In accordance with Section 854 of the Companies Act 2006

AR01 2015

Annual Return





Go online to file this information www.gov.uk/companieshouse

A fee is payable with this form Please see 'How to pay' on the last page

What this form is for

You may use this form to confirm that the company information is correct as at the date of this return You must file an Annual Return at least once every year

What this form is NOT fo You cannot use this form to notice of changes to the co officers, registered office ac company type or informatic relating to the company rec



21/01/2016 **COMPANIES HOUSE**

Part 1 **Company details**

The section must be completed by all companies

→ Filling in this form Please complete in typescript or in bold black capitals

All fields are mandatory unless

		specified or indicated by *
A1	Company details	
Company number	04312532	• Company name change If your company has recently
Company name in full	ONE ZONE PERSONAL COMMUNICATIONS LIMITED	changed its name, please provide the company name as at the date of this return
A2	Return date	
date The annual return must be delivered within 28 da	Please give the annual return made up date The return date must not be a future date The annual return must be delivered within 28 days of the date given below	O Date of this return Your company's return date is usually the anniversary of
Date of this return 9	62 5 m, m, y 2 y 0 y, y	incorporation or the anniversary of the last annual return filed at Companies House You may choose an earlier return date but it must not be a later date
A3	Principal business activity	

A3	Principal business activity	
	Please show the trade classification code number(s) for the principal activity or activities •	Principal business activity You must provide a trade classification code (SIC code 2007)
Classification code 1		or a description of your company's main business in this section
Classification code 2		A full list of the trade classification
Classification code 3		codes are available on our website www.gov.uk/companieshouse
Classification code 4		TOTAL GOV ANTONIPALINESTISASE
	If you cannot determine a code, please give a brief description of your business activity below	
Principal activity description	NOW TRAINE COMPANY	

A4	Company type •	
	Please confirm your company type by ticking the appropriate box below (only one box must be ticked) Public limited company Private company limited by shares Private company limited by guarantee Private company limited by shares exempt under section 60 Private company limited by guarantee exempt under section 60 Private unlimited company with share capital Private unlimited company without share capital	● Company type If you are unsure of your company type, please check your latest certificate of incorporation or our website www.gov.uk/companieshouse
A5	Registered office address ®	
Building name/number Street	HATFIELD BUSINESS PARK	● Change of registered office This must agree with the address that is held on the Companies House record at the date of this return
Post town County/Region	HATFIELD HERTFORD HILE	If the registered office address has changed, you should complete form AD01 and submit it together with this annual return
Postcode	14 L 1 0 9 B W	
	Single alternative inspection location (SAIL) of the company records (if applicable) •	
Building name/number		⊙ SAIL address
Street		This must agree with the address that is held on the Companies House record at the date of this return
Post town County/Region		If the address has changed, you should complete form ADO2 and submit it together with this annual return
Postcode		
A7	Location of company records O	
	Please tick the appropriate box to indicate which records are kept at the SAIL address in Section A6 Register of members Register of directors	◆ Location of company records If the company records are held at the registered office address, do not tick any of the boxes in this section Certain records must be kept by
	Directors' service contracts Directors' indemnities Register of secretaries Records of resolutions etc	every company while other records are only kept by certain company types where appropriate
	Contracts relating to purchase of own shares. Documents relating to redemption or purchase of own share out of	If the records are not kept at the SAIL address, they must be available at the registered office
	capital by private company Register of debenture holders Report to members of outcome of investigation by public company into interests in its shares Register of interests in shares disclosed to public company	If any of the company records have moved from the registered office to the address in Section A6 since the last annual return, you must complete form AD03 and submit it together with this annual return
	Instruments creating charges and register of charges England and Wales or Northern Ireland Instruments creating charges and register of charges Scotland	egeare was and united recuit

Part 2 Officers of the company

This section should include details of the company as at the made up date of this annual return. All details must agree with those previously notified to Companies House.

Corporate officers

- → For a corporate secretary, go to Section B1
- → For a corporate director, go to Section C1

Individual officers

- → For a secretary who is an individual, go to Section D1
- → For a director who is an individual, go to Section E1 and also complete Part 3

New appointments

You cannot use this form to appoint new officers to the company. To do this, please complete the appropriate form and submit it together with this annual return.

- · AP01 for directors who are individuals
- · AP02 for a corporate director
- AP03 for secretaries who are individuals
- AP04 for a corporate secretary

Change to officer details

You cannot use this form to change any officer details. To do this, please complete the appropriate form and submit it together with this annual return

- CH01 for changes to details of directors who are individuals
- CH02 for changes to details of a corporate director
- CH03 for changes to details of secretary who are individuals
- CH04 for changes to details of a corporate secretary

Continuation pages

Please use a continuation page if you need to enter more officer details.

Corporate secretary

B1	Corporate secretary's details •	
	Please use this section for corporate secretaries of the company For a secretary who is an individual, complete Section D1-D2	O Corporate secretary appointments You cannot use this form to appoint
Corporate body/firm name		a corporate secretary To do this, please complete form APO4 and submit it together with this annual return
Building name/number		Corporate secretary details
Street		All details must agree with those previously notified to Companies House If you have made changes since the last annual return and have
Post town		not notified us, please complete form CH04
County/Region		This information will appear on the public record
Postcode		Continuation pages
Country		Please use a continuation page if you need to enter more officer details.
B2	Location of the registry of the corporate body or firm	ĺ
	Is the corporate secretary registered within the European Economic Area (EEA)? → Yes Complete Section B3 only → No Complete Section B4 only	
В3	EEA companies •	
	Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register	● EEA A full list of countries of the EEA can be found in our guidance www.gov.uk/companieshouse
Where the company/ firm is registered 9		This is the register mentioned in Article 3 of the First Company Law
Registration number		Directive (68/151/EEC)
B4	Non-EEA companies	
	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.	O Non-EEA Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in
Legal form of the corporate body or firm		that register
Governing law		
If applicable, where		
the company/firm is registered ©		

Corporate director

	Please use this section for corporate directors of the company For a director who is an individual, complete Section E1-E2 and Part 3	O Corporate director appointments You cannot use this form to appoint a corporate director To do this,
Corporate body/firm name		please complete form AP02 and submit it together with this annual return
Building name/number		Corporate director details All details must agree with those
Street		previously notified to Companies House If you have made changes since the last annual return and have not notified us, please complete
Post town		form CH02
County/Region		This information will appear on the public record
Postcode		Continuation pages
Country		Please use a continuation page if you need to enter more officer details
C2	Location of the registry of the corporate body or firm	
	Is the corporate director registered within the European Economic Area (EEA)? → Yes Complete Section C3 only → No Complete Section C4 only	
C3	EEA companies ®	
MI 1	Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register	● EEA A full list of countries of the EEA can be found in our guidance www.gov.uk/companieshouse
Where the company/ firm is registered •		This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC)
Registration number		Directive (OB/131/EEC)
C4	Non-EEA companies	
	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.	Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in
Legal form of the corporate body or firm		that register
Governing law		
If applicable, where the company/firm is registered •		
If applicable, the		

Secretary	Socratom/e dotaile 0	
D1	Secretary's details •	
	Please use this section for individual secretaries of the company For a corporate secretary, complete Section B1-B4	Secretary appointments You may not use this form to appoint a secretary To do this,
Title*	MR	please complete form AP03 and submit it together with this annual
Full forename(s)	JEEVAN JOSEPH LEONARD	return
Surname	D'SKVA	Corporate details Please use Section B1-B4 to enter
Former name(s) •		corporate secretary details
		Secretary details All details must agree with those previously notified to Companies House If you have made changes since the last annual return and have not notified us, please complete form CH03
		 Former name(s) Please provide any previous names (including maiden or married names) which have been used for business purposes during the period of this return
		Continuation pages Please use a continuation page if you need to enter more officer details
D2	Secretary's service address •	
Building name/numbe	THE COMMY'S REGISTERED OFFICE	Service address If you have previously notified
Street		Companies House that the service address is at 'The Company's Registered Office', please state 'Th Company's Registered Office' in the address This information will appear on the public record
Post town		
County/Region		
Postcode		
Country		_
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For a corporate director, comp Title* ML Full forename(s) NICHOLAS JAN Surname MCLEAN Former name(s) Country/State of residence Nationality Month/year of birth XXX Month/year of birth Business occupation (if any) Director's service address Building name/number The Company's	appoint a director 10 do this, please complete form AP01 and submit it together with this annual return Corporate details Please use Section C1-C4 to enter corporate director details All details must agree with those previously notified to Companies House If you have made changes since the last annual return and have not notified us, please complete form CH01 Former name(s) Please provide any previous names (including maiden or married names which have been used for business purposes during the period of this return Month and year of birth Please provide month and year only Provide full date of birth in Part 3 only Continuation pages Please use a continuation page if you need to enter more officer details
For a corporate director, comp Title* ML Full forename(s) NICHOLAS JAN Surname MCLEAN Former name(s) Country/State of residence Nationality Month/year of birth XXX Month/year of birth Business occupation (if any) Director's service address Building name/number The Company's	You cannot use this form to appoint a director To do this, please complete form APO1 and submit it together with this annual return Corporate details Please use Section C1-C4 to enter corporate director details Director details All details must agree with those previously notified to Companies House If you have made changes since the last annual return and have not notified us, please complete form CH01 Promer name(s) Please provide any previous names (including maiden or married names which have been used for business purposes during the period of this return Month and year of birth Please provide month and year only Provide full date of birth in Part 3 only Continuation pages Please use a continuation page if you need to enter more officer details
Full forename(s) Surname MCLEAN Former name(s) Country/State of residence Nationality Month/year of birth Business occupation (if any) Micholas Jan Business occupation Country/State of Falenan Business occupation Company Director's service address Building name/number The Company's	together with this annual return Corporate details Please use Section C1-C4 to enter corporate director details Director details All details must agree with those previously notified to Companies House If you have made changes since the last annual return and have not notified us, please complete form CH01 Former name(s) Please provide any previous names (including maiden or married names which have been used for business purposes during the period of this return Month and year of birth Please provide month and year only Provide full date of birth in Part 3 only Continuation pages Please use a continuation page if you need to enter more officer details
Country/State of residence Nationality Month/year of birth Business occupation (if any) Director's service address Building name/number The Company's	Director details All details must agree with those previously notified to Companies House If you have made changes since the last annual return and have not notified us, please complete form CH01 Former name(s) Please provide any previous names (including maiden or married names which have been used for business purposes during the period of this return Month and year of birth Please provide month and year only Provide full date of birth in Part 3 only Continuation pages Please use a continuation page if you need to enter more officer details
Country/State of residence Nationality Month/year of birth Business occupation (if any) Director's service address Building name/number The Company's	Director details All details must agree with those previously notified to Companies House If you have made changes since the last annual return and have not notified us, please complete form CH01 Former name(s) Please provide any previous names (including maiden or married names which have been used for business purposes during the period of this return Month and year of birth Please provide month and year only Provide full date of birth in Part 3 only Continuation pages Please use a continuation page if you need to enter more officer details
Country/State of residence Nationality Month/year of birth Business occupation (if any) Director's service address Building name/number The Company's	All details must agree with those previously notified to Companies House If you have made changes since the last annual return and have not notified us, please complete form CH01 Former name(s) Please provide any previous names (including maiden or married names which have been used for business purposes during the period of this return Month and year of birth Please provide month and year only Provide full date of birth in Part 3 only Continuation pages Please use a continuation page if you need to enter more officer details
Rationality Month/year of birth A X X	since the last annual return and have not notified us, please complete form CH01 Former name(s) Please provide any previous names (including maiden or married names which have been used for business purposes during the period of this return Month and year of birth Please provide month and year only Provide full date of birth in Part 3 only Continuation pages Please use a continuation page if you need to enter more officer details
Month/year of birth XXX	Former name(s) Please provide any previous names (including maiden or married names which have been used for business purposes during the period of this return Month and year of birth Please provide month and year only Provide full date of birth in Part 3 only Continuation pages Please use a continuation page if you need to enter more officer details
Business occupation (if any) Director's service address	Please provide any previous names (including maiden or married names which have been used for business purposes during the period of this return Month and year of birth Please provide month and year only Provide full date of birth in Part 3 only Continuation pages Please use a continuation page if you need to enter more officer details
Building name/number THE COMPANY'S	Please provide month and year only Provide full date of birth in Part 3 only Continuation pages Please use a continuation page if you need to enter more officer details
Building name/number THE COMPANY'S	if you need to enter more officer details
Building name/number THE COMPANY'S	50
	REGISTELES OFFICE OService address If you have previously notified Companies House that the service address is at 'The Company's Registered Office', please state 'The
Post town	Company's Registered Office' in the address
County/Region	This information will appear on the
Postcode	public record
Country	' -

E1	Director's details •	
	Please use this section to list individual directors of the company For a corporate director, complete Section C1-C4	O Director appointments You cannot use this form to appoint a director To do this, please
Title*		complete form APO1 and submit it together with this annual return
Full forename(s)		Corporate details
Surname		Please use Section C1-C4 to enter corporate director details
Former name(s) •		Director details All details must agree with those previously notified to Companies
Country/State of residence Nationality		House If you have made changes since the last annual return and have not notified us, please complete form CH01
	X X	② Former name(s)
Business occupation (if any)		Please provide any previous names (including maiden or married names) which have been used for business purposes during the period of this return
		Continuation pages Please use a continuation page if you need to enter more officer details
E2	Director's service address o	,
Building name/number		Service address If you have previously notified
Street		Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the
Post town		address
County/Region		This information will appear on the public record
Postcode		`
Country		

E1	Director's details •	
	Please use this section to list individual directors of the company For a corporate director, complete Section C1-C4	O Director appointments You cannot use this form to appoint a director To do this, please
Title*		complete form APO1 and submit it together with this annual return
Full forename(s)		Corporate details
Surname		Please use Section C1-C4 to enter corporate director details
Former name(s) •		Director details All details must agree with those previously notified to Companies House If you have made changes
Country/State of residence		since the last annual return and have not notified us, please complete form CHO1
Nationality Month/year of birth®	X X	⊙ Former name(s)
Business occupation (if any)		Please provide any previous names (including maiden or married names) which have been used for business purposes during the period of this return
		Continuation pages Please use a continuation page if you need to enter more officer details
E2	Director's service address ©	
Building name/number		Service address If you have previously notified
Street		Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the
Post town		address
County/Region		This information will appear on the public record
Postcode		
Country		
		•

E1	Director's details ⁰	
	Please use this section to list individual directors of the company For a corporate director, complete Section C1-C4	O Director appointments You cannot use this form to appoint a director To do this, please
Title*		complete form APO1 and submit it together with this annual return
Full forename(s)		Corporate details Please use Section C1-C4 to enter
Surname		corporate director details
Former name(s)		Director details All details must agree with those previously notified to Companies House If you have made changes
Country/State of residence Nationality		since the last annual return and have not notified us, please complete form CH01
***************************************	X X	• Former name(s)
Business occupation (if any)		Please provide any previous names (including maiden or married names) which have been used for business purposes during the period of this return
		Month and year of birth Please provide month and year only Provide full date of birth in Part 3 only
		Continuation pages Please use a continuation page if you need to enter more officer details
E2	Director's service address [©]	
Building name/number		Service address If you have previously notified
Street		Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the
Post town		address
County/Region		This information will appear on the public record
Postcode		
Country		

E1	Director's details ⁰	-
	Please use this section to list individual directors of the company For a corporate director, complete Section C1-C4	Ourector appointments You cannot use this form to appoint a director To do this, please
Title*		complete form APO1 and submit it together with this annual return
Full forename(s)		Corporate details Please use Section C1-C4 to enter
Surname		corporate director details
Former name(s) •		Director details All details must agree with those previously notified to Companies House If you have made changes
Country/State of residence Nationality		since the last annual return and have not notified us, please complete form CH01
	X X	⊘ Former name(s)
Business occupation (if any)		Please provide any previous names (including maiden or married names) which have been used for business purposes during the period of this return
		Month and year of birth Please provide month and year only Provide full date of birth in Part 3 only
		Continuation pages Please use a continuation page if you need to enter more officer details
E2	Director's service address o	
Building name/number		Service address If you have previously notified
Street		Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the
Post town		address
County/Region		This information will appear on the public record
Postcode		·
Country		
		1

	Please use this section to list individual directors of the company	O Durantes apparentments
	For a corporate director, complete Section C1-C4	O Director appointments You cannot use this form to appoint a director To do this, please
Full forename(s)		complete form AP01 and submit it together with this annual return
		Corporate details Please use Section C1-C4 to enter
Surname		corporate director details
Former name(s) •		Director details All details must agree with those previously notified to Companies House If you have made changes
Country/State of residence Nationality		since the last annual return and have not notified us, please complete form CH01
Month/year of birth®	m m y y y	⊘ Former name(s)
Business occupation (if any)		Please provide any previous names (including maiden or married names) which have been used for business purposes during the period of this return
		Month and year of birth Please provide month and year only Provide full date of birth in Part 3 only
		Continuation pages Please use a continuation page If you need to enter more officer details
E2 D	Pirector's service address ©	
Building name/number		Service address If you have previously notified
Street		Companies House that the service address is at 'The Company's Registered Office', please state 'The
Post town		Company's Registered Office' in the address
County/Region		This information will appear on the public record
Postcode		, pasic record
Country		

Part 4	Statement of capital o					
Does your company have share capital? → Yes Complete the sections below and the following Part → No Go to Part 6 (Signature)			5	This should reflect the company's capital status at the made up date of this annual return		
F1	Share capital in pound sterling (£)					
Please complete the ta If all your issued capit			eld in pound sterling and then go to Section F4			
Class of shares (E.g. Ordinary/Preference etc)	Amount paid up on each share ②	Amount (if any) unpaid on each share	Number of sha	res 🛭	Aggregate nominal value •
ORDINARY		11.00		1		£ 1 00
					- "-	£
						£
						£
			Totals	į		f I OO
F2	Share capital in	other currencies	S			
Please complete the ta Please complete a sep			d in other currencies			
Currency						
Class of shares (E g Ordinary/Preference etc	.)	Amount paid up on each share	Amount (if any) unpaid on each share	Number of sha	res 0	Aggregate nominal value 🛈
			Totals			
<u></u>	Γ					
Currency		[[A		6	
Class of shares (E.g. Ordinary/Preference etc.)		Amount paid up on each share	Amount (if any) unpaid on each share	Number of sha	res V	Aggregate nominal value 4
		<u> </u>		<u> </u>		•
		<u> </u>	 Totals			
F3	Totals			<u> </u>		
	Please give the total number of shares and total aggregate nominal value of issued share capital				G Total aggregate nominal value Please list total aggregate values in	
Total number of shares	different currencies sepai		t currencies separately For e £100 + €100 + \$10 etc			
Total aggregate nominal value 9	E 1.00					
 Including both the noming share premium Total number of issued s 		Number of shares issu nominal value of each	share Plea	itinuation Pag ise use a Staten e if necessary		tal continuation

F4	Statement of capital (Voting rights)				
	Please give the prescribed particulars of rights attached to shares for each class of share shown in the statement of capital share tables in Sections F1 and F2				
Class of share	OK DINGREY				
Voting rights	UNKESTLICTED				
Class of share					
Voting rights					
Class of share					
Voting rights					
Class of share					
Voting rights					

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Part 5	Shareholders				
	Does your company have share capital? → Yes go to Section G1 'Companies with share capital' → No Go to Part 6 (Signature)				
G1	Companies with share capital				
Question 1	Were any of the company's shares admitted to trading on a market at any time during this return period? Please tick the appropriate box below • No go to Section G2 'Past and present shareholders' Yes go to Question 2	A market is one established under the rules of a UK recognised investment exchange or any other regulated markets in or outside of the UK, or any other market outside			
Question 2	Please only refer to Question 2 below if you have answered 'Yes' to Question 1 If you answered 'No', please go to Section G2 'Past and present shareholders'	of the UK. The current UK recognize investment exchanges and regulate markets can be found at www.fsa.gov.uk/register/exchanges.i			
	Did the company, throughout the return period, have any shares admitted to trading on a relevant market and was it, throughout the return period, an issuer to which DTR5 applies? Please tick the appropriate box below No go to Section G4 'Shareholders who hold at least 5% of any class of shares of the company as at the made up date of the return' Yes go to Part 6 'Signature'	DTR5 refers to the Vote Holder and Issuer Notification Rules contained in Chapter 5 of the Disclosure and Transparency Rules source book issued by the Financial Services Authority Notification is required when the percentage acquisition of a shareholder in the company has reached a certain threshold (starting at 3%)			
G2	List of past and present shareholders ®				
	The company is required to provide a full list of past and present shareholders if one was not included with either of the last two returns. Please tick the appropriate box below There were no shareholder changes in this period. Go to Part 6 (Signature). A full list of shareholders is enclosed. How is the list of shareholders enclosed. Please tick the appropriate box below. The list of shareholders is enclosed on paper. Go to Section G3. List of past and present shareholders. The list of shareholders is enclosed in another format. Go to Part 6 (Signature).	This section only applies to companies answering 'No' in Section G1			

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List of past and present shareholders o

Changes during this period to shareholders' particulars or details of the amount of stock or shares transferred must be completed each year

You must provide a 'full list' of all company shareholders on

- The company's first annual return following incorporation,
- Every third annual return after a full list has been provided

Please list the company shareholders in alphabetical order

Joint shareholders should be listed consecutively

Further shareholders

Please use a 'List of past and present shareholders' continuation page if necessary

This section only applies to companies answering 'No' to Question 1 in Section G1

ı		Character 1			
		Shares or stock currently held	Shares or stock transferred (if appropriate)		
Shareholder's Name (Address not required)	Class of share	Number of shares or amount of stock	Number of shares or amount of stock	Date of registration of transfer	
				1 1	
				1 1	
				/ /	
				1 1	
				1 1	
				1 1	
				1 1	
				1 1	
				1 1	
				1 1	
				1 1	
				1 1	

G4

Shareholders who hold at least 5% of any class of share(s) of the company as at the made up date of this return

This section should show only the shareholders that hold at least 5% of any class of share(s) of the company at the date of this return

It should only be completed by companies that have answered 'Yes' to Question 1 in Section G1, and 'No' to Question 2 in Section G1

If there were no shareholders holding at least 5% of any class of share(s) at the date of this return, this section may be left blank

→ Go to Part 6 (Signature)

This section only applies to companies answering 'No' to Question 2 in Section G1

Please list the company shareholders in alphabetical order

Joint shareholders should be listed consecutively

Further shareholders

Please use a 'Shareholders who hold at least 5% of any class of share(s) of the company as at the made up date of this return' continuation page if necessary

Shares or stock currently held Shareholder's name Shareholder's address Class of share Number of shares or amount of stock

Part 6	Signature	
	This must be completed by all companies	O Societas Europaea
	I am signing this form on behalf of the company	If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details
Signature	Signature X	of which organ of the SE the persor signing has membership Person authorised Under either section 270 or 274 of the Companies Act 2006
	This form may be signed by Director ¹ , Secretary, Person authorised ² , Charity commission receiver and manager, CIC manager, Judicial factor	Die Companies Act 2000



Do not cover this barcode

AR01 2015

Annual Return

Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form The contact information you give will be visible to searchers of the public record

MR NICHOLAS MCLEAN
COMPANY NAME PERSONAL COMMUNI-
CATIONS LIMITED
HATFIELD BUSINESS PACK
Post town HATFIELD
County/Region HERT#ORD SHILE
Prostcode A L 1 0 9 B W
Country
DX
Telephone

✓ Checklist

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following

- ☐ The company name and number match the information held on the public Register
- You have completed your principal business activity
- ☐ You have not used this form to make changes to the registered office address.
- You have not used this form to make changes to secretary and director details
- You have provided the full date of birth for all individual directors in Part 3
- You have fully completed the Statement of capital (if applicable)
- ☐ You have signed the form
- You have enclosed the correct fee

Important information

Please note that all information on this form will appear on the public record

£ How to pay

A fee of £40 is payable to Companies House in respect of a paper Annual Return

Make cheques or postal orders payable to 'Companies House'

Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1

f Further information

For further information, please see the guidance notes on the website at www gov uk/companieshouse or email enquiries@companieshouse gov uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse