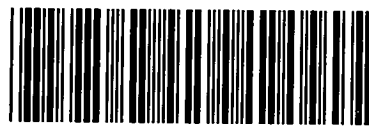


Charity Registration No. 1098885

Company Registration No. 04376323 (England and Wales)

BEACHY HEAD CHAPLAINCY TEAM LIMITED
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2014

FRIDAY



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COMPANIES HOUSE



Caladine

Chartered Certified Accountants

BEACHY HEAD CHAPLAINCY TEAM LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Patricia Bedwell Patricia Hindley Peter Hindley Ben Russell (Chairman)
Operations director	Mark Pybus
Charity number	1098885
Company number	04376323
Principal address	Trinity Centre Trinity Place Eastbourne East Sussex BN21 3BX
Registered office	Trinity Centre Trinity Place Eastbourne East Sussex BN21 3BX
Independent examiner	J R Caladine FCCA CTA FCIE Caladine Limited Chantry House 22 Upperton Road Eastbourne East Sussex BN21 1BF
Bankers	National Westminster Bank Plc 96 Terminus Road Eastbourne East Sussex BN21 3LX

BEACHY HEAD CHAPLAINCY TEAM LIMITED

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BEACHY HEAD CHAPLAINCY TEAM LIMITED

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2014

The trustees present their report and accounts for the year ended 31 March 2014.

Structure, governance and management

The charity is a company limited by guarantee and governed by a revised memorandum and articles of association dated 10 June 2003.

The trustees, who are also the directors for the purpose of company law, and who served during the year were:

Patricia Bedwell	(Appointed 29 January 2014)
Ross Hardy	(Resigned 3 September 2013)
Patricia Hindley	
Peter Hindley	
Ben Russell	

Trustees are appointed by the majority vote of members in general meeting. Only candidates of sufficient spiritual maturity are appointed. Training and induction is applied as necessary.

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The day to day work of the charity is overseen by the operations director, Mark Pybus, who is responsible to the Board of Trustees. The trustees meet regularly to oversee the legal and fiscal requirements of the trust.

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

Objectives and activities

The objects of the trust continued to be that of:

- advancing the Christian faith,
- relieving persons who are in conditions of need, hardship or distress as a result of local, national or international emergency or disaster or by reason of their social, medical or economic circumstances,
- educating and assisting young persons through their leisure time activities so as to develop their physical, mental and spiritual capacity that they may grow to full maturity as individuals and members of society and that their conditions of life may be improved,
- advancing education in family life in marriage and family relationships, in particular but not exclusively by the organisation of courses for the teaching of the skills of parenthood,
- and advancing Christian religious education and training.

BEACHY HEAD CHAPLAINCY TEAM LIMITED

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2014

Achievements and performance

The financial year 2013/2014 began with the decision of our Director and Founder Ross Hardy and our Administrator and frontline Manager Mrs Nicola Hardy to move on. They came back from a break away down in Cwmbran, Wales where they had felt the calling of the Lord to step down from the charity.

This took a number of months to organise and Mark Pybus took over as Operations Director on the 4th August 2013, 10 years from the vision to start the Charity. Ross had been with the charity for 10 years, and we would like to pay a personal tribute to this.

Stepping into the role of Operations Director required Mark to reduce his hours on active duty. It was decided to employ another part-time chaplain for the Head.

This year we have received a very great Honour, in being awarded The Queens Golden Jubilee Award for Voluntary Service by groups in the Community 2014.

During the year ending 31 December 2013, the team rescued record numbers of people, with 364 rescues for the year from 865 searches, this equates to, on average, one life saved per day and this year is shaping up to be just as busy. We moved our administrative base from Wish Hill, where we have been for many happy years to The Trinity Centre, in Trinity Place, Eastbourne, and are very happy with our new location.

Financially the year has been a difficult one. In response, we have re-structured our organisation by reducing the number of paid staff positions. Our staff team now consists of one full time member of staff, an administrator and Mark as Operation Director of BHCT.

The re-structure has enabled us to attract funding that has put us into a financially stable position for between 12 to 18 months. We are looking to increase our regular giving sources and reduce our reliance on one off donations.

Our aim over the next 18 months is to build the team to a size where all patrols at Beachy Head are operated on a volunteer basis.

Public benefit

The trust believes that the principle objects, aims and activities as described above provide adequate disclosure that these are in accordance with the Charity Commission public benefit requirements.

Financial review

The trustees report a surplus for the year, before transfers, of £4,943 in the unrestricted general fund leaving a balance of free reserves of £7,351.

Reserves policy

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to three months expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's activities while consideration is given to ways in which additional funds may be raised. At the Balance Sheet date, the trust were short of this level and remedial action being taken.

BEACHY HEAD CHAPLAINCY TEAM LIMITED

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2014

Statement of trustees' responsibilities

The trustees, who are also the directors of Beachy Head Chaplaincy Team Limited for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the trustees are required to:

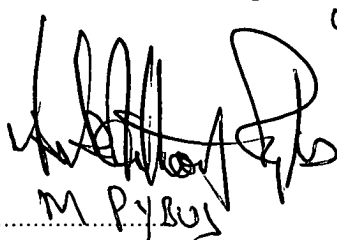
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The financial statements have been prepared in accordance with special provisions relating to companies subject to small companies regime within Part 15 of the Companies Act 2006.

Director

Dated:

on behalf of the trustees

M. Pybus

30 November 2014

BEACHY HEAD CHAPLAINCY TEAM LIMITED

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF BEACHY HEAD CHAPLAINCY TEAM LIMITED

I report on the accounts of the charity for the year ended 31 March 2014, which are set out on pages 5 to 12.

Respective responsibilities of trustees and examiner

The trustees, who are also the directors of Beachy Head Chaplaincy Team Limited for the purposes of company law, are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011, the 2011 Act, and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;have not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



J R Caladine FCCA CTA FCIE

Caladine Limited
Chartered Certified Accountants
22 Upperton Road
Eastbourne
East Sussex
BN21 1BF

Dated: 1 December 2014

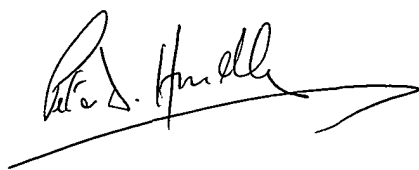
BEACHY HEAD CHAPLAINCY TEAM LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2014

	Notes	Unrestricted funds £	Restricted funds £	Total 2014 £	Total 2013 £
<u>Incoming resources</u>					
Voluntary Income					
Grants and donations	2	213,917	-	213,917	199,294
Legacies receivable		5,036	-	5,036	-
Tax recoverable		2,682	-	2,682	3,177
Interest receivable		18	-	18	9
Profit on disposal of tangible asset		-	-	-	400
Total incoming resources		221,653	-	221,653	202,880
<u>Resources expended</u>					
Costs of generating funds		9,136	-	9,136	1,560
Charitable activities					
Direct charitable costs		186,831	5,085	191,916	171,060
Support costs		16,363	-	16,363	19,698
Governance costs		4,380	-	4,380	2,040
Total resources expended	3	216,710	5,085	221,795	194,358
Net incoming/(outgoing) resources before transfers		4,943	(5,085)	(142)	8,522
Gross transfers between funds	10	(8,000)	8,000	-	-
Net (expenditure)/income for the year/ Net movement in funds		(3,057)	2,915	(142)	8,522
Fund balances at 1 April 2013		10,408	20,326	30,734	22,212
Fund balances at 31 March 2014		7,351	23,241	30,592	30,734

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

The results for the year all derive from continuing activities and there are no gains or losses other than those shown above.



BEACHY HEAD CHAPLAINCY TEAM LIMITED

BALANCE SHEET

AS AT 31 MARCH 2014

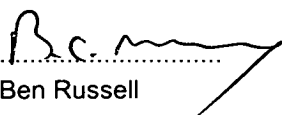
	Notes	2014 £	£	2013 £	£
Fixed assets					
Tangible assets	6		15,241		20,704
Current assets					
Debtors	7	3,238		3,110	
Cash at bank and in hand	8	16,897		43,742	
		<u>20,135</u>		<u>46,852</u>	
Creditors: amounts falling due within one year	9	<u>(4,784)</u>		<u>(36,822)</u>	
Net current assets			15,351		10,030
Total assets less current liabilities			<u>30,592</u>		<u>30,734</u>
Income funds					
Restricted Funds	10	23,241		20,326	
Unrestricted funds	10	7,351		10,408	
		<u>30,592</u>		<u>30,734</u>	

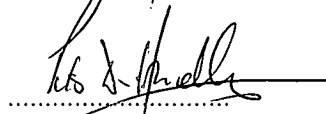
The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2014. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

The financial statements have been prepared in accordance with special provisions relating to companies subject to small companies regime within Part 15 of the Companies Act 2006.

The accounts were approved by the Board on 30 November 2014


Ben Russell
Trustee


Peter Hindley
Trustee

Company Registration No. 04376323 (England and Wales)

BEACHY HEAD CHAPLAINCY TEAM LIMITED

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2014

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Companies Act 2006.

1.2 Incoming resources

Donations and gifts are recognised as incoming resources when received by the charity. Grants and legacies are recognised as income when certainty is known and it can be measured in financial terms. Grants are recognised to the SOFA pro rata for the period to which they relate. Donated assets to the trust are recognised as income at their market value when received.

1.3 Resources expended

Resources are expended in the period in which they are incurred and allocated to the particular cost centre to which they relate. Resources include irrecoverable VAT.

1.4 Tangible fixed assets and depreciation

Fixed assets are capitalised at cost and depreciated on a over their estimated useful working lives on the following basis:

Fixtures, fittings and equipment	33.3% straight line (these are fully depreciated)
Motor vehicles	25% reducing balance

Assets below £1,000 are not capitalised.

1.5 Unrestricted funds

This fund oversees the core work of the trust being the Beachy Head Chaplaincy Team.

1.6 Restricted fund - Motor vehicles fund

Grants for motor vehicles are credited to this fund and then depreciated accordingly.

1.7 Restricted fund - Prayer Room fund

A grant was given to set up a prayer room or alternative for the work of the trust.

1.8 Donated services

The trust is in receipt of donated services and volunteer time which cannot be quantified.

BEACHY HEAD CHAPLAINCY TEAM LIMITED

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2014

2 Major grants received over £5,000

	2014	2013
	£	£
Goodnews Evangelical Mission	30,000	45,000
Trusthouse Charitable Trust	10,000	-
Allen Lane Foundation	5,000	-
Bridging Fund Charitable Trust	5,000	-
Souter Trust	20,000	20,000
Joseph Rank Trust	12,000	12,000
Sussex Police	-	10,000
Childs Trust	-	10,000
Matthew Elvidge Trust	-	5,000
	<hr/>	<hr/>
	82,000	102,000
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BEACHY HEAD CHAPLAINCY TEAM LIMITED

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2014

3 Total resources expended

	Unrestricted Funds £	Restricted Funds £	Total 2014 £	Total 2013 £
Costs of generating funds				
Consultancy fees (fundraising)	9,136	-	9,136	1,560
	<u>9,136</u>	<u>-</u>	<u>9,136</u>	<u>1,560</u>
Direct charitable expenditure				
Salaries	143,646	-	143,646	117,010
Staff training	1,000	-	1,000	-
Promotion	-	-	-	1,296
Mobile telephone	1,181	-	1,181	1,666
Vehicle running expenses	26,192	-	26,192	33,317
Travelling expenses	1,044	-	1,044	1,665
Repairs and renewals	250	-	250	60
Clothing and equipment for team	10,854	-	10,854	6,594
Hospitality and supplies	534	-	534	662
Donations and gifts	155	-	155	380
Depreciation	378	5,085	5,463	7,157
Sundries	1,597	-	1,597	1,253
	<u>186,831</u>	<u>5,085</u>	<u>191,916</u>	<u>171,060</u>
Support costs				
Rent	6,500	-	6,500	6,000
Rates	119	-	119	353
Insurance	796	-	796	787
Light and heat	1,539	-	1,539	859
Telephone - office	601	-	601	156
Printing, publishing and stationery	4,281	-	4,281	6,764
Computer and IT costs	2,527	-	2,527	4,779
	<u>16,363</u>	<u>-</u>	<u>16,363</u>	<u>19,698</u>
Governance costs				
Accountancy	1,080	-	1,080	1,080
Independent Examination	600	-	600	600
Payroll and bookkeeping	2,310	-	2,310	360
Professional fees	361	-	361	-
Bank charges	29	-	29	-
	<u>4,380</u>	<u>-</u>	<u>4,380</u>	<u>2,040</u>
Total resources expended	<u>216,710</u>	<u>5,085</u>	<u>221,795</u>	<u>194,358</u>

BEACHY HEAD CHAPLAINCY TEAM LIMITED

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2014

4 Trustees

Mr Ross Hardy, a trustee through part of the year, received a salary of £11,272 (2013: £27,052). Mrs N Hardy (wife of Ross Hardy) also received a salary of £13,138 (2013: £21,820).

5 Employees

	2014 Number	2013 Number
Average number of full and part time employees	6	6

Employment costs

	2014 £	2013 £
Salaries	131,990	112,686
National Insurance	11,656	4,324
	143,646	117,010

There were no employees whose annual emoluments were £60,000 or more.

The trust is supported by various volunteer staff.

6 Tangible fixed assets

	Fixtures, fittings and equipment £	Motor vehicles £	Total £
Cost			
At 1 April 2013 and at 31 March 2014	8,583	34,145	42,728
Depreciation			
At 1 April 2013	8,200	13,824	22,024
Charge for the year	383	5,080	5,463
At 31 March 2014	8,583	18,904	27,487
Net book value			
At 31 March 2014	-	15,241	15,241
At 31 March 2013	383	20,321	20,704

BEACHY HEAD CHAPLAINCY TEAM LIMITED

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2014

7 Debtors	2014	2013
	£	£
Tax recoverable	2,682	2,473
Prepayments and accrued income	556	637
	3,238	3,110
8 Bank and cash in hand	2014	2013
	£	£
NatWest Current Account	4,399	23,555
NatWest Current Account No.2	7,500	-
NatWest Reserve Account	4,998	20,187
	16,897	43,742
9 Creditors: amounts falling due within one year	2014	2013
	£	£
Other creditors	3,104	3,142
Accruals	1,680	1,680
Deferred income	-	32,000
	4,784	36,822

BEACHY HEAD CHAPLAINCY TEAM LIMITED

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2014

10 Movement in funds

	Balance at 1 April 2013	Incoming resources	Resources expended	Transfers	Balance at 31 March 2014
	£	£	£	£	£
<u>Unrestricted funds</u>					
General Fund	10,408	221,653	216,710	(8,000)	7,351
<u>Restricted funds</u>					
Motor Vehicles Fund	20,326	-	5,085	-	15,241
Prayer Room Fund	-	-	-	8,000	8,000
	<u>30,734</u>	<u>221,653</u>	<u>221,795</u>	<u>-</u>	<u>30,592</u>

Note

The sum of £8,000 was transferred from the General fund to the new Prayer Room fund representing a grant given in previous years but not identified correctly as a restricted grant.

11 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total
	£	£	£
Fund balances at 31 March 2014 are represented by:			
Tangible fixed assets	-	15,241	15,241
Current assets	12,135	8,000	20,135
Creditors: amounts falling due within one year	(4,784)	-	(4,784)
	<u>7,351</u>	<u>23,241</u>	<u>30,592</u>

12 Post balance sheet events

In the summer of 2014, the trust experienced cash flow / funding problems. A marketing and awareness campaign brought in extra funds which together with restructuring and some redundancies enabled the trust to continue its activities.