road

Guildford

GU1 4QZ

Registered company number

04398585

Registered charity number

1099616

Independent examiner

Davis, Burton, Williams & Co

Chartered Certified Accountants & Registered Auditors

11 Beeches Avenue

Carshalton

Surrey, SM5 3LB

ANNUAL REPORT AND FINANCIAL STATEMENTS

Pages	2-3	Annual Report
	4	Statement of Trustees Responsibilities
	5	Independent Examiner's Report
	6-7	Statement of Financial Activities
	8	Balance Sheet
	9-12	Notes to the Financial Statements

AGE CONCERN REGIONAL SUPPORT SERVICES (SOUTH EAST)
(A Company Limited By Guarantee)
ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2014

Report of the Trustees.

The trustees, who are also directors of the company for the purposes of company law, of Age Concern regional Support Services (South East), known as Age Concern in the South East, submit their report and financial statements for the year ended 31st March 2014.

Objectives and Activities

Principal activity

The principal activity of the charity in the year was to promote the relief of elderly people in any manner which now or hereafter may be deemed by law to be charitable in and around the South East of England

Objectives of the Charity

The charity promotes the wellbeing of older people across the South East of England and aims to help make their lives as fulfilling and enjoyable as possible.

This is a common objective of the 170 Age UK's across the United Kingdom providing support and a range of services to people over 50, who make up one third of the UK population.

The national census estimates that people over 50 will increase to 40% of the population over the next 20 years.

Strategic direction of the charity

The trustees have confirmed the following general goals of the charity.

To maintain its position as a respected and acknowledged authority representing the interests of older people within the South East region

To develop closer links/partnerships with other groups concerned with the needs of older people including friends of Age UK.

To build upon the friendly relationships established with Age UK groups across the region
In conjunction with the Age UK network in the South East, to review and develop service provision for older people, with the emphasis on providing good quality services at reasonable prices, where there is significant unfilled demand.

To ensure that the charity is financially self-sustaining and has sufficient resources in terms of both income and reserves to meet on-going and future client needs and to maintain a loyal and well-motivated staff and volunteer force

To play a positive role in supporting the needs of older people across the UK as an active part of Age UK.

AGE CONCERN REGIONAL SUPPORT SERVICES (SOUTH EAST)
(A Company Limited By Guarantee)
ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2014 (Continued)

Delivery of Public Benefit

In line with members of the Age UK Association, this charity adopts the common charity objectives, focusing on older people and their standards of life fulfilment and enjoyment.

The charity aims to work in cooperation with other organisations, statutory, commercial and voluntary to support older people through a range of services.

Review of the year's activities

The Company provided support to the South East Congress, the voice of Age UK's in the South East within Age UK, through the provision of administrative support and the distribution of travel bursaries to attendees. The Congress is open to all Age UK's based in the South East. The Congress held four meetings in the year these being in June, September, November and March. The June meeting was held jointly with the London region. Because of the success of this meeting it is hoped to hold a similar meeting in 2015. The meetings are open to Chief Officers and Chairs or their nominees to ensure maximum attendance by the members of the Congress. During the financial year the amount of £2,321 was distributed in bursaries to the attendees of the Congress.

The trustees have agreed that Age UK West Sussex should organise a number of learning events for Information and Advice practitioners in the South East. A programme is currently being put together.

The Company is committed to support the work of the South East Congress through administrative support and the provision of travel bursaries. The Board is looking at how to utilise the funds of the company for the benefit of the Age UK's in the South East. Discussions have been held with the South East England Forum on Ageing on a joint influencing project.

AGE CONCERN REGIONAL SUPPORT SERVICES (SOUTH EAST)
(A Company Limited By Guarantee)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

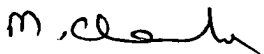
Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's incoming resources and application of resources during the year and of its state of affairs at the end of the year. In preparing those financial statements, the trustees are required to:

- (a) select suitable accounting policies and apply them consistently;
- (b) make judgements and estimates that are reasonable and prudent;
- (c) state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- (d) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Society will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the charity's assets and hence for taking reasonable steps for the prevention and detection of fraud and breaches of law and regulations.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

On behalf of the board



M Clarke
Secretary

17/9/14

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF

AGE CONCERN REGIONAL SUPPORT SERVICES (SOUTH EAST) (A Company Limited By Guarantee)

I report on the accounts of the charity for the year ended 31 March 2014, which are set out on pages 6 to 12.

Respective responsibilities of the Trustees and Examiner

As described on page 4 the charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:-

- 1, examine the accounts under section 145 of the Charities 2011 Act;
- 2, to follow the procedures laid down in the General Directions given by the Charity Commissioner under section 145(5)(b) of the 2011 Act;
- 3, to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - a, to keep accounting records in accordance with section 130 of the 2011 Act; and
 - b, to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

P R Williams

P R Williams F.C.C.A
Chartered Certified Accountants and Registered Auditors
Davis Burton Williams & Co.
11 Beeches Avenue,
Carshalton
Surrey SM5 3LB

Date 17 / 9 / 2014

Age Concern Regional Support Services (South East)
(A Company Limited By Guarantee)
STATEMENT OF FINANCIAL ACTIVITIES for the 31 MARCH 2014

	Unrestricted Funds £	Restricted Funds £	2014 Total Funds £	2013 Total Funds £
<u>INCOMING RESOURCES</u>				
Incoming resources from generated funds:-				
Fit as a Fiddle	-	-	-	77,395
Bank interest	-	-	-	150
<u>Total Incoming Resources</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>77,545</u>
<u>RESOURCES EXPENDED</u>				
Charitable activities:-				
Regional meetings	1,120	-	1,120	405
Fit as a Fiddle	-	-	-	116,343
Horsham Project	-	-	-	3,100
Bursary fund	-	2,321	2,321	859
	<u>1,120</u>	<u>2,321</u>	<u>3,441</u>	<u>120,707</u>
Governance Costs:-				
General expenses	150	-	150	517
Amounts payable to accountant	200	-	200	300
Independent Examiner's Fee	698	-	698	812
	<u>1,048</u>	<u>-</u>	<u>1,048</u>	<u>1,629</u>

Age Concern Regional Support Services (South East)
(A Company Limited By Guarantee)
STATEMENT OF FINANCIAL ACTIVITIES for the 31 MARCH 2014 (continued)

	Unrestricted Funds £	Restricted Funds £	2014 Total Funds £	2013 Total Funds £
<u>RESOURCES EXPENDED (continued)</u>				
<u>Total Expenditure</u>	<u>2,168</u>	<u>2,321</u>	<u>4,489</u>	<u>122,336</u>
<u>Net (Outgoing)/Incoming Resources for the year</u>	(2,168)	(2,321)	(4,489)	(44,791)
Total Funds brought forward	44,623	16,926	61,549	106,340
<u>TOTAL FUNDS CARRIED FORWARD</u>	<u>42,455</u>	<u>14,605</u>	<u>57,060</u>	<u>61,549</u>

All activities for the current and previous year are derived from continuing operations.

There are no recognised gains and losses other than the (deficits) / surpluses for the current and previous years as shown above.

The notes on pages 9 to 12 form an integral part of these accounts.

Age Concern Regional Support Services (South East)
(A Company Limited By Guarantee)
BALANCE SHEET as at 31 MARCH 2014

	Note	2014	2013
		£	£
<u>CURRENT ASSETS</u>			
Debtors	5	-	-
Cash at Bank (and in hand)		<u>58,329</u>	<u>62,913</u>
		58,329	62,913
<u>CURRENT LIABILITIES</u>			
Creditors	6	<u>(1,269)</u>	<u>(1,364)</u>
<u>NET CURRENT ASSETS</u>		57,060	61,549
<u>NET ASSETS</u>		<u>57,060</u>	<u>61,549</u>
<u>RESTRICTED FUNDS</u>		14,605	16,926
<u>UNRESTRICTED FUNDS</u>			
General Purposes Fund		<u>42,455</u>	<u>44,623</u>
<u>TOTAL FUNDS</u>		<u>57,060</u>	<u>61,549</u>

In preparing these financial statements:

For the year ending 31st March 2014 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the board on 17th September 2014


 Paul Coles (Trustee)

The notes on pages 9 to 12 form an integral part of these financial statements.

Age Concern Regional Support Services (South East)

(A Company Limited By Guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2014

1, Accounting Policies

Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with applicable Accounting Standards and the Charities SORP 2005 (Statement of Recommended Practice "Accounting By Charities" issued in March 2005) and the Charity's governing documents.

The Charity has a healthy bank balance and satisfactory reserves. No material uncertainties that may cast significant doubt upon the ability of the Charity to continue as a going concern have been identified by the Trustees. On this basis, the trustees consider that it remains appropriate to adopt the going concern basis in preparation of the financial statements.

Cash flow statement

Exemption has been taken from preparing a cash flow statement on the grounds that the company qualifies as a small company.

Incoming resources

All incoming resources are included in the Statement of Financial Activities when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

All income is recognised on an accrual basis.

Resources expended

Liabilities are recognised as resources expended as soon as there is legal or constructive obligation committing the Charity to the expenditure.

All expenditure is accounted for on an accrual basis and has been classified under headings that aggregate all costs related to the category. No allocation of costs is required since all the costs can be allocated to the activity to which they relate.

Charitable activities are those incurred by the Charity in order to meet its charitable objectives, including support costs.

Governance costs comprise all costs involving the public accountability of the Charity and its compliance with regulation and good practice. These costs include costs relating to accountants fees, trustee meetings and legal fees.

Recognition of liabilities

These financial statements recognise all liabilities that the charity has responsibility for. The Charity is not aware of any contingent liabilities.

Funds held for restricted purposes

Restricted funds represent income received by the Charity for specific purposes or areas.

Age Concern Regional Support Services (South East)
(A Company Limited By Guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2014 (continued)

2 Analysis of Total Resources

	2014	2013
	£	£
Charitable Activities		
Regional meetings	1,120	405
Fit as a Fiddle	-	116,343
Horsham project	-	3,100
Bursaries	2,321	859
	<u>3,441</u>	<u>120,707</u>
Governance Costs		
Amounts payable to independent examiner	698	812
Amounts payable to accountant	200	300
General expenses	150	517
	<u>1,048</u>	<u>1,629</u>
Total Resources Expended	<u><u>4,489</u></u>	<u><u>122,336</u></u>

Age Concern Regional Support Services (South East)
(A Company Limited By Guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2014 (continued)

3 Staff Costs

	2014 £	2013 £
Wages & salaries	-	15,507
Social security costs	-	1,043
	<u>-</u>	<u>16,550</u>

The average number of persons employed during the year was:

	No.	No.
Management and administration	<u>-</u>	<u>1</u>

No employees received emoluments in excess of £60,000 (2013 - £60,000)

Trustees do not receive remuneration for their services.

During the year Trustees expenses were reimbursed totalling £724 (2013 - £554) for expenses incurred in the performance of duties

4 Taxation

As a charity, the Trust is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or S256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity

5 Debtors

	2014 £	2013 £
Prepayments & accrued income	<u>-</u>	<u>-</u>

6 Creditors - falling due within one year

	2014 £	2013 £
Trade creditors	-	55
Accruals	1,269	1,309
	<u>1,269</u>	<u>1,364</u>

7 Reconciliation of Funds

	Restricted Funds £	Unrestricted Funds £	Total Funds £
At 1 April 2013	16,926	44,623	61,549
Incoming resources	-	-	-
Outgoing resources	(2,321)	(2,168)	(4,489)
At 31st March 2014	<u>14,605</u>	<u>42,455</u>	<u>57,060</u>
Represented by:			
Debtors	-	-	-
Cash at bank	15,874	42,455	58,329
Creditors	(1,269)	-	(1,269)
	<u>14,605</u>	<u>42,455</u>	<u>57,060</u>

Restricted Funds

These are funds to be used for specific purposes by the Charity.

Unrestricted Funds

These are funds which the Charity may use in furtherance of its charitable objectives at the discretion of the Trustees.

Age Concern Regional Support Services (South East)
(A Company Limited By Guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2014 (continued)

8 Restricted Funds

	1st April 2013 £	Income £	Expenditure £	31st March 2014 £
Information & Advice	8,467	-	-	8,467
Bursary Fund	8,459	-	2,321	6,138
At 31st March 2014	<u>16,926</u>	<u>-</u>	<u>2,321</u>	<u>14,605</u>

A review of programmes with significant activity in the year or with balances carried forward at the end of the year shows:-

- i) The I & A Strategy Group - The board resolved that this should be broadened, Restricted Funds are there to provide training to Age UK's.
- ii) The Bursary Fund has been set up to facilitate the participation of partners in events.

9 Limited Liability

Age Concern Regional Support Services in the South East is a company limited by guarantee, the liability of the members being limited to £1 each.