

**Abbreviated Unaudited Accounts for the Year Ended 31 March 2013**

**for**

**MJH PERSONNEL ASSOCIATES LIMITED**

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for the year ended 31 March 2013**

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**MJH PERSONNEL ASSOCIATES LIMITED**

**Company Information  
for the year ended 31 March 2013**

**DIRECTORS:** M J Holt  
W L Holt

**SECRETARY:** M J Holt

**REGISTERED OFFICE:** The Commercial Centre  
6 Green End  
Comberton  
Cambridge  
CB23 7DY

**REGISTERED NUMBER:** 04378853 (England and Wales)

**ACCOUNTANTS:** Jefferys Houghton and Co  
Chartered Accountants  
The Commercial Centre  
6 Green End  
Comberton  
Cambridge  
CB23 7DY

**MJH PERSONNEL ASSOCIATES LIMITED (REGISTERED NUMBER: 04378853)**

**Abbreviated Balance Sheet  
31 March 2013**

	Notes	2013 £	£	2012 £	£
<b>FIXED ASSETS</b>					
Tangible assets	2		<b>3,121</b>		3,537
<b>CURRENT ASSETS</b>					
Debtors		<b>45,162</b>		38,227	
Cash at bank		<b>156,146</b>		106,325	
		<b>201,308</b>		144,552	
<b>CREDITORS</b>					
Amounts falling due within one year		<b>51,546</b>		43,857	
<b>NET CURRENT ASSETS</b>			<b>149,762</b>		100,695
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<b>152,883</b>		104,232
<b>PROVISIONS FOR LIABILITIES</b>			<b>624</b>		707
<b>NET ASSETS</b>			<b>152,259</b>		103,525
<b>CAPITAL AND RESERVES</b>					
Called up share capital	3		<b>4</b>		4
Profit and loss account			<b>152,255</b>		103,521
<b>SHAREHOLDERS' FUNDS</b>			<b>152,259</b>		103,525

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2013.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2013 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.
- (b)

The abbreviated accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board of Directors on 11 December 2013 and were signed on its behalf by:

M J Holt - Director

The notes form part of these abbreviated accounts

**Notes to the Abbreviated Accounts  
for the year ended 31 March 2013**

**1. ACCOUNTING POLICIES**

**Accounting convention**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

**Turnover**

Turnover represents net invoiced sales of services, and expenses recharged, excluding value added tax.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Office equipment	- 25% on reducing balance
Computer equipment	- 25% on reducing balance

**Deferred tax**

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

**Foreign currencies**

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of transaction. Exchange differences are taken into account in arriving at the operating result.

**2. TANGIBLE FIXED ASSETS**

	<b>Total £</b>
<b>COST</b>	
At 1 April 2012	<b>11,109</b>
Additions	<b>583</b>
At 31 March 2013	<b>11,692</b>
<b>DEPRECIATION</b>	
At 1 April 2012	<b>7,572</b>
Charge for year	<b>999</b>
At 31 March 2013	<b>8,571</b>
<b>NET BOOK VALUE</b>	
At 31 March 2013	<b>3,121</b>
At 31 March 2012	<b>3,537</b>

**3. CALLED UP SHARE CAPITAL**

Allotted, issued and fully paid:

Number:	Class:	Nominal value:	<b>2013</b>	2012
			<b>£</b>	<b>£</b>
4	Ordinary	£1	<u><b>4</b></u>	<u><b>4</b></u>

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.