**COMPANY REGISTRATION NUMBER: 4326334** 

**CHARITY REGISTRATION NUMBER: 1089527** 

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2005

COMMUNITY ACCOUNTANCY SERVICE LIMITED THE GREEN FISH RESOURCE CENTRE 46-50 OLDHAM STREET MANCHESTER M4 1LE



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#### **DIRECTORS' & CHAIRMAN'S ANNUAL REPORT**

The Directors present their Annual Report and Accounts for the Year Ended 31st March 2005.

#### **STATUS**

The company's registration number is 4326334 and its registered address is 1114 Chester Road, Stretford, Manchester M32 0HL. This company is also a Registered Charity, No. 1089527.

#### PRINCIPAL ACTIVITY

To promote the welfare of children, adolescents and adults variously diagnosed as having an autism spectrum disorder.

To co-operate with local authorities and voluntary associations in supplementing the provision of educational, health and social services and provide facilities for education integration and guidance in a constructive environment.

To give help and guidance for parents and providing a meeting ground for parents to enable them to have a better understanding of their common problems.

To promote a greater knowledge and understanding of autistic persons amongst the public and also amongst those concerned in their education and care through various channels including, but not limited to, information and publicity, lectures, courses and conferences.

To co-operate with other charities, voluntary bodies and statutory bodies operating in furtherance of the objects or similar charitable purposes and to exchange information and advice with them. To support the aims and objectives of the National Autistic Society.

#### **DIRECTORS**

The Directors who held office during the year ended 31st March 2005 were:

W Haley

Chair

G Kimpton

F Redfern

J Shaw

P Blakeley

R Exley

#### **Company Secretary**

F Redfern

#### Treasurer

E Bond

At the A.G.M. one third of the directors shall retire from office and so be eligible for re-appointment or re-election.

#### **COMPANY STATUS**

The company was incorporated on 21 November 2001 by its Memorandum and Articles of Association, to be a company limited by guarantee. In the event of the company's winding up, all its members have agreed to contribute a sum not to exceed £1.

#### **FINANCES**

The attached statements show the current state of the Charity's finances, which the Directors consider to be satisfactory.

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# **DIRECTORS' & CHAIRMAN'S ANNUAL REPORT (CONTINUED)**

#### **RISK ASSESSMENT**

The Directors have reviewed the risks to which the company is exposed and systems have been established to manage those risks.

#### **BANKERS**

Barclays Bank plc Barclays Business Centre PO Box 357 51 Mosley Street Manchester M60 2AU

#### **ACCOUNTANTS**

Community Accountancy Service Limited The Green Fish Resource Centre 46-50 Oldham Street Manchester M4 1LE

#### **DIRECTORS' RESPONSIBILITIES**

Company Law requires the Directors to prepare accounts for each financial year which give a True and Fair view of the state of the company's affairs and of the surplus for that period. In preparing those accounts, the Directors are required to:

- # select suitable accounting policies and then apply them consistently;
- # make judgements and estimates that are reasonable and prudent;
- # prepare the accounts on the going concern basis unless it is appropriate to presume that the company will not continue in business.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 1985.

They are also responsible for safeguarding the assets of the company and hence for taking steps for the prevention and detection of fraud and other irregularities.

In preparing the above report, the Directors have taken advantage of the special provisions under Part VII of the Companies Act 1985 applicable to small companies.

On behalf of the Board of Directors:

Company Secretary

Date: 8 July 2005

# ACCOUNTANTS REPORT TO THE MEMBERS OF: AUTISTIC SOCIETY GREATER MANCHESTER AREA

We report on the accounts for the year ended 31 March 2005 as set out on pages 4 to 13 which follow:

## Respective Responsibilities of Directors and Reporting Accountants

As described on page 2, the Company's Directors are responsible for the preparation of the accounts and they consider that the Company is exempt from an audit. It is our responsibility to carry out procedures designed to enable us to report our opinion.

# **Basis of Opinion**

Our work was conducted in accordance with the Statements of Standards for Reporting Accountants, and so our procedures consisted of comparing the accounts with the accounting records kept by the Company and making such limited inquiries of the officers of the Company as we consider necessary for the purposes of this report. These procedures provide the only assurance expressed in our opinion.

# In our opinion:

- a) the accounts are in agreement with the accounting records kept by the company under section 221 of the Companies Act 1985;
- b) having regard to, and on the basis of, the information contained in those accounting records:
  - 1. these accounts have been drawn up in a manner consistent with the accounting requirements specified in S249C (6) of the Act; and
  - 2. the company satisfied the conditions for exemption from an audit of the accounts for the year specified in S249A (5) of the Act and did not, at any time within that year, fall within any of the categories of companies not entitled to the exemption specified in section 249B(1).

Community Accountancy Service Ltd.

Date: 8 July 2005

# INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2005

	Notes	2005 £	2004 £
Operating Income	1	175,537	138,771
Service Provision		(167,354)	(136,073)
Operating Surplus/(Deficit)	2	8,183	2,698
Investment Income	4	2,560	725
Surplus/(Deficit) before Taxation		10,743	3,423
Taxation on Ordinary Activities	3	-	-
Surplus/(Deficit) for the Year		10,743	3,423
Total Reserves Brought Forward		113,588	110,165
Total Reserves Carried Forward	·	124,331	113,588

The notes on pages 7 to 13 form part of these accounts.

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#### **BALANCE SHEET AS AT 31 MARCH 2005**

		200	5	200	4
	Notes	£	£	£	£
FIXED ASSETS			_		
Tangible Fixed Assets	11		4,082		3,201
CURRENT ASSETS					
Debtors	12	15,248		4,172	
Cash at Bank and in Hand		114,979	_	116,839	
	•	130,227		121,011	
LIABILITIES:					
Amounts falling due	40	(0.070)		(40.604)	
within one year	13	(9,978)	-	(10,624)	
NET CURRENT ASSETS			120,249		110,387
		-	124,331	-	113,588
		=	124,001		113,300
ACCUMULATED FUNDS					
Restricted	15		53,221		41,899
Unrestricted	16		71,110	•	71,689
		-	404 224	-	442 500
			124,331	=	113,588

These accounts have been prepared in accordance with the special provisions relating to small companies within Part VII of the Companies Act 1985 and with the Financial Reporting Standard for Smaller Entities, (effective June 2002).

For the year in question the company was entitled to the exemption conferred by Section 249A(2) of the Companies Act 1985 and that no notice has been deposited under Section 249B(2); and the directors also acknowledge their responsibilities for:

- ensuring that the company keeps accounting records that comply with section 221;

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preparing accounts which give a true and fair view of the state of the company's affairs as at the end of the financial year and of its surplus or deficit for the financial year in accordance with the requirements of the Companies Act 1985 relating to the accounts, so far as applicable to the company.

Approved on behalf of the Company's Board of Directors:

Director

Director

Date:

8 July 2005

The notes on pages 7 to 13 form part of these accounts.

# STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2005

	, ok me	Notes	Unrestricte Funds £	Fu		Year Ended 1.03.05 Total Funds £	Year Ended 31.03.04 Yotal Funds £
NCOM	ING RESOURCES						
Grants	14			-	3,000	3,000	•
	Bolton CVS			-	5,000	5,000	-
	Tudor Trust Oldham Social Services			-	2,227	2,227	-
	Bury Social Services			-	3,000	3,000 600	
	Beatrice Laing			-	600 4,997	4,997	-
	Awards for All			-	1,000	1,000	-
	Duchy of Lancaster			-	1,000	1,000	•
	London Law Trust			-	7,000	7,000	-
	GMCDP			-	500	500	-
	Manchester RAG			-	350	350	15,000
	Kelioggs Lankeliy			-	15,000	15,000	870
	HFB2003			-	E 000	5,000	1,608
	Douglas Valley Community			-	5,000	0,000	500
	Rochdale Health Action Zone			•	12,026	12,026	11,158
	GMPTE				500	500	873
	Bolton Metro			_	-	-	2,900
	Manchester Connexions PAYP			-	9,887	9,887	9,665
	Stockport MBC			-	250	250	459 5,000
	Wigan MBC ' GM Connexions			-	10,000	10,000	1,363
	Salford Connexions PAYP			-	- 7 767	7.767	7,767
	Peter Kershaw Trust			•	7,767 11,185	11,185	11,248
	Manchester Social Services			•	11,100	• • • • • • • • • • • • • • • • • • • •	4,564
	NSF				2,673	2,673	2,609
	<ul> <li>Salford PCT</li> </ul>				11,164	11,164	10,891
	Salford CC			-	9,133	9,133	8,910
	Oldham MBC			-		40.074	3,502
	Community Foundation Tameside MBC			-	18,251	18,251	17,026 5,000
	Three Guineas Trust			+	5,000 7,500	5,000 7,500	7,500
	Zochonis Charitable Trust			-	3,699	3,699	
	BBC Children in Need			-	1,726	1,726	
	Salford CVS		·		3.500	3,500	•
	Manchester City Council			399	•	399	
	iraising Events			•	•		1,985
	the Ticket		1	484	-	1,484	1,075 166
	nbership chandise				•	2,560	
	k Deposit Interest		- 2	560	-	643	
Can	d Sales & Commissioning			643 3,398	200		
	ations		•	523		523	
Gift	Aid			2,939		. 2, <del>9</del> 3	
	s In Kind			480	2,024		
Hol	iday Income			37	,	. 3	
Old	ham Youth Club Subscriptions			15		- 1 - 45	
	rent Pack Sales ner Income			450			0 628_
Su	ndo/Income			10 2,938	165,15		
TO	TAL INCOMING RESOURCES		1	2,930	100,10		
τO	TAL RESOURCES EXPENDED		_	(3,088)	(130,94	2) (134,03	30) (108,613)
Ás	pirations Project		-	(30)	(2,16		99) (3,995)
- At	tism Information Service		6	10,361)	(20,76	(31,1	25) (23,465)
Se	ervice Development		·	13,479)	(153,87	<u>(5)</u> (167,3	54) (136 <u>,073)</u>
NI RI	ET INCOMING (OUTGOING) ESOURCES BEFORE TRANSFERS		<del></del>	(541)	11,28	34 10,7	43 3,423
	ross Transfers between funds		15	(38)	:	38	<u> </u>
				(579)	11,3	22 10,7	43 3,423
	ET MOVEMENT IN FUNDS otal Funds Brought Forward			71,689	41,8	99 113,5	
	OTAL FUNDS CARRIED FORWARD		16	71,110	53,2	21 124,	331 113,588
T	UIAL PUNDS CARRIED FORTH					nte	

The notes on pages 7 to 13 form part of these accounts.

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#### 1 ACCOUNTING POLICIES

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002) and with Statement of Recommended Practice No. 2. The charity has taken advantage of the exemption in Financial Reporting Standard No.1 from the requirement to produce a cashflow statement.

#### Income

Grants and investment income are reflected in the accounts when receivable. Donations, gifts and other income are reflected in the accounts when received. In addition, monies received for specific purposes are set aside as "restricted funds" Operating income comprises grants, insurance claims and sundry income.

#### Expenditure

All expenditure other than that capitalised has been reflected in the Statement of Financial Activities on an accruals basis.

#### Valuation, Capitalisation and Depreciation of Fixed Assets

Fixed assets are included in the accounts at net book value.

Additions of a single item or a group of similar assets exceeding £500, are capitalised at cost

Depreciation is provided to write off the cost less the estimated residual value of tangible assets over their estimated useful lives as follows:

Office Equipment	25% p.a. reducing balance
Office Furniture	15% p.a. straight line
Office Renovations	15% p.a. straight line

#### Reserves

Current free reserves represent approximately 4 months running costs. The directors consider this to be appropriate to cover potential gaps in revenue funding.

#### 2 / OPERATING SURPLUS (DEFICIT)

Operating Surplus (Deficit) is stated after charging:

	2005	2004
	£	£
Depreciation of owned fixed assets	1,097	1,067
Reporting Accountants Charges	822	529
Other Accountancy Services - Tax 2003		352

#### 3 TAXATION

The organisation is exempt from income tax by reason of its charitable status. Income tax suffered on investment income is reclaimed in full. The organisation is not registered for Value Added Tax.

#### 4 INVESTMENT INCOME

	π.	T,
Bank Interest Receivable	2,560	725

#### 5 ASPIRATIONS PROJECT

	Unrestricted Funds £	Restricted Funds £	Total 2005 £	Total 2004 £
Employment Costs	-	88,093	88,093	73,475
Volunteers' Expenses	•	100	100	2
Staff Training	(216)	599	383	260
Recruitment Costs		1,009	1,009	748
Health & Safety Costs	•	700	700	2,137
Activities	-	9,692	9,692	10,304
Fundraising Events	-	6	6	28
Staff Travel & Subsistence	-	5,279	5,279	4,732
Rent, Rates & Water	-	10,988	10,988	5,206
Heat & Light	-	2,503	2,503	-
Removal Costs	٠-	44	44	532
Insurance	-	1,341	1,341	1,172
Printing, Post, Stationery & P'copying	823	2,314	3,137	2,607
Telephone, Internet & Fax	122	3,439	3,561	3,412
Resource Centre Books & Equipment	355	2,693	3,048	559
Software & Website	-	-	-	282
Computer Upgrade & Maintenance	248	-	248	273
Repairs, Renewals & Minor Equipment	-	1,238	1,238	201
Security Checks	-	67	67	168
Miscellaneous	3	3	6	9
Bank Charges	22	-	22	6
Accountancy	658	-	658	705
Board Expenses	183	-	183	354
Data Protection	-	28	28	28
Membership Fees		-	-	22
Depreciation	878	-	878	854
Professional Fees	12	806	818	537
	3,088	130,942	134,030	108,613

#### 6 AUTISM INFORMATION SERVICE

	Unrestricted Funds £	Restricted Funds £	Total 2005 £	Total 2004 £
Employment Costs	-	19	19	2,103
Telephone, Internet & Fax	-	467	467	783
Volunteer Expenses	•	-	-	4
Activities	-	208	208	-
Insurance	-	92	92	-
Parent Network & Support Group	-	528	528	-
Printing, Post, Stationery & P'copying	5	251	256	694
Staff Training	-	426	426	-
Staff Travel & Subsistence	•	10	10	-
Computer Upgrade & Maintenance	3	-	3	-
Merchandise	-	•	-	360
Accountancy	8	-	8	9
Board Expenses	3	-	3	4
Depreciation	11	-	11	11
Professional Fees	•	7	7	-
Miscellaneous	-	161	161	27
	30	2,169	2,199	3,995

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#### 7 SERVICE DEVELOPMENT

	Unrestricted	Restricted	Total	Total
	Funds	Funds	2005	2004
	£	£	£	£
Employment Costs	7,100	16,818	23,918	17,027
Recruitment	-	1,297	1,297	_
Merchandise	-	-	_	109
Printing, Post, Stationery & Pcopying	224	235	459	1,151
Telephone, Internet & Fax	432	107	539	528
Miscellaneous	2	18	20	33
Equipment	29	95	124	_
Fundraising Events	28	-	28	
Insurance	-	351	351	-
Staff Training	(77)	116	39	68
Staff Travel & Subsistence	2,148	1,092	3,240	2,095
Computer Upgrade & Maintenance	59	-	59	-
Meeting Support	-	500	500	-
Bank Charges	6	_	6	2
Accountancy	156	-	156	167
Board Expenses	43	-	43	85
Professional Fees	3	128	131	-
Data Protection	-	7	7	7
Membership Fees	-		_	6
Depreciation	208	-	208	202
Just the Ticket (incl £1561 empl costs)	-	•	-	1,985
, , ,	10,361	20,764	31,125	23,465

## 8 EXPENDITURE NOT ATTRIBUTED TO A SINGLE SERVICE PROVISION

	Unrestricted Funds £	Restricted Funds	Total 2005 £	Total 2004 £
Accountancy	822	-	822	881
Employment Costs	•	1,930	1,930	_
Printing, Post, Stationery & P'copying	535	•	535	-
Staff Training	-	-	-	48
Bank Charges	28	. •	28	8
Board Expenses	229	-	229	443
Computer Upgrade & Maintenance	310	-	310	-
Professional Fees	15	677	692	-
Miscellaneous	4	-	4	-
Data Protection	0	35	35	35
Insurance	-	1676	1,676	-
Membership Fees	• •	•		28
Depreciation	1,097	-	1,097	1,067
•	3,040	4,318	7,358	2,510

The expenditure in Note 8 has been apportioned on the following basis:

ASPIRATIONS PROJECT	80%
AUTISM INFORMATION SERVICE	1%
SERVICE DEVELOPMENT	19%

	2005	2004
	£	£
Wages and Salaries	97,935	80,513
Just the Ticket Employment Costs	-	1,561
Social Security Costs	8,906	7,649
Pension Costs	5,189	4,443
	112,030	94,166

No employee earned £50,000 p.a. or more, and no director was paid any remuneration.

The average number of employees, analysed by function was:		
Services	8	8
Management and Administration	. 2	2
	10	10
CAPITAL COMMITMENTS		

	iotai	lom
	2005	2004
Contracted for but not provided	£ nil	£nii

#### 10 TRUSTEES' REMUNERATION AND EXPENSES

No remuneration, directly or indirectly out of the funds of the charity, was paid or payable, during the period, to any trustee or to any persons known to be connected with any of them.

Reimbursement of travel expenses has been made to 2 trustees, totalling £

#### **TANGIBLE FIXED ASSETS**

		Office Renovations	Office Furniture	Office Equipment	Total
4	:	£	£	£	£
	COST				
	At 1 April 2004			6,468	6,468
	Additions	725	1,253	•	1,978
	Disposals At 31 March 2005	725	1,253	6,468	8,446
	ACST Match 2005	125	1,200	0,400	0,440
	DEPRECIATION				
	At 1 April 2004	-	_	3,267	3,267
	Charge for Year	109	188	800	1,097
	At 31 March 2005	109	188	4,067	4,364
	NET BOOK VALUE			•	
	At 31 March 2005	616	1,065	2,401	4,082
	At 31 March 2004	-		3,201	3,201
12	DEBTORS			2005 £	2004 £
	Trade Debtors			9,894	80
	Other Debtors			420	•
	Prepayments			4,934	4,092
			;	15,248	4,172
13	LIABILITIES: AMOUNTS FALLING DUE	WITHIN ONE	YEAR		
		-		£	£
	Trade Creditors			2,281	3,451
	Other Creditors				6,292
	Deferred Income			6,082	004
	Accruals			1,615 9,978	881 10,624
			:	0,0,0	10,027
14	CONTINGENT LIABILITIES				
	At 31 March			£nîl	£ nii

Balance

#### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2005

c	DEC	TRIC	TEN	CIB	me
3	RES	IRIU	100	FUR	wo

	Balance				Balance
	1st April	Incoming	Transfers	Outgoing	31st March
	2004				2005
	£	£	£	£	£
Baily Thomas	1	-	•	(1)	-
Puccini's	659	-	1	(660)	-
Tudor Trust	3	5,000	•	(505)	4,498
GMPTE	4,465	12,026		(13,196)	3,295
Lankelly Foundation	11,863	15,000	-	(17,615)	9,248
GM Connexions	6,471	10,000	-	(13,894)	2,577
BBC Children in Need	•	3,699	•	(3,402)	297
Lord Egerton of Tatton	60	-	4	(64)	•
Salford Community Chest	46	-	-	(46)	-
Skelton Bounty	152	•	-	(151)	1
HBOS	236	-	-	(235)	1
Trafford MBC	1,162		-	(1,162)	-
Beatrice Laing	-	600		(28)	572
Douglas Valley Community	734	5,000	-	(3,257)	2,477
Rochdale Health Action Zone	458	-	_	(458)	-
Bolton Metro	175	500	-	(675)	-
Manchester Connexions PAYP	338	3,500	-	(3,615)	223
Stockport MBC	12	9,887	-	(9,370)	529
Wigan Community Chest	227			(127)	100
Wigan MBC	-	250	-	(188)	62
Salford Connexions PAYP	6	-		(6)	-
Peter Kershaw Trust	6,911	7.767	1	(8,979)	5,700
Manchester Social Services	96	11,185	-	(11,174)	107
Salford PCT	-	2,673		(2,636)	37
Salford CC	323	11,164	6	(10,835)	658
Oldham MBC	68	9.133	25	(9,226)	-
Community Foundation	2,918	•	1	(2,919)	
Tameside MBC	41	18,251		(14,649)	3,643
Three Guineas Trust		5,000	-	(4,829)	171
Zochonis Charitable Trust	2,906	7,500		(2,906)	
Bolton CVS	_,_,_,	3.000	_	•	3,000
Oldham Social Services	-	2,227	•	(2,187)	40
Bury Social Services		3.000		(3,000)	
Awards for All		4,997	-	(1,386)	
Duchy of Lancaster	-	1.000		(500)	
London Law Trust		1,000		•	1,000
GMCDP	_	7,000		(6,900)	100
Manchester RAG		500		(466)	
Kelloggs	_	350		(152)	
Salford CVS	_	1.726		(1,374)	
Restricted Donation	_	200		(1,00	200
	1.568	2,024		(1,102)	
Holiday Income	41,899			(153,875	
	71,000	100,100			

Details re funds: for Resource Centre Administrator costs Baily Thomas to provide support for children with ASD Puccini's for the Aspirations Travel Project for the Aspirations Travel Project Tudor Trust **GMPTE** for rent and service charges for the Resource Centre Lankelly Foundation GM Connexions for Aspirations projects for a four day summer activity holiday **BBC Children in Need** for Aspirations summer activities Lord Egenton of Tatton for equipment and resources for the Resource Centre for the Parent Resource Network - AIS Salford Community Chest Skelton Bounty for the Parent Pack and leaflets - AIS HBOS Trafford MBC for the Autism Information Service Beatrice Laing Douglas Valley Community Rochdale Health Action Zone for computer requirements for the Aspirations Regional Support Group (Wigan) for Aspirations regional support for the Autism Information Service **Bolton Metro** for holiday support - Manchester for the Aspirations Project for the Autism Information Service Manchester Connexions PAYP Stockport MBC Wigan Community Chest Wigan MBC Salford Connexions PAYP for the Autism Information Service for Aspirations Project activity costs for the Project Worker - Children costs Peter Kershaw Trust for the Project Worker - Cr for the Aspirations Project for the Aspirations Project for the Aspirations Project for the Aspirations Project Manchester Social Services Salford PCT Salford CC Oldham MBC for Aspirations music workshops for the Aspirations Project Community Foundation Tameside MBC Three Guineas Trust for Service Development Manager costs for Service Development Manager costs for developing the work of the organisation Zochonis Charitable Trust Bolton CVS Oldham Social Services for carers for carers for the Autism Information Service for the Autism Information Service for the Aspirations Project Bury Social Services Awards for All Duchy of Lancaster London Law Trust GMCDP tor the Aspirations Project for the Aspirations Project for general costs for the Aspirations Project for the Autism Information Service for putting the ASGMA pack onto a CD for holiday costs Manchester RAG Kelloggs Salford CVS Restricted Donation

Holiday Income

# 16 ANALYSIS OF NET ASSETS BETWEEN FUNDS

ANALISIS OF NET ASSETS BETWEEN TONDO	Tangible Fixed Assets £	Net Current Assets £	·Total
RESTRICTED FUNDS:			
Tudor Trust	-	4,498	4,498
GMPTE	-	3,295	3,295
Lankelly Foundation	-	9,248	9,248
Connexions	-	2,577	2,577
BBC Children in Need	-	297	297
Skelton Bounty	-	1	1
HBOS	-	1	1
Beatrice Laing	-	572	572
Douglas Valley Community	-	2,477	2,477
Manchester CC PAYP	•	223	223
Stockport MBC	-	529	529
Wigan Community Chest	-	100	100
Wigan MBC	-	62	62
Peter Kershaw Trust	-	5,700	5,700
Manchester Social Services	-	107	107
Salford PCT	-	37	37
Salford CC	-	658	658
Tameside MBC	-	3,643	3,643
Three Guineas Trust	-	171	171
Zochonis Charitable Trust	-	7,500	7,500
Bolton CVS	-	3,000	3,000
Oldham Social Services	-	40	40
Awards for All	-	3,611	3,611
Duchy of Lancaster	•	500	500
London Law Trust	-	1,000	1,000
GMCDP	-	100	100
Manchester RAG	-	34	34
Kelloggs	-	198	198
Salford CVS		352	352
Restricted Donation	-	200	200
Holiday Income		2,490	2,490
•	-	53,221	53,221
Unrestricted Funds	4,082	67,028	71,110
	4,082	120,249	124,331
			·

## 17 COMPANY STATUS

The charitable company is limited by guarantee and all members have agreed to contribute a sum not exceeding  $\pounds 1$  in the event of a winding up.

#### 18 PENSIONS

The company operates a defined contribution pension scheme. Contributions are charged to the Statement of Financial Activities as they become payable, in accordance with the rules of the scheme.

#### 19 GIFTS IN KIND

The amounts shown of £2939 were valued by the Service Development Manager.

	2005 £	2004 £
ASPIRATIONS PROJECT		
Printing, Post, Stationery & Photocopying	519	٠.
Resource Centre Books & Equipment	345	-
	864	
AUTISM INFORMATION SERVICE		
Printing, Post, Stationery & Photocopying	5	
SERVICE DEVELOPMENT		
Printing, Post, Stationery & Photocopying	92	
GIFTS CAPITALISED		
Office Furniture	1,253	-
Office Renovations	725	-
	1,978	
TOTAL GIFTS IN KIND	2,939	

TRADITIONAL INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2005

(FOR MANAGEMENT PURPOSES)

(FOR MANAGEMEN I	20	04		
	20 £	£	£	04 · £
INCOME	2	~	2	~
Grants	162,935		128,413	
Fundraising Events	399		402	
Just the Ticket	-		1,985	
Membership	1,484		1,905	
Merchandise	1,404		1,073	
Bank Deposit Interest	2,560		725	
Card Sales & Commissioning	643		120	
Donations	3,598		3,414	
Gift Aid	523		υ <sub>1</sub> τιτ	
Gifts in Kind	2,939		-	
	2,504		1,874	
Holiday Income	2,504 37		1,074	
Oldham Youth Club Subscriptions			•	
Parent Pack Sales	15		044	
Other Income	450	470.007	814	400 400
Sundry Income	10	178,097	628	139,496
Total Income		178,097		139,496
EXPENDITURE	440.000			
Employment Costs	112,030		92,605	
Volunteers' Expenses	100		6	
Staff Training	848		328	
Recruitment Costs	2,306		748	
Health & Safety Costs	700		2,137	
Activities	9,900		10,304	
Fundraising Events	34		28	
Just the Ticket (incl £1561 employment costs)	-		1,985	
Staff Travel & Subsistence	8,529		6,827	
Rent, Rates & Water	10,988		5,206	
Heat & Light	2,503		-	
Removal Costs	44	•	532	
Insurance	1,784		1,172	
Printing, Post, Stationery & Photocopying	3,852		4,452	•.
Telephone, Internet & Fax	4,567		4,723	
Resource Centre Books & Equipment	3,048		559	
Software & Website	-		282	
Computer Maintenance	310		273	
Repairs, Renewals & Minor Equipment	1,238		201	
Security Checks	67		168	
Miscellaneous	187		69	
Professional Fees	956		537	
Parent Network & Support Group	528		-	
Accountancy (2003 & 2004)	822		881	
Merchandise	-		469	
Bank Charges	28		8	
Board Expenses	229		443	
Data Protection	35		35	
Equipment	124		-	
Membership Fees	-		28	
Meeting Support	500		· -	
Depreciation	1,097	•	1,067	
		167,354		136,073
Surplus (Deficit) for the Year	•	10,743		3,423