

Registered Charity No 1100392
Registered Company No 4347052

ST GEORGE'S SCHOOL
WINDSOR CASTLE

**(A COMPANY LIMITED BY GUARANTEE WITHOUT A
SHARE CAPITAL)**

REPORT AND ACCOUNTS

31 AUGUST 2011

RSM TENON LIMITED
Davidson House
Forbury Square
Reading
Berkshire

SATURDAY



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COMPANIES HOUSE

ST GEORGE'S SCHOOL WINDSOR CASTLE

REPORT AND ACCOUNTS 31 AUGUST 2011

LEGAL AND ADMINISTRATIVE INFORMATION

**TRUSTEES/DIRECTORS
/SCHOOL COUNCIL:**

The Right Reverend D J Conner
The Reverend Canon J A White
The Reverend Canon J A Ovenden
The Reverend Canon Dr H E Finlay
The Reverend Canon Dr JW Woodward
The Reverend Canon K Wilkinson
Mr K O Dixon
Sir Michael Hobbs
Mrs J Phillips

**CLERK TO THE SCHOOL
COUNCIL:**

P D Granville

SENIOR OFFICIALS:

J R Jones
P D Granville

Headmaster
Bursar

J R Jones left at the end of the year, 31 August 2011
A Salmond-Smith was appointed as the new Headmaster
effective from 01 September 2011

ADDRESS

St George's School Windsor Castle
Windsor Castle
Windsor
Berkshire

BANKERS:

Barclays Bank plc
29/30 High Street
Windsor
Berkshire

SOLICITORS:

Bruce, Lance & Co
87 Easton Street
High Wycombe
Buckinghamshire

AUDITOR:

RSM Tenon Audit Limited
Statutory Auditor
Davidson House
Forbury Square
Reading
Berkshire

ACCOUNTANTS:

RSM Tenon Limited
Davidson House
Forbury Square
Reading
Berkshire

ST GEORGE'S SCHOOL WINDSOR CASTLE

**REPORT AND ACCOUNTS
31 AUGUST 2011**

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ST GEORGE'S SCHOOL WINDSOR CASTLE

TRUSTEES' REPORT 31 AUGUST 2011

The Board of Trustees (School Council) presents the report and financial statements of St George's School Windsor Castle for the year ended 31 August 2011. The statements appear in the format required by the Statement of Recommended Practice for Accounting and Reporting by Charities (SORP 2005) and the report also represents the Directors' report as required by the Companies Act 2006.

STRUCTURE GOVERNANCE AND MANAGEMENT

St George's School Windsor Castle is a charitable company, company number 4347052, and registered charity number 1100392.

The School is governed by the Memorandum and Articles of Association, established under the Companies Act 1985. The Company is limited by guarantee without a share capital.

The School is governed by the School Council, who are also the Charitable Company's Directors and Trustees, consisting of the Dean and Canons of Windsor and other appointed members. Newly appointed Trustees undergo an orientation session to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the Regulations of St George's School Windsor Castle, the business plan and recent performance of the charitable Company.

The School Council meets as required to consider and advise the School on its programme of work. The number of Members of the Company is unlimited but every Member has to be approved by the School Council. The day to day operations of the School are controlled by the Head Master and the Bursar, assisted by their staff.

The School Council, which meets termly, is responsible for strategic planning to meet the School's objectives and develop strategy in relation to academic matters, finance, administration and marketing. The School Council has established a number of sub-committees to provide more detailed consideration of specific matters and provide recommendations and suggestions to the School Council. These include the Finance and General Purposes Committee, which monitors the management of the School both legal and financial, the Education Committee, which considers development plans for the School such as academic, pastoral and fabric, and the Child Protection Committee, which considers all child protection matters, including the overall welfare and well being of the Choristers and other boarders. All committees report to the School Council termly.

St George's School Windsor Castle is not materially dependent upon the support of any individual, corporation or class of donors.

The Trustees are satisfied that the accounts comply with current statutory requirements and the Charity's governing documents.

TRUSTEES/DIRECTORS (School Council)

The following served as Trustees during the year:

The Right Reverend DJ Conner	E
The Reverend Canon JA White	F&GP
The Reverend Canon JA Ovenden	C
The Reverend Canon Dr H Finlay	E
The Reverend Canon K Wilkinson	E
The Reverend Canon Dr JW Woodward	
Mr K O Dixon	F&GP, CP
Sir Michael Hobbs	
Mrs J Phillips	E

Committees

Education (E), Finance & General Purposes (F&GP), Child Protection (CP), Chorister Recruitment (C)

ST GEORGE'S SCHOOL WINDSOR CASTLE

TRUSTEES' REPORT 31 AUGUST 2011

OUR AIMS

St George's School Windsor Castle has an almost unbroken history going back to the duty, established by statute in 1352, to educate the choristers who assist with the worship in the Queen's Free Chapel of Our Lady, St Edward the Confessor and St George in Windsor Castle

The School's purpose has expanded over the centuries to provide an education for boys of preparatory school age, whether Chapel choristers or non-choristers, both boarders and day pupils. In September 1996 the School expanded to admit girls and take the age range down to pre-prep beginning at 3 years

On 1 September 2005 the entire undertaking of St George's School – Windsor Castle (Unincorporated Charity) was transferred, at fair value, to this charitable Company, St George's School Windsor Castle

The objects of the School are to promote and provide for the advancement of education of children in the United Kingdom

In meeting these objects, St George's School's public benefit aim is to provide a first class education for boys and girls aged 3 to 13. We seek to provide an educational centre of excellence and to develop to the full in each child his or her intellectual, spiritual, physical, cultural and social potential, thereby preparing that child to take his or her place and flourish in an appropriate secondary school, and to develop in each child a balanced self-esteem and sensitivity to, and generous regard for, the welfare of others

ETHOS: a happy and caring community

St George's School is a charitable trust which seeks to benefit the public through its aims. The School Council sets the fees to ensure the School meets its aims of providing a first class education to boys and girls and remains financially viable

We follow the School Council's admission policy which does not permit gender, race, colour or disability to be used as criteria for or against admission. To admit a pupil we need to be satisfied that St George's School will be able to educate and develop a prospective pupil to the best of his or her potential

Our School is an equal opportunities employer and committed to safeguarding and promoting the welfare of our pupils and staff

Parents receive regular information about the academic and social progress of their children through parents evenings and end of term reports. We have regular contact with parents through curriculum evenings and via weekly newsletters. Children who board have regular access to their parents

ACCESS POLICY

It is important to the School that access is not restricted to those who can afford our fees. In fulfilling our objective of providing choristers to St George's Chapel, the School seeks out the most appropriate pupils. To enable this a 50% non means tested bursary is offered to all choristers, further means tested bursaries are available to all pupils. During the current year £230,853 (2010 £227,943) was provided as bursaries to choristers

Bursary Policy

The School Council views means tested bursaries as being important in enabling pupils from families that would not otherwise be able to afford the fees to be able to access the education offered by St George's School

Family discounts policy

We offer a discount of 7.5% where the parents have more than two children at the School

Assistance to our teaching staff

As part of our emphasis on attracting and retaining high calibre staff, we offer a discount scheme where staff members choose to educate their children at St George's

ST GEORGE'S SCHOOL WINDSOR CASTLE

TRUSTEES' REPORT 31 AUGUST 2011

OUR OBJECTIVES

Our objectives are set to reflect our educational aims and ethos of the School

The objectives of the School are met by regular meetings of the School Council, senior officials and advisors who decide on the strategy and development of the School

The School's main objectives for the current year were

- (a) To maintain the academic, musical and pastoral excellence of the School, in accordance with our recently revised 3 year development plan
- (b) To maintain the pupil numbers against the current financial trends
- (c) To designate reserves to provide resources to allow greater access to families on low incomes
- (d) To continue the review and development of our assessment methods, and to incorporate newly acquired technology with regard to timetabling and report writing
- (e) To develop the continuous profiling of all our pupils, from 3 to 13
- (f) To plan for our 'bulge year' (year 6 on 1 September 2010) as it moves into the senior school, to ensure that their pastoral and educational needs are appropriately addressed
- (g) To continue expanding our musical outreach programme to incorporate more of the local primary schools
- (h) To recruit a new Head Master for September 2011, on the retirement of the existing Head

ACHIEVEMENTS AND PERFORMANCE

Pupils numbers & fees

Average pupil numbers fell during the year from 403 to 399. In the final term, pupil numbers totalled 406, of whom 34 were part-time (*objective (b)*)

The pupil numbers during the final term of the year under review of 406 pupils (2010 399 pupils) were categorised as follows

	2011	2010
	No	No
Choristers	23	23
Full boarders	-	1
Weekly boarders	6	2
Day pupils	217	223
Pre-prep pupils	160	150
	<u>406</u>	<u>399</u>

The School has seen continued high demand for places over the past year, with waiting lists in all age-groups aged 3 to 10. Registrations for places in the forthcoming three years are also buoyant, so the School continues to educate its full complement of children, despite a difficult economic climate. The number of pupils at the start of the Michaelmas 2011 term was 391, including 29 part-time pupils.

The fee increase this year was kept as low as possible with an increase of 4% in both Pre-Prep & Prep School.

The School Council strives to provide pupils with a place of educational excellence and through the headmaster and delegated bodies, is continually considering improvements to, the curriculum, accommodation and educational standards. The School Council also considers improvements to and the maintenance requirements of, the School. Andrew Salmond Smith was recruited as the new Head Master, and will take up the position from September 2011 (*objective (h)*).

ST GEORGE'S SCHOOL WINDSOR CASTLE

TRUSTEES' REPORT 31 AUGUST 2011

ACHIEVEMENTS AND PERFORMANCE (continued)

There have been no major building projects this year, the School has continued to carry out a substantial refurbishment of the School facilities. Safeguarding and Pastoral Care policies have been kept constantly under review and regular committee meetings are held to monitor individual pupils' needs and difficulties. Chorister recruitment has also been given considerable attention, and there have been many positive developments to promote the Chapel Choir, resulting in increased internal and external interest.

Academic

Senior pupils achieved excellent results at the end of the academic year, with a total of 7 scholarships gained to senior independent schools. Of the 41 senior leavers, 34 gained places at senior independent schools, with the other 7 moving on to schools in the maintained sector. Standards attained by pupils in music and the performing arts continue to be extremely high (*objective (a)*). We continue to review and develop our assessment methods, and we have incorporated newly acquired technology with regard to timetabling and report writing. (*objective (d)*) The Bulge year are now in year 6 and plans are in place to ensure we have sufficient resources in place to meet their more advanced pastoral and educational needs as they reach year 7 (*objective (f)*). The profiling of our pupils is on-going (*objective (e)*).

Co-curricular activities (*objective (a)*)

Music

The choristers singing in the Chapel choir, took part in a wide range of services and concerts. The Supers choir continues to increase in size and took part in numerous concerts.

Drama

All pupils have the opportunity to take part in our Drama productions. This year they ranged from the Nativity Play in Pre-Prep to the 'War of the Vegetables', 'Love me Tender' & 'Charlie & the Chocolate Factory' in the Middle School to 'So Long Farewell' in the Senior School.

Sport

Each term all pupils in the Prep School have the opportunity to represent the School. Sporting excellence was again apparent, and several fine achievements at national level were attained in boy's and girl's swimming and netball.

Extra curriculum activities

The extra-curriculum activities programme continues to cater for many varying interests, which include, chess, ballet, sailing, golf, tennis, war hammer, etc. The take-up rate by Middle and Senior School pupils is very high.

FINANCIAL REVIEW

Total incoming resources for the year were £4,419,875 (2010 £4,432,187), and of this, gross school fees totalled £4,466,579 (2010 £4,280,960) including bursaries and scholarships provided to pupils of £443,235 (2010 £424,083).

In the year to 31 August 2011 further improvements to facilities and teaching equipment were made and capital expenditure totalled £118,030 (2010 £719,965) and repair costs of £192,985 (2010 £187,196) were incurred. The cost of the capital expenditure will be charged to the Statement of Financial Activities in the form of depreciation over the expected useful life of the assets which ranges between 3 and 25 years.

Total expended resources in the year totalled £4,168,348 (2010 £4,058,359) resulting in a net surplus of £251,527 (2010 £373,828).

A fuller summary of the results of the year's activities is given in the Statement of Financial Activities.

The School Council are confident about the financial future of the School and of its ability to meet its objectives to the full.

ST GEORGE'S SCHOOL WINDSOR CASTLE

TRUSTEES' REPORT 31 AUGUST 2011

FUTURE PLANS

During the coming year our objectives are

- To maintain the academic, musical and pastoral excellence of the School
- To designate reserves to provide resources to allow greater access to families on low incomes and hardship cases
- To review the structure of the school day and timetable, including the curriculum to ensure the School continues to meet the needs of the pupils and parents
- To review the physical constraints to see if there is a way of further improving the facilities at the School

RISKS AND RESERVES

This matter of reserves has been considered by the School Council and they consider that, given the level of current funds, the Charity is now in a position to hold a moderate level of reserves to meet unforeseen costs and assist in providing bursaries. The level of reserves set aside for these purposes will be determined in the course of the financial year to 31 August 2012.

The School Council has assessed the major risks to which the charitable Company is exposed, in particular those related to its operations and finances, and are satisfied that systems are in place to mitigate the exposure to the major risks.

The major risks that have been identified and which need to be taken into account in future development plans include

- The continuing and steady fall in the national birth rate
- The likelihood of teaching costs mounting, and the need to keep pace with significant salary increases in the maintained sector
- Changes in legislation concerning the retirement age may mean we will have to employ a greater proportion of senior teachers on higher salaries
- Our affordability to a section of our parent body as fee increases are likely to continue at a rate significantly above the rate of inflation. We will need to ensure that we meet the criteria laid down in the new Charities Act regarding the admission of pupils from less fortunate backgrounds by making appropriate allowances for bursaries.

RESPONSIBILITIES OF THE TRUSTEES

Company law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charitable Company and of the incoming and outgoing resources of the charitable Company for that year. In preparing those accounts, the Trustees are required to

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the Company will continue in business

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware

- there is no relevant audit information of which the charitable Company's auditors are unaware, and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.


ST GEORGE'S SCHOOL WINDSOR CASTLE

**TRUSTEES' REPORT
31 AUGUST 2011**

AUDITORS

RSM Tenon Audit Limited are deemed to be reappointed in accordance with section 487(2) of the Companies Act 2006

Signed on behalf of the Board of Trustees



**The Reverend Canon JA White
Trustee**

Approved by the Board: 10 November 2011

ST GEORGE'S SCHOOL WINDSOR CASTLE

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES

We have audited the financial statements of St George's School Windsor Castle for the year ended 31 August 2011, which comprise the statement of financial activities, the balance sheet, the cashflow statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable Company's Members, as a body, in accordance with Chapter 3 Section 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Company's Members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's Members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the Trustees' Responsibilities Statement in the Trustees' Report, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the charitable Company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by trustees and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements

- give a true and fair view, of the state of affairs of the charitable Company as at 31 August 2011 and of its incoming resources and application of resources, including its income and expenditure in the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of Trustees' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit.

RSM Tenon Audit Limited

10 November 2011

Jennifer Carr, Senior Statutory Auditor
For and on Behalf of

Date

RSM Tenon Audit Limited
Statutory Auditor
Davidson House
Forbury Square
Reading
Berkshire

ST GEORGE'S SCHOOL WINDSOR CASTLE

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2011**

	<u>Note</u>	<u>Unrestricted funds</u> £	<u>Restricted funds</u> £	<u>2011 Total funds</u> £	<u>2010 Total funds</u> £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income					
Donations, legacies and similar income	2	90,000	-	90,000	263,145
Investment income - bank interest		5,404	-	5,404	3,691
Other income		63,574	-	63,574	69,726
Incoming resources from charitable activities					
Income from school fees	3	4,260,897	-	4,260,897	4,095,625
TOTAL INCOMING RESOURCES		<u>4,419,875</u>	<u>-</u>	<u>4,419,875</u>	<u>4,432,187</u>
RESOURCES EXPENDED					
Charitable Activities - Education					
Donations given	4	4,120,054	16,825	4,136,879	4,023,926
Governance costs	4	287	-	287	100
		31,182	-	31,182	34,333
TOTAL RESOURCES EXPENDED		<u>4,151,523</u>	<u>16,825</u>	<u>4,168,348</u>	<u>4,058,359</u>
NET MOVEMENT IN FUNDS		268,352	(16,825)	251,527	373,828
Fund balances brought forward					
at 1 September 2010		2,432,246	213,514	2,645,760	2,271,932
Fund balances carried forward		<u>2,700,598</u>	<u>196,689</u>	<u>2,897,287</u>	<u>2,645,760</u>
at 31 August 2011					

All of the above results are derived from continuing activities

All gains and losses recognised in the year are included above

The notes on pages 12 to 18 form part of these accounts

ST GEORGE'S SCHOOL WINDSOR CASTLE

Company No 4347052

BALANCE SHEET

31 AUGUST 2011

	<u>Note</u>	2011 £	£	2010 £	£
Fixed assets					
Tangible assets	6	2,269,249		2,497,262	
Investments	7	254		254	
		<u>2,269,503</u>		<u>2,497,516</u>	
Current assets					
Stocks		3,239		2,966	
Debtors	8	1,329,201		1,201,580	
Current asset investment		750,000		-	
Cash at bank and in hand		<u>338,007</u>		<u>894,064</u>	
		2,420,447		2,098,610	
Creditors:					
amounts falling due within one year	9	<u>(1,628,703)</u>		<u>(1,794,616)</u>	
Net current assets		<u>791,744</u>		<u>303,994</u>	
Total assets less current liabilities		<u>3,061,247</u>		<u>2,801,510</u>	
Creditors					
amounts falling due after more than one year	10	(163,960)		(155,750)	
Total assets less current liabilities		<u><u>2,897,287</u></u>		<u><u>2,645,760</u></u>	
Capital and reserves					
Funds					
Restricted funds	12	196,689		213,514	
Unrestricted funds		<u>2,700,598</u>		<u>2,432,246</u>	
		<u><u>2,897,287</u></u>		<u><u>2,645,760</u></u>	

Approved by the Board of Trustees on
and signed on its behalf by

10 November 2011

.....
The Reverend Canon JA White
TRUSTEE

The notes on pages 12 to 18 form part of these accounts

ST GEORGE'S SCHOOL WINDSOR CASTLE

**CASHFLOW STATEMENT
FOR THE YEAR ENDED 31 AUGUST 2011**

	<u>Note</u>	2011 £	2010 £
Net cash inflow from operating activities	(a)	311,973	1,052,601
Capital expenditure and financial investment			
- investment in current asset investment		(750,000)	-
- purchase of tangible fixed assets		<u>(118,030)</u>	<u>(719,965)</u>
Increase in cash in the year		<u>(556,057)</u>	<u>332,636</u>
Reconciliation of net cash flow to movement in net funds			
Increase in cash in the year		<u>(556,057)</u>	<u>332,636</u>
Movement in net funds in the year		<u>(556,057)</u>	<u>332,636</u>
Net funds at 1 September 2010	(b)	<u>894,064</u>	<u>561,428</u>
Net funds at 31 August 2011	(b)	<u><u>338,007</u></u>	<u><u>894,064</u></u>

The notes on pages 12 to 18 form part of these accounts

ST GEORGE'S SCHOOL WINDSOR CASTLE

**NOTES TO THE CASHFLOW STATEMENT
FOR THE YEAR ENDED 31 AUGUST 2011**

(a) Reconciliation of net incoming resources to net cash inflow from operating activities

	2011	2010
	£	£
Net incoming resources	251,527	373,828
Depreciation charges	346,043	315,585
(Increase)/decrease in stocks	(273)	193
(Increase)/decrease in debtors	(127,621)	117,561
(Decrease)/increase in creditors	(157,703)	245,434
	<u>311,973</u>	<u>1,052,601</u>
Net cash inflow from operating activities	<u>311,973</u>	<u>1,052,601</u>

(b) Analysis of net debt

	As at the start of the year	Cash flow	As at the end of the year
	£	£	£
Cash at bank and in hand	<u>894,064</u>	<u>(556,057)</u>	<u>338,007</u>
	<u>894,064</u>	<u>(556,057)</u>	<u>338,007</u>

ST GEORGE'S SCHOOL WINDSOR CASTLE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2011

1 Accounting policies

The principal accounting policies of the Charity are set out below. The accounts have been drawn up in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005) and applicable accounting standards.

(a) **Basis of accounting**

The accounts are prepared under the historical cost convention modified by the revaluation of property and fixed asset investments and include the results of the company's operations as indicated in the report of the Trustees, all of which are continuing.

The company has taken advantage of the exemption in Financial Reporting Standard No. 8 'Related Party Transactions' not to disclose related party transactions with companies in the group controlled by the Dean and Canons of Windsor.

(b) **Fund accounting**

- (i) Restricted funds are funds subject to specific trusts, which may be declared by the donor or with their authority but still within the objects of the charity. The restricted funds are restricted income funds which are expendable at the discretion of the Trustees in furtherance of some particular aspects of the objects of the charity.

- (ii) Unrestricted funds are expendable at the discretion of the Trustees in furtherance of the objects of the charity.

All movements on funds are recorded in the Statement of Financial Activities, allocated to the appropriate fund.

(c) **Turnover**

Turnover is the total amount receivable by the School for services provided.

(d) **Voluntary income**

Voluntary income received in cash by way of donations is included in full in the Statement of Financial Activities on a receivable basis and including associated gift aid.

(f) **Donated assets**

Donated assets are included in the balance sheet either at cost where available or at estimated market value.

(g) **Allocation of costs**

Costs are allocated according to function and hence to the categories of direct charitable expenditure and governance costs. Where expenditures relate to more than one functional category, a reasonable method of allocation is determined.

(h) **Pension costs**

The school participates in a multi employer pension scheme, the Government's Teachers Pension Defined Benefits Scheme, for its teaching staff. This scheme is administered by Teachers' Pensions. The pension liability under this scheme is the responsibility of the Agency. It is not possible to identify the assets and liabilities of the scheme that are attributable to the school. Accordingly under Financial Reporting Standard 17 the scheme is accounted for as if it were a Defined Contributions Scheme.

(j) **Tangible fixed assets**

Depreciation is calculated to write down the cost less estimated residual value of all tangible fixed assets by equal annual instalments over their expected useful lives.

The rates applicable are:

Long leasehold property	-	over the remaining period of the lease
Building - School gymnasium	-	2% pa
Building improvements (main school building)	-	5% - 20% pa
Leasehold improvements	-	Over the period of the lease
Furniture and equipment	-	20% - 33 $\frac{1}{3}$ % pa
Motor vehicles	-	25% pa

(k) **Fixed asset investments**

Fixed asset investments are recorded at market value which is represented by the bid price at the balance sheet date.

(l) **Leasing contracts**

Rentals paid under operating leases are charged to income on a straight line basis over the term of the lease.

(m) **Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

ST GEORGE'S SCHOOL WINDSOR CASTLE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2011

2	<u>Voluntary Income</u>	2011	2010
		£	£
	Unrestricted income		
	Donated facilities - school premises from St George's Chapel	90,000	90,000
		<u>90,000</u>	<u>90,000</u>
	Restricted income		
	Sundry donations	-	173,145
		<u>-</u>	<u>173,145</u>
		<u>90,000</u>	<u>263,145</u>
3	<u>School fees</u>	2011	2010
		£	£
	- choristers	414,345	398,268
	- full boarders	-	17,316
	- weekly boarders	75,518	44,976
	- day pupils	3,825,180	3,651,317
	- nursery	132,372	157,388
	- miscellaneous and extras	<u>19,164</u>	<u>11,695</u>
	Total gross fees	4,466,579	4,280,960
	Less total bursaries and scholarships provided to pupils of the school	<u>(443,235)</u>	<u>(424,083)</u>
		4,023,344	3,856,876
	Add back scholarships provided from external sources	<u>237,553</u>	<u>238,748</u>
		<u>4,260,897</u>	<u>4,095,624</u>

ST GEORGE'S SCHOOL WINDSOR CASTLE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2011**

4 Total resources expended

(a) Analysis of expenditure

	Charitable activities				
	Teaching	Educational Support	Governance Costs	2011	2010
	£	£	£	£	£
Teaching					
Staff costs	2,072,722	-	-	2,072,722	2,030,382
Educational expenditure	123,228	-	-	123,228	114,723
Motor vehicle expenses	9,029	-	-	9,029	8,640
Welfare					
Staff costs	-	124,006	-	124,006	119,665
Food and ancillary services	-	376,568	-	376,568	360,964
Laundry and cleaning costs	-	36,131	-	36,131	32,103
Medical costs	-	11,455	-	11,455	12,519
Premises					
Staff costs	-	52,453	-	52,453	47,742
Donated facilities	-	90,000	-	90,000	90,000
Rent, rates and insurance	-	169,229	-	169,229	173,034
Heat and light	-	55,239	-	55,239	52,415
Repairs to buildings	-	131,095	-	131,095	115,655
Repairs to equipment	-	23,820	-	23,820	19,986
IT	-	38,070	-	38,070	51,555
Games and ground expenses	-	18,143	-	18,143	19,840
Support					
Staff costs including accomodation costs	-	323,574	-	323,574	315,960
Recruitment costs	-	10,135	-	10,135	11,339
Printing and stationery	-	28,676	-	28,676	30,218
Subscriptions	-	7,725	-	7,725	9,249
Postage and telephone	-	14,427	-	14,427	18,020
Leases	-	6,011	-	6,011	5,837
Bad debt provision	-	10,000	-	10,000	6,538
School security	-	13,405	-	13,405	21,561
Security staff costs	-	11,813	-	11,813	-
General	-	22,553	-	22,553	23,126
Marketing	-	9,926	-	9,926	15,902
Depreciation	-	346,043	-	346,043	315,585
Bank charges and interest	-	1,403	-	1,403	1,368
Governance costs					
Audit and accountancy	-	-	18,447	18,447	19,390
Legal fees	-	-	12,735	12,735	14,943
	2,204,979	1,931,900	31,182	4,168,061	4,058,257

(b) Staff costs

	2011	2010
	£	£
Particulars of employees are shown below		
Employee costs during the year amounted to		
Wages and salaries	2,154,025	2,101,268
Redundancy payments	-	15,000
Social security costs	162,306	151,611
Other pension costs	219,906	213,582
	2,536,237	2,481,461
Staff Accomodation	48,331	32,288
	2,584,568	2,513,749

ST GEORGE'S SCHOOL WINDSOR CASTLE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2011

4 Total resources expended

(b) Staff costs (continued)

The average number of persons employed by the charity during the year was as follows

	2011 No	2010 No
Teaching	64	67
Domestic and ground staff	13	12
Administration	7	8
	<u>84</u>	<u>87</u>

One employee earned £80,000 per annum or more in the range of £80,000 to £90,000

The pension contributions attributable to the higher paid employee amounted to £11,483

No remuneration was paid or expenses reimbursed to Trustees in their capacity as Trustee See note 16 for details of related party transactions

(c) Auditors' remuneration

	2011 £	2010 £
Fees received for audit services	14,647	15,050
Fees received for non-audit services	3,800	4,340
	<u>18,447</u>	<u>19,390</u>

5 Pension schemes

The School participates in the Teachers' Superannuation Scheme, a statutory, contributory final salary scheme administered by the Teachers' Pension Agency, an executive agency of the Department of Education. Although the teachers are employed by St George's School, Windsor Castle, their retirement and other superannuation benefits, including increases payable under the Pensions (Increase) Acts are, as provided for in the Superannuation Act 1972, paid out of monies provided by Parliament. Under the Teachers' Superannuation Scheme, which is an unfunded scheme, teachers' contributions, on a pay-as-you-go basis, and employers' contributions are credited to the Exchequer under arrangements governed by the above Act.

Every five years the Government actuary conducts an actuarial review of the Teachers' Superannuation Scheme. The aim of the review is to specify the level of future contributions. The cost of pension increases is excluded from the valuation and consequently neither teachers nor their employers contribute to this added value which is met directly by the Exchequer.

Contributions are assessed in two parts. First a normal contribution is determined. This is the contribution expressed as a percentage of the salary of a teacher newly entering service, which would defray the cost of benefits payable in respect of that service. Currently, teachers pay 6.4% of salary whilst their employer pays the balance of the normal contribution. Secondly, a supplementary contribution payable by employers if, as a result of actuarial investigation, it is found that the accumulated liabilities of the account for benefits to past and present teachers are not fully covered by normal contributions to be paid in the future and by the fund built up from past contributions. The current rate of the employer's contribution is 14.1% of the teachers' salary.

The School, in addition to the above, contributes on a money purchase basis to two other schemes. The assets of the schemes are held separately from those of the School in independently administered funds.

Contributions totalling £219,906 (2010 £213,582) were payable to the funds noted above by the School during the year. At the year end pension contributions of £25,032 were unpaid (2010 £nil) and are included in other creditors.

ST GEORGE'S SCHOOL WINDSOR CASTLE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2011

6 Tangible fixed assets

	School Gymnasium	Improvements to School Buildings	Science Labs	Old Bank House Leasehold Improvements	Fixtures Fittings & Equipment	Motor Vehicles	Total
	£	£		£	£	£	£
Cost or Valuation							
At 1 September	28,975	2,153,764	663,836	1,463,215	495,558	76,483	4,881,831
Additions	-	7,268	(393)	-	111,155	-	118,030
Disposals/scrapped	-	(414,746)	-	-	(174,664)	-	(589,410)
At 31 August 2011	28,975	1,746,286	663,443	1,463,215	432,049	76,483	4,410,451
Depreciation							
At 1 September	23,635	1,732,711	-	243,801	339,266	45,156	2,384,569
Charged in the year	580	134,699	27,638	82,011	86,990	14,125	346,043
Disposals/scrapped	-	(414,746)	-	-	(174,664)	-	(589,410)
At 31 August 2011	24,215	1,452,664	27,638	325,812	251,592	59,281	2,141,202
Net book amount							
At 31 August 2011	4,760	293,622	635,805	1,137,403	180,457	17,202	2,269,249
At 1 September	5,340	421,053	663,836	1,219,414	156,292	31,327	2,497,262

All tangible fixed assets are used in direct furtherance of the Charity's objects

Use of the major school buildings has been granted on a reduced rent of £5,000 by a connected charity, St George's Chapel (value of donated facilities recorded at £90,000 (2010 £90,000))

As from 1 September 2005, Old Bank House has been rented to the School by St George's Chapel on a 25 year lease. The expenditure on improvements to this building have been capitalised and is being amortised over the remaining period of the lease as from 1 September 2006 when the property came into full use by the School.

7 Fixed asset investments

	2011		2010	
	Market Value	Cost	Market Value	Cost
	£	£	£	£
Held at market value				
UK quoted investments	254	254	254	254
	254	254	254	254

8 Debtors

	2011 £	2010 £
Trade debtors - fees	1,206,359	1,059,425
Amounts owed by connected charity	76,951	76,192
Prepayments and accrued income	45,891	43,768
Other debtors	-	22,195
	1,329,201	1,201,580

ST GEORGE'S SCHOOL WINDSOR CASTLE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2011

9 <u>Creditors amounts falling due within one year</u>	2011 £	2010 £
Trade creditors	33,013	168,561
Other taxes and social security	53,855	52,369
Other creditors	77,862	39,224
School fees in advance	1,383,151	1,411,307
Accruals and deferred income	80,822	123,155
	<u>1,628,703</u>	<u>1,794,616</u>

10 <u>Creditors amounts falling due after more than one year</u>	2011 £	2010 £
Other creditors	163,960	155,750
	<u>163,960</u>	<u>155,750</u>

11 Capital and reserves

St George's School Windsor Castle is a company limited by guarantee without a share capital. Instead of a share capital, each member guarantees to pay £1 in the event of the company's liquidation. The amount of the members' guarantee represents a contingent asset to the company, which will crystallise only if the company goes into liquidation. As the company is a going concern, the members have no obligation to pay the sum guaranteed.

In the circumstances noted above it is considered that the distinction between equity and non equity interests required by Financial Reporting Standard No 4 "Capital Instruments" is not applicable.

If on a winding up of the company there remains after satisfaction of all debts and liabilities any assets, they will be transferred to a charity with similar objects.

12 Restricted funds

	Balance at 1 September 2010 £	Incoming Resources £	Expended Resources £	Balance at 31 August 2011 £
Chorister Bursary Fund	18,188	-	-	18,188
Library and computer facilities	3,444	-	(3,444)	-
Minibus fund	11,979	-	(6,250)	5,729
Robert Ward Bursary Fund	8,749	-	-	8,749
Science Laboratory	171,154	-	(7,131)	164,023
	<u>213,514</u>	<u>-</u>	<u>(16,825)</u>	<u>196,689</u>

Chorister Bursary Fund

This fund represents donations from St George's Development Fund 1996 for the purpose of funding bursaries for

Library and computer facilities

This fund represents donations from St George's Development Fund 1996 for the purposes of funding new library and computer facilities. The expenditure on these items has been capitalised and the depreciation will be charged against this fund over the useful lives of the relevant assets.

Minibus fund

This fund was established by donations from the Parents Association and The St George's Association for the purpose of funding a new minibus. The cost of the new minibus has been capitalised and the depreciation will be charged against the fund as it is expensed to the Statement of Financial Activities.

Robert Ward Bursary Fund

This fund was established by donations in memory of Robert Ward and it is intended to provide bursaries to pupils who are children of members of the St George's Association.

Science Laboratory Fund

This fund was established by donations from parents towards the cost of the new science laboratory. The cost has been capitalised and depreciation will be charged against the fund.

ST GEORGE'S SCHOOL WINDSOR CASTLE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2011

13 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Fixed assets	2,099,751	169,752	2,269,503
Net current assets	764,807	26,937	791,744
Long term liabilities	(163,960)	-	(163,960)
	<u>2,700,598</u>	<u>196,689</u>	<u>2,897,287</u>

14 Taxation

St George's School Windsor Castle is a charitable company and the Trustees are of the opinion that it is entitled, for the current year, to the exemptions provided by Section 505 Income and Corporation Taxes Act 1988. As a consequence no provision for taxation is regarded as relevant.

15 Financial Commitments

As at 31 August 2011 the company had annual commitments under non-cancellable operating leases as follows:

	2011 £	2011 £	2010 £	2010 £
	Land and buildings	Other	Land and buildings	Other
Operating leases which expire				
Within one year	-	-	-	11,277
Within two to five years	-	8,097	-	-
Over five years	105,000	-	105,000	-
	<u>105,000</u>	<u>8,097</u>	<u>105,000</u>	<u>11,277</u>

16 Related party transactions

Material related party transactions requiring disclosure during the year were as follows:

Keith Dixon, a trustee, is a partner of, Bruce Lance & Co. During the year Bruce Lance & Co charged the School £6,795 (2010: £4,027) in respect of legal advice provided to the School.

17 Control

The Trustees consider the ultimate controlling party to be the Dean and Canons of Windsor.