# 4 CANCER GROUP FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2011

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### LEGAL AND ADMINISTRATIVE INFORMATION FOR THE YEAR ENDED 31 DECEMBER 2011

#### **Status**

The organisation is a charitable company limited by guarantee, incorporated on 11 October 2001 (Company Number 4303166) and registered as a charity on 17 January 2002 (Charity Number 1090133) The charity initiated its operations on 25 April 2001

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. Under those Articles, the members of the Board of Directors/Trustees are elected at the first AGM and re-elected at each subsequent AGM.

#### **Board of Directors and Trustees**

Graham Precey (Chair)

Andy Hayward Hamish Oliphant Kim Van Niekerk

Christopher Stone (appointed 1 November 2011)

The directors of the charitable company (the charity) are also its trustees for the purpose of charity law

**Registered Office** 

Suite 1

24 Swan Street Kingsclere Berkshire RG20 5PJ

Independent examiners

Critchleys LLP Greyfriars Court Paradise Square

Oxford OX1 1BE

**Bankers** 

CAF Bank Ltd

25 Kings Hill Avenue

Kings Hill West Malling

Kent ME194JQ

#### REPORT OF THE BOARD OF TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2011

The Board of Trustees submit their annual report and the unaudited financial statements for the year ended 31 December 2011. The Board of Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in April 2006 in preparing the annual report and financial statements of the charity

#### Structure, Governance & Management

4 Cancer Group is a charitable company limited by guarantee by Memorandum and Articles of Association dated 8 December 2001. The organisation was incorporated on 11 October 2001 and is registered with the Charity Commission.

The Memorandum and Articles of Association were updated on 16 December 2008 to provide a broader definition of respite days. The main focus remains to provide water based respite activities for people and their families affected by cancer under our Sail 4 Cancer division.

During the year ending 31 December 2011, the charity had five Trustees Graham Precey (Chair), Andy Hayward, Chris Stone (New Trustee), Hamish Oliphant and Kim van Niekerk

The Operational Team consisted of three part time members of staff Julie Colquhoun (Finance / Admin), Cathy Jenkins and Pippa Ashton (Family Liaison / PR) and Lizette Van Niekerk (Newly Appointed Fundraising Manager)

In line with developing new fundraising brands of Ski 4 Cancer, Run 4 Cancer, Bike 4 Cancer, the Board has a set of governance principles developed to support the development of dedicated fundraising committees

#### **Public Benefit**

The Trustees confirm they have had regard to the guidance provided by the Charity Commission in respect of public benefit

#### **Objectives and Activities:**

4 Cancer Group (with its four divisions Sail 4 Cancer, Ski 4 Cancer, Run 4 Cancer and Bike 4 Cancer) continues to refine its focus on supporting a wider range of beneficiaries and their families affected by cancer

#### Why do we exist?

Cancer is the toughest fight most of us will ever face. Forty per cent (40%) of people in the UK will be diagnosed with cancer at some point in their lives. After diagnosis, life is taken over by hospital visits, uncertainty and often financial worries. As a specialist respite charity we provide relief from the difficulties of living with cancer.

#### Our Mission What do we do?

Our primary objective is to provide a wide range of respite opportunities for British families living with cancer From family days out to longer holidays in both the UK and abroad, we give families living with cancer something to look forward to at the end of arduous treatment schedules. Our respite programmes also give families the chance to spend quality time together whilst providing valuable memories. Such trips also help the recently bereaved come to terms with their loss and give them something to look forward to in the months after a loved one has died.

### REPORT OF THE BOARD OF TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2011 (CONTINUED)

Our secondary objective is to make grants to UK based palliative care institutions. We recognise that good palliative care can make all the difference to both the cancer patient and their wider family. With a focus on 'end of life' care and home support, we make grants to hospices and other care institutions to help people in the latter stages of their illness.

As a respite charity with a sporting focus, we also fund research into the effects of exercise in both preventing the onset of cancer and how it can help people with their recovery after diagnosis. Similarly, we aim to quantify the effects of our respite days and holidays and how these have helped our beneficiaries to lower their stress levels. Since stress is a huge aggravator of a wide range of medical conditions, including cancer, this research is an important part of our work.

#### **Achievements and Performance**

We are making good progress towards achieving our objectives set out in last year's report and accounts namely

- Deliver 2500 respite days over 2012 and 2013
- Create new "front doors" in the form of Ski 4 Cancer, Run 4 Cancer and Bike 4 Cancer to widen our income source and establish our presence in new sporting communities
- Secure revenues of £250,000+ per annum maintaining a percentage spent on non-charitable activities at 30% or less
- Deliver externally funded and credible primary and secondary research into the medical value of respite which proves the positive impact to our beneficiary's health
- Test a wider range of respite services with beneficiaries in line with the development of Ski 4 Cancer,
   Run 4 Cancer, and Bike 4 Cancer to provide year round respite solutions
- Develop a plan for the provision of bereavement services and a metric to means test our services

#### How have we done in the first year of the plan?

In 2011 we have made the following progress against our two year plan

#### We helped more people than ever

We continued to grow the number of people that we provided respite to in 2011. In fact in 2011 we provided respite to the most people in a single year since our formation as a charity, helping 330 people.

#### Over half the respite days delivered

The number of respite days delivered was 1,404 of the 2500 planned in 2011 / 2012. We continue to work with a number of travel partners to provide much needed respite but also an "unlabelled" experience for beneficiaries - in that they are not identifiable as someone living with cancer and can therefore experience a little "normality". We continue to be very grateful to a number of organisations who provide great service to our organisation including Center Parcs, Tui Group (Including Sunsail and Le Boat), Neilson Active Holidays, P&O Cruises, Fred Olsen, DFDS, and Cruise 118

### REPORT OF THE BOARD OF TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2011 (CONTINUED)

#### Days were achieved as follows

•	Overseas sailing	408 days
•	UK Sailing	194 days
•	Cruises	332 days
•	Inland waterways	210 days
•	UK park holidays	248 days
•	Spa days	4 days
•	Cross channel trips	8 days

UK park breaks were a new and highly successful offering in 2011. These breaks can be taken either midweek (Monday-Friday) or as a weekend (Friday-Monday) at any of the four Center Parcs locations around the UK Beneficiaries do not need to travel too far, can book at any time of year, can book to go between treatments, plus these breaks are fully accessible for those with disabilities. There are activities for all age groups and the car-free environment is healthy and gives a real feeling of relaxation. Also there's no need for expensive foreign travel insurance. The fact that these breaks are shorter in length than some of the other breaks meant that we could offer more holidays for more people, despite the overall reduction in respite days offered.

#### 10 Years of growing beneficiary impact

2011 was our 10<sup>th</sup> Birthday and we are proud that over the past 10 years we have continued to grow our impact as a charity in terms of both respite days and the number of people we benefit

Year	No of people	Respite days provided
2002	2	2
2003	35	36
2004	57	91
2005	243	798
2006	195	891
2007	180	1004
2008	246	755
2009	255	1060
2010	305	1,648
2011	330	1,404

TOTALS 1848 7689

### REPORT OF THE BOARD OF TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2011 (CONTINUED)

#### Reaching a wider set of UK beneficiaries

We continue to broaden the range of beneficiaries that we help as a charity in terms of the types of cancer, UK coverage and age. In 2011 we provided respite for beneficiaries representing 41 of the 95 counties in England, Scotland and Wales. This increased our services coverage across the UK from 32 counties in 2010. Unlike other charities we are extremely inclusive in that we provide respite for beneficiaries of all ages, with any type of cancer and (where possible) at any stage of treatment. If an oncologist recommends that respite is essential to their patient, Sail 4 Cancer will endeavour to provide a valuable and appropriate respite experience. Our youngest beneficiary has been 2 and our oldest 82. Uniquely, we support the whole family unit and not just the cancer patient – we recognise that cancer affects the whole family

On the "Should we means test our services?" debate, our 10 years of providing respite still suggests that Cancer as a disease does not favour any age group, social class, income bracket or part of the country as such we simply look to provide respite solutions to fit an individual and their families' circumstances

#### Developing new areas of respite

In addition to our family respite programme we now run two projects aimed at helping specific groups of beneficiaries who require individual attention, Teenage Sailing weekends and Carer Respite Services

#### Teenage sailing weekends

The first of these is our Teenage Sailing Weekends for youngsters with cancer. We provide an opportunity for teenagers who are recovering from cancer to go on a sailing weekend around the Solent and Isle of Wight to help them regain their confidence.

Each youngster is joined by a friend and they have the opportunity to share their experiences with each other and learn to develop their social skills again as many of them become very introverted after years in and out of hospital and treatments. These weekends are very popular with the youngsters and their parents and the feedback we receive is excellent. Parents tell us that the youngsters come home with renewed confidence and willing to take on other challenges. Some of the first youngsters who took part in this project have gone on to become dedicated sailors.

#### Young Carer respite

The second of our specialist projects was launched in 2011 as a result of the need to provide break opportunities for children who provide a significant part of the care of a parent or sibling with cancer. Some of these youngsters are as young as eight years of age and they sacrifice their childhood for the sake of their families. Many of them are excluded from the normal activities other children of their age enjoy due to their family situation. Some of the challenges faced by families with young carers include financial hardship if one parent gives up fulltime work to care for the sick child or if it is a one-parent family, parents trying to hang on to work due to high redundancy rates and uncertainty despite illness of self or in the family, and pressure on children to take on care duties for sick siblings when parents need to carry on working to provide for the family. This project is growing fast and we are receiving an increasing number of referrals from partner organisations such as Macmillan, CLIC Sargent and the Teenage Cancer Trust

For 2012 we are looking to widen our respite activities in line with our expansion of our new fundraising brands of Ski 4 Cancer, Run 4 Cancer and Bike 4 Cancer including Alpine Respite Breaks. We will continue to work with beneficiaries to test these experiences and then find suitable companies to provide suitable services.

### REPORT OF THE BOARD OF TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2011 (CONTINUED)

#### Feedback from our beneficiaries

The feedback we receive from our beneficiaries of all ages continues to show that we positively impact their lives. Some examples from 2011 are below

- "The holiday was just an amazing experience, our son has been so poorly over the years, he looked forward to this holiday for months and wasn't disappointed. We all enjoyed the experience, to get away from home, relax and have fun in the sea air was immense. I just can't explain how important it was for us to be a family having fun, our family life at home is very intense and often traumatic so to have the gift of a holiday in the sun was fantastic!" Frankie.
- "The words 'Thank you' just don't seem big enough to express to all at Sail 4 Cancer my gratitude for
  giving me the opportunity to share a very special day with Ellie. To see her beaming smile while out in the
  Solent and feel the warmth of her hug when we got back to Port Hamble was an absolute joy!" Deb
- "After the sailing trip I had a sore face. It hurt because I smiled so much!" Thomas
- "The sailing weekend was great fun, it really helped me to make friends and made me feel part of a team
  It also helped my confidence and I could prove to myself that I could do something and do it well. Thank
  you." William (14)
- "What a fantastic break for our little girl Mary-Kate who is fighting cancer, it was a week-end away for her, and her brothers and sisters. The children's faces never stopped smiling and the laughter could be heard miles away." Karen
- "Life after childhood cancer can be a seemingly endless uphill struggle, but this day has left me flying higher than I have in a long time." Abby
- "Many, many thanks to Sail 4 Cancer We had a wonderful time not only taking part in familiar activities but also learning new skills such as water skiing. To see my daughter sailing, water skiing, making new friends and smiling throughout was just fabulous." Cameron
- "I wish I could properly articulate what this holiday has meant to my husband and me I haven't seen him smile this much continuously in such a long time. It was like all the stress just melted away with the sun Thank you so much for your support it TRULY makes a difference." Claire
- "Sail for 4 Cancer is a great organisation giving me the opportunity to try out sailing, it helps me overcome
  the difficulties I have experienced during my chemo, giving me confidence and an opportunity to meet
  people in a similar situation "Rebecca (14)
- "To be honest it's been a hornble year for my family so to be given the chance to take a day off from life
  was a remarkable gift to us Thank you so much for giving my son and me the opportunity to experience
  the thrill of sailing " Matt

#### Financial review

#### Income lower but diversifying for 2012

Income dropped from our exceptional year in 2010 from £272k to £94k in 2011. We have used some of our 2010 reserves to provide a consistent level of respite in 2011. We continue to be very grateful to the sailing community, our travel partners and our newly established grant income stream. To be prudent we reduced spend on charitable activities in 2011 to £142k down from £194k in 2010 and still managed to impact the most people ever in a year for the charity. In 2012 we will launch the new divisions to widen income beyond the Sail 4 Cancer brand to include Ski 4 Cancer, Bike 4 Cancer, and Run 4 Cancer fundraising brands.

### REPORT OF THE BOARD OF TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2011 (CONTINUED)

#### Financial review (continued)

The Trustees aim to maintain a level of reserves adequate to support at least 6 months of operational activities

#### Plans for the future

#### Looking Forward 2012 - 2016

Sail 4 Cancer was founded in 2001 and has grown organically to become an established provider of respite activities for cancer patients and their families from across the UK. In 2009 the decision was made to change the name of the charity to '4 Cancer Group,' to enable the development of other fundraising divisions e.g. Ski 4 Cancer.

Despite the toughest and deepest recession in 50 years we continue to be focused on achieving our 2016 strategy below

#### Key strategic operational objectives by the year 2016

To be a successful charity in 2016, we believe that we should be performing at the following level

- Develop a fundraising model which achieves an annual income of £1 75m (based on an average respite day costing £100 + 30% operating cost model)
- Provide respite activities for 1000 cancer patients / families every year. This equates to 14,000 respite days per year across multiple platforms (sailing, cruising, shore based holidays and spa / weekend breaks). Metric is 1000 patients x 2 8 (average group size) x 5 (average number of days).

If you think that you can help us to do this please come and work with or support us!

Approved by the Board of Trustees on 24 322012 and signed on their behalf by

Graham Precev

Chair of Trustees, 4 Cancer Group

### REPORT OF THE BOARD OF TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2011 (CONTINUED)

#### TRUSTEES' RESPONSIBILITIES

Company law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charitable company at the end of the financial year and of its surplus or deficit for that year. In doing so the trustees are required to

- Select suitable accounting policies and then apply them consistently,
- · Make sound judgements and estimates that are reasonable and prudent, and
- Prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in business

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board of Trustees on 24 12012 and signed on their behalf by

Graham Precey

Chair of Trustees, 4 Cancer Group

## STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 DECEMBER 2011

INCOMING RESOURCES Incoming resources from generated funds	<b>Note</b> 1d	Unrestricted £	Restricted £	Total 2011 £	Total <b>2010</b> £
Voluntary income Donations and grants		78,077	16,517	94,594	272,412
Investment income Other incoming resources	2	134	<u>-</u>	134 	24 
Total incoming resources		78,211	16,517	94,728	272,436
RESOURCES EXPENDED Costs of generating funds Costs of generating voluntary income		10,643	-	10,643	32,701
Charitable activities Sailing trips and holidays for beneficiaries Relief and research funding	4 4	129,288	-	129,288 -	158,096 -
Governance costs	5	2,640		2,640	3,923
Total resources expended		<u>142,571</u>		<u>142,571</u>	<u>194,720</u>
Net movement in funds		(64,360)	16,517	(47,843)	77,716
Balances brought forward		230,841		<u>230,841</u>	<u>153,125</u>
Balances carried forward		<u>166,481</u>	16,517	<u>182,998</u>	<u>230,841</u>

#### All funds are unrestricted

All the above results are derived from continuing activities. All gains and losses recognised in the year are included in the Statement of Financial Activities.

#### 4 CANCER GROUP (Registered Company No: 04303166)

### CHARITY BALANCE SHEET AS AT 31 DECEMBER 2011

	Note	2011 £	2010 £
Fixed Assets			
Tangible assets Investments	6 7	<u>1</u>	37 1
		1	38
Current Assets			
Debtors	8	48,380	40,256
Cash at bank		<u>166,883</u>	206,573
		215,263	246,829
Creditors: amounts falling due within one year	9	(32,266)	(16,026)
Net current assets		182,997	203,803
Total assets less current liabilities		<u>182,998</u>	<u>230,841</u>
Creditors: amounts falling due after more than one year			
Net assets		<u>182,998</u>	<u>230,841</u>
Funds			
Unrestricted funds Restricted funds	10 10	166,481 16,517	230,841
Total Funds		<u> 182,998</u>	<u>230,841</u>

#### 4 CANCER GROUP (Registered Company No: 04303166)

### CHARITY BALANCE SHEET AS AT 31 DECEMBER 2011 (CONTINUED)

The directors consider that for the period ended 31 December 2011 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. No member or members have deposited a notice requesting an audit for the current financial year under section 476 of the Act

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 and preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its surplus or deficit for the financial year in accordance with the requirements of sections 394 and 395, and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company

These accounts are prepared in accordance with the provisions applicable to companies subject to the small companies' regime

The financial statements were approved and authorised for issue by the Board on 24/2/12 and signed on their behalf by

Graham Precey (Director)

Chair of Trustees, 4 Cancer Group

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2011

#### 1 STATEMENT OF ACCOUNTING POLICIES

#### a) Basis of preparation

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" revised 2005, the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Companies Act 2006

#### b) Going Concern

The financial statements have been prepared on the going concern basis

#### c) Fund Accounting

General funds are unrestricted funds which are available for use at the discretion of the Board of Trustees in furtherance of the general objectives of the charity and which have not been designed for other purposes

Restricted funds are funds subject to specific restricted conditions imposed by donors

#### d) Incoming Resources

Incoming resources are generally recognised on a receivable basis and are reported gross of related expenditure, when the charity is legally entitled to the income and where the amount can be quantified with reasonable accuracy

#### e) Resources expended

Resources expended are accounted for on an accruals basis and gross of any related income. They are classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

- Costs of generating voluntary income includes relevant fundraising and publicity costs
- Costs of charitable activities comprise direct expenditure. Where costs cannot be directly attributed, they have been allocated to activities on a basis consistent with the use of resources.
- Governance costs include those costs, such as independent examiners' fees, associated with constitutional and statutory requirements

#### f) Depreciation

Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life, which in all cases except computer equipment and software is estimated at 5 years. The useful life of computer equipment and software is estimated to be 2 years.

#### g) Stock

Stocks have been valued at the lower of cost and net realisable value on bases and methods applied consistently

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2011 (CONTINUED)

2	OTHER INTEREST RECEIVABLE AND SIMILAR INCOME	2011 £	2010 £
	Bank interest	<u>134</u>	<u>24</u>
3	TAXATION		
	The charitable company is exempt from corporation tax on its charital	ble activities	
4	COSTS OF CHARITABLE ACTIVITIES	2011 £	2010 £
	Sailing trips and holidays for families affected by cancer:		
	Sailing trips and holidays for beneficiaries – current year Sailing trips and holidays for beneficiaries – prior year Rent and rates Telephone and internet Postage and stationery Travel and subsistence Insurance Repairs and maintenance Computer costs Payroll General expenditure Depreciation Bank charges	75,672 - 4,141 721 970 1,697 1,596 - 904 38,868 1,651 37 943	84,632 20,000 3,957 485 816 1,706 1,643 - 1,194 20,542 938 - 368
	Consultancy Accountancy and taxation services	1,500 588	21,133 <u>682</u>
	Relief and research funding	129,288 —— <del>-</del>	158,096 ——-
	Total costs	<u>129,288</u>	<u>158,096</u>
	No employee earns more than £60,000		

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2011 (CONTINUED)

5	GOVERNANCE COSTS	2011 £	2010 £
	Independent Examiners' fees Independent Examiners' fees re prior year	2,640 ————	2,640 <u>1,283</u>
		<u>2,640</u>	<u>3,923</u>

Independent Examiners' fees include charges in respect of the preparation of the charitable company's annual accounts and those of its subsidiary undertaking, 4 Cancer Limited

6	TANGIBLE FIXED ASSETS	Office equipment £	Computer equipment £	Computer Software £	Total £
	Cost At 1 January 2011 Additions in the year Disposals in the year	342 - 	4,962 - 	1,021 - 	6,325 - 
	At 31 December 2011	342	<u>4,962</u>	<u>1,021</u>	<u>6,325</u>
	<b>Depreciation</b> At 1 January 2011 Charge for the year	305 37	4,962 ——	1,021	6,288 <u>37</u>
	At 31 December 2011	<u>342</u>	<u>4,962</u>	<u>1,021</u>	<u>6,325</u>
	Net book value At 31 December 2011		Name and Associated States		
	At 31 December 2010	<u>37</u>	<u> </u>	<u> </u>	<u>37</u>
7	INVESTMENTS				Unlisted shares
	Cost brought forward Additions				£ 1 —-
	Cost carried forward				<u>1</u>

The investment represents 100% of the issued share capital of 4 Cancer Limited, a company incorporated in the UK. The result of 4 Cancer Limited during the year ended 31 December 2011 was a profit of £278 (2010 loss of £453). The net liabilities of 4 Cancer Limited as at 31 December 2011 were £2,259 (2010 £2,537).

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2011 (CONTINUED)

8	DEBTORS		<b>2011</b> £	<b>2010</b> £
	Loan to 4 Cancer Limited Donations and sponsorship receivable Prepayments and other debtors		5,575 42,805 —-	5,575 23,389 <u>11,292</u>
			<u>48,380</u>	<u>40,256</u>
9	CREDITORS		<b>2011</b> £	<b>2010</b> £
	Trade creditors Accruals Other creditors		3,157 26,601 <u>2,508</u>	12,483 3,543
			<u>32,266</u>	<u>16,026</u>
10	FUNDS	Unrestricted	Children's Fund Restricted	Total 2011
		£	£	£
	Net resources brought forward	230,841	-	230,841
	Add net incoming resources for the year	<u>(64,360</u> )	<u>16,517</u>	<u>(47,843</u> )
	Balance carried forward	<u>166,481</u>	<u>16,517</u>	<u>182,998</u>
	Held as Fixed assets Current assets Current liabilities	1 198,746 <u>(32,266</u> )	16,517 	1 215,263 (32,266)
		<u>166,481</u>	<u> 16,517</u>	<u>182,998</u>

The Children's Fund comprises donations from a variety of sources restricted to the provision of holidays for children affected by cancer

#### 11 REMUNERATION OF TRUSTEES

Expenses reimbursed to 2 trustees during the year amounted to £2,647 (2010 £2,055) These are included in costs of charitable activities as they relate to attendance and assistance at fundraising events

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2011 (CONTINUED)

#### 12 RELATED PARTY TRANSACTIONS

During 2008, the charity lent £10,990 to 4 Cancer Limited to enable it to purchase stock in its first period of trading. The company is a wholly owned subsidiary of 4 Cancer Group

At 31 December 2011 a balance of £5,575 (2010 £5,575) was due to 4 Cancer Group from its wholly owned subsidiary 4 Cancer Limited

### INDEPENDENT EXAMINER'S REPORT ON THE UNAUDITED FINANCIAL STATEMENTS TO THE TRUSTEES OF 4 CANCER GROUP

We report on the accounts of the Charity for the year ended 31 December 2011, which are set out on pages 9 to 16

#### Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under Part 16 of the Companies Act 2006 and is eligible for independent examination, it is my responsibility to

- (a) examine the accounts under section 145 of the 2011 Act,
- (b) to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
- (c) to state whether particular matters have come to my attention

#### Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

MA

In connection with my examination, no matter has come to my attention

- (a) which gives me reasonable cause to believe that, in any material respect, the requirements
  - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006, and
  - (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities (revised 2005) have not been met, or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Robert Kirtland FCA Critchleys LLP Greyfriars Court Paradise Square

27/9/2012

Oxford OX1 1BE