

REGISTERED COMPANY NUMBER: 04341309 (England and Wales)
REGISTERED CHARITY NUMBER: 1094046

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2020
FOR
HEADWAY HERTFORDSHIRE LIMITED**

Wags LLP t/a Wagstaffs
Richmond House
Walkern Road
Stevenage
Hertfordshire
SG1 3QP

HEADWAY HERTFORDSHIRE LIMITED
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FOR THE YEAR ENDED 31ST MARCH 2020

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HEADWAY HERTFORDSHIRE LIMITED

**REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31ST MARCH 2020**

TRUSTEES	A Laycock F Anwar C Williamson V Molloy B St Leger J Goulde (resigned 16/7/19) R E Campbell A Beric
COMPANY SECRETARY	A Beric
REGISTERED OFFICE	Suite 4 34 Bancroft Hitchin Hertfordshire SG5 1LA
REGISTERED COMPANY NUMBER	04341309 (England and Wales)
REGISTERED CHARITY NUMBER	1094046
INDEPENDENT EXAMINER	Wags LLP t/a Wagstaffs Richmond House Walkern Road Stevenage Hertfordshire SG1 3QP
BANKERS	CAF Bank Limited 25 Kings Hill Avenue Kings Hill West Malling Kent

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2020**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Chairman's Foreword

What extraordinary times in which to compose these remarks! The global pandemic has affected each one of us in so many ways and I strongly suspect that there is more we don't yet know than that which we already know. These events impinge on the last month or so of the year under review which has otherwise been a good year for us in many other ways. It is hard to look beyond the suffering of so many people in so many different ways but as the situation begins to ease, that is what we must do.

The charitable sector has been affected like so many others but we benefit from a loyal institutional support base and that has been evident during current times and for which we are truly grateful. A number of successes have come our way; extended funding from Hertfordshire County Council and fresh funding from The Henry Smith Foundation, The National Lottery and the People's Project amongst others have all contributed to our finances remaining in a stable position. This has not happened by accident. I said last year that we had strengthened our Board to bring additional skills that we needed to help move the charity forwards. An example of the progress we have made is in our targeting specific funders who have an interest in our type of charity. It is this clarity of focus that has enabled our approach to funders to yield a better return from them.

It is all very well securing larger sums of funding as this enables a firm foundation to be laid but I also applaud other, more localised initiatives that thrive with the involvement of people all over the region. We have enjoyed successes from a wide range of initiatives including a sponsored headshave, bike rides, choir events and more. Such activities not only promote a wider involvement in our work but they provide a broadening of our income streams.

Of course, the one aspect that binds all of this together is our people. We are constantly grateful for the variety of ways in which various groups and individuals contribute to our business - and I think of us as a business; simply one that exists for the betterment of its ability to help clients rather than shareholders. Our volunteers contributed in excess of 1200 hours service, we carried out 500 plus home visits and our team engaged in more than 870 hours of training to improve the professional level of care we offer. We also proudly had two National Award winners in the Headway group awards - for volunteer of the year and achiever of the year. We have extended our sphere of influence within the UK parliament, especially our involvement with local MPs and have also further deepened relationships within Hertfordshire County Council.

During the review period we said goodbye to Jack Goulde as a trustee.

Whilst I will, no doubt, offer further comment next year as the current situation unfolds, I am heartened to conclude by saying that our people and our financial position remain resilient and that I have justifiable hope that will remain the case, even in times of such uncertainty and change. We will continue to prepare for both.

ADRIAN S LAYCOCK
CHAIR
OCTOBER 2020

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2020**

OBJECTIVES AND ACTIVITIES

Objectives and aims

Background

Anyone can acquire a brain injury at any time in their lives. People with an acquired brain injury often experience:

- Anxiety, depression, loss of motivation, difficulty controlling anger, and impulsivity
- Problems with memory, attention and concentration, low tolerance of noisy or stressful environments, loss of insight and initiative.
- Loss of co-ordination, muscle rigidity, paralysis, epilepsy, difficulty in speaking, loss of sight, smell or taste, fatigue, and sexual problems.
- Relationship difficulties with family and friends, which can be placed under immense strain. Relatives report that the ten most difficult problems are personality changes, slowness, poor memory, irritability, bad temper, tiredness, depression, tension and anxiety, rapid mood changes, and threats of violence.
- Longer term impacts on their ability to return to their previous level of function and quality of life. This includes their ability to attain, or retain, employment or education.

Members of the Hertfordshire ABI Steering Group estimate that 5000 people suffer a traumatic or acquired brain injury in the county every year. Of these, approximately 2500 would fall within the remit of our work.

Our charity's purposes as set out in the company's Memorandum of Association are to:

- Relieve persons who are resident in Hertfordshire who have suffered a brain injury, their families, carers and other related professionals by the provision of such information, service and facilities as the trustees from time to time determine.

Headway Hertfordshire's 2020 Vision

Currently, Headway Hertfordshire works with approximately 300 people each year and our aim is to expand our reach and support more people in the years ahead.

To achieve our aims we will:

- Look to activate chargeable services wherever possible whilst being understanding of our clients unique situations, ability to pay and the timings of any financial contribution.
- Make our charity more attractive to new investors and sponsors, showing them clearly the difference we make to people's lives who are affected by a brain injury.
- Develop our approach to driving and maximising Community Fundraising.
- Improve our visibility and become known as the organisation of choice in Hertfordshire for those with a brain injury who need expert support, education and encouragement.

We will, of course, focus on having policies and procedures that meet known any relevant legislative changes and enhance our quality standards.

Our vision statement

To be the support organisation of choice for all those over 18 affected by an acquired brain injury living in Hertfordshire.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2020**

Our mission statement

To promote awareness and understanding of all aspects of an acquired brain injury and to provide information, support and services to people with an acquired brain injury, their families and carers in Hertfordshire.

Our core values and purposes

Professional

We run Headway Hertfordshire as a sustainable charitable business, managing our finances and services responsibly and in the best interests of those who use our services.

Friendly

We are approachable, friendly and offer a safe, comfortable community of support where people feel welcomed, accepted and understood.

Client focused

We deliver accessible, tailored services and respond to the clearly defined individual needs, circumstances and views of our clients and are primarily accountable to them.

Respectful

We respond to our clients and colleagues as valued human beings, treating them with dignity and respect. Whilst we recognise each person as unique, we seek to promote equality of access in the wider community.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The organisation is a charitable company limited by guarantee, incorporated on 17th December 2001 and registered as a charity on 4th October 2002. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under Articles of Association.

Recruitment and appointment of new trustees

The directors of the company are also charity trustees for the purposes of charity law. Members of the board are elected to serve for six years. At this stage they must stand down for a year after which they may be re-elected at the next AGM.

All members of the trustee board give their time voluntarily and receive no benefits from the charity. Any expenses claimed from the charity are set out in note 7 of the accounts.

The trustee board seeks to ensure that the needs of the beneficiary group are appropriately reflected through the diversity of the trustee body and ensures that at least one service user sits on the board at any one time.

The more traditional business skills are well represented on the board. In an effort to maintain this broad mix, trustees are required to provide a list of their skills and to update it each year. In the event of particular skill shortage, individuals are approached to offer themselves for election to the board.

In the 2019/20 financial year one board member resigned (J Goulde). The board otherwise remained stable with a strong expertise across a broad set of skills.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2020**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

At the start of 2019/20 Headway Hertfordshire employed eight staff (a full time chief executive, two support coordinators (one full and one part time) three part time occupational therapists, five freelance counsellors a part time office manager and finance manager for one day a week. Their work was supported by a team of 15 excellent volunteers.

The Chief Executive, John Archer, has now been in post since November 2016 and continues to support, reorganise and strengthen the front line team whilst concentrating on ensuring adequate resources are in place and the name and positive reputation of Headway Hertfordshire is well known and appreciated throughout the county.

Headway Hertfordshire's service delivery model

- Referrals to Headway Hertfordshire can be made by health or social service professionals, family members or clients themselves.
- Initial referrals go to our support coordinators, following discharge from acute or community NHS treatment or care.
- Our support coordinators provide information and advice, including self-help materials about brain injury and how to deal with the effects, understanding the care pathway in Hertfordshire and how to access relevant statutory and voluntary sector services.
- We signpost to speech therapists and physiotherapists, Hertfordshire's Acquired Brain Injury team and local voluntary organisations, throughout the county.
- We provide counselling to clients and or carers, where required and if funding is available.
- Home visits are made by our support coordinators where clients and/or carers require 1:1 support.
- We run rehabilitation group sessions for clients which provide a break for carers. Sessions include exercises to improve memory and reduce stress, art, music, physical activities and cookery lessons.
- We run regular Carers' Education Groups to help carers understand brain injuries and their effects.
- We offer peer support activities, throughout the county. These are facilitated by volunteers, many of whom have had a brain injury themselves.
- Approximately 25% of clients, working directly with our support coordinators will be supported onto our HABIT programme, which is designed to help people with a brain injury understand their injury, deal with the affects and prepare for work, training, volunteering or other meaningful activity.
- Our Occupational Therapists (OTs) undertake cognitive and mood assessments, using ACE, COPM and LIKERT scales and cognitive screening to check suitability/motivation. They help clients signed up to the HABIT programme to set goals and score their achievements.
- Our OTs support user-led training and peer support work and provide education about brain injury and its effects and rehabilitation workshops - e.g. dealing with fatigue and life skills development.
- Clients on the HABIT programme are supported to access meaningful occupation e.g. volunteering, paid employment, training or physical activities.
- The trustees have complied with the duty in section 4 of the Charities Act 2006 and have regard to the public benefit guidance as issued by the Charity Commission.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2020**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The risk register is reviewed and amended on an ongoing basis.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 20th October 2020 and signed on its behalf by:

A Laycock - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
HEADWAY HERTFORDSHIRE LIMITED**

Independent examiner's report to the trustees of Headway Hertfordshire Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2020.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of FCCA ACA which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Stuart Cuzner
FCCA ACA
Wags LLP t/a Wagstaffs
Richmond House
Walkern Road
Stevenage
Hertfordshire
SG1 3QP

28th October 2020

HEADWAY HERTFORDSHIRE LIMITED

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2020

		Unrestricted fund £	Restricted fund £	2020 Total funds £	2019 Total funds £
	Notes				
INCOME AND ENDOWMENTS FROM					
Donations and legacies	3	143,420	109,210	252,630	246,305
Other trading activities	4	7,880	1,700	9,580	4,700
Investment income	5	101	-	101	66
Total		151,401	110,910	262,311	251,071
EXPENDITURE ON					
Charitable activities	6				
Cost of charitable activities		212,199	82,898	295,097	241,723
NET INCOME/(EXPENDITURE)		(60,798)	28,012	(32,786)	9,348
RECONCILIATION OF FUNDS					
Total funds brought forward		62,820	9,600	72,420	63,072
TOTAL FUNDS CARRIED FORWARD		2,022	37,612	39,634	72,420

The notes form part of these financial statements

STATEMENT OF FINANCIAL POSITION
31ST MARCH 2020

	Notes	Unrestricted fund £	Restricted fund £	2020 Total funds £	2019 Total funds £
CURRENT ASSETS					
Debtors	10	-	2,316	2,316	1,164
Cash at bank		<u>10,106</u>	<u>39,347</u>	<u>49,453</u>	<u>83,331</u>
		10,106	41,663	51,769	84,495
CREDITORS					
Amounts falling due within one year	11	(8,084)	(4,051)	(12,135)	(12,075)
NET CURRENT ASSETS		<u>2,022</u>	<u>37,612</u>	<u>39,634</u>	<u>72,420</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		2,022	37,612	39,634	72,420
NET ASSETS FUNDS	12	<u>2,022</u>	<u>37,612</u>	<u>39,634</u>	<u>72,420</u>
Unrestricted funds:					
General fund				2,022	62,820
Restricted funds:					
Restricted fund				<u>37,612</u>	<u>9,600</u>
TOTAL FUNDS				<u>39,634</u>	<u>72,420</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

STATEMENT OF FINANCIAL POSITION - continued
31ST MARCH 2020

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 20th October 2020 and were signed on its behalf by:

A Laycock - Trustee

HEADWAY HERTFORDSHIRE LIMITED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2020

1. STATUTORY INFORMATION

Headway Hertfordshire Limited is an incorporated charity registered in England and Wales. The charity registration number, together with the principal address, can be found within the reference and administrative details.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Critical accounting estimates and judgements

No significant judgements or estimates have had to be made by the trustees in preparing these financial statements.

Going concern

The financial statements have been prepared on a going concern basis.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

HEADWAY HERTFORDSHIRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2020

2. ACCOUNTING POLICIES - continued

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

3. DONATIONS AND LEGACIES

	2020	2019
	£	£
Donations	53,640	100,007
Grants	198,990	146,298
	<u>252,630</u>	<u>246,305</u>

4. OTHER TRADING ACTIVITIES

	2020	2019
	£	£
Contributions - trips	773	-
Contributions - workshops	1,055	-
Training	1,700	650
HABIT	812	785
Counselling	1,710	-
Memberships	780	1,080
Peer support	2,750	2,185
	<u>9,580</u>	<u>4,700</u>

5. INVESTMENT INCOME

	2020	2019
	£	£
Deposit account interest	<u>101</u>	<u>66</u>

HEADWAY HERTFORDSHIRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2020

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs £	Totals £
Cost of charitable activities	<u>293,315</u>	<u>1,782</u>	<u>295,097</u>

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2020 nor for the year ended 31st March 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2020 nor for the year ended 31st March 2019.

8. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2020	2019
Administration and support	<u>6</u>	<u>6</u>

No employees received emoluments in excess of £60,000.

9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	192,287	54,018	246,305
Other trading activities	4,700	-	4,700
Investment income	<u>66</u>	<u>-</u>	<u>66</u>
Total	<u>197,053</u>	<u>54,018</u>	<u>251,071</u>
EXPENDITURE ON			
Charitable activities			
Cost of charitable activities	169,392	72,331	241,723
NET INCOME/(EXPENDITURE)	<u>27,661</u>	<u>(18,313)</u>	<u>9,348</u>

HEADWAY HERTFORDSHIRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2020

9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

Unrestricted fund £	Restricted fund £	Total funds £
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RECONCILIATION OF FUNDS

Total funds brought forward	35,159	27,913	63,072
TOTAL FUNDS CARRIED FORWARD	<u>62,820</u>	<u>9,600</u>	<u>72,420</u>

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Trade debtors	2,316	682
Prepayments	-	482
	<u>2,316</u>	<u>1,164</u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Trade creditors	8,085	8,503
Social security and other taxes	4,050	3,572
	<u>12,135</u>	<u>12,075</u>

12. MOVEMENT IN FUNDS

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
Unrestricted funds			
General fund	62,820	(60,798)	2,022
Restricted funds			
Restricted fund	9,600	28,012	37,612
TOTAL FUNDS	<u>72,420</u>	<u>(32,786)</u>	<u>39,634</u>

HEADWAY HERTFORDSHIRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2020

12. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	151,401	(212,199)	(60,798)
Restricted funds			
Restricted fund	110,910	(82,898)	28,012
TOTAL FUNDS	<u>262,311</u>	<u>(295,097)</u>	<u>(32,786)</u>

Comparatives for movement in funds

	At 1.4.18 £	Net movement in funds £	At 31.3.19 £
Unrestricted funds			
General fund	35,159	27,661	62,820
Restricted funds			
Restricted fund	27,913	(18,313)	9,600
TOTAL FUNDS	<u>63,072</u>	<u>9,348</u>	<u>72,420</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	197,053	(169,392)	27,661
Restricted funds			
Restricted fund	54,018	(72,331)	(18,313)
TOTAL FUNDS	<u>251,071</u>	<u>(241,723)</u>	<u>9,348</u>

HEADWAY HERTFORDSHIRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2020

12. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.18 £	Net movement in funds £	At 31.3.20 £
Unrestricted funds			
General fund	35,159	(33,137)	2,022
Restricted funds			
Restricted fund	27,913	9,699	37,612
TOTAL FUNDS	<u>63,072</u>	<u>(23,438)</u>	<u>39,634</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	348,454	(381,591)	(33,137)
Restricted funds			
Restricted fund	164,928	(155,229)	9,699
TOTAL FUNDS	<u>513,382</u>	<u>(536,820)</u>	<u>(23,438)</u>

Childwick Trust, Henry Smith Charity, BLCF, Edward Gostling Foundation, HCF, One Family Foundation, Peoples Project, Reaching Communities, SCT and Shanly Foundation - contributions towards salaries, premises and other overheads.

The funding for all of the above cover associated administration and support costs.

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
Childwick Trust	4,000	(4,000)	-
Henry Smith Charity	5,600	(24)	5,576
BLCF	-	5,000	5,000
Edward Gostling Foundation	-	3,750	3,750

HEADWAY HERTFORDSHIRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2020

12. MOVEMENT IN FUNDS - continued

HCF	-	674	674
One Family Foundation	-	3,696	3,696
Peoples Project	-	8,904	8,904
Reaching Communities	-	6,851	6,851
SCT	-	1,000	1,000
Shanley Foundation	-	2,161	2,161
	<u>9,600</u>	<u>28,012</u>	<u>37,612</u>

13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2020.

14. LEASING AGREEMENTS

At 31 March 2020, the company had total commitments under non-cancellable operating leases over the remaining life of those leases of £25,708 (2019 - £22,208).

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.