# ROCKFORD GROUP PLC ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2003

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#### **DIRECTORS AND ADVISERS**

**Directors** L L Davidson

A Hardill

Secretary L L Davidson

Company number 04380883

Registered office Rockford House

Low Lane Horsforth Leeds LS18 5PU

Registered auditors Pierce

3-6 Richmond Terrace

Blackburn Lancashire BB1 7AU

Bankers Bank of Scotland

19-21 Spring Gardens

Manchester M2 1FB

Solicitors Richmond & Co

105 New Road Side

Horsforth Leeds LS18 4 QD

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# DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2003

The directors present their report and financial statements for the year ended 31 December 2003.

#### **Directors**

The following directors have held office since 1 January 2003:

L L Davidson

A Hardiil

#### Principal activities and review of the business

The principal activity of the group was that of commercial insurance brokers.

Rockford Group has had another successful year, launching its financial services company and also investing in a risk management team.

The board feels that in order to maintain the success of the Group, it is important that we constantly upgrade our resources to ensure that we can offer an all-round professional service to our clients.

With the recruitment of additional quality professionals to our exisiting team we continue to expand our client base throughout Yorkshire and Lancashire, which has been assisted by the opening of our new office in Huddersfield.

2004 will see the Group grow both organically and through acquisition. This growth will be to the benefit of our clients, employees and insurer partners who will mark our success in achieving our goals.

#### Results and dividends

The consolidated profit and loss account for the year is set out on page 4.

#### **Directors' interests**

The directors' interests in the shares of the company and other group companies were as stated below:

Rockford	Group	plc
----------	-------	-----

, ,	Ordinary s	hares of £ 1 each
	31 December 2003	1 January 2003
L L Davidson	50,000	50,000
A Hardill	50,000	50,000
Rockford Insurance Brokers Limited		
	Ordinary s	hares of £ 1 each
	31 December 2003	1 January 2003
L L Davidson	-	-
A Hardill	-	-
Rockford Financial Services Ltd		
	Ordinary s	hares of £ 1 each
	31 December 2003	1 January 2003
A Hardill	-	-
L L Davidson	-	-

# DIRECTORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2003

#### **Auditors**

In accordance with section 385 of the Companies Act 1985, a resolution proposing that Pierce be reappointed as auditors of the company will be put to the Annual General Meeting.

#### **Directors' responsibilities**

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the group and of the profit or loss of the group for that period. In preparing those financial statements, the directors are required to:

- -select suitable accounting policies and then apply them consistently;
- -make judgements and estimates that are reasonable and prudent;
- -state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- -prepare the financial statements on the going concern basis unless it is inappropriate to presume that the group will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and the group and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board

Director

5 May 2004

# INDEPENDENT AUDITORS' REPORT TO THE SHAREHOLDERS OF ROCKFORD GROUP PLC

We have audited the financial statements of Rockford Group Plc on pages 4 to 21 for the year ended 31 December 2003. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of directors and auditors

As described in the statement of directors' responsibilities on page 2 the company's directors are responsible for the preparation of the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the directors' report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the directors' report and consider the implications for our report if we become aware of any apparent misstatements within it.

#### Basis of audit opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's and the group's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### **Opinion**

In our opinion the financial statements give a true and fair view of the state of the company's and the group's affairs as at 31 December 2003 and of the group's profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

**Pierce** 

5 May 2004

Chartered Accountants

**Registered Auditor** 

3-6 Richmond Terrace Blackburn

Lancashire

**BB1 7AU** 

# CONSOLIDATED PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2003

		200	03	2002 as restated
	Notes		£	£
Turnover	2	1,976,94	40	1,572,421
Cost of sales		(157,05	50)	(107,750)
Gross profit		1,819,89	90	1,464,671
Administrative expenses		(1,635,97	79)	(1,447,541)
Operating profit	3	183,91	11	17,130
Exceptional items	3	79,241		<u>-</u>
		79,2	41	
Profit on ordinary activities before interest		263,15	<del></del> 52	17,130
Other interest receivable and similar income Interest payable and similar charges	4	7,4 (10,2°		14,490 (14,162)
Profit on ordinary activities before taxation		260,3	46	17,458
Tax on profit on ordinary activities	5	(83,29	90)	(591)
Profit on ordinary activities after taxation		177,0	56	16,867
Loss attributable to former parent compa	any		-	38,487
Profit for the financial year	6	177,0	56	55,354

The profit and loss account has been prepared on the basis that all operations are continuing operations.

# STATEMENT OF RECOGNISED GAINS AND LOSSES FOR THE YEAR ENDED 31 DECEMBER 2003

2003	2002
£	£
177,056	16,867
22,144	-
<del></del>	
154,912	16,867
	177,056 22,144

### **BALANCE SHEETS** AS AT 31 DECEMBER 2003

		Grou	р	Compa	ny
		2003	2002	2003	2002
			as restated		
	Notes	£	£	£	£
Fixed assets					
Intangible assets	7	477,050	468,388	-	-
Tangible assets	8	109,373	101,956	14,437	-
Investments	9	<u>-</u>		389,077	389,075
		586,423	570,344	403,514	389,075
Current assets					
Debtors	10	734,169	830,324	111,775	1,008
Cash at bank and in hand		447,397	332,929	-	50,200
		1,181,566	1,163,253	111,775	51,208
Creditors: amounts falling due within one year	11	(1,303,702)	(1,382,057)	(247,165)	(185,862)
Net current liabilities		(122,136)	(218,804)	(135,390)	(134,654)
Total assets less current liabilities		464,287	351,540	268,124	254,421
Creditors: amounts falling due after					
more than one year	12	(131,877)	(196,186)	(115,628)	(161,000)
		332,410	155,354	152,496	93,421
Capital and reserves	4.4	400.000	400 000	400.000	400.000
Called up share capital	14	100,000	100,000	100,000	100,000
Profit and loss account	15	232,410	55,354	52,496	(6,579)
Shareholders' funds - equity interests	16	332,410	155,354	152,496	93,421
				· · · · · · · · · · · · · · · · · · ·	

The financial statements were approved by the board on 5 May 2004

**Director** 

# CONSOLIDATED CASH FLOW STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2003

	200 £	)3 £	200 £	)2 £
Net cash inflow/(outflow) from operating activities		296,254		241,370
Returns on investments and servicing of				
finance Interest received	7,410		14,490	
Interest paid	(10,216)		(14,162)	
Net cash (outflow)/inflow for returns on investments and servicing of finance		(2,806)		328
Taxation		(13,825)		(23,472)
Capital expenditure				
Payments to acquire intangible assets	(5,200)		(91,279)	
Payments to acquire tangible assets	(29,846)		(61,865)	
Receipts from sales of tangible assets	500			
Net cash outflow for capital expenditure		(34,546)		(153,144)
Acquisitions and disposals Purchase of subsidiary undertakings (net of cash acquired)	<del>-</del>		(235,801)	
Net cash outflow for acquisitions and disposals		-		(235,801)
Net cash inflow/(outflow) before management of liquid resources and financing		245,077		(170,719)
Financing				
Issue of ordinary share capital	-		100,000	
New long term bank loan	114,051		158,000	
Other new long term loans	<u>-</u>		75,500	
Other new short term loans	55,949		51,000	
Repayment of long term bank loan	(167,260)		(31,500)	
Repayment of other long term loans	(18,937)		(5,814)	
Repayment of other short term loans  Capital element of hire purchase contracts	(42,000) (2,063)		-	
•				
Net cash (outflow)/inflow from financing		(60,260)		347,186
Increase/(decrease) in cash in the year		184,817		176,467

# NOTES TO THE CONSOLIDATED CASH FLOW STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2003

1	Reconciliation of operating profit to net c activities	ash inflow from op	erating	2003	2002
				£	£
	Operating profit			183,911	17,130
	Loss attributable to former parent company			-	38,487
	Depreciation of tangible assets			36,885	21,679
	Amortisation of intangible assets			25,279	18,243
	Profit/(loss) on disposal of tangible assets			(106)	2,648
	Decrease in debtors			186,398	67,01
	Decrease in creditors within one year			(136,113)	76,168 ————
	Net cash inflow from operating activities			296,254	241,370
2	Analysis of net funds/(debt)	1 January 2003	Cash flow	Other non- cash changes	31 Decembe 2003
		£	£	£	4
	Net cash:				
	Cash at bank and in hand	332,929	114,468	-	447,397
	Bank overdrafts	(156,462) ———	70,349		(86,113
		176,467	184,817		361,284
	Finance leases	<u> </u>	2,063	(14,850)	(12,787
	Debts falling due within one year	(51,000)	(13,949)	• • •	(64,949
	Debts falling due after one year	(196,186)	72,146	-	(124,040
		(247,186)	60,260	-	(201,776
	Net (debt)/funds	(70,719)	245,077	(14,850)	159,508
3	Reconciliation of net cash flow to moven	nent in net debt		2003 £	200
	Increase/(decrease) in cash in the year			184,817	(223,657
	Cash outflow/(inflow) from decrease/(increa	ise) in debt		60,260	(247,186
	Change in net debt resulting from cash flow	rs		245,077	(470,843
	New finance lease			(14,850)	
	Movement in net funds/(debt) in the year			230,227	(470,843
	Opening net (debt)/funds			(70,719)	400,12
				159,508	(70,719

# NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2003

#### 1 Accounting policies

#### 1.1 Accounting convention

The financial statements are prepared under the historical cost convention.

#### 1.2 Compliance with accounting standards

The financial statements are prepared in accordance with applicable accounting standards.

#### 1.3 Basis of consolidation

The consolidated profit and loss account and balance sheet include the financial statements of the company and its subsidiary undertakings made up to 31 December 2003. The results of subsidiaries sold or acquired are included in the profit and loss account up to, or from the date control passes. Intra-group sales and profits are eliminated fully on consolidation.

However, as Rockford Insurance Brokers Limited was acquired on 14 March 2002, the comparative consolidated profit and loss account for the period ended 31 December 2002 includes the results of the subsidiary for the year ended 31 December 2002 and the estimated pre-acquistion loss of £38,487 for the period to 14 March 2002 attributable to the former parent company has been removed from the consolidated profit and loss account as a single figure. The sales and administrative expenses for the period to 14 March 2002 have been estimated as £163,195 and £201,682 respectively.

#### 1.4 Turnover

Turnover represents commissions and fees receivable in respect of insurance policies invoiced to third parties.

#### 1.5 Goodwill

Goodwill is the difference between the amount paid on the acquisition of the business and the aggregate fair value of its separable net assets.

Acquired goodwill is written off in equal annual instalments over its useful economic life not exceeding 20 years.

The subsidiary company has acquired a series of brokerage businesses where the purchase consideration is dependent on the post acquisition renewal commissions generated. Due to the uncertainties involved, the fair value of such contingent consideration cannot be determined precisely at the date of acquisition. Therefore, acquired goodwill includes the directors reasonable estimate of the purchase consideration payable. The initial estimate is revised as further and more certain information becomes available.

Once an acquired business has become fully established and the purchase consideration determined with certainty, then the directors perform a goodwill impairment review and make a further assessment of its useful economic life.

#### 1.6 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Plant and machinery

25 % straight line

Fixtures, fittings & equipment

15% straight line25% Reducing balance

Motor vehicles

# NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2003

#### 1 Accounting policies

(continued)

#### 1.7 Leasing

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible assets and depreciated over the shorter of the lease term and their useful lives. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the profit and loss account so as to produce a constant periodic rate of charge on the net obligation outstanding in each period.

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

#### 1.8 Investments

Fixed asset investments are stated at cost less provision for diminution in value.

#### 1.9 Pensions

The pension costs charged in the financial statements represent the contributions payable by the company during the year in accordance with FRS 17.

#### 1.10 Deferred taxation

Deferred tax is provided in full in respect of taxation deferred by timing differences between the treatment of certain items for taxation and accounting purposes. The deferred tax balance has not been discounted.

#### 2 Turnover

The total turnover of the group for the year has been derived from its principal activity wholly undertaken in the United Kingdom.

3	Operating profit	2003	2002
		£	£
	Operating profit is stated after charging:		
	Depreciation of intangible assets	25,279	18,243
	Depreciation of tangible assets	36,885	21,679
	Loss on disposal of tangible assets	-	2,648
	Operating lease rentals	91,214	71,757
	Auditors' remuneration	7,938	8,000
	and after crediting:		
	Profit on disposal of tangible assets	(106)	-

The exceptional credit of £79,241 in the year ended 31 December 2003 is the profit on the sale of goodwill, which has no significant effect on the continuing activities.

# NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2003

On bank loans and overdrafts         4,837         4,837           On other loans wholly repayable within 5 years         4,078         9,325           Lease finance charges         1,111         -           On overdue tax         190         -           10,216         14,162           5 Taxation         £         £           Domestic current year tax           U.K. corporation tax         83,190         8,353           Adjustment for prior years         100         (7,762)           Current tax charge         83,290         591           Factors affecting the tax charge for the year           Profit on ordinary activities before taxation         260,346         17,458           Profit on ordinary activities before taxation multiplied by standard rate of UK corporation tax of 28.10% (2002: 19.92%)         73,157         3,478           Effects of: Non deductible expenses         3,616         2,308           Depreciation add back         16,346         6,726           Capital allowances         (9,735)         (6,943)           Adjustments to previous periods         100         (7,762)           Chargeable disposals         21,193         -           Current tax charge <th>4</th> <th>Interest payable</th> <th>2003 £</th> <th>2002 £</th>	4	Interest payable	2003 £	2002 £
Lease finance charges		On bank loans and overdrafts	4,837	4,837
On overdue tax   190		On other loans wholly repayable within 5 years	4,078	9,325
10,216			1,111	-
5 Taxation         £         £           Domestic current year tax           U.K. corporation tax         83,190         8,353           Adjustment for prior years         100         (7,762)           Current tax charge         83,290         591           Factors affecting the tax charge for the year           Profit on ordinary activities before taxation         260,346         17,458           Profit on ordinary activities before taxation multiplied by standard rate of UK corporation tax of 28.10% (2002: 19.92%)         73,157         3,478           Effects of:		On overdue tax	190	-
E   E   E   Domestic current year tax   U.K. corporation tax   83,190   8,353   Adjustment for prior years   100   (7,762)			10,216	14,162
Domestic current year tax           U.K. corporation tax         83,190         8,353           Adjustment for prior years         100         (7,762)           Current tax charge         83,290         591           Factors affecting the tax charge for the year           Profit on ordinary activities before taxation         260,346         17,458           Profit on ordinary activities before taxation multiplied by standard rate of UK corporation tax of 28.10% (2002: 19.92%)         73,157         3,478           Effects of:         Non deductible expenses         3,616         2,308           Depreciation add back         16,346         6,726           Capital allowances         (9,735)         (6,943)           Adjustments to previous periods         100         (7,762)           Chargeable disposals         21,193         -           Other tax adjustments         (21,387)         2,784           10,133         (2,887)	5	Taxation		
U.K. corporation tax       83,190       8,353         Adjustment for prior years       100       (7,762)         Current tax charge       83,290       591         Factors affecting the tax charge for the year         Profit on ordinary activities before taxation       260,346       17,458         Profit on ordinary activities before taxation multiplied by standard rate of UK corporation tax of 28.10% (2002: 19.92%)       73,157       3,478         Effects of:       Non deductible expenses       3,616       2,308         Depreciation add back       16,346       6,726         Capital allowances       (9,735)       (6,943)         Adjustments to previous periods       100       (7,762)         Chargeable disposals       21,193       -         Other tax adjustments       (21,387)       2,784         10,133       (2,887)			£	£
Adjustment for prior years         100         (7,762)           Current tax charge         83,290         591           Factors affecting the tax charge for the year         260,346         17,458           Profit on ordinary activities before taxation         260,346         17,458           Profit on ordinary activities before taxation multiplied by standard rate of UK corporation tax of 28.10% (2002: 19.92%)         73,157         3,478           Effects of:         3,616         2,308           Non deductible expenses         3,616         2,308           Depreciation add back         16,346         6,726           Capital allowances         (9,735)         (6,943)           Adjustments to previous periods         100         (7,762)           Chargeable disposals         21,193         -           Other tax adjustments         (21,387)         2,784           10,133         (2,887)				
Current tax charge         83,290         591           Factors affecting the tax charge for the year         260,346         17,458           Profit on ordinary activities before taxation         260,346         17,458           Profit on ordinary activities before taxation multiplied by standard rate of UK corporation tax of 28.10% (2002: 19.92%)         73,157         3,478           Effects of:         3,616         2,308           Non deductible expenses         3,616         2,308           Depreciation add back         16,346         6,726           Capital allowances         (9,735)         (6,943)           Adjustments to previous periods         100         (7,762)           Chargeable disposals         21,193         -           Other tax adjustments         (21,387)         2,784           10,133         (2,887)		·		
Factors affecting the tax charge for the year Profit on ordinary activities before taxation multiplied by standard rate of UK corporation tax of 28.10% (2002: 19.92%)  Effects of: Non deductible expenses Depreciation add back Capital allowances (9,735) Adjustments to previous periods Chargeable disposals Other tax adjustments  (260,346 17,458  73,157 3,478  73,157		Adjustment for prior years	100	(7,762)
Profit on ordinary activities before taxation         260,346         17,458           Profit on ordinary activities before taxation multiplied by standard rate of UK corporation tax of 28.10% (2002: 19.92%)         73,157         3,478           Effects of:		Current tax charge	83,290	591 ————
Profit on ordinary activities before taxation         260,346         17,458           Profit on ordinary activities before taxation multiplied by standard rate of UK corporation tax of 28.10% (2002: 19.92%)         73,157         3,478           Effects of:		Factors affecting the tax charge for the year		
corporation tax of 28.10% (2002: 19.92%)       73,157       3,478         Effects of:       3,616       2,308         Non deductible expenses       3,616       2,308         Depreciation add back       16,346       6,726         Capital allowances       (9,735)       (6,943)         Adjustments to previous periods       100       (7,762)         Chargeable disposals       21,193       -         Other tax adjustments       (21,387)       2,784         10,133       (2,887)			260,346	17,458
Effects of:  Non deductible expenses  Depreciation add back  Capital allowances  Adjustments to previous periods  Chargeable disposals  Other tax adjustments  To a significant description of the control of the contro			73 157	3 <i>47</i> 8
Non deductible expenses       3,616       2,308         Depreciation add back       16,346       6,726         Capital allowances       (9,735)       (6,943)         Adjustments to previous periods       100       (7,762)         Chargeable disposals       21,193       -         Other tax adjustments       (21,387)       2,784         10,133       (2,887)		00/pordiformax 0/ 20. 10 /0 (2002). 10:02 /0)		
Depreciation add back       16,346       6,726         Capital allowances       (9,735)       (6,943)         Adjustments to previous periods       100       (7,762)         Chargeable disposals       21,193       -         Other tax adjustments       (21,387)       2,784         10,133       (2,887)				
Capital allowances       (9,735)       (6,943)         Adjustments to previous periods       100       (7,762)         Chargeable disposals       21,193       -         Other tax adjustments       (21,387)       2,784         10,133       (2,887)				•
Adjustments to previous periods  Chargeable disposals  Other tax adjustments  100 (7,762) 21,193 - (21,387) 2,784  10,133 (2,887)		·		
Chargeable disposals       21,193       -         Other tax adjustments       (21,387)       2,784         10,133       (2,887)		•		• •
Other tax adjustments (21,387) 2,784  10,133 (2,887)		·		(7,762)
10,133 (2,887)				-
		Other tax adjustments	(21,387)	2,784
Current tax charge 83,290 591			10,133	(2,887)
		Current tax charge	83,290	591

### NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2003

6	Profit/(loss)	for the financial	year
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Amortisation on disposals

Charge for the year

7

As permitted by section 230 of the Companies Act 1985, the holding company's profit and loss account

	2003 £	2002 £
	-	T.
Holding company's profit/(loss) for the financial year	59,075	(6,579)
Intangible fixed assets		
Group		
		Goodwill
Cost		£
At 1 January 2003		498,230
Additions		37,200
Disposals		(3,615)
At 31 December 2003		531,815
Amortisation		
At 1 January 2003		29,842

At 31 December 2003	54,765

(356)

25,279

Net book value At 31 December 2003 477,050

At 31 December 2002 468,388

# NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2003

Plant and machinery   Fixtures, fittings & vehicles   Fixtur	Tangible fixed assets				
F	Group		fittings &		Total
At 1 January 2003		£		£	£
Additions	Cost				
Disposals (700) (000)  At 31 December 2003 69,728 94,693 16,500 180,  Depreciation  At 1 January 2003 19,889 15,080 - 34, On disposals (306) (000) Charge for the year 20,863 13,959 2,063 36, At 31 December 2003 40,446 29,039 2,063 71  Net book value  At 31 December 2003 29,282 65,654 14,437 109  At 31 December 2002 38,346 63,610 - 101  Included above are assets held under finance leases or hire purchase contracts as follows:  Plant and Fixtures, Motor machinery fittings & equipment  £ £ £  Net book values  At 31 December 2003 14,437 14  Depreciation charge for the year	At 1 January 2003	58,235	78,690	-	136,925
At 31 December 2003 69,728 94,693 16,500 180,  Depreciation At 1 January 2003 19,889 15,080 - 34, On disposals (306) (00,000) Charge for the year 20,863 13,959 2,063 36, At 31 December 2003 40,446 29,039 2,063 71  Net book value At 31 December 2003 29,282 65,654 14,437 109  At 31 December 2002 38,346 63,610 - 101  Included above are assets held under finance leases or hire purchase contracts as follows:  Plant and Fixtures, Motor machinery fittings & equipment £ £ £  Net book values  At 31 December 2003 14,437 14  Depreciation charge for the year	Additions	12,193	16,003	16,500	44,696
Depreciation At 1 January 2003	Disposals	(700)		-	(700)
At 1 January 2003  19,889 15,080 - 34, 20 disposals (306) - 20,863 13,959 2,063 36. At 31 December 2003  40,446 29,039 2,063 71  Net book value At 31 December 2003  29,282 65,654 14,437 109  At 31 December 2002 38,346 63,610 - 101  Included above are assets held under finance leases or hire purchase contracts as follows:  Plant and Fixtures, Motor machinery fittings & vehicles equipment £ £  Net book values  At 31 December 2003 - 14,437 14  Depreciation charge for the year	At 31 December 2003	69,728	94,693	16,500	180,921
Charge for the year   20,863   13,959   2,063   36     At 31 December 2003   40,446   29,039   2,063   71     Net book value	Depreciation				
Charge for the year 20,863 13,959 2,063 36.  At 31 December 2003 40,446 29,039 2,063 71.  Net book value  At 31 December 2003 29,282 65,654 14,437 109.  At 31 December 2002 38,346 63,610 - 101.  Included above are assets held under finance leases or hire purchase contracts as follows:  Plant and Fixtures, Motor machinery fittings & vehicles equipment £ £ £  Net book values  At 31 December 2003 - 14,437 14.  Depreciation charge for the year	At 1 January 2003	19,889	15,080	-	34,969
At 31 December 2003	On disposals	(306)	-	-	(306)
let book value at 31 December 2003  29,282  65,654  14,437  109  at 31 December 2002  38,346  63,610  - 101  Included above are assets held under finance leases or hire purchase contracts as follows:  Plant and Fixtures, Motor machinery fittings & vehicles equipment £ £  Set book values at 31 December 2003  - 14,437  14  Depreciation charge for the year	harge for the year	20,863	13,959	2,063	36,885
At 31 December 2003  At 31 December 2002  38,346  63,610  - 101  Included above are assets held under finance leases or hire purchase contracts as follows:  Plant and Fixtures, Motor machinery fittings & vehicles equipment £ £ £  Net book values  At 31 December 2003  14,437  14  Depreciation charge for the year	At 31 December 2003	40,446	29,039	2,063	71,548
At 31 December 2002  38,346  63,610  - 101  Included above are assets held under finance leases or hire purchase contracts as follows:  Plant and Fixtures, Motor machinery fittings & vehicles equipment £ £ £  Net book values  At 31 December 2003  - 14,437  Depreciation charge for the year	Net book value		· · · · · · · · · · · · · · · · · · ·	-	
Included above are assets held under finance leases or hire purchase contracts as follows:  Plant and Fixtures, Motor machinery fittings & vehicles equipment £ £ £  Net book values  At 31 December 2003 14,437 14  Depreciation charge for the year	At 31 December 2003	29,282	65,654	14,437	109,373
Plant and Fixtures, Motor machinery fittings & vehicles equipment  £ £ £  Net book values  At 31 December 2003  Depreciation charge for the year	At 31 December 2002	38,346	63,610	-	101,956
machinery fittings & vehicles equipment £ £ £  Net book values  At 31 December 2003 14,437 14  Depreciation charge for the year	Included above are assets held under finance le	ases or hire purcl	nase contracts	as follows:	
Net book values  At 31 December 2003  14,437 14  Depreciation charge for the year			fittings &		Total
At 31 December 2003  - 14,437  Depreciation charge for the year		£		£	£
Depreciation charge for the year	Net book values				
·	At 31 December 2003		-	14,437	14,437
·	Denugaistics above for the year				
2,000 Z		_	-	2 063	2,063
	O DOGGREGO 2000		<del></del>		

# NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2003

Cost At 1 January 2003 Additions  11 At 31 December 2003  Depreciation At 1 January 2003 Charge for the year	
At 1 January 2003 Additions  At 31 December 2003  Depreciation At 1 January 2003 Charge for the year  At 31 December 2003	Motor hicles £
Additions  At 31 December 2003  Depreciation  At 1 January 2003  Charge for the year  At 31 December 2003	
At 31 December 2003  Depreciation At 1 January 2003 Charge for the year  At 31 December 2003	-
Depreciation At 1 January 2003 Charge for the year At 31 December 2003	6,500
At 1 January 2003 Charge for the year  At 31 December 2003	6,500
Charge for the year  At 31 December 2003	
At 31 December 2003	-
	2,063
Net book value	2,063
***************************************	
At 31 December 2003	4,437
Included above are assets held under finance leases or hire purchase contracts as follows:	
	Motor hicles £
Net book values	~
At 31 December 2003	4,437
Depreciation charge for the year	
31 December 2003	2,063

# NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2003

# 9 Fixed asset investments Company

	Shares in group undertakings £
Cost	
At 1 January 2003	389,075
Additions	2
At 31 December 2003	389,077
At 31 December 2002	389,075

In the opinion of the directors, the aggregate value of the company's investment in subsidiary undertakings is not less than the amount included in the balance sheet.

#### Holdings of more than 20%

The company holds more than 20% of the share capital of the following companies:

Company	Country of registration or incorporation	Shares held	
		Class	%
Subsidiary undertakings			
Rockford Insurance Brokers Limited	England & Wales	Ordinary	100
Rockford Financial Services Limited	England & Wales	Ordinary	100
Rockford Underwriting Services Limited	England & Wales	Ordinary	100
Rockford Risk Management Limited	England & Wales	Ordinary	100

The principal activity of these undertakings for the last relevant financial year was as follows:

	Principal activity
Rockford Insurance Brokers Limited	Insurance brokers
Rockford Financial Services Limited	Provision of independent financial advice
Rockford Underwriting Services Limited	Dormant
Rockford Risk Management Limited	Dormant

# NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2003

10	Debtors				
		Group	) ,	Compan	У
		2003	2002	2003	2002
		£	£	£	£
	Trade debtors	471,938	750,003	-	-
	Amounts owed by group undertakings	-	-	95,540	-
	Corporation tax	17,282	9,539	-	-
	Other debtors	200,219	47,120	15,000	-
	Prepayments and accrued income	44,730	23,662	1,235	1,008
		734,169	830,324	111,775	1,008
		<del></del>			

#### 11 Creditors: amounts falling due within one year

-	Grou	р	Compa	ny
	2003	2002	2003	2002
	£	£	£	£
Bank loans and overdrafts  Net obligations under finance lease and hire	142,062	198,462	142,062	127,710
purchase contracts	4,950		4,950	_
Trade creditors	773,532	957,630	8,499	9,306
Amounts owed to group undertakings	-	-	-	29,020
Corporation tax	89,495	12,287	-	-
Taxes and social security costs	23,617	27,671	-	8,274
Directors current accounts	88,716	26,552	88,716	11,552
Other creditors	122,859	140,657	-	_
Accruals and deferred income	58,471	18,798	2,938	-
	1,303,702	1,382,057	247,165	185,862
Debt due in one year or less	64,949	51,000	55,949	42,000

# NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2003

	Group		Compar	ıv
	2003	2002	2003	2002
	£	£	£	£
Bank loans	73,291	126,500	73,291	126,500
Other loans	50,749	69,686	34,500	34,500
Net obligations under finance leases and hire purchase agreements	7,837	-	7,837	-
	131,877	196,186	115,628	161,000
Analysis of loans				
Wholly repayable within five years	188,989	247,186	163,740	203,000
Included in current liabilities	(64,949)	(51,000)	(55,949)	(42,000)
	124,040	196,186	107,791	161,000
Loan maturity analysis In more than one year but not more than two years In more than two years but not more than	69,811	54,000	58,811	42,000
five years	54,229	142,186	48,980	119,000
Net obligations under finance leases and hire purchase contracts				
Repayable within one year	5,538	-	5,538	-
Repayable between one and five years	8,366	-	8,366	-
Finance charges and interest allocated to	13,904	-	13,904	_
future accounting periods	(1,117)	-	(1,117)	-
	12,787		12,787	-
Included in liabilities falling due within one year	(4,950)	-	(4,950)	-

Net obligations under finance lease and hire purchase contracts are secured by fixed charges on the assets concerned.

Bank loans and overdrafts amounting to £215,353 (2002: £324,962) are secured over certain group assets as explained in note 17.

# NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2003

13	Pen	sion	costs

#### **Defined contribution**

The company operates two defined contribution pension schemes. The assets of the schemes are held separately from those of the company in independently administered funds. The pension cost charge represents contributions payable by the company to the funds.

	topiosonio cominatationo payazio sy into company to die tando.		
		2003 £	2002 £
	Contributions payable by the company for the year	37,327	41,492
14	Share capital	2003 £	2002 £
	Authorised	~	_
	100,000 Ordinary shares of each	100,000	100,000
	Allotted, called up and fully paid		
	100,000 Ordinary shares of each	100,000	100,000
15	Statement of movements on profit and loss account Group		
			Profit and loss account £
	Balance at 1 January 2003		77,498
	Prior year adjustment		(22,144)
	Balance at 1 January 2003 as restated		55,354
	Retained profit for the year		177,056
	Balance at 31 December 2003		232,410
	Company		
	• •		Profit and
			loss account
	Balance at 1 January 2003		(6,579)
	Retained profit for the year		59,075
	Balance at 31 December 2003		52,496

# NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2003

16	Reconciliation of movements in shareholders' funds	2003	2002
	Group	£	£
	Profit for the financial year	177,056	55,354
	Proceeds from issue of shares	-	100,000
	Net addition to shareholders' funds	177,056	155,354
	Opening shareholders' funds	155,354	_
	Closing shareholders' funds	332,410	155,354
		<del></del>	

Opening shareholders' funds were originally £177,498 before deducting prior year adjustments of £22,144.

The prior year adjustment of £22,144 is in respect of Rockford Insurance Brokers Limited, the wholly owned subsidiary acquired on 14 March 2002. The correction of fundamental accounting errors associated with the insurance broking system of £88,121 less the tax credit of £17,282 has been recorded as a prior year adjustment of £70,839 in the financial statements of Rockford Insurance Brokers Limited for the year ended 31 December 2003. £22,144 of the prior year adjustment relates to the post acquisition period from 14 March 2002 to 31 December 2002 and £48,695 of the prior year adjustment relates to the pre acquisition period, which has resulted in additional acquisition goodwill on consolidation of £48,695.

	2003	2002
Company	£	£
Profit/(Loss) for the financial year	59,075	(6,579)
Proceeds from issue of shares	<b>-</b>	100,000
Net addition to shareholders' funds	59,075	93,421
Opening shareholders' funds	93,421	-
Closing shareholders' funds	152,496	93,421

#### 17 Contingent liabilities

#### Group

Bank of Scotland plc hold an cross guarantee between Rockford Group plc and Rockford Insurance Brokers Limited, supported by mortgage debentures over the assets of those companies.

At 31 December 2003, the bank loans and overdrafts secured by this arrangement amounted to £215,353 (2002: £324,962).

#### Company

The company has provided a cross guarantee in respect of bank borrowings in favour of its subsidiary undertaking, Rockford Insurance Brokers Limited. There were no bank borrowings by the subsidiary at the financial year end.

# NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2003

#### 18 Financial commitments

At 31 December 2003 the group had annual commitments under non-cancellable operating leases as follows:

	Land and buildings		Other	
	2003	2002	2003	2002
	£	£	£	£
Expiry date:				
Within one year	-	-	14,254	6,567
Between two and five years	-	-	14,514	19,008
In over five years	63,747	54,000	-	-
	63,747	54,000	28,768	25,575
	<del></del>			

At 31 December 2003 the company had annual commitments under non-cancellable operating leases as follows:

			Land and buildings		Other	
		2003	2002	2003	2002	
	E. C. A.A.	£	£	£	£	
	Expiry date:					
	Within one year	-	-	14,254	-	
	Between two and five years	-	-	-	19,008	
	In over five years	38,000	38,000			
		38,000	38,000	14,254	19,008	
19	Directors' emoluments			2003	2002	
				£	£	
	Emoluments for qualifying services			209,599	182,775	
	Company pension contributions to mone	ev nurchaea echamae		12,000	•	
	Tompany pondion somalous to more	by partitions			8,849 ———	
				221,599	191,624	
				<del></del> -		
	The number of directors for whom retimeney purchase pension schemes amo		ruing under			
	Emoluments disclosed above include highest paid director:	the following amounts	paid to the			
	Emoluments for qualifying services			127,664	114,324	
	Company pension contributions to mone	ey purchase schemes		6,000	4,425	

# NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2003

#### 20 Employees

#### **Number of employees**

The average monthly number of employees (including directors) during the year was:

year was.	2003 Number	2002 Number
Management and administration	40	38
Employment costs	c	•
Wages and salaries	<b>£</b> 1,013,052	£ 871,500
Social security costs	25,391	16,617
Other pension costs	37,327	41,492
	4.075.770	
	1,075,770	929,609

#### 21 Control

The company is under the control of LL Davidson and A Hardill, the directors, by virtue of their shareholdings.

#### 22 Related party transactions

#### Group

At 31 December 2003, the directors' loans to the company were £88,716 (2002: £11,552) due within one year and £34,500 (2002: £34,500) due after more than one year. At 31 December 2003, the directors' loans to the subsidiary, Rockford Insurance Brokers Limited, were £nil (2002: £15,000).

The company leases premises from the directors' small self administered pension scheme, the annual rent payable being £6,000.

#### Company

The company has taken advantage of the exemption in Financial Reporting Standard Number 8 from the requirement to disclose transactions and balances with group companies on the grounds that publicly available consolidated financial statements are prepared by the company.

In the opinion of the directors there are no other material transactions with related parties which require disclosure under FRS 8.