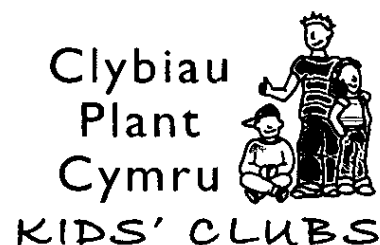


Clybiau Plant Cymru Kids' Clubs,
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Company Number: 4296436

Report of the Directors / Trustees and Financial Statements for the year ended 31 March 2007 for Clybiau Plant Cymru Kids' Clubs

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CLYBIAU PLANT CYMRU KIDS' CLUBS

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CLYBIAU PLANT CYMRU KIDS' CLUBS

COMPANY INFORMATION: REFERENCE AND ADMINISTRATIVE DETAILS

Directors / Trustees:

Mr B Johnson
Mr P Graham
Mrs B C Irwin
Mrs B L Blackmore
Mrs D A Robley
Mrs J L Roche
Mrs L L Hill
Mrs P A H Mitchell (Chair)
Mr M J Greenaway (resigned 30 September 2006)
Mrs A L Jones (appointed 30 September 2006)
Mrs J Ferrier (resigned 30 September 2006)
Mrs K E Watkins (resigned 30 September 2006)
Mrs P V Matthews (resigned 30 September 2006)
Ms G McDonagh (appointed 30 September 2006)
Ms S J Morris (resigned 30 September 2006)

Secretary: Mrs O W Hawkins

Chief Executive Officer: Mrs O W Hawkins

Registered office: Bridge House
Station Road
Llanishen
Cardiff

Auditors: W J James & Co
Chartered Accountants and Registered Auditors
Bishop House
10 Wheat Street
Brecon
Powys

Bankers: National Westminster plc
1 Taff Street
Pontypridd
Rhondda Cynon Taff

Registered company number: 4296436 (England and Wales)

Registered charity number: 1093260

Solicitors: Leo Abse & Cohen
40 Churchill Way
Cardiff

and

Geldards LLP
Dumfries Place
Cardiff

CLYBIAU PLANT CYMRU KIDS' CLUBS

REPORT OF THE DIRECTORS AND TRUSTEES for the year ended 31 March 2007

The directors present their annual report with the financial statements of the company for the year ended 31 March 2007. This is the sixth annual report of the company and covers the year ended 31 March 2007.

STRUCTURE, GOVERNANCE AND MANAGEMENT

CONSTITUTION

The company was incorporated under the name of Clybiau Plant Cymru Kids' Clubs Limited on 1 October 2001. The company is limited by guarantee registered in England and Wales. Charitable status was obtained on 1 August 2002 under reference 1093260.

On 17 August 2005 the company passed a special resolution to amend the Memorandum of Association to include the power to provide indemnity insurance to cover the liability of the trustees and the Articles of Association altered to open the membership to out of school childcare clubs and an election procedure for the Board of Trustees.

On 26 September 2005, the company passed a Special Resolution to change its name to Clybiau Plant Cymru Kids' Clubs from Clybiau Plant Cymru Kids' Clubs Limited so that the Companies House and the Charity Commission name are the same.

The company was established under its Memorandum and Articles of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

APPOINTMENT OF TRUSTEES

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Board of Trustees. Under the requirements of the Memorandum and Articles of Association the members of the Board of Trustees are elected annually and can serve for a period of no more than three consecutive years at a time unless such persons last served as a trustee more than one year previously.

On 17 August 2005 a resolution was passed to alter the Memorandum and Articles of Association of Clybiau Plant Cymru Kids' Clubs in order to appoint twelve trustees to the Board of Trustees from the out of school club full members.

12 Trustees are appointed through a series of 3 regional elections from the members, and with 3 co-options made by the outgoing Board, making 15 trustees in all.

Such appointments are subject to confirmation by the members at the Annual General Meeting and the trustees when appointed serve until the end of the next Annual General Meeting.

The trustees may co-opt to fill any vacancy at any time but such co-opted trustees hold office only until the next Annual General Meeting.

TRUSTEE INDUCTION AND TRAINING

Most of the Trustees are familiar with the practical work of running out of school childcare clubs and with the 3 Board co-options provide a broad skill mix which reflects the diversity of the membership.

CLYBIAU PLANT CYMRU KIDS' CLUBS

REPORT OF THE DIRECTORS AND TRUSTEES for the year ended 31 March 2007

TRUSTEE INDUCTION AND TRAINING (Continued)

Each Trustee undergoes a standard Criminal Record Check when elected. Each Trustee is given on election a trustee role description, strategic plan, memorandum and articles of association, company handbook, annual report and financial statements.

Trustees are inducted into the overall work of the organisation, and the range of projects the organisation is involved with, through a series of presentations made by project leaders at the Annual General Meeting.

ORGANISATIONAL STRUCTURE

Out of School Childcare Clubs
elect a Board of Trustees



Board of Trustees / Directors (elected at AGM)

Strategic direction and policy decisions made by Board of Trustees at, no less than, 4 meetings per year. Meetings which are always attended by Director, Finance Manager and Administration Manager (who have no voting power).

A Finance and Personnel sub-committee meet a fortnight before Board meetings. All the Board are invited to attend this meeting chaired by the Board of Trustee Chair and attended by Director, Finance Manager and Administration Manager.



Director

Day to day management of the organisation carried out by the Director with support/advice from a Senior Team made up of a Finance Manager, 3 Regional Team Leaders, Project Team Leaders, Training Manager and Administration Manager.

RELATED PARTIES

The **Welsh Assembly Government (WAG)** provides the core funding for the organisation and receives quarterly reports against targets. Clybiau Plant Cymru Kids' Clubs works in close association with the WAG and in particular the Children and Families Programme Branch in order to promote, develop and support more affordable, accessible, sustainable childcare across Wales. Although the organisation is reliant on WAG for its core funding the organisation retains its independence whilst working with WAG to increase childcare across Wales.

The **BIG LOTTERY FUND** (formerly known as New Opportunities Fund (NOF)) has had a close relationship with the organisation as it provides 3 separate funding grants, a training grant for underpinning knowledge courses (finishes 31 March 2007), childcare club development grants (finished 31 March 2006) and a grant for a Funding Facilitator programme (finishes 31 March 2007).

Clybiau Plant Cymru Kids' Clubs works closely with all of the 22 local authorities in Wales through the **Children's Partnerships/Early Years Development Children's Partnership** to deliver their county children's plans. Staff development funding has been requested during the year from the county Cymorth funds for support in future years from the counties. Where this funding has been given it is in line with their county targets and in most cases a local service level agreement agreed.

In Anglesey, Gwynedd, Conwy, Denbighshire, Flintshire, Wrexham, Powys and Ceredigion there are separately constituted local **networks of out of school clubs**, which were constituted before the formation of Clybiau Plant Cymru Kids' Clubs. The development staff of Clybiau Plant Cymru Kids' Clubs supports these networks, which provide excellent peer support for local groups. These networks have no legal connection with Clybiau Plant Cymru Kids' Clubs but it is useful to work together to further the support to local out of school clubs.

CLYBIAU PLANT CYMRU KIDS' CLUBS

REPORT OF THE DIRECTORS AND TRUSTEES for the year ended 31 March 2007

RELATED PARTIES (Continued)

The **Wales European Funding Office (WEFO)** through The Kids' Clubs Project has become a major related party during the past year

RISK MANAGEMENT

The Trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems are in place to mitigate exposure to the major risks

OBJECTIVES AND ACTIVITIES

Clybiau Plant Cymru Kids' Clubs exists to help communities in Wales by promoting, developing and supporting quality, affordable, accessible out of school childcare clubs

The objects for which the Charity is established are to

- a) Promote the care and education of children in Out of School Childcare Clubs and to promote the provision of facilities for the play, recreation and other leisure time occupations of such children in the interest of social welfare with the objects of improving their conditions of life
- b) Advance the education and training of persons providing such care and educational and recreational facilities
- c) Conduct research into all aspects of the care, education and recreation of such children and to publish the useful results of such research

Overlying principles are to

- Support an affordable, accessible, quality out of school childcare club in every community which wants one
- Meet the needs of all children, including those with special needs, and of all parents/carers including working parents/carers, as far as is possible, and actively seek their views
- Provide quality support services, information and training for out of school childcare clubs
- Value the staff and volunteers and deal with them in an open and fair manner
- Enable people within the organisation to have every opportunity for self development and training and be a best practice employer
- Work in partnership with other organisations to help us achieve our mission statement
- Communicate the benefits of quality out of school childcare to schools, parents (working and otherwise) the Government and the public at large

ACHIEVEMENTS AND PERFORMANCE AGAINST OBJECTIVES

- **Support an affordable, accessible, quality out of school childcare club in every community which wants one**

Clybiau Plant Cymru Kids' Clubs staff have worked with schools, children's partnerships, young people's partnerships and others in each of the 22 Local Authorities who wish to develop out of school childcare clubs in Wales to open a childcare club and another **135 clubs** were opened in the year. The target is 50 new clubs a year, meaning that Clybiau Plant Cymru Kids' Clubs exceeded its **target by 170%**.

CLYBIAU PLANT CYMRU KIDS' CLUBS

REPORT OF THE DIRECTORS AND TRUSTEES for the year ended 31 March 2007

ACHIEVEMENTS AND PERFORMANCE AGAINST OBJECTIVES (Continued)

By March 2007 the number of clubs supported had risen to 1,485. 38,921 childcare places are presently being supported. Since the formation of the organisation in October 2001 there has been a 152% growth in out of school childcare clubs across Wales due to the work of the organisation.

Clybiau Plant Cymru Kids' Clubs was aware of the existence of 1,485 clubs (of which 1,179 were members of Clybiau Plant Cymru Kids' Clubs). Of these clubs, 1,060 considered themselves to be English Medium Clubs, 219 considered themselves to be Welsh speaking, and 206 were bilingual.

Clybiau Plant Cymru Kids' Clubs was a member of the Welsh Assembly Government **Task and Finish Group on Welsh-Medium and Bilingual Childcare provision** and as a result carried out its own research into the amount of bi-lingual out of school childcare provision and some 24% of clubs regarded themselves as **bilingual**. By the end of March 2007 the amount of clubs using Welsh had risen to 29%.

Breakdown of Clybiau Plant Cymru Kids' Clubs Members at March 2007

	Free Breakfast Initiative Members	Breakfast Club Members	After School Club Members	Holiday Club Members	Other Organisation Members
Anglesey		3	18	8	
Blaenau Gwent		1	10	5	
Bridgend		8	15	9	
Caerphilly		11	34	17	2
Cardiff		9	32	9	1
Carmarthenshire	1	24	68	28	
Ceredigion		3	18	15	
Conwy		22	44	31	
Denbighshire		20	41	24	
Flintshire		38	51	12	
Gwynedd		7	17	12	
Merthyr Tydfil		6	19	14	
Monmouthshire		3	11	4	
Neath Port Talbot		8	22	13	
Newport		7	11	9	
Pembrokeshire		8	25	17	
Powys		8	27	15	
Rhondda Cynon Taff		12	35	11	
Swansea		7	31	10	
Torfaen		6	25	8	2
Vale Of Glamorgan		10	23	13	
Wrexham		22	48	21	
Totals	1	243	625	305	5
TOTAL MEMBERSHIP 1179					

Fig 1 – Breakdown of Clybiau Plant Cymru Kids' Clubs Members as at 31 03 07 – Source Clybiau Plant Cymru Kids' Clubs Membership Database

CLYBLAU PLANT CYMRU KIDS' CLUBS

REPORT OF THE DIRECTORS AND TRUSTEES

for the year ended 31 March 2007

ACHIEVEMENTS AND PERFORMANCE AGAINST OBJECTIVES (Continued)

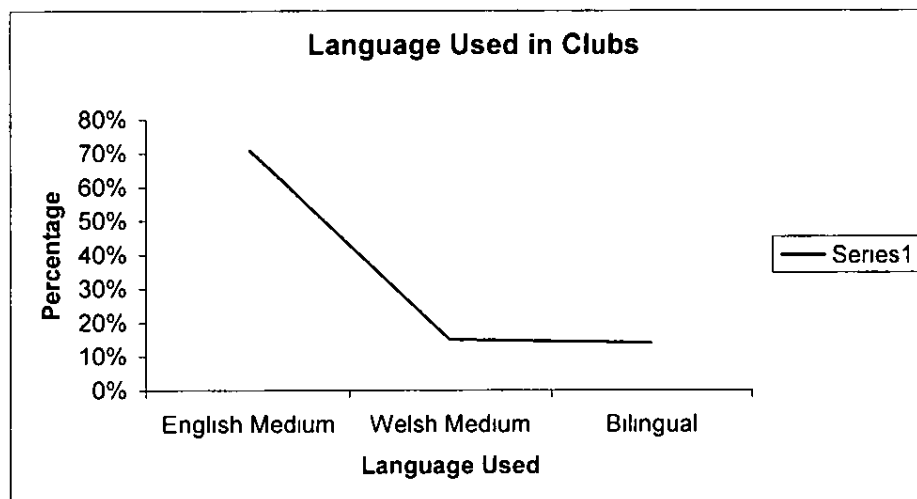


Fig 2 – Language Used in Clubs – Source Clyblau Plant Cymru Kids' Clubs Development Officers

Extra funding has been sought to set up new clubs and for the Clyblau Plant Cymru Kids' Clubs staff (Development/Training Officers/Support Workers/Administrative) who are needed to support the growth and development of clubs

The Kids' Clubs Project, funded from the European Social Fund (ESF) has made a significant contribution to staff costs during the year and will also allow for a continuation of these costs until March 2008

The **£5.8 million** Kids' Clubs Project started in September 2005 with a grant of £3.7 million from the Objective 1 programme and match funding from the Big Lottery Fund and Welsh Assembly Government. The Objective 1 counties consist of Anglesey, Gwynedd, Conwy, Denbighshire, Ceredigion, Pembrokeshire, Carmarthenshire, Swansea, Neath & Port Talbot, Bridgend, Rhondda Cynon Taff, Merthyr Tydfil, Torfaen, Blaenau Gwent and Caerphilly.

Over 100 new childcare clubs with 1,700 new places are being developed in the project, and at least **200 new childcare worker jobs** will be created. By March 2007, The Kids' Clubs Project had received 103 expressions of interest for new club startups and 51 full new club applications. **Twenty-two new clubs** had been awarded grants. Thirty applications for **sustainability grants** had been received and eight were awarded. Twenty-two extra hands grants to support children who need one-to-one help in clubs had been awarded and more were approved from the 53 applications that had been received. Four applications for assisted places to help parents pay for childcare were received, but none had yet been awarded. At the time of writing this report many of the applications mentioned above are under review as part of the application process.

Project development teams including Development Officers and Support Workers are also supporting clubs, which have had start-up grants from the Big Lottery (previously the New Opportunities Fund). 168 of these grants were distributed between April 2006 and March 2007 bringing the total of these **grants during The Kids' Clubs Project to 243**.

CLYBIAU PLANT CYMRU KIDS' CLUBS

REPORT OF THE DIRECTORS AND TRUSTEES for the year ended 31 March 2007

ACHIEVEMENTS AND PERFORMANCE AGAINST OBJECTIVES (Continued)

By the end of March 2007, **2,158 beneficiaries** had attended at least one course. The final target of 3,179 beneficiaries will be reached by June 2008. Many beneficiaries are attending more than one course. The project's final target is for **8,894 attendances on courses by the 3,179 beneficiaries**. By the end of March 2007, the attendance figures on courses was 3,009. 1,441 had attended underpinning knowledge courses, 446 were engaged or had completed the Certificate in Playwork Level 2 or the Diploma in Playwork Level 3 courses, 644 potential new Playworkers had attended Taste of Play courses, and the remainder were spread across Introduction to Play, equal opportunities, playground supervision and business courses.

The Kids' Clubs Project will create new childcare clubs and support the sustainability of childcare provision in all clubs to ensure that families can rely on quality, affordable and accessible childcare while they work, look for work, or train.

The New Opportunities Fund (now called BIG LOTTERY FUND) out of school childcare programme has continued to fund grants for new club development although with much reduced funding as the programme runs out its final allocations. Two Local Authorities have also funded club start up costs (**Torfaen and Monmouthshire**). The contribution from counties together with The Kids' Clubs Project has meant some counties have had the benefit of full time Development Officers. Every **Local Authority was approached in 2005/06 for funding** to maintain the same level of personnel in 2006/07 as Clybiau Plant Cymru Kids' Clubs had been able to fund previously within the Welsh Assembly contract. The Board of Trustees were thrilled with the positive response from most counties in Wales with **21 LA's funding** Development and/or Support Worker staff which has meant the ongoing development of out of school childcare clubs in their counties with a close relationship being maintained with the counties.

- **Meet the needs of all children, including those with special needs, and of all parents/carers including working parents/carers, as far as is possible, and actively seeks their views**

Clybiau Plant Cymru Kids' Clubs are committed to ensuring that **all children are enabled to attend clubs**, and have a range of ways of offering support. Places have been funded as assisted places in Anglesey, Blaenau Gwent, Flintshire, Gwynedd, Monmouthshire, Pembrokeshire, Rhondda Cynon Taff and Wrexham and Helping hand schemes have been funded in **Anglesey, Monmouthshire, Flintshire, Gwynedd and Pembrokeshire**. Some funding has also been available through **The Kids' Clubs Project**.

The **Millennium Stadium Charitable Trust** project 'Active Club Pack', which started in 2005, provided training for play workers to involve children with special needs in activity training. Its main aim was to deliver fun and practical 'Active Club' workshops to give play workers the resources, ideas and confidence to increase physical activity for children in clubs.

The training continued through to June 2006 and through this project **21 workshops have been held training 124 play workers** which added to the previous years figures meaning over **400 people** have been trained overall using this funding. Local sports Development Officers also attended workshops to give clubs information about other sports opportunities for children within the area.

Clubs who attended received a free 'Active Club' resource pack, designed by the **British Heart Foundation** and **4children** which includes 120 practical activities and lots of valuable information for introducing and developing a physical activity programme within a childcare club.

CLYBIAU PLANT CYMRU KIDS' CLUBS

REPORT OF THE DIRECTORS AND TRUSTEES for the year ended 31 March 2007

ACHIEVEMENTS AND PERFORMANCE AGAINST OBJECTIVES (Continued)

In April 2006 Clybiau Plant Cymru Kids' Clubs was successful in gaining a grant from **Health Challenge Wales** (HCW) to deliver 11 Fit 'n' Fun Workshops over a two year period. This training incorporates Active Club and the Funky Food Pack, which encourages healthy eating and informed decision-making by children, plus healthy eating advice from nutritionists and dieticians. This successful project has been extended to include a series of Funky Food Network Events and will end in 2008. In Year One 2006 – 2007 there were **7 Fit 'n' Fun Workshops** with **101 attendees** and **9 Funky Food Events** with **245 attendees**. (Attending clubs received a FREE Smoothie Maker, an Active Club Resource Pack and a Funky Food Pack.) This attendance was 125% above the original anticipated target figure.

An **Awards for All** grant (£4,950) allowed Clybiau Plant Cymru Kids' Clubs to provide **every club** that attended these **Fit 'n' Fun Workshops** or **Funky Food Network** events (above) with a FREE Smoothie Maker, to promote healthy eating. In total we have distributed over 360 Smoothie Makers to out of school childcare clubs with the help a further grant from the **Conwy Borough Council** which allowed us to purchase a further 60 units. Thanks to other County Funding/Grants, we were also able to supply play equipment activity boxes, healthy eating games and environmental boxes. Funding was gained from several counties to provide activity boxes valued at £120, Healthy Eating Games valued at £58 and Environmental Packs at £75.

Figure 3 notes the counties and packs involved

County	Play Activity Boxes	Healthy Eating Games	Environmental Packs
Torfaen	58		
Blaenau Gwent	15		
Caerphilly	45	45	39
RCT	62	62	
Merthyr Tydfil	19		
Vale of Glamorgan	25		
Total	224	107	39

Fig 3 – Allocation of Activity Boxes, Games and Environmental Packs – Source Clybiau Plant Cymru Kids' Clubs Development Officer

Clybiau Plant Cymru Kids' Clubs actively **seeks the views** of those attending the training courses through the use of anonymous evaluation forms, which are completed by students after the course, and are recorded on the Training Database. Negative comments or low scores are flagged up to the Team Leader and/or National Training Manager and are investigated. The National Training Manager regularly reviews the evaluation forms.

In addition to this, Clybiau Plant Cymru Kids' Clubs sends out by **post evaluation questionnaires** with regards to specific projects. For example, following the Fit 'n' Fun workshops, a questionnaire was sent out to gauge the value the clubs placed on the training, the free smoothie maker, and whether they had used anything they had learned back at their clubs. The response to this was very positive.

CLYBIAU PLANT CYMRU KIDS' CLUBS

REPORT OF THE DIRECTORS AND TRUSTEES for the year ended 31 March 2007

ACHIEVEMENTS AND PERFORMANCE AGAINST OBJECTIVES (Continued)

➤ **Provide quality support services, information and training for out of school childcare clubs**

The membership for out of school childcare clubs which was developed in 2005 had by the end of **March 2007 been developed into 1,179 members**. This has been quite a challenge as this was the first year clubs had to pay to be members

Network meetings in counties are encouraged for peer support and to improve communication within the organisation. Network meetings are for all the out of school childcare clubs in an area, normally a county. The clubs come together to share ideas, learn from each other and for training purposes. As there have been so many training events during this past year the network events have not been as numerous as in other years.

All literature is produced bilingually and is used as marketing material for different occasions. The bilingual '**Stepping Out**' CD which is a guide to setting up an out of school childcare clubs and '**Nuts & Bolts**', a toolkit (also on CD) for the voluntary management committees of out of school childcare clubs remain valuable resources, which continue to be used to encourage committee skills during The Kids' Clubs Project and in the other 7 counties of Wales.

The quarterly newsletter, **Y Bont**, is produced bilingually. This continues to provide an important tool for communicating with out of school clubs and other organisations, MP's, AM's, Local Authority personnel and policy makers.

The Welsh Assembly Government have been talking about developing a **Quality Assurance** scheme for all childcare and education providers for several years now. This would replace the 'Aiming High' scheme Clybiau Plant Cymru Kids' Clubs used to use, which belonged to 4children. At the time of publication there has not been an outcome but there does appear a willingness by the Assembly to work towards the outcome and a new quality scheme in the future.

The **bilingual website** has continued to be developed as a communication tool and has been developed to include information on various projects such as CWLWM, The Kids' Clubs Project, newsletters and press releases. Improvements include:

- **Find a club facility** where member clubs, who provide the appropriate information and permission, have details of their club added to the database of clubs. Starting with a map of Wales this leads to the relevant county page which shows a list of its clubs by town, and each individual club has a page giving details of club opening and other details, with a postcode link to a map of where the club is located.
- The **training calendar** has been updated to give a **postcode link to the location** of the training course.
- The **members area** has been expanded to 3 sections, **Resources, News and Funding**. Within the resources area there is an archive for PDF documents for new resources as they are produced. The Funding section includes back copies of the funding e news which is available to all members.
- A **compliments, complaints and comments** policy together with the facility to submit any of these electronically has been developed and can be found at the foot of each page.
- A **vacancies page** has been included where jobs and other opportunities such as clubs looking for a new business management can advertise free of charge. Opportunities within Clybiau Plant Cymru Kids' Clubs are also advertised here. This facility is only available to **members** to feature on, but can be viewed by anyone.

CLYBIAU PLANT CYMRU KIDS' CLUBS
REPORT OF THE DIRECTORS AND TRUSTEES
for the year ended 31 March 2007

ACHIEVEMENTS AND PERFORMANCE AGAINST OBJECTIVES (Continued)

Working in partnership with local authorities the organisation has been involved with county information days, Genesis events and **Job Fairs**, which promote Out of School Childcare Clubs

Training has continued to develop, with increased numbers of people receiving training through the **Kids' Clubs Project**

In addition we received **Workforce Development funding** to deliver a range of training in **Objective 3** counties. This has enabled us to deliver 19 Taste of Play courses, 6 Introduction to Play courses, 3 Certificate in Playwork (CPW) courses and 3 Diploma in Playwork (DPW) courses, training 209 students in total

We have retained our status as a **CACHE accredited centre**, which allows us to facilitate a programme of training to develop the skills and qualifications of out of school childcare workers, namely the CPW and DPW. We have also worked closely with **OCN Wales** (Open College Network) to become approved as an accredited centre, and by March 2007 had received approval to accredit the 'Hop, Skip and Jump' and 'Playing Fair' training events. The aim for the forthcoming year is to submit the remaining underpinning knowledge courses 'Health and Safety', 'Child Protection' and 'Promoting Positive Behaviour', for approval. This will mean that we are able to offer a complete suite of fully accredited training to potential and existing Childcare Workers

In addition to providing training to Playworkers, we have continued to develop the **Interview Training** for children. Swansea EYDCP commissioned a course in Swansea, and as a result of this training a group of children were involved in the recruitment process to appoint a Participation Officer within the partnership

We successfully trained 123 children in **Interviewing Skills**, through a participation project funded by Torfaen Local Authority, some of these children later became involved in interviewing and appointing Out of School staff within their own setting

During the year we developed the **Meeting The Standards** leaflet, which provides a guide to the National Minimum Standards for Out of School Clubs used by the Care & Social Services Inspectorate for Wales (CSSIW) to regulate out of school clubs. The leaflet cross-references each of our courses to the relevant CSSIW standard

The Kids' Clubs Project Training Programme was also developed, supported by the European Union, Welsh Assembly Government and the Big Lottery Fund. This is a useful tool to publicise and promote our training, it contains a comprehensive description of training courses on offer, and details the CSSIW standards covered by each course, along with contact details and booking arrangements, and will be updated and improved during 2007/08

The content of our Training has been **continually reviewed** and adapted to **improve the quality** and the year for the Health & Safety, Child Protection and Promoting Positive Behaviour courses – Tutor reflect any legislative changes. A range of standardised support materials have been developed during Packs, Student Packs, Handouts, Powerpoint slides and examples of good practice, were produced to maintain a consistent standard of training delivery throughout Wales. The Health and Safety Course was also updated to incorporate the new Fire Safety Regulations, introduced in October 2006

CLYBIAU PLANT CYMRU KIDS' CLUBS
REPORT OF THE DIRECTORS AND TRUSTEES
for the year ended 31 March 2007

ACHIEVEMENTS AND PERFORMANCE AGAINST OBJECTIVES (Continued)

Course Title	Total
A Taste of Play	83
Active Club Pack Training	21
Business Skills	47
CACHE Level 2 Certificate in Playwork	42
CACHE Level 3 Diploma in Playwork	24
Child Protection	68
CWLWM	25
First Aid	63
First Aid 4 Kids	2
Fit & Fun	16
Food Hygiene	52
Funky Food	15
Health & Safety	43
Hop, Skip & Jump	8
Interview Training for Children	23
Introduction to Play	16
Nature Zone	4
Network Event	29
Nuts & Bolts Training	10
Playing Fair	26
Promoting Positive Behaviour	28
Train The Trainer	34
Training with Partners	1
WCVA CRB Session	18
Grand Total	698

Fig 4 – Number of Courses 01 04 06-31 03 07– Source Clybiau Plant Cymru Kids' Clubs Training Database

Course Title	Total
A Taste of Play	786
Active Club Pack Training	124
Business Skills	128
CACHE Level 2 Certificate in Playwork	296
CACHE Level 3 Diploma in Playwork	173
Child Protection	472
CWLWM	183
First Aid	484
First Aid 4 Kids	77
Fit & Fun	106
Food Hygiene	418
Funky Food	251
Health & Safety	297
Hop, Skip & Jump	54
Interview Training for Children	332
Introduction to Play	158
Nature Zone	38
Network Event	306
Nuts & Bolts Training	47
Playing Fair	151
Promoting Positive Behaviour	176
Train The Trainer	226
Training with Partners	9
WCVA CRB Session	74
Grand Total	5,366

Fig 5 – Number People Trained by Courses 01 04 06-31 03 07– Source Clybiau Plant Cymru Kids' Clubs Training Database

CLYBIAU PLANT CYMRU KIDS' CLUBS

REPORT OF THE DIRECTORS AND TRUSTEES for the year ended 31 March 2007

ACHIEVEMENTS AND PERFORMANCE AGAINST OBJECTIVES (Continued)

Work developing Business Support materials has continued through **CWLWM** and through The Kids' Clubs Project. The **CWLWM (Childcare Wales Learning and Working Mutually)** project, supported from the European Social Fund–EQUAL programme started in October 2004 when we were awarded a grant to develop a **Community Business toolkit** to support both new and existing childcare providers across Wales. This project is described in more detail later in this report will come to an end in December 2007.

Nature Zone is one of the exciting new resource packs for Playworkers, funded by Objective 1. Over the last year, we have run a series of workshops for Playworkers to introduce them to the pack and the activities in it and also to create awareness of being more environmentally friendly within the club setting.

The Playworkers had the opportunity to experience some of the **environmental activities** from the different sections within the pack and to become familiar with using it. The different sections include Using Your Senses, Playing With Plants, Creatures And Their Homes, Whatever The Weather, Thinking About The Future and Getting Around. There are also ideas for planning short and longer club activities based on national events such as National Tree Week, National Bike Week and Biodiversity Week.

Playworkers are in a great position to introduce children to their environment, the best place is outdoors, where they can experience it first-hand, but many of the activities can take place indoors. It's also an opportunity to think about the messages that we give children and to act as positive role-models.

Overall 698 courses took place across Wales, training 5,366 students.

➤ **Value the staff and volunteers and deal with them in an open and fair manner**

The development of a grass root membership with a **Board Trustees drawn from the membership as volunteers** was achieved from the Annual General Meeting (AGM) in September 2005. This report reflects the second year of the new style Board of Trustees who actually represent the member clubs of Clybiau Plant Cymru Kids' Clubs.

During the coming year it is intended to gain information and support to the Board in the form of **membership support materials** to help them carry out this very important role. Next year will see a number of the Board having reached the 3-year maximum rule so it is hoped to bring on board new members during the year to provide continuity to the organisation.

Despite financial constraints a number of staff have managed to develop their skills through gaining success obtaining the ECDL (European Computer Driving Licence), PGCE (Post Graduate Certificate in Education), Welsh language courses and also for Development Officers and Support Workers quite a lot of in house training throughout the past year, in business skills.

The number of staff employed throughout the year averaged 69.

The Staff Handbook has continued to be updated, at least annually, and added to as the organisation has developed.

The **HR Consultant** worked with staff, who were transferred from Chwarae Teg (**TUPE Transfer of Undertakings Regulation**) at the formation of Clybiau Plant Cymru Kids' Clubs in October 2001, to reach an amicable agreement to enable all staff within the organisation to now be contracted in the same way.

Staff have also been able to take advantage of some training by Play Wales as part of their CWLWM project.

CLYBIAU PLANT CYMRU KIDS' CLUBS
REPORT OF THE DIRECTORS AND TRUSTEES
for the year ended 31 March 2007

ACHIEVEMENTS AND PERFORMANCE AGAINST OBJECTIVES (Continued)

➤ **Enable people within the organisation to have every opportunity for self-development and training and be a best practice employer**

The development of a performance management system for all staff has been designed during the year with the help of volunteer members of staff working alongside the **HR Consultant**. The Board will consider the outcomes of these negotiations during the coming year

Staff development through training to improve the skills of staff and as such move the organisation forward are encouraged at all times within budget limitations

All development staff, and where appropriate others, have engaged in the training on offer within the organisation and/or on train the trainers courses to ensure a sound foundation of knowledge to support their work

During the year, we investigated improving staff retention through schemes such as health care, and joined a scheme called **HealthSure One**. All employees who successfully complete their six-month probationary period, automatically qualify to join the company Healthcare plan through HealthSure. The organisation contributes 50 pence per employee, per week, which gives a basic level of cover, allowing employees to claim back costs towards medical appointments and treatments. For example, at this level of cover, employees can claim £50.00 per year towards their dental bills, and £50.00 every two years for optical costs, including the cost of spectacles. Employees are also offered the option to upgrade their cover to include their spouse, partner and/or children living at home. The highest level of cover costs the employee £3.50 per week, which is deducted monthly from their salary, and they can claim back £180.00 annually for dental costs, and £150.00 every two years for optical costs. This is a valuable **additional benefit to employees** working for Clybiau Plant Cymru Kids' Clubs

➤ **Work in partnership with other organisations to help us achieve our mission statement**

At every appropriate opportunity Clybiau Plant Cymru Kids' Clubs has worked in partnership with **Welsh Assembly Government, BIG LOTTERY FUND (NOF), Wales European Funding Office (WEFO)**, the other **National Voluntary Childcare Organisations** in Wales (**Mudiad Ysgolion Meithrin, Wales Pre-school Playgroups Association, National Day Nurseries Association Cymru and National Childminding Association**), Children's Information Services, Play Wales, the Urdd, **ContinYou** and others to further the work of improving childcare provision in Wales. A new partner this year was the **Welsh Books Council** when we became a World Book Day partner. Partnership working with the 22 Local Authorities and their childcare partnerships is an essential part of our work to ensure new out of school childcare clubs are developed in line with the county children's plan

EQUAL – CWLWM project. The CWLWM Partnership will support the people of Wales to develop a dynamic, responsive and sustainable childcare sector. Work developing Business Support materials has continued through **CWLWM** and through The Kids' Clubs Project. The **CWLWM (Childcare Wales Learning and Working Mutually)** project, supported from the European Social Fund–**EQUAL** programme started in October 2004 when we were awarded a grant to develop a **Community Business Toolkit** to support both new and existing childcare providers across Wales. This project is described in more detail later in this report will come to an end in December 2007

CLYBIAU PLANT CYMRU KIDS' CLUBS

REPORT OF THE DIRECTORS AND TRUSTEES

for the year ended 31 March 2007

ACHIEVEMENTS AND PERFORMANCE AGAINST OBJECTIVES (Continued)

CWLWM is a partnership between the Welsh Assembly Government, Clybiau Plant Cymru Kids' Clubs, Play Wales, Mudiad Ysgolion Meithrin, Wales Pre-school Playgroups Association, Communities that Care, Cardiff County Council (Children and Young Peoples Partnership Framework), National Day Nurseries Association Cymru, National Childminding Association and the University of Gloucestershire

CWLWM, (Childcare Wales Learning & Working Mutually), a Welsh word meaning a knot - tying together, is a partnership to develop a childcare business toolkit, support innovative training in playwork, increase Welsh language provision, expand community led support and enterprise, research and recommend alternative funding sources, embed sustainable growth and create increased gender balance in the childcare sector, work closely with the **Genesis Wales**.

The **CWLWM** project comes to an end in December 2007. During 2006-07 the Business development & support toolkit for community childcare settings has been developed with numerous focus group sessions across Wales and testing of draft materials. The toolkit itself - to be called **Ready Steady Go**, will be launched in the autumn of 2007. Clybiau Plant Cymru Kids' Clubs pulled together an Advisory group made up of organisations such as **Business in Focus, CSSIW, Jobcentre Plus, WAG [social inclusion unit] Genesis' Big Lottery, Martin Price Associates, Chwarae Teg, Wales Co-op Centre, ACAS, Children In Wales, Ethnic Business Support Unit**, which has proved to be an invaluable support.

The Project Manager has worked closely with Playwork Partnerships re the development of the bi-lingual pack of GIRL 1 - **Getting it Right Legally**. A GIRL 2 publication is also under development, which will look at procurement and contracts/grant arrangements between children's service suppliers and Local Authorities.

As well as this main activity, the organisation has also been pro-active in the partnership activities of the project as well as the transnational work of the project. A Transnational visit to Naples occurred in the autumn of 2006. The Director and Project Manager attended a conference in Amsterdam, to give a presentation, which was looking at social enterprise with a particular emphasis on women during the beginning of 2007.

The **Kids' Clubs Project**, which only covers the 15 Objective 1 counties, complements the **Genesis Wales** project. Development Officers continue to work closely with the other 7 counties in Wales as well (Flintshire, Wrexham, Powys, Monmouth, Newport, Cardiff and the Vale of Glamorgan). The Genesis team across Wales and Clybiau Plant Cymru Kids' Clubs staff continue to work closely together whenever appropriate.

- **Communicate the benefits of quality out of school childcare to schools, parents (working and otherwise) the Government and the public at large.**

Clybiau Plant Cymru Kids' Clubs, as the **national voice of out of school childcare clubs** is invited to attend numerous Welsh Assembly and related party meetings such as the Genesis Implementation Group, the Task & Finish Group on Welsh-Medium and Bilingual Childcare provision, the Under 8's Providers Group meetings with CSSIW, Early Years Childcare Workforce Network Meetings, Children in Wales Policy Council, Children in Wales Early Years Advisory Group, Early Years/ Child Care Marketing and Communications Group Meetings to name just a few.

CLYBIAU PLANT CYMRU KIDS' CLUBS

REPORT OF THE DIRECTORS AND TRUSTEES for the year ended 31 March 2007

ACHIEVEMENTS AND PERFORMANCE AGAINST OBJECTIVES (Continued)

Opportunities to **improve the knowledge** of the wider world about the work of Clybiau Plant Cymru Kids' Clubs have been taken through our **website**, **Y Bont** our newsletter, **Annual Reports** and the development of the use of CDs for **Stepping Out** and **Nuts and Bolts**

Corporate materials/leaflets have been produced which staff use for the promotion of Clybiau Plant Cymru Kids' Clubs at job fairs and at events such as children's activity sessions

As part of the **Active Club Project**, funded by the **Millennium Stadium Charitable Trust**, clubs were sent a **frisbee** or '**Fling**'. The '**Fling**' folded into a small handy fabric red /blue and white pouch which was posted out and contained key information about physical activity recommendations for children. It was a fun and portable way to get the fitness message out to clubs

FINANCIAL REVIEW

The applications made to counties to fund Development Officer and Support Worker posts in their particular county led to an increase of £338,590 (272%) on last year's income for staff time from counties, or 130% increase on total income from counties. This meant the work in counties could continue at the same level as in 2005/06. Together with the **funding from The Kids' Clubs Project which will fund a half time Development Officer in each of the 15 Objective 1 counties** this funding meant we have had full time Development Officers in 11 counties. If funding is acquired from the county for a half time post then a county can have a full time Development Officer working with them to develop out of school childcare

The third year of fundraising for the **BBC's Children in Need** campaign under the banner of 'Half & Half' where half the money raised goes to the BBC fund and the other half to club fundraising saw £1,325 being raised for the BBC. Fewer clubs participated this year due **mainly to the fact that less staff time was available to promote the project due to heavy workloads**. As a number of clubs now deal directly with BBC Children in Need Clybiau Plant Cymru Kids' Clubs will now back down from promoting this scheme in the future

The last **Funding Facilitator (FF)** post was filled in August 2006. The funding for this post comes to an **end in March 2007** with the end of the **New Opportunities Fund (NOF)** grant of £1m. However, the need for this very important work continues providing funding/grants information to staff and clubs through the **E Bulletin**, delivered electronically and the website, and by **researching potential funders and grant makers for in-house use**.

Throughout the year, using funding from **Health Challenge Wales 'Fit 'n' Fun Workshops'** and '**Funky Food**' events were held. These events have exceeded their targets with an attendance record **125% over** the anticipated numbers. The project has meant liaising with staff and clubs, organising the training of staff, the purchasing of the equipment to deliver the training, the provision and the distribution of incentives and equipment provided for play workers such as smoothie makers, activity equipment, healthy food games and environmental packs

Through the development of a **Funding Database**, we are now able to produce summaries of all applications for funding made by out of school clubs and Clybiau Plant Cymru Kids' Clubs. These summaries provide evidence of the significant difference our **staff's support makes to the ability of out of school clubs to sustain their services** and also provides a 'snapshot' of pending bids and their outcomes

CLYBIAU PLANT CYMRU KIDS' CLUBS

REPORT OF THE DIRECTORS AND TRUSTEES for the year ended 31 March 2007

FINANCIAL REVIEW (Continued)

Number of bids submitted by Clybiau Plant Cymru Kids' Clubs 2006/07	49
Amount of money brought in to Clybiau Plant Cymru Kids' Clubs 2006/07	£712,124.1
Number of bids submitted by Clubs 2006/07	8
Amount of money brought in to Clubs 2006/07	£481,797.7

Fig 6 – Summary of Applications for Funding 01 04 06-31 03 07– Source Clybiau Plant Cymru Kids' Clubs Funding Database

The **£1M grant, originally over 3 years** was part of NOF's exit strategy for the out of school childcare programme in Wales and was to help the sustainability of clubs. **Over the 4 years of the project the £1M was turned into a magnificent total of over £7 million raised** for clubs (£2M directly and £1M indirectly) and Clybiau Plant Cymru Kids' Clubs by the Funding Officers, Development Officers and Support Workers. The £3.7M Kids' Clubs Project being the icing on the cake!

The **Kids' Clubs Project**, our European Social Fund (ESF) project, became our largest funder this year (37%), with **grants from counties** for staff, training and equipment and grants for clubs, increasing to 27%. Income from NOF Grants reduced to 11% and will diminish within the next 18 months as the programme finishes by June 2009. Welsh Assembly Government income further reduced from £873,323 in 2005-2006 to £396,000 just 17% of income in 2006-2007.

There was some additional income from the Welsh Assembly Government for the Food and Fitness programme from the **Healthy Challenge** scheme and some **Workforce Development** money for the 7 Objective 3 area counties, which together accounted for 2% of total income. The other European project from the EQUAL fund, **CWLWM** brought in 2% of our overall income also. 1% was brought in through grants from Voluntary Action Merthyr Tydfil (VAMT), and Awards for All, we applied for equipment for clubs such as Kenwood Smoothie Makers and environment boxes along with income from training and membership fees. The county Cymorth funding is to be put into the Rate Support Grant of counties in 2008 and the effect of this funding on our future income is still unknown.

INCOME 2006/07

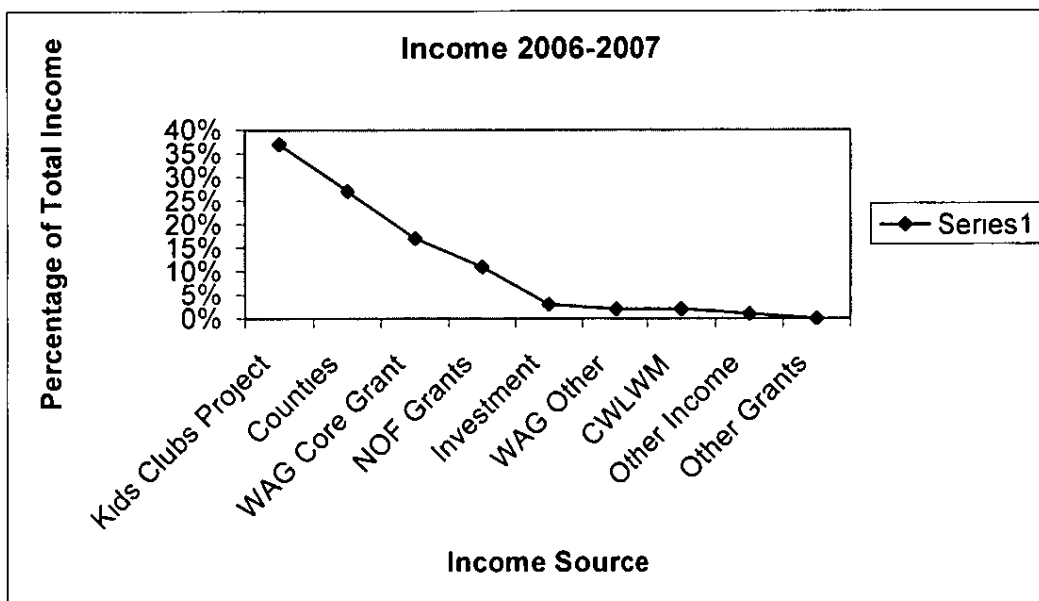


Fig 7– Income 01 04 06-31 03 07– Source Financial Statements ended March 2007

CLYBIAU PLANT CYMRU KIDS' CLUBS

REPORT OF THE DIRECTORS AND TRUSTEES for the year ended 31 March 2007

FINANCIAL REVIEW (Continued)

Last year one of our plans for the future was to work with WAG regarding childcare workforce development and seek money to cover the 7 counties in Wales not covered by the Objective 1 project. This was achieved through a successful application, which brought in **£26,549**.

EXPENDITURE 2006/07

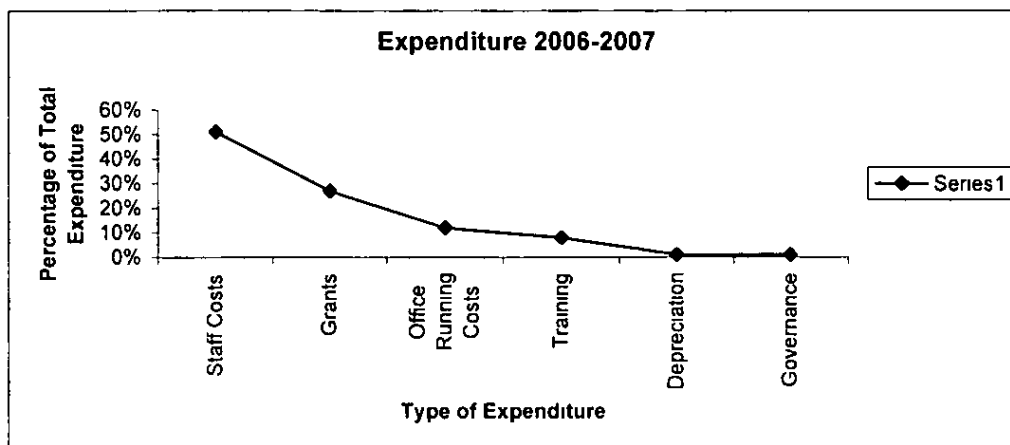
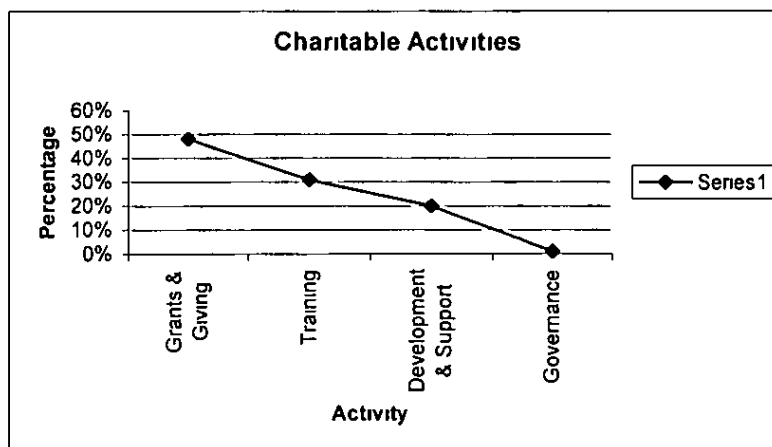


Fig 8– Expenditure 01 04 06-31 03 07– Source Clybiau Plant Cymru Kids' Clubs Finance Manager

Prudent financial planning brought in **£81,694 (3%)** in interest from investing funds held from NOF grants on the Money Market, a safe investment portfolio. This helped the reserves carried forward at the end of the 2006-2007 period increase slightly to approximately meet policy of two months running costs of the main budgets.

The work of **setting up clubs, giving out grants and monitoring those grants**, one of the core aims of the organisation equates to **48% of expenditure** with 20% expended on development and support. **Training** and the costs of that training have increased to **31%** of the organisations expenditure the remaining **1% was governance costs**. Governance covers the auditor's fees, trustee costs, annual report costs and legal costs.

Charitable Activities 2006/07



CLYBIAU PLANT CYMRU KIDS' CLUBS

REPORT OF THE DIRECTORS AND TRUSTEES for the year ended 31 March 2007

FINANCIAL REVIEW (Continued)

The organisation still needs to look for **diverse sources of funding** away from the government and local government and seek out new funding sources such as grants and trusts. We are led to believe that the **Wales European Funding Office (WEFO)** are looking at larger European funding bids in the next European funding round and therefore the organisation will seek to work closely with the Welsh Assembly Government Genesis project, CWLWM and others to develop an overall childcare bid to gain European funds in readiness for 2008.

During the past year we have become a member of the **Fundraising Standards Board**. Over 600 charities, including many of the UK's biggest, have joined the scheme so far, membership of which is voluntary, and in doing so have agreed to adhere to a strict set of codes and a Fundraising Promise committing them to treat the public with respect, fairness, honesty and clarity in all their money raising activities. We have also signed up to an independent, robust and transparent complaints process.

INVESTMENT POLICY

Aside from retaining a prudent amount in reserves each year, most of the income is spent in the short term. As the opening of clubs is sporadic, there is no easy way to see when the grants will be called upon, and therefore it is impossible to put these funds into long-term investment. Advice on investment is always sought through our bank. On a daily basis the current account balance is returned to zero with the monies being transferred to a liquidity manager account, which gains an overnight investment return. Funds are also deposited on the money market through the bank on a monthly or quarterly basis depending on cash flow forecasts.

RESERVES POLICY

It is the policy of the charity to aim to achieve unrestricted funds, which are not committed for designated purposes or invested in tangible fixed assets ("the free reserves") of at least two months of the resources expended in the main budget.

PLANS FOR FUTURE PERIODS

- Maintain a **high profile** for the organisation within the national childcare sector by producing a 5 year booklet of the targets met
- Be regarded as a **high quality** organisation supporting, developing and advising **high quality childcare clubs**
- Ensure the out of school childcare clubs we help develop are **accessible, affordable and sustainable in the long term**
- Develop the **website** as an ongoing communication tool. An on-line booking facility for training, which allows students to book on-line for any course that appears on the training calendar is in development
- Prove we are making Wales a **better place for children**, their parents/carers and the **economy**

CLYBIAU PLANT CYMRU KIDS' CLUBS

REPORT OF THE DIRECTORS AND TRUSTEES for the year ended 31 March 2007

STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the trustees are aware, there is no relevant audit information (as defined by Section 234ZA of the Companies Act 1985) of which the company's auditors are unaware, and each trustee has taken all the steps that he or she ought to have taken as a trustee in order to make himself or herself aware of any relevant audit information and to establish that the company's auditors are aware of that information

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies

ON BEHALF OF THE BOARD/TRUSTEES



Chair

Dated 2 October 2007

STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that year. In preparing those financial statements, the directors are required to -

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume the company will continue in business,

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

CLYBIAU PLANT CYMRU KIDS' CLUBS

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF CLYBIAU PLANT CYMRU KIDS' CLUBS

We have audited the financial statements of Clybiau Plant Cymru Kids' Clubs for the year ended 31 March 2007 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. These financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005), under the historical cost convention and the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members, as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of the directors and auditors

As described in the Statement of Directors' Responsibilities, the company's directors (who also act as trustees for the charitable activities of Clybiau Plant Cymru Kids' Clubs) are responsible for the preparation of the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We report to you if, in our opinion, the Trustees' Annual Report is not consistent with the financial statements. We also report to you whether in our opinion, the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the Trustees Annual Report and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance as to whether the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

We have undertaken the audit in accordance with the requirements of APB Ethical Standards including APB Ethical Standard – Provisions Available to Small Entities, in the circumstances set out in note 22 to the financial statements.

CLYBIAU PLANT CYMRU KIDS' CLUBS

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF
CLYBIAU PLANT CYMRU KIDS' CLUBS (CONTINUED)**

Opinion

In our opinion

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities, of the state of the charity's affairs as at 31 March 2007 and of its incoming resources and application of resources for the year then ended,
- the financial statements have been properly prepared in accordance with the Companies Act 1985, and
- the information given in the Trustees' Report is consistent with the financial statements

W J James & Co

W J James & Co
Chartered Accountants and
Registered Auditors
10 Wheat Street
Brecon
Powys

Dated *2 October 2007*

CLYBIAU PLANT CYMRU KIDS' CLUBS

STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31 March 2007

	Notes	Unrestricted funds £	Restricted funds £	Total 2007 £	Total 2006 £
INCOMING RESOURCES					
Incoming resources from generated funds:					
<i>Voluntary income</i>					
Grants and donations	3	397,754	-	397,754	877,173
<i>Activities for generating funds.</i>					
Other income	4	17,468	-	17,468	21,530
<i>Investment income</i>	5	81,694	-	81,694	58,908
		<u>496,916</u>	<u>-</u>	<u>496,916</u>	<u>957,611</u>
Incoming resources from charitable activities:					
Revenue grants	6	578	1,863,674	1,864,252	1,941,512
TOTAL INCOMING RESOURCES		<u>497,494</u>	<u>1,863,674</u>	<u>2,361,168</u>	<u>2,899,123</u>
RESOURCES EXPENDED					
<i>Charitable activities</i>	7	683,340	1,960,291	2,643,631	2,272,714
<i>Governance costs</i>	10	15,097	-	15,097	15,824
TOTAL RESOURCES EXPENDED		<u>698,437</u>	<u>1,960,291</u>	<u>2,658,728</u>	<u>2,288,538</u>
NET (OUTGOING)/INCOMING RESOURCES BEFORE TRANSFERS		(200,943)	(96,617)	(297,560)	610,585
Gross transfers between funds	11	<u>188,942</u>	<u>(188,942)</u>	<u>-</u>	<u>-</u>
NET MOVEMENT IN FUNDS FOR THE YEAR		(12,001)	(285,559)	(297,560)	610,585
Reconciliation of funds:					
Balances brought forward at 31 March 2006		<u>801,218</u>	<u>1,234,174</u>	<u>2,035,392</u>	<u>1,424,807</u>
Balances carried forward at 31 March 2007	16	<u>789,217</u>	<u>948,615</u>	<u>1,737,832</u>	<u>2,035,392</u>

INCOME AND EXPENDITURE ACCOUNT

A separate income and expenditure account has not been prepared as the relevant information is given in the Statement of Financial Activities

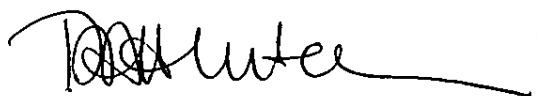
CLYBIAU PLANT CYMRU KIDS' CLUBS

BALANCE SHEET as at 31 March 2007

		2007	2006
		£	£
FIXED ASSETS	Notes		
Tangible assets	13	32,491	31,239
CURRENT ASSETS			
Stock		31,249	28,467
Debtors	14	35,474	37,651
Cash at bank and in hand		1,817,808	2,040,217
		<u>1,884,531</u>	<u>2,106,335</u>
CREDITORS: Amounts falling due within one year	15	<u>179,190</u>	<u>102,182</u>
NET CURRENT ASSETS		<u>1,705,341</u>	<u>2,004,153</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>1,737,832</u>	<u>2,035,392</u>
FUNDS			
Unrestricted	19	789,217	801,218
Restricted	20	948,615	1,234,174
		<u>1,737,832</u>	<u>2,035,392</u>

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective January 2005)

ON BEHALF OF THE BOARD



Director/Trustee

2 October 2007
Date



Director/Trustee

2 October 2007
Date

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2007

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention, in accordance with the Charities (Accounts and Reports) Regulations 1995, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005, and with the Financial Reporting Standard for Smaller Entities (effective January 2005), and include the results of the activity described in the directors' report, which is continuing

Financial Reporting Standard Number 1

Exemption has been taken from preparing a cash flow statement on the grounds that the company qualifies as a small company

Tangible fixed assets

Depreciation is provided on tangible fixed assets at rates calculated to write off the cost of each asset over its useful life. The following rates are used

Fixtures and fittings - 4 years
Computer equipment - 3 years

Stock

Stock represents stationery and other consumable items and is valued at cost

Grants received

Revenue grants are credited to the statement of financial activities when receivable. Capital grants are credited to the statement of financial activities as and when receivable.

Fund accounting

Funds held by the charity are either

Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees

Designated funds – these are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects

Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Going concern

The company relies heavily on funding from the Welsh Assembly Government for its income. Should this source of income cease, it would have significant implications for the scale of operations of the company. The directors have prepared the financial statements on the going concern basis on the basis that grants from the Welsh Assembly Government will continue to be forthcoming in the future.

Pensions

The charity has arranged a defined contribution pension scheme for some members of staff. The assets of this scheme are held separately from those of the charity, being invested with insurance companies. Pension costs charged in the Statement of Financial Activities represent the contributions payable by the charity in the year.

CLYBIAU PLANT CYMRU KIDS' CLUBS

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2007

1. ACCOUNTING POLICIES (Continued)

Allocation of costs

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly and support costs are apportioned on an appropriate basis eg staff time spent on each activity.

Resources expended

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Grants payable are payments made to third parties in furtherance of the charitable objects of the company. The grants are accounted for where either the Trustees have agreed to pay the grant without condition and the recipient has a reasonable expectation that they will receive a grant, or any condition attached to the grant is outside the control of the company.

2. NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR

This is stated after charging/(crediting) -	2007 £	2006 £
Depreciation - owned assets	26,032	45,447
Auditors' remuneration	12,252	9,729
Trustees' indemnity insurance	1,516	1,465
Profit on disposal of fixed assets	(5)	-
	<hr/>	<hr/>

3. GRANTS AND DONATIONS

	2007 £	2006 £
Core funding from Welsh Assembly Government	396,000	873,323
Donations	1,754	3,850
	<hr/>	<hr/>
	397,754	877,173
	<hr/>	<hr/>

4. OTHER INCOME

	2007 £	2006 £
Training	2,572	10,342
Quality Assurance/Mentoring	-	350
Miscellaneous income	7,706	10,838
Membership fees	7,190	-
	<hr/>	<hr/>
	17,468	21,530
	<hr/>	<hr/>

CLYBIAU PLANT CYMRU KIDS' CLUBS

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2007

5. INVESTMENT INCOME	2007	2006
	£	£
Bank interest	81,694	58,908
	<hr/>	<hr/>
6. REVENUE GRANTS	2007	2006
	£	£
CWLWM (ESF – Equal)	42,073	42,992
Equipe (ESF – Equal)	-	26,815
The Kids' Clubs Project (ESF)	885,412	683,418
New Opportunities Fund (grants to clubs)	264,710	657,662
New Opportunities Fund – Funding Facilitators	-	250,791
Anglesey County Council	22,000	2,000
Blaenau Gwent County Borough Council	19,680	770
Bridgend County Council	27,602	8,252
Caerphilly County Borough Council	38,314	7,407
Ceredigion County Council	19,802	-
Ceredigion Flying Start	200	-
City and County of Cardiff Council	17,705	12,453
Carmarthenshire County Council	52,129	1,500
Conwy County Borough Council	45,059	10,500
Denbighshire County Council	1,707	4,000
Flintshire County Borough Council	48,364	12,040
Flintshire County Council – Strategic Development Scheme	-	9,090
Flintshire County Council – Training	2,000	-
Gwynedd County Borough Council	10,907	7,500
Merthyr Tydfil County Borough Council	12,710	14,504
Monmouthshire County Council	32,873	18,540
Monmouthshire CDC	10,750	16,500
Neath Port Talbot Council	18,331	-
Newport City Council	22,248	12,452
Pembrokeshire County Council	35,372	5,976
Pembrokeshire Carers	7,915	7,759
Powys County Council	11,004	-
Rhondda Cynon Taff County Borough Council	32,759	8,721
City and County of Swansea Council	7,813	8,054
Torfaen County Borough Council	54,100	20,025
Torfaen Community Focussed Schools Project	-	18,003
The Vale of Glamorgan County Council	26,819	30,205
Wrexham County Borough Council	49,266	23,664
Welsh Assembly Government		
Promotional	400	-
Food and Fitness	9,594	-
Work Force Development	26,549	-
Millennium Stadium Trust	-	19,919
Merthyr Voluntary Action	2,557	-
Awards for All	4,950	-
Other	578	-
	<hr/>	<hr/>
	1,864,252	1,941,512

CLYBIAU PLANT CYMRU KIDS' CLUBS

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2007

7. CHARITABLE ACTIVITIES

	Activities undertaken directly £	Grant funding of activities £	Support costs £	2007 Total £	2006 Total £
Training	225,631	-	603,533	829,164	567,204
Grants to clubs	-	714,063	567,923	1,281,986	1,282,696
Development and support given to clubs	-	-	532,481	532,481	422,814
	<u>225,631</u>	<u>714,063</u>	<u>1,703,937</u>	<u>2,643,631</u>	<u>2,272,714</u>

8. SUPPORT COSTS

		Basis of allocation	Training £	Grants made to clubs £	Development and support given to clubs £	2007 Total £	2006 Total £
Support costs allocated to activities							
Salaries and National Insurance	Time		458,996	431,913	404,959	1,295,868	955,685
Pensions and health insurance	Time		22,054	20,753	19,458	62,265	46,583
National and Regional office running costs	Time		113,265	106,582	99,930	319,777	305,293
Depreciation	Time		9,220	8,677	8,135	26,032	45,447
Profit on sale of fixed assets	Time		(2)	(2)	(1)	(5)	-
			<u>603,533</u>	<u>567,923</u>	<u>532,481</u>	<u>1,703,937</u>	<u>1,353,008</u>

CLYBIAU PLANT CYMRU KIDS' CLUBS

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2007

9.	GRANTS PAYABLE	2007	2006
		£	£
	The Kids' Club Project (ESF)	85,276	-
	New Opportunities Fund	520,828	733,432
	Anglesey County Council	1,242	1,693
	Blaenau Gwent County Borough Council	4,553	-
	Caerphilly County Borough Council	-	14,401
	Conwy County Borough Council	6,000	-
	Denbighshire County Council	-	3,637
	Flintshire County Borough Council	16,372	8,103
	Gwynedd County Borough Council	955	7,094
	Monmouthshire County Council	10,242	12,630
	Monmouthshire CDC	12,500	12,000
	Pembrokeshire County Council	2,690	1,182
	Pembrokeshire Carers	7,195	7,054
	Powys County Council	-	4,000
	Rhondda Cynon Taff County Borough Council	4,546	-
	Torfaen County Borough Council	14,909	-
	The Vale of Glamorgan Council	4,045	5,000
	Wrexham County Borough Council	22,710	21,512
		<u>714,063</u>	<u>831,738</u>

All grants are to provide support to out of school clubs in Wales. During the course of the year, 279 (2006: 349) grants were made ranging in size from £35 to £39,200 (2006: £30 to £23,480).

10.	GOVERNANCE COSTS	2007	2006
		£	£
	Auditors' remuneration	12,252	9,729
	Trustees' expenses	748	1,187
	Costs of trustees' meetings	1,554	392
	Costs of printing annual report	543	2,279
	Legal fees	-	2,237
		<u>15,097</u>	<u>15,824</u>

11. TRANSFERS

Transfers have been made from restricted funds to unrestricted funds to cover the administration costs incurred by the charity when submitting grant claims.

CLYBIAU PLANT CYMRU KIDS' CLUBS

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2007

12. STAFF COSTS

	2007 £	2006 £
Wages and salaries	1,186,597	878,591
Social security costs	109,271	77,094
Pension costs	59,448	46,583
Medical insurance	2,817	-
	<u>1,358,133</u>	<u>1,002,268</u>

No employee earned more than £60,000 per annum (2006 nil)

The average weekly number of employees, calculated as full time equivalents, during the year was

	Number	Number
Managers	10	9
Development officers	16	12
Training officers	5	4
Administrators	17	12
Support workers	8	8
Funding facilitators	1	1
	<u>57</u>	<u>46</u>

13. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Total £
COST:			
At 1 April 2006	83,338	105,369	188,707
Additions	9,109	18,190	27,299
Disposals	(20)	-	(20)
At 31 March 2007	<u>92,427</u>	<u>123,559</u>	<u>215,986</u>
DEPRECIATION			
At 1 April 2006	71,729	85,739	157,468
Charge for year	8,845	17,187	26,032
Eliminated on disposal	(5)	-	(5)
At 31 March 2007	<u>80,569</u>	<u>102,926</u>	<u>183,495</u>
NET BOOK VALUE:			
At 31 March 2007	<u>11,858</u>	<u>20,633</u>	<u>32,491</u>
At 31 March 2006	<u>11,609</u>	<u>19,630</u>	<u>31,239</u>

All fixed assets held are for charitable purposes

CLYBIAU PLANT CYMRU KIDS' CLUBS

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2007

14. DEBTORS	2007	2006
	£	£
Trade debtors	12,185	11,916
Prepayments and accrued income	23,289	25,693
Other debtors	-	42
	<u>35,474</u>	<u>37,651</u>

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2007	2006
	£	£
Trade creditors	94,251	34,114
Other creditors	19,831	12,191
Other taxes and social security	34,909	25,943
Deferred income	4,164	1,605
Accrued expenses	26,035	28,329
	<u>179,190</u>	<u>102,182</u>

16. ANALYSIS OF NET ASSETS BETWEEN FUNDS	Unrestricted funds	Restricted funds	Total funds
	£	£	£
Fund balances at 31 March 2007 are represented by			
Tangible fixed assets	32,417	74	32,491
Current assets	935,990	948,541	1,884,531
Current liabilities	(179,190)	-	(179,190)
	<u>789,217</u>	<u>948,615</u>	<u>1,737,832</u>

17. SHARE CAPITAL

The company does not have a share capital being limited by guarantee

18. REMUNERATION OF TRUSTEES AND CONNECTED PERSONS

No trustees received remuneration during the year Eight (2006 thirteen) trustees received reimbursed expenses for attending meetings amounting to £748 (2006 £1,187)

CLYBIAU PLANT CYMRU KIDS' CLUBS

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2007

19. UNRESTRICTED FUNDS	Balance as at 1 April 2006 £	Movement in Funds Incoming Resources £	Outgoing Resources £	Transfers £	Balance as at 31 March 2007 £
Designated funds:					
I Training fund	50,252	-	7,954	(10,290)	32,008
II Mentoring/Quality Assurance fund	9,561	-	-	10,439	20,000
III Budget contribution- for 2007/08 fund	530,000	-	278,384	132,212	383,828
IV Trustee induction and training fund	5,000	-	-	-	5,000
V ESF contribution fund	25,011	-	-	-	25,011
VI Restructuring and forward planning fund	10,000	-	3,184	-	6,816
VII Open College Network registration fund	3,000	-	-	-	3,000
VIII Maternity and sickness reserve fund	20,000	-	-	-	20,000
IX Staff development fund	5,000	-	2,621	3,420	5,799
X Staff health insurance fund	5,000	-	2,081	-	2,919
	<u>662,824</u>	<u>-</u>	<u>294,224</u>	<u>135,781</u>	<u>504,381</u>
General fund	<u>138,394</u>	<u>497,494</u>	<u>404,213</u>	<u>53,161</u>	<u>284,836</u>
	<u>801,218</u>	<u>497,494</u>	<u>698,437</u>	<u>188,942</u>	<u>789,217</u>

- I The training fund represents money set aside to complete courses that are currently running and to supplement the budget for the year ended 31 March 2007
- II The mentoring/Quality Assurance fund represents money held to allow clubs to complete the Quality Assurance scheme and access mentoring
- III The budget contribution fund represents money from the general reserves set aside to finance unrestricted expenditure in 2007/08
- IV The board of trustees fund represents money set aside for the induction and training of the new trustees
- V The ESF contribution fund represents the contribution from general reserves to finance the European Social Fund project
- VI The restructuring and forward planning fund represents the money set aside to cover legal and consultants fees associated with the formation of a strategic plan for the next 5 years
- VII The Open College Network fund represents the money set aside to cover the costs of the charity to accredit its training with Open College Network
- VIII The maternity and sickness reserve represents money set aside to cover any costs of maternity or sickness cover which are over and above the budget for 2006/07
- IX The staff development fund represents money set aside to develop and implement an appraisal system
- X The staff health insurance fund represents money set aside to provide health insurance for staff

CLYBIAU PLANT CYMRU KIDS' CLUBS

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2007

20. RESTRICTED FUNDS

	Balance as at 1 April 2006 £	Movement in Funds Incoming Outgoing ResourcesResources £ £		Transfers £	Balance as at 31 March 2007 £
CWLWM (ESF – Equal)	7,764	42,073	37,231	-	12,606
Equipe (ESF – Equal)	150	-	-	(150)	-
The Kids' Clubs Project (ESF)	612,128	885,412	705,335	-	792,205
New Opportunities Fund					
- Grants for Clubs	517,738	264,710	557,561	(111,510)	113,377
New Opportunities Fund					
- Funding Facilitators	38,247	-	31,072	(7,175)	-
Anglesey County Council	443	22,000	19,424	(2,230)	789
Blaenau Gwent County Borough Council	773	19,680	17,773	(1,907)	773
Bridgend County Council	-	27,602	25,093	(2,509)	-
Caerphilly County Borough Council	-	38,314	34,831	(3,483)	-
Ceredigion County Council	879	19,802	18,383	(2,298)	-
Ceredigion Flying Start	-	200	182	(18)	-
Carmarthenshire County Council	5,972	52,129	53,021	(4,750)	330
City and County of Cardiff Council	-	17,705	15,818	(1,887)	-
Conwy County Borough Council	3,484	45,059	41,715	(4,096)	2,732
Denbighshire County Council	-	1,707	1,407	(300)	-
Flintshire County Borough Council	5,366	48,364	49,084	(4,646)	-
Flintshire County Council					
- Training	-	2,000	1,818	(182)	-
Gwynedd County Borough Council	2,973	10,907	10,705	(1,157)	2,018
Merthyr Tydfil County Borough Council	-	12,710	11,555	(1,155)	-
Monmouthshire County Council	-	32,873	29,885	(2,988)	-
Monmouthshire CDC	3,000	10,750	12,500	(1,250)	-
Neath Port Talbot Council	-	18,331	16,641	(1,690)	-
Newport City Council	-	22,248	20,225	(2,023)	-
Pembrokeshire Carers	-	7,915	7,195	(720)	-
Pembrokeshire County Council	-	35,372	31,963	(3,409)	-
Powys County Council	-	11,004	6,424	(1,000)	3,580
Rhondda Cynon Taff County Borough Council	-	32,759	29,781	(2,978)	-
City and County of Swansea Council	-	7,813	7,103	(710)	-
Torfaen County Borough Council	6,591	54,100	50,217	(10,474)	-
Carried forward	1,205,508	1,743,539	1,843,942	(176,695)	928,410

CLYBIAU PLANT CYMRU KIDS' CLUBS

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2007

20. RESTRICTED FUNDS	Balance as at 1 April 2006 £	Movement in Funds		Transfers	Balance as at 31 March 2007 £
		Incoming Resources £	Outgoing Resources £	£	
Brought forward	1,205,508	1,743,539	1,843,942	(176,695)	928,410
Vale of Glamorgan County Council	19,343	26,819	36,970	(4,994)	4,198
Wrexham County Borough Council	-	49,266	44,787	(4,479)	-
Millennium Stadium Trust	9,323	-	9,323	-	-
Merthyr Tydfil Voluntary Action	-	2,557	2,235	(322)	-
Welsh Assembly Government					
Promotional	-	400	361	(39)	-
Food and Fitness	-	9,594	5,582	-	4,012
Work Force Development	-	26,549	12,141	(2,413)	11,995
Awards for All	-	4,950	4,950	-	-
	<u>1,234,174</u>	<u>1,863,674</u>	<u>1,960,291</u>	<u>(188,942)</u>	<u>948,615</u>

Restricted funds represent grants received for specific purposes. When the expenditure to which these grants relate is incurred it is charged to the fund in the Statement of Financial Activities.

21. RELATED PARTY TRANSACTIONS

The Clubs of which Mrs J Ferner, Mr B Johnson, Ms G McDonagh, Mrs K E Watkins, Mrs B L Blackmore and Mrs D A Robley (all trustees during the year) are involved in running, received grants from the charity totalling £78,046 during the year.

22. APB ETHICAL STANDARD – PROVISIONS AVAILABLE FOR SMALL ENTITIES

In common with many other businesses of our size and nature we use our auditors to assist with the preparation of the financial statements.

CLYBIAU PLANT CYMRU KIDS' CLUBS

DETAILED INCOME AND EXPENDITURE ACCOUNT for the year ended 31 March 2007

	2007		2006	
	£	£	£	£
INCOME				
Donations		1,754		3,850
Revenue grants		2,221,439		2,814,835
Deposit account interest		81,694		58,908
Other income		56,279		21,530
		<u>2,361,166</u>		<u>2,899,123</u>
CHARITABLE EXPENDITURE				
Grants	714,065		831,737	
Donations	-		3,765	
Salaries	1,186,597		878,591	
National Insurance	109,271		77,094	
Pensions	59,448		46,583	
Medical insurance	2,817		-	
Training and courses	225,631		87,968	
Recruitment expenses	26,809		32,332	
Travelling expenses	86,591		75,108	
Telephone and postage	38,155		35,677	
Printing and stationery	26,848		28,923	
Advertising	7,578		10,990	
Insurance	11,545		11,509	
Computer costs	11,954		13,586	
Repairs and maintenance	10,422		4,452	
Rent and utilities	65,002		60,065	
Subscriptions	2,051		1,295	
Meeting costs	6,086		6,224	
Sundry expenses	3,599		4,422	
Professional fees	23,083		16,936	
Bank charges	50		10	
Depreciation	26,032		45,447	
Profit on sale of fixed assets	(5)		-	
		<u>2,643,629</u>		<u>2,272,714</u>
GOVERNANCE COSTS				
Auditors' remuneration	12,252		9,729	
Trustees' expenses	748		1,187	
Costs of Trustees' meetings	1,554		392	
Costs of printing Annual Report	543		2,279	
Legal fees	-		2,237	
		<u>15,097</u>		<u>15,824</u>
NET (DEFICIT)/SURPLUS FOR THE YEAR		<u>(297,560)</u>		<u>610,585</u>

This page does not form part of the statutory financial statements