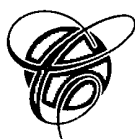


Charity Registration No. 1098885

Company Registration No. 04376323 (England and Wales)

BEACHY HEAD CHAPLAINCY TEAM LIMITED
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2016



Caladine

Chartered Certified Accountants

BEACHY HEAD CHAPLAINCY TEAM LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Patricia Hindley Peter Hindley Andrew Meggs Patricia Bedwell June Anderson
Charity number	1098885
Company number	04376323
Principal address	Trinity Centre Trinity Place Eastbourne East Sussex BN21 3BX
Registered office	Trinity Centre Trinity Place Eastbourne East Sussex BN21 3BX
Independent examiner	J R Caladine FCCA CTA FCIE Caladine Limited Chantry House 22 Upperton Road Eastbourne East Sussex BN21 1BF
Bankers	National Westminster Bank Plc 96 Terminus Road Eastbourne East Sussex BN21 3LX

BEACHY HEAD CHAPLAINCY TEAM LIMITED

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BEACHY HEAD CHAPLAINCY TEAM LIMITED

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2016

The trustees present their report and accounts for the year ended 31 March 2016.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Memorandum and Articles of Association, the Charities Act 2011, the Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities.

Structure, governance and management

The charity is a company limited by guarantee and governed by a revised memorandum and articles of association dated 10 June 2003.

The trustees, who are also the directors for the purpose of company law, and who served during the year were:

Patricia Hindley

Peter Hindley

Ben Russell

(Resigned 31 March 2016)

Patricia Bedwell

Andrew Meggs

(Appointed 1 February 2016)

June Anderson

Trustees are appointed by the majority vote of members in general meeting. Only candidates of sufficient spiritual maturity are appointed. Training and induction is applied as necessary.

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The day to day work of the charity was overseen by the operations director, Ben Russell, who was responsible to the Board of Trustees who resigned on 31 March 2016. The trustees meet regularly to oversee the legal and fiscal requirements of the trust.

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

Objectives and activities

The objects of the trust continued to be that of:

- advancing the Christian faith,
- relieving persons who are in conditions of need, hardship or distress as a result of local, national or international emergency or disaster or by reason of their social, medical or economic circumstances,
- educating and assisting young persons through their leisure time activities so as to develop their physical, mental and spiritual capacity that they may grow to full maturity as individuals and members of society and that their conditions of life may be improved,
- advancing education in family life in marriage and family relationships, in particular but not exclusively by the organisation of courses for the teaching of the skills of parenthood,
- and advancing Christian religious education and training.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

BEACHY HEAD CHAPLAINCY TEAM LIMITED

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2016

Achievements and performance

The financial year 2015/16 saw changes within the managerial and trustee's structure. In April 2015, the chair of trustees took on the role of Team Leader, to help with the pastoral care of the chaplains. The current Director, resigned in June, leaving the Office Manager to take on the day to day running of the chaplaincy, with the trustees making the major decisions. Andrew Meggs was added to the trustees, with the role of treasurer. A full time paid Team Leader was appointed in March 2016 and the Chair of trustees resigned, due to his relocation to Scotland and Andrew Meggs took on the role of Chair.

In June 2015, the trustees held an event at Birling Gap National Trust, to showcase 'what we do, how we do it and how we can be supported' and invited local businesses, councillors, schools, churches, voluntary organisations, financial donors and the emergency services. This was a successful event that was opened up by Hamish Eldridge chair of The Matthew Elvidge Trust and Co-Chair of the National Suicide Prevention Alliance.

We purchased a new vehicle to replace one of the older vehicles that has now retired from active patrolling. The mobile prayer unit has been used on a regular basis, by groups of people, for prayer on Beachy Head.

Our volunteer base has increased by two more volunteers and also with one full time paid employee (Team Leader). This has led to most of the solo shifts becoming two man patrols. We are aiming for zero solo shifts by the end of the next financial year.

We started work on our communications strategy that will include; how we use social media, updating website and producing a leaflet. This is ongoing and should be completed within the next financial year.

In the financial year ending 31 March 2016, we have had a total of 439 searches and dealt with 221 despondent or suicidal people. Due to living in a climate of social change and public services being cut, we will be seeing more people coming to Beachy Head.

Public benefit

The trust believes that the principle objects, aims and activities as described above provide adequate disclosure that these are in accordance with the Charity Commission public benefit requirements.

Financial review

The trustees report a surplus for the year, before transfers, of £4,523 in the unrestricted general fund leaving a balance of free reserves of £194,135.

Reserves policy

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a minimum level equivalent to nine months expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's activities while consideration is given to ways in which additional funds may be raised.

BEACHY HEAD CHAPLAINCY TEAM LIMITED

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2016

Statement of trustees' responsibilities

The who are also the directors of Beachy Head Chaplaincy Team Limited for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The financial statements have been prepared in accordance with special provisions relating to companies subject to small companies regime within Part 15 of the Companies Act 2006.



Andrew Meggs

Chairman

Dated: 31 October 2016

BEACHY HEAD CHAPLAINCY TEAM LIMITED

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF BEACHY HEAD CHAPLAINCY TEAM LIMITED

I report on the accounts of the charity for the year ended 31 March 2016, which are set out on pages 5 to 13.

Respective responsibilities of trustees and examiner

The trustees, who are also the directors of Beachy Head Chaplaincy Team Limited for the purposes of company law, are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011, the 2011 Act, and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;have not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



J R Caladine FCCA CTA FCIE

Chartered Certified Accountant
Caladine Ltd
Chantry House
22 Upperton Road
Eastbourne
East Sussex
BN21 1BF

Dated: 31 October 2016

BEACHY HEAD CHAPLAINCY TEAM LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2016

	Notes	Unrestricted funds £	Restricted funds £	Total 2016 £	Total 2015 £
<u>Income</u>					
Donations & legacies		155,591	450	156,041	367,863
Investments		71	-	71	58
Total income	3	155,662	450	156,112	367,921
<u>Expenditure</u>					
Raising funds		10,033	-	10,033	8,150
Charitable activities					
Direct charitable costs		118,815	6,534	125,349	142,659
Support costs		22,291	-	22,291	36,834
Total expenditure	5	151,139	6,534	157,673	187,643
Net income/(expenditure) for the year/ Net movement in funds		4,523	(6,084)	(1,561)	180,278
Fund balances at 1 April 2015		189,612	21,258	210,870	30,592
Fund balances at 31 March 2016		194,135	15,174	209,309	210,870

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

The results for the year all derive from continuing activities and there are no gains or losses other than those shown above.

BEACHY HEAD CHAPLAINCY TEAM LIMITED

BALANCE SHEET

AS AT 31 MARCH 2016

	Notes	2016 £	£	2015 £	£
Fixed assets					
Tangible assets	8		36,213		23,109
Current assets					
Debtors	9	5,728		12,625	
Cash at bank and in hand	10	169,168		176,816	
		174,896		189,441	
Creditors: amounts falling due within one year	11	(1,800)		(1,680)	
Net current assets			173,096		187,761
Total assets less current liabilities			209,309		210,870
Income funds					
Restricted Funds	15	15,174		21,258	
Unrestricted funds	15	194,135		189,612	
		209,309		210,870	

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2016. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

The financial statements have been prepared in accordance with special provisions relating to companies subject to small companies regime within Part 15 of the Companies Act 2006.

The accounts were approved by the Board on 31 October 2016

Andrew Meggs
Trustee



June Anderson
Trustee



Company Registration No. 04376323 (England and Wales)

BEACHY HEAD CHAPLAINCY TEAM LIMITED

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2016

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (FRSSE effective January 2015), Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities and the Companies Act 2006 and Charities Act 2011.

1.2 Income

Donations and gifts are recognised as incoming resources when received by the charity. Grants and legacies are recognised as income when certainty is known and it can be measured in financial terms. Grants are recognised to the SOFA pro rata for the period to which they relate. Donated assets to the trust are recognised as income at their market value when received.

1.3 Expenditure

Resources are expended in the period in which they are incurred and allocated to the particular cost centre to which they relate. Resources include irrecoverable VAT.

1.4 Tangible fixed assets and depreciation

Fixed assets are capitalised at cost and depreciated on a over their estimated useful working lives on the following basis:

Fixtures, fittings and equipment	33.3% straight line
Motor vehicles	25% reducing balance

Assets below £1,000 are not capitalised.

1.5 Donated services

The trust is in receipt of donated services and volunteer time which cannot be quantified.

2 Funds

Unrestricted funds - General fund

This fund oversees the core work of the trust being the Beachy Head Chaplaincy Team.

Restricted funds - Motor vehicles fund

Grants for motor vehicles are credited to this fund and then depreciated accordingly.

Restricted funds - Prayer room fund

A grant was given to set up a prayer room facility. This and other donations constituted the capital asset which is now depreciated accordingly.

Restricted funds - Digital repeater fund

This money represents money given to purchase this asset.

Restricted funds - Others

Small grants were given in the course of the year towards various projects as detailed in note 15.

BEACHY HEAD CHAPLAINCY TEAM LIMITED

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2016

3 Income

	Unrestricted funds £	Restricted funds £	Total 2016 £	Total 2015 £
Donations & legacies				
Donations	92,495	-	92,495	200,548
Grants (see note 4)	58,050	450	58,500	157,145
Tax recoverable	5,046	-	5,046	10,170
	<u>155,591</u>	<u>450</u>	<u>156,041</u>	<u>367,863</u>
Investments				
Interest receivable	71	-	71	58
	<u>71</u>	<u>-</u>	<u>71</u>	<u>58</u>
Total income	<u>155,662</u>	<u>450</u>	<u>156,112</u>	<u>367,921</u>

During 2015 £14,756 of the donations and legacies income was restricted.

4 Major grants received over £5,000	2016 £	2015 £
Unrestricted		
Allen Lane Foundation	-	5,000
Donald Forrester Trust	-	10,000
Goodnews Evangelical Mission	30,000	30,000
John Booth Foundation	-	10,000
Matthew Elvidge Trust	-	5,000
Monument Trust	25,000	45,000
Share Gift	-	5,000
The Timpany Charitable Trust	-	10,000
Sundry < £5,000	3,050	23,389
	<u>58,050</u>	<u>143,389</u>
Restricted		
Garfield Weston Foundation	-	5,000
Sundry < £5,000	450	8,756
	<u>450</u>	<u>13,756</u>

BEACHY HEAD CHAPLAINCY TEAM LIMITED

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2016

5 Total expenditure

	Unrestricted Funds £	Restricted Funds £	Total 2016 £	Total 2015 £
Raising funds				
Consultancy fees (fundraising)	10,033	-	10,033	8,150
Charitable activities				
Direct charitable activities				
Salaries	59,220	-	59,220	96,027
Redundancy costs	13,864	-	13,864	-
Staff training	180	-	180	-
Promotion	480	-	480	480
Exhibitions	278	-	278	1,047
Evangelism and special events	-	-	-	736
Mobile telephones	3,617	-	3,617	1,945
Vehicle running expenses	28,519	-	28,519	28,400
Travelling expenses	371	-	371	910
Repairs and renewals	48	-	48	120
Clothing and equipment for team	2,454	450	2,904	2,174
Hospitality and supplies	918	-	918	380
Depreciation	7,631	6,084	13,715	8,526
Sundries	1,235	-	1,235	1,914
	118,815	6,534	125,349	142,659
Support costs				
Rent	9,600	-	9,600	9,000
Rates	-	-	-	70
Insurance	1,415	-	1,415	1,248
Light and heat	-	-	-	377
Telephone - office	-	-	-	939
Trinity Centre move costs and furniture	462	-	462	8,941
Printing, publishing and stationery	5,302	-	5,302	8,342
Computer and IT costs	1,378	-	1,378	4,925
Governance costs				
-Accountancy	1,440	-	1,440	1,380
-Independent Examination	600	-	600	600
-Payroll and bookkeeping	720	-	720	804
-Professional fees	1,351	-	1,351	208
-Bank charges	23	-	23	-
	22,291	-	22,291	36,834
Total charitable activities	141,106	6,534	147,640	179,493
Total expenses	151,139	6,534	157,673	187,643

In 2015 £19,156 of the £179,493 charitable activities expenditure was restricted.

BEACHY HEAD CHAPLAINCY TEAM LIMITED

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2016

6 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year.

7 Employees

	2016 Number	2015 Number
Average number of full and part time employees during the year were	<u>3</u>	<u>4</u>
At 31 March 2016 the number of staff were	<u>4</u>	<u>3</u>
Employment costs	2016 £	2015 £
Salaries	55,983	89,928
National Insurance	3,114	6,099
Other pension costs	123	-
	<u>59,220</u>	<u>96,027</u>

There were no employees whose annual emoluments were £60,000 or more.

The trust is wonderfully supported by various volunteer staff acting in various capacities.

BEACHY HEAD CHAPLAINCY TEAM LIMITED

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2016

8 Tangible fixed assets

	Fixtures, fittings and equipment £	Motor vehicles £	Total £
Cost			
At 1 April 2015	15,977	43,145	59,122
Additions	-	26,819	26,819
At 31 March 2016	15,977	69,964	85,941
Depreciation			
At 1 April 2015	11,048	24,965	36,013
Charge for the year	2,465	11,250	13,715
At 31 March 2016	13,513	36,215	49,728
Net book value			
At 31 March 2016	2,464	33,749	36,213
At 31 March 2015	4,929	18,180	23,109

9 Debtors

	2016 £	2015 £
Tax recoverable	5,042	10,113
Prepayments and accrued income	686	2,512
	5,728	12,625

10 Bank and cash in hand

	2016 £	2015 £
NatWest Current Account	8,145	7,095
NatWest Current Account No.2	2,241	1,791
NatWest Reserve Account	158,782	167,930
	169,168	176,816

BEACHY HEAD CHAPLAINCY TEAM LIMITED

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2016

11	Creditors: amounts falling due within one year	2016	2015
		£	£
	Accruals	<u>1,800</u>	<u>1,680</u>
		<u>1,800</u>	<u>1,680</u>

12 Pension and other post-retirement benefit commitments
Defined contribution

	2016	2015
	£	£
Contributions payable by the company for the year	<u>123</u>	<u>-</u>

13 Financial commitments

The trust have entered into a lease for the use of offices at Trinity Centre, Trinity Place, Eastbourne, expiring on 20 May 2019 at £9,600 per annum with annual break dates.

14 Control

The trust is controlled by the trustees.

BEACHY HEAD CHAPLAINCY TEAM LIMITED

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2016

15 Movement in funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2015	Incoming resources	Resources expended	Transfers	Balance at 31 March 2016
	£	£	£	£	£
<u>Unrestricted funds</u>					
General Fund	189,612	155,662	(151,139)	-	194,135
	<u>189,612</u>	<u>155,662</u>	<u>(151,139)</u>	<u>-</u>	<u>194,135</u>
<u>Restricted funds</u>					
Motor Vehicles Fund	11,430	-	(2,858)	-	8,572
Prayer Room Fund	6,750	-	(1,687)	-	5,063
Uniform Fund	-	450	(450)	-	-
Digital Repeater Fund	3,078	-	(1,539)	-	1,539
	<u>21,258</u>	<u>450</u>	<u>(6,534)</u>	<u>-</u>	<u>15,174</u>
TOTAL	<u>210,870</u>	<u>156,112</u>	<u>(157,673)</u>	<u>-</u>	<u>209,309</u>

16 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 31 March 2016 are represented by:			
Tangible fixed assets	21,039	15,174	36,213
Current assets	174,896	-	174,896
Creditors: amounts falling due within one year	(1,800)	-	(1,800)
	<u>194,135</u>	<u>15,174</u>	<u>209,309</u>

17 Related parties

Fees of £8,250 (2015: £6,750) and gifts of £500 (2015: £nil) were paid to the Salvation Army of which Trustee, Ben Russell, is a local captain of the Army.