

# LIQ03

## Notice of progress report in voluntary winding up



Companies House

For further information, please  
refer to our guidance at  
[www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

### 1 Company details

Company number 0 4 3 7 1 9 2 0

Company name in full Lowcostholidays Limited

#### → Filling in this form

Please complete in typescript or in  
bold black capitals.

### 2 Liquidator's name

Full forename(s) Finbarr Thomas

Surname O'Connell

### 3 Liquidator's address

Building name/number 25 Moorgate

Street London

Post town EC2R 6AY

County/Region

Postcode

Country

### 4 Liquidator's name ①

Full forename(s) Henry Anthony

Surname Shinnars

#### ① Other liquidator

Use this section to tell us about  
another liquidator.

### 5 Liquidator's address ②

Building name/number 25 Moorgate

Street London

Post town EC2R 6AY

County/Region

Postcode

Country

#### ② Other liquidator

Use this section to tell us about  
another liquidator.

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**6** Period of progress report

From date	<sup>d</sup> 2	<sup>d</sup> 4	<sup>m</sup> 0	<sup>m</sup> 7	<sup>y</sup> 2	<sup>y</sup> 0	<sup>y</sup> 2	<sup>y</sup> 0
To date	<sup>d</sup> 2	<sup>d</sup> 3	<sup>m</sup> 0	<sup>m</sup> 7	<sup>y</sup> 2	<sup>y</sup> 0	<sup>y</sup> 2	<sup>y</sup> 1

**7** Progress report☒ The progress report is attached**8** Sign and date

Liquidator's signature

Signature

X

*Finbar O'Connell*

X

Signature date

<sup>d</sup> 2	<sup>d</sup> 1	<sup>m</sup> 0	<sup>m</sup> 9	<sup>y</sup> 2	<sup>y</sup> 0	<sup>y</sup> 2	<sup>y</sup> 1
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# Continuation page

Name and address of insolvency practitioner

✓ **What this form is for**  
Use this continuation page to tell us about another insolvency practitioner where more than 2 are already jointly appointed. Attach this to the relevant form. ❶  
Use extra copies to tell us of additional insolvency practitioners.

✗ **What this form is NOT for**  
You can't use this continuation page to tell us about an appointment, resignation, removal or vacation of office.

→ **Filling in this form**  
Please complete in typescript or in bold black capitals.  
All fields are mandatory unless specified or indicated by \*

## 1 Appointment type

Tick to show the nature of the appointment:

- ☐ Administrator
- ☐ Administrative receiver
- ☐ Receiver
- ☐ Manager
- ☐ Nominee
- ☐ Supervisor
- ☒ Liquidator
- ☐ Provisional liquidator

❶ You can use this continuation page with the following forms:

- VAM1, VAM2, VAM3, VAM4, VAM6, VAM7
- CVA1, CVA3, CVA4
- AM02, AM03, AM04, AM05, AM06, AM07, AM08, AM09, AM10, AM12, AM13, AM14, AM19, AM20, AM21, AM22, AM23, AM24, AM25
- REC1, REC2, REC3
- LIQ2, LIQ3, LIQ05, LIQ13, LIQ14, WU07, WU15
- COM1, COM2, COM3, COM4
- NDISC

## 2 Insolvency practitioner's name

Full forename(s)	Colin
Surname	Hardman

## 3 Insolvency practitioner's address

Building name/number	25 Moorgate
Street	London
Post town	EC2R 6AY
County/Region	
Postcode	
Country	

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<sup>1</sup> You can use this continuation page with the following forms:

- VAM1, VAM2, VAM3, VAM4, VAM6, VAM7
- CVA1, CVA3, CVA4
- AM02, AM03, AM04, AM05, AM06, AM07, AM08, AM09, AM10, AM12, AM13, AM14, AM19, AM20, AM21, AM22, AM23, AM24, AM25
- REC1, REC2, REC3
- LIQ2, LIQ3, LIQ05, LIQ13, LIQ14,
- WU07, WU15
- COM1, COM2, COM3, COM4
- NDISC

## 2 Insolvency practitioner's name

Full forename(s)

Lane

Surname

Bednash

## 3 Insolvency practitioner's address

Building name/number

Craftwork Studios

Street

Post town

1-3 Dufferin Street

County/Region

London

Postcode

E C 1 Y 8 N A

Country

# LIQ03

## Notice of progress report in voluntary winding up



### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Clare Lloyd**

Company name **Smith & Williamson LLP**

Address **25 Moorgate**

**London**

Post town **EC2R 6AY**

County/Region

Postcode

Country

DX **119507 Finsbury Square EC2**

Telephone **020 7131 4000**



### Checklist

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



### Important information

**All information on this form will appear on the public record.**



### Where to send

**You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.



### Further information

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)**

**Lowcostholidays Limited**  
**(In Liquidation)**  
**Joint Liquidators' Summary of Receipts & Payments**

Statement of Affairs £	From 24/07/2020 To 23/07/2021 £	From 24/07/2018 To 23/07/2021 £
ASSET REALISATIONS		
Bank Interest Gross	548.95	5,532.76
HMRC - UT Costs	NIL	16,967.81
Lowcostbeds.com AG petitioning costs	NIL	48,066.15
Transfer from Admin	NIL	810,716.73
Transfer of VAT from ADM	NIL	625.00
VAT TOMS Settlement	NIL	816,578.00
	<u>548.95</u>	<u>1,698,486.45</u>
COST OF REALISATIONS		
Bank Charges	0.20	0.40
Corporation Tax	235.94	616.40
Counsel Fees	NIL	12,500.00
Legal Fees (1)	8,586.40	56,506.90
	<u>(8,822.54)</u>	<u>(69,623.70)</u>
	<u><b>(8,273.59)</b></u>	<u><b>1,628,862.75</b></u>
REPRESENTED BY		
Clients Deposit (Interest Bearing)		1,615,562.87
VAT Receivable		13,299.88
		<u><b>1,628,862.75</b></u>



Lowcosttravelgroup Limited  
Lowcostholidays Spain, S.L.  
Lowcostaviation.com Limited  
Lowcostbeds.com Limited  
Lowcostholidays Limited  
(all in creditors' voluntary  
liquidation)

Joint liquidators' annual progress report

21 September 2021



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# 1. Glossary

Abbreviation	Description
the Companies	<p>UK Companies: Lowcosttravelgroup Limited (“LCTG”)  Lowcostaviation.com Limited (“Aviation”)  Lowcostbeds.com Limited (“Beds.com Ltd”)  Lowcstholidays Limited (“Holidays Ltd”)</p> <p>Spanish Company: Lowcstholidays Spain, S.L. (“Spain S.L.”)</p> <p>Also known collectively as “the Group”</p>
the liquidators/joint liquidators	Finbarr Thomas O’Connell, Henry Anthony Shinnars and Colin Hardman of Smith & Williamson LLP and Lane Bednash of CMB Partners UK Limited.
SIP	Statement of Insolvency Practice (England & Wales)
SOA	Statement of Affairs
HMRC	HM Revenue & Customs
S&WEBC	Smith & Williamson Employee Benefits Consultancy, a division of Smith & Williamson Financial Services Limited
S&WFS	Smith & Williamson Financial Services Limited

## 2. Introduction and Summary

This report provides an update on the progress of the liquidations of the Group for the period ended 23 July 2021 in respect of the UK Companies and 2 September 2021 in respect of Spain S.L. and should be read in conjunction with our previous reports.

By way of reminder, we, Finbarr Thomas O'Connell, Henry Anthony Shinnars and Colin Hardman of Smith & Williamson LLP, 25 Moorgate, London, EC2R 6AY and Lane Bednash of CMB Partners UK Limited, Craftwork Studios, 1-3 Dufferin Street, London, EC1Y 8NA were appointed liquidators of the UK Companies on 24 July 2018 and Spain S.L on 3 September 2018, following exit from administration.

Statutory information in respect of the Companies is set out at Appendix I.

## 3. Realisation of assets

Attached at Appendix III are our receipts and payments accounts for the period from 24 July 2020 to 23 July 2021 for the UK Companies and from 3 September 2020 to 2 September 2021 for Spain S.L.

Also attached at Appendix III are our cumulative receipts and payments accounts for the period from 24 July 2018 to 23 July 2021 for the UK Companies and from 3 September 2018 to 2 September 2021 for Spain S.L.

### 3.1 HMRC VAT TOMS

As previously reported, funds of £816,578 and £1,035,255 have been received by Holidays Ltd and Beds.com Ltd respectively in full and final settlement of the VAT TOMS claim against HMRC. Whilst the funds due to Holidays Ltd were received in the previous reporting period, the funds due to Beds.com Ltd have been received in the current reporting period and are detailed on the R&P account at Appendix III. Further information regarding the VAT TOMS claim can be found in previous progress reports.

### 3.2 Assets still to be realised

#### 3.2.1 Intercompany loans/Investments in subsidiaries

Recoveries in respect of the intercompany loans will be dealt with at such time that any distributions are made in the liquidations of the Companies. It should be noted that the intercompany loans constitute a significant percentage of the unsecured debts of the Group.

## 4. Investigations

Shortly after appointment, we made an initial assessment of whether there could be any matters that might lead to recoveries for the Companies' estates and what further investigations may be appropriate. This assessment took into account information provided by creditors at the initial meeting and as a response to our request to complete an investigation questionnaire.

The joint liquidators have continued to conduct a detailed investigation into the circumstances leading to the Companies' insolvencies and are reviewing possible actions that may be taken, under relevant insolvency legislation, to recover funds to the estates for the benefit of the Companies' creditors. Due to the complexity of the investigations and the exceptional volume of material that had to be examined this has necessarily taken some time.

The joint liquidators' investigations remain confidential, and the joint liquidators are continuing to discuss potential actions to be taken with the majority creditor across the Companies, to ensure that the outcome of any litigation is cost-beneficial to the creditors as a whole. We will also be having discussions with the creditors' committee of Spain S.L.

Following the conclusion of these discussions, the joint liquidators will make a decision as to which claims, if any, should be pursued for the benefit of the Group's creditors. We expect that these discussions will be concluded by the time of our next progress report.

## 5. Creditors

Please note that, where creditors have submitted claims in foreign currency, they have been converted to £Sterling at the rate of:

- €0.83879 for the UK Companies
- €0.83798 for Spain S.L.,

being the exchange rate at the commencement date of the administrations. If any creditor considers the rate to be unreasonable, they may apply to court for determination.

### 5.1 Secured creditors

Lloyds Banking Group ("Lloyds") hold's registered fixed charges, granted by the UK Companies in 2015, which include cross guarantees and set-off agreements that encompass the Group, holding each separate entity liable for any indebtedness to Lloyds. Lloyds has submitted its claim in the liquidations of £564,367.

### 5.2 Prescribed Part

Where a company has created a qualifying floating charge on or after 15 September 2003, Section 176A of the Insolvency Act 1986 makes a provision for a share of the company's net property to be set aside for distribution to unsecured creditors in priority to the floating charge holder. The company's net property is the balance that remains after preferential creditors have been paid and which would then otherwise be available for the satisfaction of the claims of any holder of a debenture secured by a floating charge. The funds are referred to as the Prescribed Part.

The Companies have not granted a qualifying floating charge and the Prescribed Part requirements do not, therefore, apply.

### 5.3 Preferential creditors

We set out below a summary of preferential claims received:

Preferential creditor	LCTG SOA claims £	LTCG Claims received £
Employee claims	144,000	Nil
Department for Business, Energy & Industrial Strategy	Nil	73,242
<b>Total</b>	<b>144,000</b>	<b>73,242</b>

At present, the LCTG liquidators hold insufficient funds to enable a dividend to the preferential creditors of LCTG. However, the LCTG joint liquidators are hopeful that there will eventually be sufficient funds to declare a dividend to unsecured creditors, and, should LCTG be in a position to pay such a dividend, the LCTG preferential claims will be settled in full.

## 5.4 Unsecured creditors

Dependent on the outcome of the ongoing investigation into the circumstances leading to the Companies' insolvent positions, it is expected that possible future realisations could give rise to a dividend in some of the Group companies. The timing and quantum of any such dividend cannot be determined at this juncture.

A summary of unsecured claims received is set out below:

Entity		SOA claims £	Intercompany Creditors £	Claims received £	Claims agreed £
LCTG	Amount of claims (£)	50,107,380	46,467,016	145,696,200	Nil
	Number of claims			90	
Spain S.L.	Amount of claims (£)	289,078,580	272,428,950	363,465,144	Nil
	Number of claims			82	
Aviation	Amount of claims (£)	7,038,644	6,691,565	76,790,603	Nil
	Number of claims			5	
Beds.com Ltd	Amount of claims (£)	2,145,679	2,120,595	72,487,105	Nil
	Number of claims			6	
Holidays Ltd	Amount of claims (£)	126,710,941	122,324,396	193,447,293	Nil
	Number of claims			11	

It is expected that a dividend in Holidays Ltd and Beds.com Ltd will be declared shortly, and, at such time, the unsecured claims in these companies will be adjudicated. Adjudication of unsecured claims in the remaining companies will be undertaken at such time that a dividend payment has been confirmed.

The credit card acquirer dealing with the Group has submitted a claim for £69,533,671 which encompasses all of the liquidations and this is included in the figures above.

We are aware that despite receiving a large number of customer claims against Spain S.L. (which have not been processed until there is the certainty of a dividend), the majority of customers have been successful in obtaining refunds for the value of their claims, via the chargeback scheme under VISA, MasterCard and AMEX, or from applications under Section 75 of the Consumer Credit Act 1974. The value of these claims is included in the claim of the credit card acquirer mentioned above, which ultimately bore the cost of the refunds to customers.

## 6. Liquidators' remuneration

During the administration period, the creditors of the UK Companies approved that the basis of the administrators' remuneration be fixed by reference to time properly spent by them and their staff in attending to matters arising in the administrations. This approval was granted, following the joint administrators providing a fees and expenses estimate, by means of a resolution passed at the respective creditor meetings held on 22 September 2016.

An amendment to the time cost fee resolution above was passed at the meetings of creditors for Beds.com Ltd and Holidays Ltd, whereby the remuneration of the joint administrators in dealing with the TOMS VAT recoveries be fixed at 30% discount to time costs, subject to an uplift on a successful recovery, of time costs plus 30%.

A further fee resolution was passed at the original creditors' meetings for LCTG and Spain S.L. in respect of any actions relating to the Interchange matter, whereby it was approved that the joint administrators' remuneration be fixed as a percentage of asset realisations to the estate, being calculated at 25% of total Interchange realisations in this matter, i.e., the identical contingent basis upon which the solicitors agreed to be remunerated.

The creditors' committee for Spain S.L. approved that the basis of the administrators' remuneration be fixed by reference to the time properly spent by them and their staff in attending to matters arising in the administration of Spain S.L. This approval was obtained following the joint administrators providing a fees and expenses estimate and the creditors' committee granting approval at a meeting held on 17 October 2016.

The joint administrators requested an increase to their original fee estimate from £1million to £1.5million with regard to Spain S.L., which was duly agreed by the creditors' committee on 30 January 2017.

As a reminder the current approved cumulative fee estimate for their time costs for each of the Companies is as follows:

- LCTG - £500,000
- Spain S.L. - £1,500,000
- Aviation - £40,000
- Beds.com Ltd - £75,000
- Holidays Ltd - £50,000

To date, the following fees have been drawn against the authorised fee estimates:

- LCTG - £438,525
- Spain S.L. - £1,164,647
- Aviation - £25,244
- Beds.com Ltd - £13,734
- Holidays Ltd - £22,728

The above fee resolutions remain valid for the period of the liquidation and further fee approval will not be sought from the creditors of the Companies unless the liquidators wish to draw funds in excess of the previously agreed fee estimates.

The liquidators' time costs are:

Entity	Period	Total hours hrs	Total costs £	Average hourly rate £/hr	Fees drawn £
<b>LCTG</b>	24 July 2018 to 23 July 2019	126	43,282	453	Nil
	24 July 2019 to 23 July 2020	36	13,799	395	Nil
	24 July 2020 to 23 July 2021	47	18,496	399	Nil
	<b>Total</b>	<b>209</b>	<b>75,577</b>	<b>419</b>	<b>Nil</b>
<b>Spain S.L.</b>	3 September 2018 to 2 September 2019	145	64,362	521	Nil
	3 September 2019 to 2 September 2020	56	25,463	457	Nil
	3 September 2020 to 2 September 2021	108	49,039	465	Nil
	<b>Total</b>	<b>309</b>	<b>138,864</b>	<b>476</b>	<b>Nil</b>
<b>Aviation</b>	24 July 2018 to 23 July 2019	14	4,621	473	Nil
	24 July 2019 to 23 July 2020	8	3,744	403	Nil
	24 July 2020 to 23 July 2021	25	9,658	386	Nil
	<b>Total</b>	<b>47</b>	<b>18,023</b>	<b>397</b>	<b>Nil</b>
<b>Beds.com Ltd</b>	24 July 2018 to 23 July 2019	21	7,516	484	Nil
	24 July 2019 to 23 July 2020	25	10,766	419	Nil
	24 July 2020 to 23 July 2021	36	14,726	408	Nil
	<b>Total</b>	<b>82</b>	<b>33,008</b>	<b>411</b>	<b>Nil</b>
<b>Holidays Ltd</b>	24 July 2018 to 23 July 2019	26	9,532	489	Nil

Entity	Period	Total hours hrs	Total costs £	Average hourly rate £/hr	Fees drawn £
	24 July 2019 to 23 July 2020	30	14,088	463	Nil
	24 July 2020 to 23 July 2021	34	13,778	412	Nil
	<b>Total</b>	<b>90</b>	<b>37,398</b>	<b>424</b>	<b>Nil</b>

Attached as Appendix IV is a time analysis for the period from 24 July 2020 to 23 July 2021 in respect of the UK Companies and from 3 September 2020 to 2 September 2021 in respect of Spain S.L. which provides details of the liquidators' time costs since appointment. No fees have been drawn on account of these costs.

Also attached as Appendix V, is a cumulative time analysis for the liquidation period from 24 July 2018 to 23 July 2021 in respect of the UK Companies and from 3 September 2018 to 2 September 2021 in respect of Spain S.L. which provides details of the liquidators' time costs since appointment. No fees have been drawn on account of these costs.

The joint liquidators' costs to date in respect of all Companies are detailed above and a comparison to our estimate provided in our last progress report and details of estimated future fees can be found at section 8. We expect that the following fees will be incurred going forward:

Entity	Total costs incurred in liquidation £	Future estimated costs £	Total estimated costs £
LCTG	77,577	97,423	175,000
Spain S.L.	138,864	161,136	300,000
Aviation	18,023	11,977	28,000
Beds.com Ltd	33,008	21,992	50,000
Holidays Ltd	37,398	17,602	55,000

Please note that these fee estimates assume that the joint liquidators proceed with pursuing any potential actions that have arisen from their investigations.

Due to insufficient funds being available in LCTG, Spain S.L and Aviation, the joint liquidators do not consider it appropriate to seek additional fee approval in these entities at present. Any sum in excess of the original approved estimated time costs will not be recovered by the joint liquidators without the relevant authority being granted by the creditors in LCTG and Aviation or the creditors' committee in Spain S.L.

The joint liquidators of Beds.com Ltd and Holidays Ltd will seek fee approval for any additional fees incurred above the original estimates and future estimated costs in these entities.

A detailed narrative explanation of our future estimated costs can be found in the 'Outstanding matters' section of this report. Please note that these estimates are based on present information and may change due to unforeseen circumstances arising. In the event that any fees estimate is likely to be exceeded, the joint liquidators will need to provide an update and seek approval from the creditors before drawing any additional sums.

Fee estimates may be given up to a certain milestone or for a designated period if it is not possible to provide an accurate estimate at any given point. On a general note, creditors should be aware that some of the work is required by statute and may not necessarily provide any financial benefit to creditors. Examples would include preparing and issuing the joint liquidators' annual progress reports.

A copy of 'A Creditor's Guide to Liquidator's Fees' can be downloaded free of charge from R3's website at the following address:

<https://www.r3.org.uk/technical-library/england-wales/technical-guidance/fees/more/29114/page/1/liquidation-a-guide-for-creditors-on-insolvency-practitioner-fees/>

Alternatively, a hard copy is available on request, free of charge.

Details of Smith & Williamson LLP's charge out rates and policies in relation to the use of staff are provided at Appendix VI. On a general note, please be aware that the charge out rates are subject to an annual review.

We have no business or personal relationships with the parties who approve our fees. We have no business or personal relationships with any professional advisors who provide legal services to the liquidations where the relationship could give rise to a conflict of interest.

## 6.1 Smith & Williamson Employee Benefit Consultants, a division of Smith & Williamson Financial Services Limited (S&WFS)

S&WFS, a company associated with Smith & Williamson LLP, has dealt with the Company's pension affairs. Payments to parties in which liquidators or their firm have an interest are classified as Category 2 expenses in SIP 9, referred to above, and must be disclosed to and approved by creditors or the creditors' committee, where appropriate. S&WFS' remuneration was approved on a time costs basis by the creditors of the UK Companies and the creditors' committee for Spain S.L.

S&WFS' time costs in respect of LCTG for the reporting period to 23 July 2020 are £818. S&WFS' time costs in respect of LCTG from 24 July 2018 to 23 July 2021 are £5,417. No fees have been paid on account of these costs.

S&WFS continue to add best value and service to the assignment as they hold sufficient historic knowledge regarding the Companies. They hold appropriate regulatory authorisations that enable them to provide advice in respect of this assignment. The arrangement with S&WFS will be reviewed periodically to ensure that best value and service continue to be obtained. It is not expected that further time will be incurred by S&WFS.

Details of S&WFS' charge out rates are included at Appendix VI.

# 7. Liquidation expenses

The tables detailed at the Appendices provide details of our expenses. Expenses are amounts properly payable by us as liquidators from the estate. The tables exclude distributions to creditors. The tables also exclude any potential tax liabilities that we may need to pay as a liquidation expense because the amounts becoming due will depend on the position at the end of the tax accounting period.

The tables should be read in conjunction with the receipts and payments account at Appendix III which shows expenses actually paid during the period and the total paid to date.

## 7.1 Subcontractors

We have not utilised the services of any subcontractors in respect of the Companies.

## 7.2 Professional advisers

On this assignment we have used the professional advisers detailed at Appendix VII. We have also indicated alongside the basis of our fee arrangement with them, which is subject to review on a regular basis.

## 7.3 Liquidators' expenses

Appendix VIII includes expenses paid and/or incurred in the current period:

## 7.4 Category 2 expenses (See appendix VI)

No category 2 disbursements have been incurred and/or paid during the period in respect of the Companies.

## 7.5 Policies regarding use of third parties and expense recovery

Appendix VI provides details of Smith & Williamson LLP's policies in relation to the use of subcontractors and professional advisers, and the recovery of expenses.

## 8. Outstanding matters

The remaining actions to be concluded in the liquidations are as follows:

### **General administration and planning**

Some work conducted by the joint liquidators and their staff must be done in order to comply with statutory obligations and internal compliance requirements. This work includes general case maintenance, reporting to creditors, conducting case reviews and time incurred by cashiers in maintaining the joint liquidators' bank accounts.

### **Travel Bond**

As previously reported, the joint liquidators of Spain S.L. have received the sum of €1.24million in respect of a travel bond held with the Comunidad Autonoma de les Illes Balears prior to its administration. We are in the process of obtaining legal advice to determine who is entitled to these monies and will provide a further update to the creditors of Spain S.L. in our next progress report, or sooner if possible.

### **Investigations**

This includes the work undertaken by the joint liquidators and their staff in respect of the ongoing investigations across the Group. As detailed at section 4 of this report, it is expected that a decision on which, if any claims, are pursued by the liquidators will take place shortly. Should any of these claims be pursued and subsequently prove successful, this work will provide a direct financial benefit to the creditors of the companies who initiate the claims.

### **Intercompany realisations**

The viability of realisations being made in respect of these intercompany debts is dependent upon the success of any potential actions being taken in respect of the joint liquidators' investigations and any dividends that are made from the liquidation estates. If realisations are made, this will provide a direct financial benefit to the creditors of each respective company.

### **Distribution to creditors (if applicable)**

The joint liquidators can confirm that they expect that there will be a distribution to the unsecured creditors of Holidays Ltd and Beds.com Ltd. We are continuing to work to realise assets in all other Group Companies for the purposes of declaring dividends in as many of the Group Companies as possible. Ultimately, further distributions are dependent upon the finalisation of outstanding matters detailed above. At such time that a dividend is declared, the joint liquidators and their staff will incur some time costs in dealing with the adjudication of claims and the distribution itself. This may include having to deal with HMRC regarding certain tax deductions.

### **Conclusion of the liquidations**

At the appropriate time, once the joint liquidators are satisfied that they have realised all available assets, discharged all costs and distributed funds to the creditors of the respective companies (if applicable), the closure of the liquidations will commence. At this point, a final report is required to be issued to all creditors of the Companies.

Details of the anticipated fees that will be incurred to carry out these tasks for each of the Companies can be found at section 6.

## 9. Privacy and Data Protection

As part of our role as joint liquidators, I would advise you that we may need to access and use data relating to individuals. In doing so, we must abide by data protection requirements. Information about the way that we will use and store personal data in relation to insolvency appointments can be found at <https://smithandwilliamson.com/rmsgdpr>. If you are unable to download this, please contact my office and a hard copy will be provided free of charge.



To the extent that you hold any personal data of the Group's data subjects provided to you by the Group or obtained otherwise, you must process such data in accordance with data protection legislation. Please contact Camilla Mulholland of our office if you believe this applies.

## 10. Creditors' rights

Within 21 days of the receipt of this report, a secured creditor, or an unsecured creditor (with the concurrence of at least 5% in value of the unsecured creditors or otherwise with the court's permission) may request in writing that the liquidators provide further information about their remuneration or expenses which have been itemised in this report.

Any secured creditor, or an unsecured creditor (with the concurrence of at least 10% in value of the unsecured creditors or otherwise with the court's permission) may within 8 weeks of receipt of this report make an application to court on the grounds that, in all the circumstances, the basis fixed for the liquidators' remuneration is inappropriate and/or the remuneration charged, or the expenses incurred (including any paid) by the liquidators, as set out in this report, are excessive.

The above rights apply only to matters which have not been disclosed in previous reports.

On a general note, if you have any comments or concerns in connection with our conduct, please contact Finbarr Thomas O'Connell, Henry Anthony Shinnars, Colin Hardman or Lane Bednash in the first instance. If the matter is not resolved to your satisfaction, you may contact our Head of Legal by writing to 25 Moorgate, London EC2R 6AY or by telephone on 020 7131 4000.

Thereafter, if you wish to take the matter further you may contact the Insolvency Services directly via Insolvency Complaints Gateway. They can be contacted by email, telephone or letter as follows:

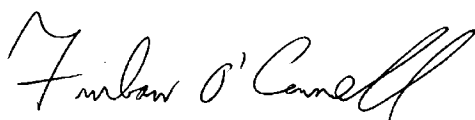
i) Email: [insolvency.enquiryline@insolvency.gov.uk](mailto:insolvency.enquiryline@insolvency.gov.uk)

ii) Telephone number: +44 300 678 0015

iii) Postal address: The Insolvency Service, IP Complaints, 3rd Floor, 1 City Walk, Leeds LS11 9DA.

## 11. Next report

We are required to provide a further report on the progress of the liquidation within two months of the next anniversary of the liquidation unless we have concluded matters prior to this, in which case we will write to all creditors with our final account, prior to vacating office.



Finbarr Thomas O'Connell, Henry Anthony Shinnars, Colin Hardman and Lane Bednash

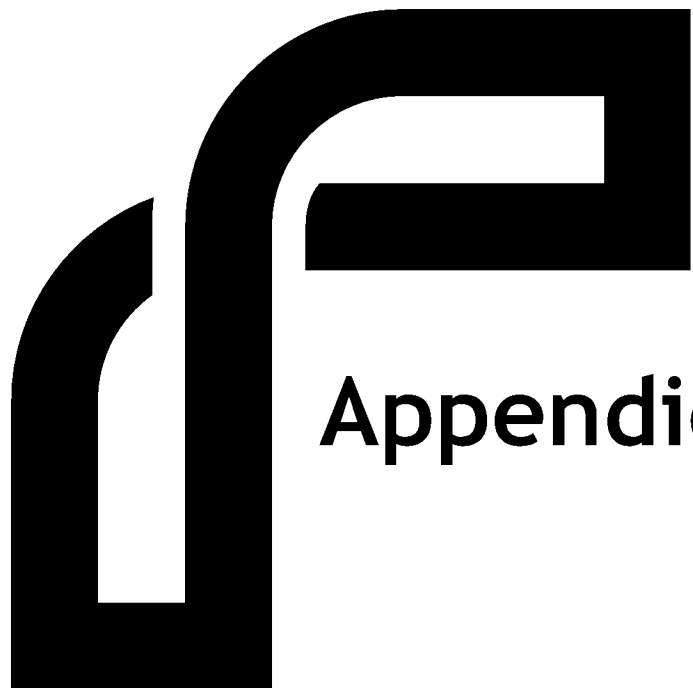
Joint Liquidators

Date: 21 September 2021

The Joint Liquidators of the Group are appointed to manage its affairs, business and property. They act as agents and without personal liability. All office-holders are authorised and licensed in the United Kingdom to act as insolvency practitioners by the Institute of Chartered Accountants in England and Wales. The Joint Liquidators are bound by the Insolvency Code of Ethics which can be found at:

<https://www.icaew.com/technical/insolvency/sips-regulations-and-guidance/insolvency-code-of-ethics>

The Joint Liquidators may act as controllers of personal data, as defined by the UK data protection law, depending upon the specific processing activities undertaken. Smith and Williamson LLP may act as a processor on the instructions of the Joint Liquidators. Personal data will be kept secure and processed only for matters relating to the Joint Liquidators' appointment.



# Appendices

# I Statutory information

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## Lowcosttravelgroup Limited

Relevant Court	High Court of Justice
Court Reference	CR2016 4081 of 2016
Trading Addresses	Spectrum House, Beehive Ring Road, London Gatwick Airport, RH6 0LG
Former Name(s)	Sparkash Limited
Registered Office	25 Moorgate, London, EC2R 6AY (Formerly Spectrum House, Beehive Ring Road, London Gatwick Airport, RH6 0LG and East House, 109 South Worple Way, London, SW14 8TN)
Registered Number	06725806
Joint Liquidators	Finbarr Thomas O'Connell, Henry Anthony Shinnars, Colin Hardman of Smith & Williamson LLP, 25 Moorgate, London, EC2R 6AY and Lane Bednash of CMB Partners UK Limited, 37 Sun Street, London, EC2M 2PL (IP Nos 7931, 9280, 16774 and 8882)
Date of Appointment	24 July 2018

## Lowcostholidays Spain, S.L.

Relevant Court	High Court of Justice
Court Reference	CR2016 - 004200 of 2016
Trading Name	Lowcostholidays
Trading Addresses	C/Ada Byron S/N - Edificia Estel, Local 5A Parc, Palma De Mallorca 01721, Spain
Former Name	None
Registered Office	25 Moorgate, London, EC2R 6AY (Formerly C/Ada on s/n - Edificio Estel, Local 5 A, Parc, Palma de Mallorca, Spain)
Registered Number	B57813248
Joint Liquidators	Finbarr Thomas O'Connell, Henry Anthony Shinnars, Colin Hardman of Smith & Williamson LLP, 25 Moorgate, London, EC2R 6AY and Lane Bednash of CMB Partners UK Limited, 37 Sun Street, London, EC2M 2PL (IP Nos 7931, 9280, 16774 and 8882)
Date of Appointment	3 September 2018

## Lowcostaviation.com Limited

Relevant Court	High Court of Justice
Court Reference	CR2016 004079 of 2016
Trading Addresses	Spectrum House, Beehive Ring Road, London Gatwick Airport, RH6 0LG
Former Names	Lowcostibiza.com Limited - changed on 5 May 2009 Trail Around Limited - changed on 1 February 2006
Registered Office	25 Moorgate, London, EC2R 6AY (Formerly, Spectrum House, Beehive Ring Road, London Gatwick Airport, RH6 0LG and East House, 109 South Worple Way, London, SW14 8TN)
Registered Number	05649075
Joint Liquidators	Finbarr Thomas O'Connell, Henry Anthony Shinnars, Colin Hardman of Smith & Williamson LLP, 25 Moorgate, London, EC2R 6AY and Lane Bednash of CMB Partners UK Limited, 37 Sun Street, London, EC2M 2PL (IP Nos 7931, 9280, 16774 and 8882)
Date of Appointment	24 July 2018

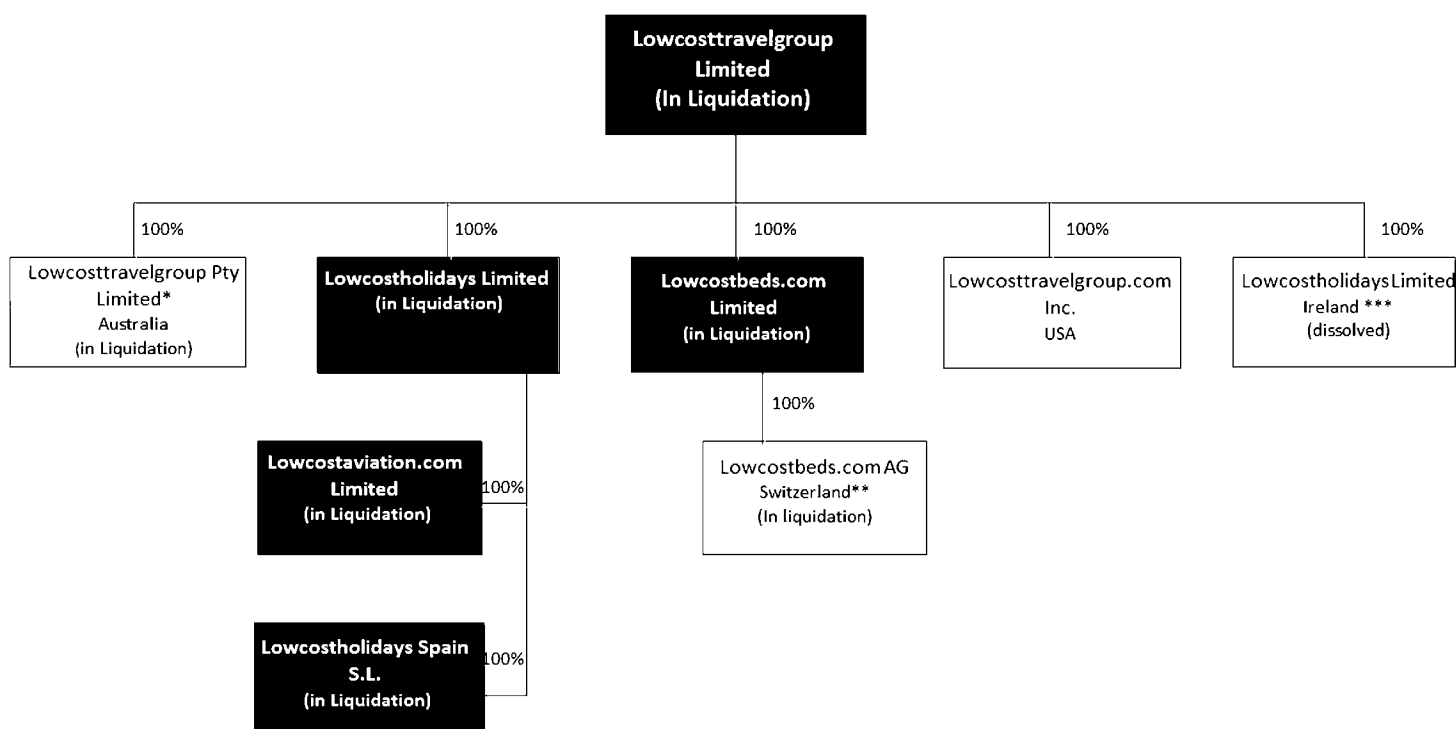
## Lowcostbeds.com Limited

Relevant Court	High Court of Justice
Court Reference	CR2016 4080 of 2016
Trading Addresses	Spectrum House, Beehive Ring Road, London Gatwick Airport, RH6 0LG
Former Name	Clemtask Limited - changed on 8 February 2006
Registered Office	25 Moorgate, London, EC2R 6AY (Formerly, Spectrum House, Beehive Ring Road, London Gatwick Airport, RH6 0LG and East House, 109 South Worple Way, London, SW14 8TN)
Registered Number	05663370
Joint Liquidators	Finbarr Thomas O'Connell, Henry Anthony Shinnars, Colin Hardman of Smith & Williamson LLP, 25 Moorgate, London, EC2R 6AY and Lane Bednash of CMB Partners UK Limited, 37 Sun Street, London, EC2M 2PL (IP Nos 7931, 9280, 16774 and 8882)
Date of Appointment	24 July 2018

## Lowcostholidays Limited

Relevant Court	High Court of Justice
Court Reference	CR2016 004078 of 2016
Trading Addresses	Spectrum House, Beehive Ring Road, London Gatwick Airport, RH6 0LG
Former Names	Lowcosttravelgroup Limited - changed on 19 January 2009 Lowcostbeds.com Limited - changed on 8 February 2006 Twinspan Limited - changed on 5 May 2004
Registered Office	25 Moorgate, London, EC2R 6AY (Formerly, Spectrum House, Beehive Ring Road, London Gatwick Airport, RH6 0LG and East House, 109 South Worple Way, London, SW14 8TN)
Registered Number	04371920
Joint Liquidators	Finbarr Thomas O'Connell, Henry Anthony Shinnars, Colin Hardman of Smith & Williamson LLP, 25 Moorgate, London, EC2R 6AY and Lane Bednash of CMB Partners UK Limited, 37 Sun Street, London, EC2M 2PL (IP Nos 7931, 9280, 16774 and 8882)
Date of Appointment	24 July 2018

## II Group Structure



\*Lowcosttravelgroup Pty Limited is subject to an Australian insolvency process.

\*\*Lowcostbeds.com AG (“AG”) was placed into an insolvency process in Switzerland under the local jurisdiction on 23 August 2016. The UK Courts granted a winding up order against AG as an unregistered UK entity on 27 July 2017 and Finbarr O’Connell and Colin Hardman of Smith & Williamson LLP, Lane Bednash of CMB Partners UK Limited and Simon Underwood of Menzies LLP were appointed as joint liquidators on 22 August 2017.

\*\*\* Lowcostontholidays Limited, a company registered in Ireland, is in the process of being struck off from the Irish Register.

# III Receipts and payments account

Lowcosttravelgroup Limited

Statement of Affairs £	From 24/07/2020 To 23/07/2021 £	From 24/07/2018 To 23/07/2021 £
ASSET REALISATIONS		
Bank Interest Gross	8.36	136.09
Cash at Bank	NIL	34,812.37
Lowcostbeds.com AG petitioning costs	NIL	50,066.50
Transfer Funds from Admin	NIL	14,050.97
Transfer VAT from ADM	NIL	548.29
	<u>8.36</u>	<u>99,614.22</u>
COST OF REALISATIONS		
Agents/Valuers Expenses	NIL	30.89
Bank Charges	1.60	35.80
Joint Administrators' Expenses	NIL	4,011.28
Joint Administrators' Fees	NIL	48,550.25
Legal Expenses	75.00	75.00
Legal Fees	8,928.00	12,916.16
Pension contributions	187.91	187.91
Professional Service Expenses	NIL	38.76
Professional Service Fees	1,730.75	13,672.93
Storage Costs	NIL	3,296.80
	<u>(10,923.26)</u>	<u>(82,815.78)</u>
	<u>(10,914.90)</u>	<u>16,798.44</u>
REPRESENTED BY		
Clients Deposit (Interest Bearing)		14,015.93
FLT Vat Control Account		248.82
VAT Receivable		2,533.69
		<u>16,798.44</u>

## Lowcostholidays Spain S.L.

Statement of Affairs £	From 03/09/2020 To 02/09/2021 £	From 03/09/2018 To 02/09/2021 £
ASSET REALISATIONS		
Bank Interest Gross	23.44	669.96
Cash Transfer from Administration	NIL	119,095.15
Transfer from Euro account	NIL	201,630.97
	<u>23.44</u>	<u>321,396.08</u>
COST OF REALISATIONS		
Bank Charges	0.20	1.80
Irrecoverable VAT	NIL	2,215.37
Joint administrators' fees	NIL	149,322.84
Joint administrators' disbursements	NIL	11,952.52
Legal Expenses	NIL	35.50
Legal Fees	66,794.50	104,233.90
Professional service fees	NIL	11,076.81
	<u>(66,794.70)</u>	<u>(278,838.74)</u>
	<u><b>(66,771.26)</b></u>	<u><b>42,557.34</b></u>
REPRESENTED BY		
Clients Deposit (Interest Bearing)		42,557.34
		<u><b>42,557.34</b></u>

## Lowcostholidays Spain S.L. - Euro Account

Statement of Affairs €	From 03/09/2020 To 02/09/2021 €	From 03/09/2018 To 02/09/2021 €
ASSET REALISATIONS		
CAIB Bond	NIL	1,240,000.00
Cash Transfer from Administration	NIL	315,510.39
	<u>NIL</u>	<u>1,555,510.39</u>
COST OF REALISATIONS		
Administrators' Fees	NIL	65,702.00
Bank Charges	1.06	58.35
Cash Transfer to Sterling A/c	NIL	225,000.00
Legal Expenses	NIL	3.69
Legal Fees	8,393.77	16,650.34
Professional Services Fees	NIL	484.00
	<u>(8,394.83)</u>	<u>(307,898.38)</u>
	<u><b>(8,394.83)</b></u>	<u><b>1,247,612.01</b></u>
REPRESENTED BY		
NIB EURO Current A/c		7,612.01
NIB EURO Trust A/c *		1,240,000.00
		<u><b>1,247,612.01</b></u>

\* These funds are ringfenced in a bank account separate to the general liquidation funds.



## Lowcostaviation.com Limited

Statement of Affairs £	From 24/07/2020 To 23/07/2021 £	From 24/07/2018 To 23/07/2021 £
ASSET REALISATIONS		
Bank Interest Gross	0.43	7.96
Transfer from Admin	-	1,472.40
	<u>0.43</u>	<u>1,480.36</u>
COST OF REALISATIONS		
Bank Charges	-	0.20
Corporation Tax	-	200.00
	-	<u>(200.20)</u>
	<u>0.43</u>	<u>1,280.16</u>
REPRESENTED BY		
Clients Deposit (Interest Bearing)		1,280.16
		<u>1,280.16</u>

## Lowcostbeds.com Limited

Statement of Affairs £	From 24/07/2020 To 23/07/2021 £	From 24/07/2018 To 23/07/2021 £
ASSET REALISATIONS		
Bank Interest Gross	213.41	288.83
Cash at Bank	NIL	24,370.51
HMRC Upper Tribunal Costs	NIL	16,967.81
Transfer from Admin	NIL	1,016.80
VAT TOMS Settlement	1,035,255.60	1,035,255.60
VAT transfer from ADM	NIL	6,625.00
	<u>1,035,469.01</u>	<u>1,084,524.55</u>
COST OF REALISATIONS		
Bank Charges	0.60	4.80
Counsel Fees	14,000.00	26,500.00
Legal Fees	174,935.11	182,848.11
	<u>(188,935.71)</u>	<u>(209,352.91)</u>
	<u>846,533.30</u>	<u>875,171.64</u>
REPRESENTED BY		
Clients Deposit (Interest Bearing)		833,302.02
VAT Receivable		41,869.62
		<u>875,171.64</u>

## Lowcostholidays Limited

Statement of Affairs £	From 24/07/2020 To 23/07/2021 £	From 24/07/2018 To 23/07/2021 £
ASSET REALISATIONS		
Bank Interest Gross	548.95	5,532.76
HMRC - UT Costs	NIL	16,967.81
Lowcostbeds.com AG petitioning costs	NIL	48,066.15
Transfer from Admin	NIL	810,716.73
Transfer of VAT from ADM	NIL	625.00
VAT TOMS Settlement	NIL	816,578.00
	<u>548.95</u>	<u>1,698,486.45</u>
COST OF REALISATIONS		
Bank Charges	0.20	0.40
Corporation Tax	235.94	616.40
Counsel Fees	NIL	12,500.00
Legal Fees	8,586.40	56,506.90
	<u>(8,822.54)</u>	<u>(69,623.70)</u>
	<u><b>(8,273.59)</b></u>	<u><b>1,628,862.75</b></u>
REPRESENTED BY		
Clients Deposit (Interest Bearing)		1,615,562.87
VAT Receivable		13,299.88
		<u><b>1,628,862.75</b></u>

## Notes and further information required by SIP 7

- No payments have been made to us from outside the estate.
- Details of significant expenses paid are provided in the body of our report.
- Information concerning the liquidators' remuneration and expenses incurred is provided in the body of our report.
- Information concerning the ability to challenge the liquidators' remuneration and expenses of the liquidation is provided in our report.
- All bank accounts are interest bearing.
- There are no foreign currency holdings.
- All amounts in the receipts and payments account are shown exclusive of any attributable VAT. Where VAT is not recoverable it is an expense of the liquidation and shown as irrecoverable VAT.

## Notes and further information required by SIP 9

### Beds.com Ltd & Holidays Ltd

Legal & Counsel Fees - These fees have been incurred by the joint liquidators' legal advisors in respect of the VAT TOMS matter which is detailed at section 3.1.

# IV Time analysis for the period

## Lowcosttravelgroup Limited time analysis from 24 July 2020 to 23 July 2021

Time incurred by employees of Smith & Williamson LLP

Classification of work function	Hours					Total hours	Time cost	Average hourly rate
	Partner / Director	Associate director	Manager/ Assistant Manager	Other professional staff	Assistants & support staff			
<b>Administration and planning</b>								
Statutory returns, reports & meetings	0.20	2.05	0.00	5.30	0.00	7.55	2,982.50	395.03
Cashiering general, including bonding	0.00	0.58	0.00	4.90	0.00	5.48	1,621.80	295.79
Job planning, reviews and progression (inc 6 month reviews and planning meetings, checklist & diary	0.20	1.20	0.15	6.37	0.00	7.92	2,899.76	366.28
Post-appointment taxation (VAT, PAYE/NIC, Corp Tax that are not trading related)	0.00	0.00	0.00	1.62	0.00	1.62	509.23	315.00
Director/manager review, approval and signing	1.75	0.70	0.00	0.00	0.00	2.45	1,648.50	672.86
<b>Creditors</b>								
Employees & pension (other) (Incl Jobcentre/CSA etc)	0.05	0.50	0.00	0.93	0.00	1.48	614.99	414.61
Unsecured creditors	0.00	0.00	1.37	1.43	0.00	2.80	949.59	339.15
<b>Total</b>	<b>2.20</b>	<b>5.03</b>	<b>1.52</b>	<b>20.55</b>	<b>0.00</b>	<b>29.30</b>	<b>£11,226.37</b>	<b>£383.16</b>

Time incurred by employees of CMB Partners UK Limited

Classification	Partner Hours	Manager Hours	Other Senior Professionals Hours	Assistants & Support Staff Hours	Total Hours	Time Costs £	Average Hourly Rate £/hr
<b>Administration/Planning</b>							
Statutory Reports & Returns	0.20	4.20	0.00	0.00	4.40	1805.00	410.23
Job Planning & review	0.80	4.80	0.00	0.00	5.60	2420.00	432.14
Taxation	0.00	0.40	0.00	0.00	0.40	160.00	400.00
Partner/Manager Review	0.20	6.20	0.00	0.00	6.40	2605.00	407.03
Other	0.00	0.70	0.00	0.00	0.70	280.00	400.00
<b>Sub-total</b>	<b>1.20</b>	<b>16.30</b>	<b>0.00</b>	<b>0.00</b>	<b>17.50</b>	<b>7,270.00</b>	<b>415.43</b>
<b>Total hours</b>	<b>1.20</b>	<b>16.30</b>	<b>0.00</b>	<b>0.00</b>	<b>17.50</b>		
<b>Total Time Costs</b>	<b>750.00</b>	<b>6,520.00</b>	<b>0.00</b>	<b>0.00</b>		<b>7,270.00</b>	<b>415</b>

Total liquidators' time costs	Total Hours	Time Costs £	£/hr
24 July 2020 to 23 July 2021	47	18,496	399

Time incurred by S&WFS

Classification of work function	Hours					Total hours	Time cost	Average hourly rate
	Partner / Director	Associate director	Manager/ Assistant Manager	Other professional staff	Assistants & support staff			
<b>Smith &amp; Williamson Financial Services</b>								
S&WFS Employee Benefits Consultancy	1.85	0.00	0.00	0.00	0.00	1.85	818.63	442.50
<b>Total</b>	<b>1.85</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.85</b>	<b>£818.63</b>	<b>£442.50</b>

## Lowcostholidays Spain S.L. time analysis from 3 September 2020 to 2 September 2021

Time incurred by employees of Smith & Williamson LLP

Classification of work function	Hours					Total hours	Time cost	Average hourly rate
	Partner / Director	Associate director	Manager/ Assistant Manager	Other professional staff	Assistants & support staff			
<b>Administration and planning</b>								
Statutory returns, reports & meetings	0.00	2.05	2.50	4.45	0.00	9.00	3,528.25	392.03
Cashiering general, including bonding	0.00	1.33	2.87	3.30	0.00	7.50	2,639.21	351.90
Job planning, reviews and progression (inc 6 month reviews and planning meetings, checklist & diary)	2.00	0.70	1.92	7.42	0.00	12.03	4,833.27	401.66
Director/manager review, approval and signing	1.10	0.20	0.00	0.00	0.00	1.30	917.50	705.77
<b>Investigations</b>								
Investigation of legal claims	1.50	2.95	1.42	2.55	0.00	8.42	3,975.48	472.34
<b>Realisation of assets</b>								
Other	0.00	10.25	2.78	9.20	0.00	22.23	10,047.65	451.92
<b>Creditors</b>								
Unsecured creditors	0.00	1.50	0.40	3.03	0.00	4.93	2,024.27	410.32
Creditors' committee	0.00	0.00	0.00	2.82	0.00	2.82	887.26	315.00
<b>Total</b>	<b>4.60</b>	<b>18.98</b>	<b>11.88</b>	<b>32.77</b>	<b>0.00</b>	<b>68.23</b>	<b>£28,852.89</b>	<b>£422.86</b>

Time incurred by employees of CMB Partners UK Limited

Classification	Partner Hours	Manager Hours	Other Senior Professionals Hours	Assistants & Support Staff Hours	Total Hours	Time Costs £	Average Hourly Rate £/hr
<b>Administration/Planning</b>							
Statutory Reports & Returns	0.20	2.40	0.00	0.00	2.60	1085.00	417.31
Cashiering	0.25	0.00	0.00	0.00	0.25	156.25	625.00
Job Planning & review	11.00	8.50	0.00	0.00	19.50	10235.00	524.87
Partner/Manager Review	2.20	6.70	0.00	0.00	8.90	4055.00	455.62
Other	1.00	1.60	0.00	0.00	2.60	1265.00	486.54
<b>Sub-total</b>	<b>14.65</b>	<b>19.20</b>	<b>0.00</b>	<b>0.00</b>	<b>33.85</b>	<b>16,796.25</b>	<b>496.20</b>
<b>Investigations</b>							
Legal Claims	4.00	1.60	0.00	0.00	5.60	3,140.00	560.71
Antecedent Transactions (Preferences/TUV/ECT)	0.40	0.00	0.00	0.00	0.40	250.00	625.00
<b>Sub-total</b>	<b>4.40</b>	<b>1.60</b>	<b>0.00</b>	<b>0.00</b>	<b>6.00</b>	<b>3,390.00</b>	<b>565.00</b>
<b>Total hours</b>	<b>19.05</b>	<b>20.80</b>	<b>0.00</b>	<b>0.00</b>	<b>39.85</b>		
<b>Total Time Costs</b>	<b>11,906.25</b>	<b>8,280.00</b>	<b>0.00</b>	<b>0.00</b>		<b>20,186.25</b>	<b>506.56</b>

Total liquidators' time costs	Total Hours	Time Costs £	£/hr
2 September 2020 to 2 September 2021	108	49,039	465

## Lowcostaviation.com Limited time analysis from 24 July 2020 to 23 July 2021

Time incurred by employees of Smith & Williamson LLP

Classification of work function	Hours					Total hours	Time cost	Average hourly rate
	Partner / Director	Associate director	Manager/ Assistant Manager	Other professional staff	Assistants & support staff			
<b>Administration and planning</b>								
Statutory returns, reports & meetings	0.00	0.00	0.00	3.60	0.00	3.60	1,134.00	315.00
Cashiering general, including bonding	0.00	0.20	0.00	0.67	0.00	0.87	266.06	307.05
Job planning, reviews and progression (inc 6 month reviews and planning meetings, checklist & diary	0.00	0.00	0.15	4.38	0.00	4.53	1,431.52	315.77
Post-appointment taxation (VAT, PAYE/NIC, Corp Tax that are not trading related)	0.00	0.00	0.00	0.98	0.00	0.98	309.74	315.00
Director/manager review, approval and signing	0.25	1.20	0.00	0.00	0.00	1.45	877.50	605.17
<b>Creditors</b>								
Unsecured creditors	0.00	0.00	0.43	0.78	0.00	1.22	409.23	336.37
<b>Total</b>	<b>0.25</b>	<b>1.40</b>	<b>0.58</b>	<b>10.42</b>	<b>0.00</b>	<b>12.65</b>	<b>£4,428.05</b>	<b>£350.05</b>

Time incurred by employees of CMB Partners UK Limited

Classification	Partner Hours	Manager Hours	Other Senior Professionals Hours	Assistants & Support Staff Hours	Total Hours	Time Costs £	Average Hourly Rate £/hr
<b>Administration/Planning</b>							
Statutory Reports & Returns	0.20	2.00	0.00	0.00	2.20	925.00	420.45
Job Planning & review	0.80	2.40	0.00	0.00	3.20	1460.00	456.25
Taxation	0.00	0.20	0.00	0.00	0.20	80.00	400.00
Partner/Manager Review	0.20	5.10	0.00	0.00	5.30	2165.00	408.49
Other	0.00	1.50	0.00	0.00	1.50	600.00	400.00
Sub-total	1.20	11.20	0.00	0.00	12.40	5,230.00	421.77
<b>Total hours</b>	1.20	11.20	0.00	0.00	12.40		
<b>Total Time Costs</b>	750.00	4,480.00	0.00	0.00		5,230.00	421.77

Total liquidators' time costs	Total Hours	Time Costs £	£/hr
24 July 2020 to 23 July 2021	25	9,658	386

## Lowcostbeds.com Limited time analysis from 24 July 2020 to 23 July 2021

Time incurred by employees of Smith & Williamson LLP

Classification of work function	Hours					Total hours	Time cost	Average hourly rate
	Partner / Director	Associate director	Manager/ Assistant Manager	Other professional staff	Assistants & support staff			
<b>Administration and planning</b>								
Statutory returns, reports & meetings	0.00	1.45	0.00	3.60	0.00	5.05	1,975.00	391.09
Cashiering general, including bonding	0.00	0.48	0.00	2.62	0.00	3.10	948.62	306.03
Job planning, reviews and progression (inc 6 month reviews and planning meetings, checklist & diary	0.00	0.95	0.00	4.32	0.00	5.27	1,919.76	364.51
Post-appointment taxation (VAT, PAYE/NIC, Corp Tax that are not trading related)	0.00	0.60	0.00	1.28	0.00	1.88	752.24	399.43
Director/manager review, approval and signing	1.43	0.00	0.00	0.00	0.00	1.43	1,021.64	712.79
<b>Realisation of assets</b>								
Other	0.10	1.35	0.00	0.65	0.00	2.10	1,049.75	499.88
<b>Creditors</b>								
Unsecured creditors	0.00	0.00	0.00	2.52	0.00	2.52	828.73	329.31
<b>Total</b>	<b>1.53</b>	<b>4.83</b>	<b>0.00</b>	<b>14.98</b>	<b>0.00</b>	<b>21.35</b>	<b>£8,495.74</b>	<b>£397.93</b>

Time incurred by employees of CMB Partners UK Limited

Classification	Partner Hours	Manager Hours	Other Senior Professionals Hours	Assistants & Support Staff Hours	Total Hours	Time Costs £	Average Hourly Rate £/hr
<b>Administration/Planning</b>							
Statutory Reports & Returns	0.20	2.60	0.00	0.00	2.80	1165.00	416.07
Job Planning & review	0.80	3.10	0.00	0.00	3.90	1740.00	446.15
Taxation	0.00	0.20	0.00	0.00	0.20	80.00	400.00
Partner/Manager Review	0.20	6.30	0.00	0.00	6.50	2645.00	406.92
Other	0.00	1.50	0.00	0.00	1.50	600.00	400.00
Sub-total	1.20	13.70	0.00	0.00	14.90	6,230.00	418.12
<b>Total hours</b>	<b>1.20</b>	<b>13.70</b>	<b>0.00</b>	<b>0.00</b>	<b>14.90</b>		
<b>Total Time Costs</b>	<b>750.00</b>	<b>5,480.00</b>	<b>0.00</b>	<b>0.00</b>		<b>6,230.00</b>	<b>418</b>

Total liquidators' time costs	Total Hours	Time Costs £	£/hr
24 July 2020 to 23 July 2021	36	14,726	408

## Lowcostholidays Limited time analysis from 24 July 2020 to 23 July 2021

Time incurred by employees of Smith & Williamson LLP

Classification of work function	Hours					Total hours	Time cost	Average hourly rate
	Partner / Director	Associate director	Manager/ Assistant Manager	Other professional staff	Assistants & support staff			
<b>Administration and planning</b>								
Statutory returns, reports & meetings	1.00	1.45	0.00	3.60	0.00	6.05	2,595.00	428.93
Cashiering general, including bonding	0.00	0.20	0.00	0.93	0.00	1.13	297.77	262.77
Job planning, reviews and progression (inc 6 month reviews and planning meetings, checklist & diary	1.55	0.70	0.22	4.53	0.00	7.00	2,868.08	409.72
Post-appointment taxation (VAT, PAYE/NIC, Corp Tax that are not trading related)	0.00	0.60	0.00	2.10	0.00	2.70	1,009.50	373.89
Director/manager review, approval and signing	0.55	0.00	0.00	0.00	0.00	0.55	390.00	709.09
<b>Realisation of assets</b>								
Other	0.10	0.35	0.00	0.35	0.00	0.80	375.25	469.06
<b>Creditors</b>								
Unsecured creditors	0.00	0.00	0.60	1.48	0.00	2.08	692.24	332.28
<b>Total</b>	<b>3.20</b>	<b>3.30</b>	<b>0.82</b>	<b>13.00</b>	<b>0.00</b>	<b>20.32</b>	<b>£8,227.84</b>	<b>£404.98</b>

Time incurred by employees of CMB Partners UK Limited

Classification	Partner Hours	Manager Hours	Other Senior Professionals Hours	Assistants & Support Staff Hours	Total Hours	Time Costs £	Average Hourly Rate £/hr
<b>Administration/Planning</b>							
Statutory Reports & Returns	0.20	2.00	0.00	0.00	2.20	925.00	420.45
Job Planning & review	0.80	3.60	0.00	0.00	4.40	1940.00	440.91
Taxation	0.00	0.20	0.00	0.00	0.20	80.00	400.00
Partner/Manager Review	0.20	4.70	0.00	0.00	4.90	2005.00	409.18
Other	0.00	1.50	0.00	0.00	1.50	600.00	400.00
Sub-total	1.20	12.00	0.00	0.00	13.20	5,550.00	420.45
<b>Total hours</b>	<b>1.20</b>	<b>12.00</b>	<b>0.00</b>	<b>0.00</b>	<b>13.20</b>		
<b>Total Time Costs</b>	<b>750.00</b>	<b>4,800.00</b>	<b>0.00</b>	<b>0.00</b>		<b>5,550.00</b>	<b>420</b>

Total liquidators' time costs	Total Hours	Time Costs £	£/hr
24 July 2020 to 23 July 2021	34	13,778	412

## Explanation of major work activities undertaken

### Administration and planning

This section of the analysis encompasses the cost of the liquidators and their staff in complying with their statutory obligations, and internal compliance requirements. This work includes the following:

- Dealing with routine correspondence
- Calculating the bonding requirement
- General case planning and administration including internal meetings
- Maintaining physical case files and electronics case details on IPS (case management software)
- Preparing and issuing the joint liquidators' annual progress report in respect of the Companies
- Filing the appropriate documents with the registrar and Court
- Dealing with solicitors and other professional advisors in respect of the Companies

### Cashiering time:

- Maintaining and managing the liquidators' cash book and bank accounts
- Reconciliation of bank accounts
- Correspondence with banks
- Raising cheques/preparing telegraphic transfers, remittances of receipts
- Transfer of funds from the administration accounts to the liquidation accounts for the Companies

### Investigations

This section relates to our statutory obligations to investigate the actions of the directors of the Companies and to review the Companies' records with a view to making to asset recoveries. This work includes the following:

- Investigating circumstances which might give rise to claims against various parties and hence potential realisations of assets for the benefit of the creditors.

### Creditors

- Dealing with correspondence from Creditors including both customers of the Companies and trade and expense creditors.
- Dealing with routine correspondence from the creditors' committee on Spain S.L.



# V Cumulative time analysis

Lowcosttravelgroup Limited time analysis from 24 July 2018 to 23 July 2021

Time incurred by employees of Smith & Williamson LLP

Classification of work function	Hours					Total hours	Time cost	Average hourly rate
	Partner / Director	Associate director	Manager/ Assistant Manager	Other professional staff	Assistants & support staff			
<b>Administration and planning</b>								
Statutory returns, reports & meetings	0.45	2.05	0.85	10.30	0.00	13.65	5,045.00	369.60
Initial post-appointment notification letters, including creditors	0.00	0.00	0.00	0.30	0.00	0.30	78.00	260.00
Cashiering general, including bonding	0.35	0.58	0.00	11.30	9.40	21.63	5,736.80	265.19
Job planning, reviews and progression (inc 6 month reviews and planning meetings, checklist & diary	4.00	1.20	2.15	32.67	0.00	40.02	13,103.51	327.45
Post-appointment taxation (VAT, PAYE/NIC, Corp Tax that are not trading related)	1.90	0.00	0.00	12.47	0.00	14.37	4,617.73	321.42
Filing, file and information management	0.00	0.00	0.00	0.25	0.00	0.25	65.00	260.00
Agents and advisers, general	0.00	0.00	0.00	1.25	0.00	1.25	341.00	272.80
Director/manager review, approval and signing	5.40	1.10	1.25	0.65	0.25	8.65	5,301.50	612.89
Other	0.10	0.00	0.00	0.00	0.00	0.10	62.00	620.00
<b>Investigations</b>								
Statutory books and accounting records review	0.00	0.00	0.00	0.50	0.00	0.50	130.00	260.00
Investigation of legal claims	2.75	0.00	0.00	1.25	0.00	4.00	1,928.75	482.19
Asset tracing (e.g. Land Registry and Company Searches)	0.00	0.00	0.00	3.65	0.00	3.65	1,019.00	279.18
Enquiries of advisers	0.00	0.00	0.00	0.50	0.00	0.50	130.00	260.00
Other	0.30	0.00	0.00	0.00	0.00	0.30	202.50	675.00
<b>Realisation of assets</b>								
Cash at Bank	0.00	0.00	0.00	0.25	0.00	0.25	75.00	300.00
<b>Creditors</b>								
Employees & pension (other) (Incl Jobcentre/CSA etc)	0.05	0.50	1.75	2.83	0.00	5.13	2,007.49	391.07
Unsecured creditors	0.50	0.00	1.87	3.63	0.00	6.00	2,119.84	353.31
Other	0.00	0.00	0.00	1.00	0.00	1.00	280.00	280.00
<b>AML/Compliance</b>								
AML - if done post appointment	0.00	0.00	0.50	0.85	0.10	1.45	418.50	288.62
General compliance, e.g. review ethics checks, update AML etc (internal)	0.00	0.00	0.25	0.00	0.00	0.25	115.00	460.00
<b>Corporate Tax</b>								
Corporate Tax	3.00	0.00	16.55	21.50	0.00	41.05	9,360.75	228.03
<b>Total</b>	<b>18.80</b>	<b>5.43</b>	<b>25.17</b>	<b>105.15</b>	<b>9.75</b>	<b>164.30</b>	<b>£52,137.37</b>	<b>£317.33</b>

## Time incurred by employees of CMB Partners UK Limited

Classification	Partner Hours	Manager Hours	Other Senior Professionals Hours	Assistants & Support Staff Hours	Total Hours	Time Costs £	Average Hourly Rate £/hr
<b>Administration/Planning</b>							
Statutory Reports & Returns	0.90	4.20	0.00	0.00	5.10	2242.50	439.71
Job Planning & review	5.30	6.70	0.00	0.00	12.00	5992.50	499.38
Taxation	0.00	0.40	0.00	0.00	0.40	160.00	400.00
Partner/Manager Review	0.20	6.20	0.00	0.00	6.40	2605.00	407.03
Other	0.00	1.20	0.00	0.00	1.20	480.00	400.00
Sub-total	6.40	18.70	0.00	0.00	25.10	11,480.00	457.37
<b>Investigations</b>							
Legal Claims	13.40	0.20	0.00	0.00	13.60	8,280.00	608.82
Asset Tracing/Searches	0.60	0.00	0.00	0.00	0.60	375.00	625.00
Other	4.20	0.00	0.00	0.00	4.20	2,625.00	625.00
Sub-total	18.20	0.20	0.00	0.00	18.40	11,280.00	613.04
<b>Realisation of Assets</b>							
Partner/Manager Review	0.80	0.80	0.00	0.00	1.60	680.00	425.00
Sub-total	0.80	0.80	0.00	0.00	1.60	680.00	425.00
<b>Total hours</b>	<b>25.40</b>	<b>19.70</b>	<b>0.00</b>	<b>0.00</b>	<b>45.10</b>		
<b>Total Time Costs</b>	<b>15,560.00</b>	<b>7,880.00</b>	<b>0.00</b>	<b>0.00</b>		<b>23,440.00</b>	<b>520</b>

Total liquidators' time costs	Total Hours	Time Costs £	£/hr
24 July 2018 to 23 July 2021	209	75,577	419

## Time incurred by S&WFS

Classification of work function	Hours					Total hours	Time cost	Average hourly rate
	Partner / Director	Associate director	Manager/ Assistant Manager	Other professional staff	Assistants & support staff			
Smith & Williamson Financial Services								
S&WFS Employee Benefits Consultancy	11.80	0.00	0.65	0.00	0.00	12.45	5,416.50	435.06
<b>Total</b>	<b>11.80</b>	<b>0.00</b>	<b>0.65</b>	<b>0.00</b>	<b>0.00</b>	<b>12.45</b>	<b>£5,416.50</b>	<b>£435.06</b>

## Lowcostholidays Spain S.L. time analysis from 3 September 2018 to 2 September 2021

Time incurred by employees of Smith & Williamson LLP

Classification of work function	Hours					Total hours	Time cost	Average hourly rate
	Partner / Director	Associate director	Manager/ Assistant Manager	Other professional staff	Assistants & support staff			
<b>Administration and planning</b>								
Statutory returns, reports & meetings	1.00	2.05	3.25	10.35	0.10	16.75	6,275.25	374.64
Initial post-appointment notification letters, including creditors	0.00	0.00	0.00	0.50	0.00	0.50	130.00	260.00
Cashiering general, including bonding	0.35	1.33	2.87	6.15	8.75	19.45	5,747.71	295.52
Job planning, reviews and progression (inc 6 month reviews and planning meetings, checklist & diary	19.95	1.70	9.27	34.02	0.00	64.93	26,922.52	414.62
Post-appointment taxation (VAT, PAYE/NIC, Corp Tax that are not trading related)	0.00	0.00	0.00	1.55	0.00	1.55	403.00	260.00
Travelling	0.00	0.00	1.00	0.00	0.00	1.00	460.00	460.00
Filing, file and information management	0.00	0.00	0.25	0.00	0.00	0.25	115.00	460.00
Agents and advisers, general	0.00	0.00	4.25	4.95	0.00	9.20	3,274.50	355.92
Director/manager review, approval and signing	3.45	0.20	2.50	0.20	0.80	7.15	4,035.00	564.34
Other	0.00	0.00	0.50	0.00	0.00	0.50	230.00	460.00
<b>Investigations</b>								
Statutory books and accounting records review	0.00	0.00	0.00	0.50	0.00	0.50	130.00	260.00
Investigation of legal claims	49.90	2.95	6.92	5.55	0.00	65.32	36,330.48	556.22
Asset tracing (e.g. Land Registry and Company Searches)	0.00	0.00	0.00	4.55	0.00	4.55	1,277.50	280.77
Enquiries of advisers	0.00	0.00	1.50	0.00	0.00	1.50	712.50	475.00
<b>Realisation of assets</b>								
Debtors not financed (includes reassigned debtors)	0.00	0.00	0.00	0.35	0.00	0.35	91.00	260.00
Liaising with agents (general)	0.00	0.00	0.00	0.75	0.00	0.75	195.00	260.00
Director/manager review, approval and signing	0.50	0.00	0.00	0.00	0.00	0.50	337.50	675.00
Other	0.00	11.95	16.53	12.25	0.00	40.73	18,355.90	450.64
<b>Creditors</b>								
Employees & pension (other) (Incl Jobcentre/CSA etc)	0.00	0.00	0.00	0.35	0.00	0.35	91.00	260.00
Unsecured creditors	1.70	1.50	1.40	9.88	0.00	14.48	5,379.52	371.43
Creditors' committee	0.50	0.00	8.25	4.97	0.00	13.72	5,567.26	405.87
Creditors (Case Specific 1)	0.00	0.00	1.00	0.00	0.00	1.00	475.00	475.00
Director/manager review, approval and signing	0.00	0.00	1.00	0.00	0.00	1.00	460.00	460.00
<b>Total</b>	<b>77.35</b>	<b>21.68</b>	<b>60.48</b>	<b>96.87</b>	<b>9.65</b>	<b>266.03</b>	<b>£116,995.64</b>	<b>£439.78</b>

## Time incurred by employees of CMB Partners UK Limited

Classification	Partner Hours	Manager Hours	Other Senior Professionals Hours	Assistants & Support Staff Hours	Total Hours	Time Costs £	Average Hourly Rate £/hr
<b>Administration/Planning</b>							
Statutory Reports & Returns	0.20	2.70	0.00	0.00	2.90	1205.00	415.52
Cashiering	0.25	0.00	0.00	0.00	0.25	156.25	625.00
Job Planning & review	11.60	8.50	0.00	0.00	20.10	10610.00	527.86
Partner/Manager Review	2.20	6.70	0.00	0.00	8.90	4055.00	455.62
Other	1.00	1.60	0.00	0.00	2.60	1265.00	486.54
<b>Sub-total</b>	<b>15.25</b>	<b>19.50</b>	<b>0.00</b>	<b>0.00</b>	<b>34.75</b>	<b>17,291.25</b>	<b>497.59</b>
<b>Investigations</b>							
Legal Claims	4.20	1.60	0.00	0.00	5.80	3,265.00	562.93
Antecedent Transactions (Preferences/TUV/ECT)	0.40	0.00	0.00	0.00	0.40	250.00	625.00
Asset Tracing/Searches	0.10	0.00	0.00	0.00	0.10	62.50	625.00
Other	0.10	0.00	0.00	0.00	0.10	62.50	625.00
<b>Sub-total</b>	<b>4.80</b>	<b>1.60</b>	<b>0.00</b>	<b>0.00</b>	<b>6.40</b>	<b>3,640.00</b>	<b>568.75</b>
<b>Realisation of Assets</b>							
Debt Collection	1.60	0.00	0.00	0.00	1.60	937.50	585.94
<b>Sub-total</b>	<b>1.60</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.60</b>	<b>937.50</b>	<b>585.94</b>
<b>Total hours</b>	<b>21.65</b>	<b>21.10</b>	<b>0.00</b>	<b>0.00</b>	<b>42.75</b>		
<b>Total Time Costs</b>	<b>13,468.75</b>	<b>8,400.00</b>	<b>0.00</b>	<b>0.00</b>		<b>21,868.75</b>	<b>511.55</b>

Total liquidators' time costs	Total Hours	Time Costs £	£/hr
3 September 2018 to 2 September 2021	309	138,864	476

## Lowcostaviation.com Limited time analysis from 24 July 2018 to 23 July 2021

Time incurred by employees of Smith & Williamson LLP

Classification of work function	Hours					Total hours	Time cost	Average hourly rate
	Partner / Director	Associate director	Manager/ Assistant Manager	Other professional staff	Assistants & support staff			
Administration and planning								
Statutory returns, reports & meetings	0.00	0.00	0.85	5.60	0.00	6.45	2,131.50	330.47
Initial post-appointment notification letters, including creditors	0.00	0.00	0.00	0.90	0.00	0.90	232.25	258.06
Cashiering general, including bonding	0.00	0.20	0.00	2.17	2.45	4.82	1,235.31	256.47
Job planning, reviews and progression (inc 6 month reviews and planning meetings, checklist & diary	1.20	0.00	0.75	9.43	0.00	11.38	3,833.02	336.72
Post-appointment taxation (VAT, PAYE/NIC, Corp Tax that are not trading related)	0.15	0.00	0.00	2.33	0.00	2.48	782.24	315.00
Director/manager review, approval and signing	1.05	1.20	0.00	0.15	0.10	2.50	1,529.75	611.90
Investigations								
Investigation of legal claims	1.00	0.00	0.00	0.00	0.00	1.00	565.00	565.00
Asset tracing (e.g. Land Registry and Company Searches)	0.00	0.00	0.00	0.35	0.00	0.35	91.00	260.00
Creditors								
Unsecured creditors	0.25	0.00	0.43	0.78	0.00	1.47	577.98	394.09
AML/Compliance								
AML - if done post appointment	0.00	0.00	0.50	0.25	0.10	0.85	262.50	308.82
General compliance, e.g. review ethics checks, update AML etc (internal)	0.00	0.00	0.25	0.00	0.00	0.25	115.00	460.00
Total	3.65	1.40	2.78	21.97	2.65	32.45	£11,355.55	£349.94

Time incurred by employees of CMB Partners UK Limited

Classification	Partner Hours	Manager Hours	Other Senior Professionals Hours	Assistants & Support Staff Hours	Total Hours	Time Costs £	Average Hourly Rate £/hr
<b>Administration/Planning</b>							
Statutory Reports & Returns	0.20	2.00	0.00	0.00	2.20	925.00	420.45
Job Planning & review	0.80	4.10	0.00	0.00	4.90	2515.00	513.27
Taxation	0.00	0.20	0.00	0.00	0.20	80.00	400.00
Partner/Manager Review	0.20	5.10	0.00	0.00	5.30	2165.00	408.49
Other	0.00	2.10	0.00	0.00	2.10	840.00	400.00
Sub-total	1.20	13.50	0.00	0.00	14.70	6,525.00	443.88
<b>Investigations</b>							
Legal Claims	0.00	0.20	0.00	0.00	0.20	80.00	400.00
Asset Tracing/Searches	0.10	0.00	0.00	0.00	0.10	62.50	625.00
Sub-total	0.10	0.20	0.00	0.00	0.30	142.50	475.00
<b>Total hours</b>	<b>1.30</b>	<b>13.70</b>	<b>0.00</b>	<b>0.00</b>	<b>15.00</b>		
<b>Total Time Costs</b>	<b>1,187.50</b>	<b>5,480.00</b>	<b>0.00</b>	<b>0.00</b>		<b>6,667.50</b>	<b>445</b>

Total liquidators' time costs	Total Hours	Time Costs £	£/hr
24 July 2018 to 23 July 2021	47	18,023	397

## Lowcostbeds.com Limited time analysis from 24 July 2018 to 23 July 2021

### Time incurred by employees of Smith & Williamson LLP

Classification of work function	Hours					Total hours	Time cost	Average hourly rate
	Partner / Director	Associate director	Manager/ Assistant Manager	Other professional staff	Assistants & support staff			
<b>Administration and planning</b>								
Statutory returns, reports & meetings	0.00	1.45	0.75	5.60	0.00	7.80	2,943.75	377.40
Initial post-appointment notification letters, including creditors	0.00	0.00	0.00	0.60	0.00	0.60	156.00	260.00
Cashiering general, including bonding	0.00	0.48	0.00	5.62	2.75	8.85	2,412.12	272.56
Job planning, reviews and progression (inc 6 month reviews and planning meetings, checklist & diary)	1.80	1.45	1.35	9.87	0.00	14.47	5,472.01	378.25
Post-appointment taxation (VAT, PAYE/NIC, Corp Tax that are not trading related)	0.15	0.60	0.00	3.63	0.00	4.38	1,449.74	330.74
Agents and advisers, general	0.00	0.00	0.00	0.10	0.00	0.10	30.00	300.00
Director/manager review, approval and signing	2.53	0.00	0.75	0.20	0.05	3.53	2,220.14	628.35
Other	0.15	0.00	0.00	0.00	0.00	0.15	89.25	595.00
<b>Investigations</b>								
Statutory books and accounting records review	0.00	0.00	0.00	1.35	0.00	1.35	351.00	260.00
Investigation of legal claims	0.85	0.00	0.00	0.60	0.00	1.45	660.25	455.34
Asset tracing (e.g. Land Registry and Company Searches)	0.00	0.00	0.00	2.50	0.00	2.50	716.00	286.40
Other	0.30	0.00	0.00	0.00	0.00	0.30	202.50	675.00
<b>Realisation of assets</b>								
Debtors not financed	0.85	0.00	0.00	0.00	0.00	0.85	521.25	613.24
Cash at Bank	0.00	0.00	0.00	2.15	0.00	2.15	645.00	300.00
Other	1.15	2.10	3.00	1.25	0.00	7.50	3,699.50	493.27
<b>Creditors</b>								
Unsecured creditors	0.80	0.00	0.00	3.17	0.00	3.97	1,557.48	392.65
<b>AML/Compliance</b>								
AML - if done post appointment	0.00	0.00	0.45	0.25	0.10	0.80	246.75	308.44
General compliance, e.g. review ethics checks, update AML etc (internal)	0.00	0.00	0.25	0.00	0.00	0.25	115.00	460.00
<b>Corporate Tax &amp; VAT</b>								
Corporate Tax & VAT	2.50	0.00	0.00	0.00	0.00	2.50	1,562.50	625.00
<b>Total</b>	<b>11.08</b>	<b>6.08</b>	<b>6.55</b>	<b>36.88</b>	<b>2.90</b>	<b>63.50</b>	<b>£25,050.24</b>	<b>£394.49</b>

### Time incurred by employees of CMB Partners UK Limited

Classification	Partner Hours	Manager Hours	Other Senior Professionals Hours	Assistants & Support Staff Hours	Total Hours	Time Costs £	Average Hourly Rate £/hr
<b>Administration/Planning</b>							
Statutory Reports & Returns	0.20	2.60	0.00	0.00	2.80	1165.00	416.07
Job Planning & review	0.80	5.10	0.00	0.00	5.90	2540.00	430.51
Taxation	0.00	0.20	0.00	0.00	0.20	80.00	400.00
Partner/Manager Review	0.20	6.30	0.00	0.00	6.50	2645.00	406.92
Other	0.00	1.90	0.00	0.00	1.90	760.00	400.00
Sub-total	1.20	16.10	0.00	0.00	17.30	7,190.00	415.61
<b>Investigations</b>							
Legal Claims	0.50	0.20	0.00	0.00	0.70	392.50	560.71
Asset Tracing/Searches	0.60	0.00	0.00	0.00	0.60	375.00	625.00
Sub-total	1.10	0.20	0.00	0.00	1.30	767.50	590.38
<b>Total hours</b>	<b>2.30</b>	<b>16.30</b>	<b>0.00</b>	<b>0.00</b>	<b>18.60</b>		
<b>Total Time Costs</b>	<b>1,437.50</b>	<b>6,520.00</b>	<b>0.00</b>	<b>0.00</b>		<b>7,957.50</b>	<b>427.82</b>

Total liquidators' time costs	Total Hours	Time Costs £	£/hr
24 July 2018 to 23 July 2021	82	33,008	411

## Lowcostholidays Limited time analysis from 24 July 2018 to 23 July 2021

### Time incurred by employees of Smith & Williamson LLP

Classification of work function	Hours					Total hours	Time cost	Average hourly rate
	Partner / Director	Associate director	Manager/ Assistant Manager	Other professional staff	Assistants & support staff			
<b>Administration and planning</b>								
Statutory returns, reports & meetings	1.00	1.45	0.85	6.25	0.00	9.55	3,786.25	396.47
Initial post-appointment notification letters, including creditors	0.00	0.00	0.00	0.85	0.00	0.85	221.00	260.00
Cashiering general, including bonding	0.05	0.20	0.00	3.88	3.75	7.88	2,043.52	259.22
Job planning, reviews and progression (inc 6 month reviews and planning meetings, checklist & diary)	4.95	1.20	2.82	13.13	0.00	22.10	8,757.58	396.27
Post-appointment taxation (VAT, PAYE/NIC, Corp Tax that are not trading related)	0.40	0.60	0.00	4.35	0.00	5.35	1,871.25	349.77
Agents and advisers, general	0.00	0.00	0.00	0.10	0.00	0.10	30.00	300.00
Director/manager review, approval and signing	1.25	0.00	0.50	0.25	0.05	2.05	1,229.75	599.88
<b>Investigations</b>								
Statutory books and accounting records review	0.00	0.00	0.00	0.75	0.00	0.75	195.00	260.00
Investigation of legal claims	2.70	0.00	0.00	1.15	0.00	3.85	1,857.50	482.47
Other	0.30	0.00	0.00	0.00	0.00	0.30	202.50	675.00
<b>Realisation of assets</b>								
Debtors not financed	0.50	0.00	0.00	0.00	0.00	0.50	290.00	580.00
Other	4.60	0.60	3.00	1.15	0.00	9.35	4,847.75	518.48
<b>Creditors</b>								
Unsecured creditors	0.00	0.00	0.60	2.68	0.00	3.28	1,017.99	310.05
Distributions for prefs and unsecured	0.00	0.00	0.50	0.00	0.00	0.50	230.00	460.00
<b>AML/Compliance</b>								
AML - if done post appointment	0.00	0.00	0.50	0.25	0.15	0.90	282.50	313.89
General compliance, e.g. review ethics checks, update AML etc (internal)	0.00	0.00	0.25	0.00	0.00	0.25	115.00	460.00
<b>Corporate Tax</b>								
Corporate Tax	2.00	0.00	0.00	0.00	0.00	2.00	1,200.00	600.00
<b>Total</b>	<b>17.75</b>	<b>4.05</b>	<b>9.02</b>	<b>34.80</b>	<b>3.95</b>	<b>69.57</b>	<b>£28,177.59</b>	<b>£405.04</b>

### Time incurred by employees of CMB Partners UK Limited

Classification	Partner Hours	Manager Hours	Other Senior Professionals Hours	Assistants & Support Staff Hours	Total Hours	Time Costs £	Average Hourly Rate £/hr
<b>Administration/Planning</b>							
Statutory Reports & Returns	0.20	2.00	0.00	0.00	2.20	925.00	420.45
Job Planning & review	0.80	5.70	0.00	0.00	6.50	2780.00	427.69
Taxation	0.00	0.20	0.00	0.00	0.20	80.00	400.00
Partner/Manager Review	0.20	4.70	0.00	0.00	4.90	2005.00	409.18
Other	0.00	2.20	0.00	0.00	2.20	880.00	400.00
<b>Sub-total</b>	<b>1.20</b>	<b>14.80</b>	<b>0.00</b>	<b>0.00</b>	<b>16.00</b>	<b>6,670.00</b>	<b>416.88</b>
<b>Investigations</b>							
Legal Claims	1.80	2.00	0.00	0.00	3.80	1,925.00	506.58
Asset Tracing/Searches	0.60	0.00	0.00	0.00	0.60	375.00	625.00
<b>Sub-total</b>	<b>2.40</b>	<b>2.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4.40</b>	<b>2,300.00</b>	<b>522.73</b>
<b>Realisation of Assets</b>							
Other	0.40	0.00	0.00	0.00	0.40	250.00	625.00
<b>Sub-total</b>	<b>0.40</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.40</b>	<b>250.00</b>	<b>625.00</b>
<b>Total hours</b>	<b>4.00</b>	<b>16.80</b>	<b>0.00</b>	<b>0.00</b>	<b>20.80</b>		
<b>Total Time Costs</b>	<b>2,500.00</b>	<b>6,720.00</b>	<b>0.00</b>	<b>0.00</b>		<b>9,220.00</b>	<b>443</b>

Total liquidators' time costs	Total Hours	Time Costs £	£/hr
24 July 2018 to 23 July 2021	90	37,398	424

## Explanation of major work activities undertaken

### Administration and planning

This section of the analysis encompasses the cost of the liquidators and their staff in complying with their statutory obligations, and internal compliance requirements. This work includes the following:

- Preparing and issuing the joint liquidators' annual progress reports
- Dealing with all matters in relation to the conversion of the Companies from administration to liquidation
- Dealing with routine correspondence
- Completing initial notification letters in respect of the liquidations
- Calculating the bonding requirement
- General case planning and administration
- Maintaining physical case files and electronics case details on IPS (case management software)
- Completing statutory six-month case reviews
- Filing the appropriate documents with the registrar and Court
- Dealing with solicitors and other professional advisors in respect of the Companies
- Dealing with taxation matters in respect of the UK Companies
- Dealing with taxation matters in respect of Spain S.L.
- Reviewing the Group's financial position

### Cashiering time:

- Maintaining and managing the liquidators' cash book and bank accounts
- Reconciliation of bank accounts
- Correspondence with banks
- Raising cheques/preparing telegraphic transfers, remittances of receipts
- Transfer of funds from the administration accounts to the liquidation accounts for the Companies

### Investigations

This section relates to our statutory obligations to investigate the actions of the directors of the Companies and to review the Companies' records with a view to making to asset recoveries. This work includes the following:

- Investigating circumstances which might give rise to claims against various parties and hence potential realisations of assets for the benefit of the creditors
- Review of the Companies' financial records for the purposes of the joint liquidators' investigations

### Realisation of assets

This section is in relation to the realisation of the Group's assets. The work includes the following:

- Liaising with the banks in relation to potential cash at bank balances for LCTG and Beds.com Ltd
- Liaising with the Comunidad Autonoma de les Illes Balears in respect of the reimbursement of potential travel bonds for the benefit of the creditors of Spain S.L.

### Creditors

- Dealing with correspondence from Creditors including both customers of the Companies and trade and expense creditors.
- Dealing with routine correspondence from the creditors' committee on Spain S.L.
- Holdings meetings in respect of the creditors' committee on Spain S.L.

### Corporate Tax

Work conducted by our Corporate Tax team is in relation to the following:



- Review of the Tax position for the UK Companies
- Dealing with corporation tax returns in respect of the UK Companies

#### **AML / Compliance**

Review of Anti-Money Laundering internal requirements and compliance prepared prior to the appointment of the liquidation

- Companies and background searches
- Dealing with queries raised by our compliance department

# VI Staffing, charging, subcontractor and adviser policies and charge out rates

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## Introduction

Detailed below are:

- Smith & Williamson LLP's policy in relation to:
  - Staff allocation and the use of subcontractors
  - Professional advisers
  - Expense recovery
- Smith & Williamson LLP's current charge out rates

## Staff allocation and the use of subcontractors

Our general approach to resourcing our assignments is to allocate staff with the skills and experience to meet the specific requirements of the case.

The constitution of the case team will usually consist of a partner and a partner or director or associate director as joint office holders, a manager, and an administrator or assistant. The exact constitution of the case team will depend on the anticipated size and complexity of the assignment and the experience requirements of the assignment. The charge out rate schedule below provides details of all grades of staff and their experience level.

We may use subcontractors to perform work which might ordinarily be carried out by us and our staff where it is cost effective to do so and/or where the specific expertise offered by the subcontractor is required.

Details of any subcontractors' services utilised in the period covered by this report are set out in the body of this report.

## Use of professional advisers

We select professional advisers such as agents and solicitors on the basis of balancing a number of factors including:

- The industry and/or practice area expertise required to perform the required work.
- The complexity and nature of the assignment.
- The availability of resources to meet the critical deadlines in the case.
- The charge out rates or fee structures that would be applicable to the assignment.
- The extent to which we believe that the advisers in question can add best value and service to the assignment.
- The expertise and experience of the service provider;
- The provider holds appropriate regulatory authorisations; and
- The professional and ethical standards applicable to the service provider.

Arrangements will be reviewed periodically to ensure that best value and service continue to be obtained.

External professional advisers are third party entities. The insolvency practitioners and their firm do not have any association with any external provider of services and therefore they do not fall within the definition of an associate as defined in Section 435 of the Insolvency Act 1986 and in Statement of Insolvency Practice 9. Payments to external professional advisers for the services they provide are therefore not a category 2 expense as defined in Statement of Insolvency Practice 9 and therefore do not require prior approval from the committee or creditors.

## Payments to associates

### Smith & Williamson Employee Benefit Consultants (S&WEBC) a division of Smith & Williamson Financial Services Limited (S&WFS)

S&WFS, through its Employee Benefits Consultancy division, provides specialist advice to insolvency practitioners on their appointment as office-holders of insolvent estates in relation to all aspects of pensions. S&WFS is a company associated with Smith & Williamson LLP and may be engaged to deal with the pension affairs of insolvent estates of which insolvency practitioners from Smith & Williamson LLP are appointed office-holders.

Payments to parties in which office-holders or their firm have an interest must be disclosed to, and approved by, the committee or the creditors as a category 2 expense pursuant to Statement of Insolvency Practice 9. Consequently, details of the charge out rates for S&WFS are set out below. Fees for their services are accrued on a time costs basis.

<b>S&amp;WFS Employee Benefits Consultancy</b>	<b>Per hour</b>
<b>Charge out rates from 1 August 2020</b>	<b>£</b>
Director	280-360
Associate Director	220-275
Manager	160-200
Administrator	70-110

## Expenses

Category 1 expenses do not require approval by creditors. The type of expenses that may be charged as a Category 1 expense to a case generally comprise external supplies of incidental services specifically identifiable to the case, such as postage, case advertising, invoiced travel and external printing, room hire and document storage. Also, chargeable will be any properly reimbursed expenses incurred by personnel in connection with the case.

Category 2 expenses do require approval from creditors. These are costs which are directly referable to the appointment in question but are not payments which are made to an independent third party and may include shared or allocated costs that can be allocated to the appointment on a proper and reasonable basis such as internal room hire, document storage or business mileage.

Since 7 July 2012 Smith & Williamson LLP's policy is to recover only one type of Category 2 expense, namely business mileage at HMRC's approved mileage rates at the relevant time. Current mileage rates are 45p per mile plus 5p per passenger per mile. Prior to 7 July 2012 approval may have been obtained to recover other types of Category 2 expenses.

Details of any Category 2 expenses incurred and/or recovered in the period covered by this report are set out in the body of this report.

## Charge out rates

A schedule of Smith & Williamson LLP's charge-out rates was issued to creditors at the time the basis of the liquidators' remuneration was approved. The rates applicable to this appointment are set out below. Changes to the charge out rates during the period of this report were applied with effect from 1 July 2021.

<b>Smith &amp; Williamson LLP</b>	<b>London office</b>	<b>Regional offices</b>
<b>Restructuring &amp; Recovery Services</b>	<b>£/hr</b>	<b>£/hr</b>
<b>Charge out rates as at 1 July 2018</b>		
Partner / Director	565-650	360-380

<b>Smith &amp; Williamson LLP</b>	<b>London office</b>	<b>Regional</b>
<b>Restructuring &amp; Recovery Services</b>	<b>£/hr</b>	<b>offices</b>
<b>Charge out rates as at 1 July 2018</b>		<b>£/hr</b>
Associate Director	525	290-320
Managers	250-365	225-310
Other professional staff	170-400	140-185
Support & secretarial staff	115	60-140

<b>Smith &amp; Williamson LLP</b>	<b>London office</b>	<b>Regional</b>
<b>Restructuring &amp; Recovery Services</b>	<b>£/hr</b>	<b>offices</b>
<b>Charge out rates as at 1 July 2019</b>		<b>£/hr</b>
Partner / Director	580-675	376-432
Associate Director	550	352
Managers	340-475	216-304
Other professional staff	225-475	144-192
Support & secretarial staff	125	80

<b>Smith &amp; Williamson LLP</b>	<b>London office</b>	<b>Regional</b>
<b>Restructuring &amp; Recovery Services</b>	<b>£/hr</b>	<b>offices</b>
<b>Charge out rates as at 1 July 2020</b>		<b>£/hr</b>
Partner / Director	620-710	396-456
Associate Director	580	372
Managers	360-500	228-320
Other professional staff	235-580	152-204
Support & secretarial staff	130	84

<b>Smith &amp; Williamson LLP</b>	<b>London office</b>	<b>Regional</b>
<b>Restructuring &amp; Recovery Services</b>	<b>£/hr</b>	<b>offices</b>
<b>Charge out rates as at 1 July 2021</b>		<b>£/hr</b>
Partner	640 - 760	480
Director & Associate Director	490 - 630	395-415
Managers	370 - 540	240-335
Other professional staff	160 - 355	160-215

**Notes**

1. Up to 31 July 2020 time is recorded in units representing 3 minutes or multiples thereof. From 1 August 2020 time is recorded in 1-minute units or multiples thereof.
2. It may be necessary to utilise staff from both regional and London offices, subject to the requirements of individual cases.
3. The firm's cashiering function is centralised and London rates apply. Up to 31 January 2021 the cashiering function time is incorporated within "Other professional staff" rates. From 1 February 2021 the cashiering function time is split between "Other professional staff" and "Associate Director".

<b>CMB Partners UK Limited</b>	
<b>Charge out rates from 1 July 2018</b>	
	<b>Per hour £</b>
Partner	625
Manager	400
Administrator	310
Support/Cashier	100

## VII Professional advisors

### Lowcosttravelgroup Limited

Name of professional advisor	Basis of fee arrangement	Costs outstanding from previous period £	Costs incurred in current period £	Costs paid in current period £	Total costs outstanding at period end £	Total costs incurred £	Estimate future £	Anticipated future total £	Variance to revised estimate £
Causeway Law Ltd	Time costs & disbursements	-	8,428	8,428	-	8,428	-	8,428	-
Ingram Winter Green LLP	Time costs & disbursements	-	500	500	-	500	-	500	-
CMS	Time costs & disbursements	-	-	-	-	3,508	5,000	8,508	-
Roger Parks Consulting	Time costs & disbursements	-	1,731	1,731	-	13,673	2,500	16,173	-
		-	-	-	-	39	250	289	-
<b>Total</b>		-	<b>10,734</b>	<b>10,734</b>	-	<b>26,223</b>	<b>7,750</b>	<b>33,973</b>	-

Note: Total costs outstanding may include costs incurred in prior periods, but not yet paid.

### Lowcostholidays Spain S.L.

Name of professional advisor	Basis of fee arrangement	Costs outstanding from previous period £	Costs incurred in current period £	Costs paid in current period £	Total costs outstanding at period end £	Total costs incurred £	Estimate future £	Anticipated future total £	Variance to revised estimate £
CMS	Time costs & disbursements	-	133,590	66,795	66,795	169,720	125,000	294,720	-
		-	-	-	-	-	5,000	5,000	-
Roger Parks Consulting	Time costs & disbursements	-	-	-	-	11,077	1,000	12,077	-
		-	-	-	-		50	50	-
<b>Total</b>		-	<b>133,590</b>	<b>66,795</b>	<b>66,795</b>	<b>180,797</b>	<b>131,050</b>	<b>311,847</b>	-

Note: Total costs outstanding may include costs incurred in prior periods, but not yet paid.

### Lowcostholidays Spain S.L. Euro Account

Name of professional advisor	Basis of fee arrangement	Costs outstanding from previous period €	Costs incurred in current period €	Costs paid in current period €	Total costs outstanding at period end €	Total costs incurred €	Estimate future €	Anticipated future total €	Variance to revised estimate €
Garrigues	Time costs & disbursements	1,739	6,655	8,394	-	16,650	7,000	23,650	-
		-	-	-	-	4	100	104	-
<b>Total</b>		<b>1,739</b>	<b>6,655</b>	<b>8,394</b>	-	<b>16,654</b>	<b>7,100</b>	<b>23,754</b>	-

Note: Total costs outstanding may include costs incurred in prior periods, but not yet paid.

### Lowcostholidays Limited

Name of professional advisor	Basis of fee arrangement	Costs outstanding from previous period £	Costs incurred in current period £	Costs paid in current period £	Total costs outstanding at period end £	Total costs incurred £	Estimate future £	Anticipated future total £	Variance to revised estimate £
Pinsent Masons LLP	Capped Fee	-	8,586	8,586	-	53,999	-	53,999	-
<b>Total</b>		-	<b>8,586</b>	<b>8,586</b>	-	<b>53,999</b>	-	<b>53,999</b>	-

Note: Total costs outstanding may include costs incurred in prior periods, but not yet paid.

### Lowcostbeds.com Limited

Name of professional advisor	Basis of fee arrangement	Costs outstanding from previous period £	Costs incurred in current period £	Costs paid in current period £	Total costs outstanding at period end £	Total costs incurred £	Estimate future £	Anticipated future total £	Variance to revised estimate £
Pinsent Masons LLP	Capped Fee	-		174,935	-	182,848	-	182,848	
Nicola Shaw QC	Fixed Fee	-		14,000		26,500		26,500	
<b>Total</b>									

Note: Total costs outstanding may include costs incurred in prior periods, but not yet paid.



## VIII Liquidators' expenses

### Lowcosttravelgroup Limited

Description	B/f from previous period £	Costs incurred in current period £	Cumulative total £	Estimate future £	Anticipated future total £	Variance £	Costs paid in current period £	Total costs outstanding at period end £
Storage	551	-	3,297	1,750	5,047	-	-	551
<b>Total</b>	<b>551</b>	<b>-</b>	<b>3,297</b>	<b>1,750</b>	<b>5,047</b>	<b>-</b>	<b>-</b>	<b>551</b>

Note: Total costs outstanding may include costs incurred in prior periods, but not yet paid.

### Lowcostholidays Spain S.L.

Description	B/f from previous period £	Costs incurred in current period £	Cumulative total £	Estimate future £	Anticipated future total £	Variance £	Costs paid in current period £	Total costs outstanding at period end £
Travel	1,316	-	1,316	-	-	-	-	1,316
Subsistence	93	-	93	-	-	-	-	93
Network costs	846	-	846	-	-	-	-	846
Postage & Courier	34	-	34	-	-	-	-	34
<b>Total</b>	<b>2,289</b>	<b>-</b>	<b>2,289</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,289</b>

Note: Total costs outstanding may include costs incurred in prior periods, but not yet paid.

[www.smithandwilliamson.com](http://www.smithandwilliamson.com)

**Principal offices:** London, Belfast, Birmingham, Bristol, Cheltenham, Dublin, Glasgow, Guildford, Jersey, Salisbury and Southampton.

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