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Charity Registration No. 1099014

Company Registration No. 4282483 (England and Wales)

WESTMINSTER ACTION NETWORK ON DISABILITY

(WAND)

DIRECTORS' REPORT AND UNAUDITED ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2009

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**WESTMINSTER ACTION NETWORK ON DISABILITY
(WAND)
LEGAL AND ADMINISTRATIVE INFORMATION**

Directors

Nichole Walters
Neil Johnston
Afshin Naghouni
Jamal Sheekhai
Richard Maxwell-Comfort

Secretary

Nichole Walters

Charity number

1099014

Company number

4282483

Principal address

42 Westbourne Park Road
London
W2 5PH

Registered office

42 Westbourne Park Road
London
W2 5PH

Accountants

H. W. Fisher & Company
Acre House
11-15 William Road
London
NW1 3ER

Bankers

HSBC Paddington
2 Craven Road
Paddington
London
W2 3PY

**WESTMINSTER ACTION NETWORK ON DISABILITY
(WAND)
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**WESTMINSTER ACTION NETWORK ON DISABILITY
(WAND)
DIRECTORS REPORT
FOR THE YEAR ENDED 31 MARCH 2009**

The directors present their report and accounts for the year ended 31 March 2009.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's memorandum and articles of association, applicable law and the requirements of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

The above SORP provides a number of concessions for smaller charities that are not subject to a statutory audit. WAND falls within this category and has taken advantage of these concessions (SORP 2005 Appendix 5.3).

Reference and administrative information

Westminster Action Network on Disability (WAND) registered charity no. 1099014 and company registration no. 4282483

The principal address of the charity is 42 Westbourne Park Road, London, W2 5PH

Trustees

The trustees for the year were:

Nichole Walters	
Richard Maxwell-Comfort	(appointed 02/10/2008)
Afshin Naghouni	
Jamal Sheikhai	
Neil Johnston	(appointed 21/02/2008)
Beverly Dyer	(resigned 01/02/2009)

Structure, governance and management

The charity is a company limited by guarantee.

The charity holds an AGM every year to recruit new trustees however there are always three individuals who remain trustees of the company.

None of the directors has any beneficial interest in the company. All of the directors are members of the company and guarantee to contribute £1 in the event of winding up.

The organisation is controlled by, and accountable to, its membership who are disabled residents, employees and students in the Borough of Westminster. It is administered by an executive committee which consists of not less than 4 and not more than 15 persons.

The organisation is not connected with any other charity or other party.

The executive committee have assessed the major risks to which the organisation is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

**WESTMINSTER ACTION NETWORK ON DISABILITY
(WAND)
DIRECTORS REPORT
FOR THE YEAR ENDED 31 MARCH 2009**

Objectives and activities

To relieve persons with a physical, hearing or sensory impairment in the London Borough of Westminster and who require assistance to realise their full potential in society, in particular, but not exclusively, by providing a service which assists them to obtain their full rights and privileges as citizens.

In furtherance of the objects, the Company shall have the following powers:

To campaign on issues of disability rights.

To purchase, take on lease or in exchange, hire or otherwise acquire any real or personal property and any rights or privileges which the Company may think necessary for the promotion of its objects, and to construct, maintain and alter any buildings or erections which the company may think necessary for the promotion of its objects.

To make appeals for money and to solicit subscriptions to the funds of the Company to accept any gifts of real or personal property including those subject to any trust and/or conditions compatible with the objects of the Company and to undertake to carry out such trust and/or conditions compatible with the objects of the Company.

Subject to such consents as may be required by law to borrow and raise money in such a manner as the Company may think fit provided that the Company shall not undertake any permanent trading activities in raising funds for the objects of the company.

To engage or employ such personnel (whether as employees, consultants, advisors or however) as may be necessary to the promotion of the objects of the Company.

To establish and support or aid in the establishment and support of any company, society, co-operative, firm or other organisation the promotion of which shall in any way be calculated to advance directly or indirectly the objects or interests of the Company.

To invest the monies of the Company not immediately required for its own purposes in or upon such investments, securities or property as may be thought fit, subject nevertheless to such conditions (if any) and such consents (if any) as for the time being may be imposed or required by law.

To enter into any partnership or co-operative arrangements with any national or local authorities, companies, or any other voluntary organisations in a common effort to further the objects of the Company.

To obtain all necessary permits, licences or trade marks required for the purposes of enabling the Company to carry out its objects upon such terms and conditions as it may think fit.

To open and operate bank accounts and other facilities for banking.

To publish books, pamphlets, reports, leaflets, journals, films and instructional matter and to develop such publications for the furtherance of the objects of the Company.

To establish, maintain or join and subscribe to any retirement benefit scheme for the benefit of any persons who are or were at any time employees of the Company or their dependents.

Subject to consents as may be required by law to sell, manage, lease, mortgage, dispose of, or otherwise deal with all or any part of the property of the Company.

To foster and undertake research into any aspects of the objects of the company and its work to disseminate the results or any such research.

To insure and to arrange insurance cover for and to indemnify its offices, servants and voluntary workers and those of its members from and against all such risks incurred in the performance of their duties as may be thought fit.

**WESTMINSTER ACTION NETWORK ON DISABILITY
(WAND)
DIRECTORS REPORT
FOR THE YEAR ENDED 31 MARCH 2009**

To pay out of the funds of the company the costs, charges and expenses of and incidental to the formation and registration of the company.

Achievements and Performance

- Individual Budgets Pilot
- Established Coalition for Independent Living
- Established Disability Action
- Established Wheelchair Service Users Forum
- Increased strategic work by training social care staff
- Worked in partnership with key stakeholders on Westminster Equality Partnership.
- Chair Choice and Control Board for implementation of Individual Budgets and Personalisation.
- Positive images project
- Access to Venues project

Financial review

Clause 5 of the Memorandum of Association relating to the not-for-profit nature of the Company shall have effect as if its provisions were repeated in these Articles. Any surplus of the Company shall be applied solely to creating and maintaining a general reserve for the continuation and development of the Company.

The charity made a surplus for the year of £32,790 (2008: £880) and accumulated reserves in surplus of £33,181 at the year end (2008: £391).

Funds held as custodian trustee

The charity holds no such funds or assets.

Public benefit statement

The sections of this report above entitled "Objectives and activities" and "Achievements and Performance" sets out the Charity's objectives and reports on the activity and successes in the year to 31 March 2009 as well as explaining the plans for the current financial year. The Charity's work benefits Disabled People, Voluntary, Community Sector and Strategic Partners.

The Directors have considered this matter and concluded:

1. That the aims of the organisation continue to be charitable;
2. That the aims and the work done give identifiable benefits to the charitable sector and both indirectly and directly to individuals in need;
3. That the benefits are for the public, are not unreasonably restricted in any way and certainly not by ability to pay; and
4. That there is no detriment or harm arising from the aims or activities.

On behalf of the board of the board of directors

Afshin Naghouni

Director

Dated: 15/9/09



WESTMINSTER ACTION NETWORK ON DISABILITY (WAND)

INDEPENDENT ACCOUNTANTS' REPORT TO THE MEMBERS ON THE UNAUDITED ACCOUNTS OF WESTMINSTER ACTION NETWORK ON DISABILITY

We report on the accounts for the year ended 31 March 2009 set out on pages 5 to 13.

This report is made solely to the charity's members, as a body, in accordance with Section 249C of the Companies Act 1985. Our reporting work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an independent accountant's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our reporting work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and reporting accountants

As described on page 6 the charitable company's directors, who also act as trustees for the charitable activities of Westminster Action Network on Disability, are responsible for the preparation of the accounts, and they consider that the company is exempt from an audit. It is our responsibility to carry out procedures designed to enable us to report our opinion.

Basis of opinion

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants, and so our procedures consisted of comparing the accounts with the accounting records kept by the company, and making such limited enquiries of the officers of the company as we considered necessary for the purposes of this report. These procedures provide only the assurance expressed in our opinion.

Opinion

In our opinion:

- (a) the accounts are in agreement with the accounting records kept by the charitable company under section 221 of the Companies Act 1985;
- (b) having regard only to, and on the basis of, the information contained in those accounting records:
 - (i) the accounts have been drawn up in a manner consistent with the accounting requirements specified in section 249C(6) of the Act; and
 - (ii) the charitable company satisfied the conditions for exemption from an audit of the accounts for the year specified in section 249A(4) of the Act and did not, at any time within that year, fall within any of the categories of companies not entitled to the exemption specified in section 249B(1).

H W Fisher & Company

H. W. Fisher & Company

Chartered Accountants

Reporting Accountants

Acre House

11-15 William Road

London

NW1 3ER

Dated: 16/9/09

**WESTMINSTER ACTION NETWORK ON DISABILITY
(WAND)**

**STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2009**

	Notes	Unrestricted funds £	Restricted funds £	Total 2009 £	Total 2008 £
<u>Incoming resources from generated funds</u>					
Grants in furtherance of the organisation's activities	2	162,390	17,900	180,290	181,764
Investment income	3	118	-	118	264
		<hr/>	<hr/>	<hr/>	<hr/>
		162,508	17,900	180,408	182,028
Other incoming resources	4	-	-	-	731
		<hr/>	<hr/>	<hr/>	<hr/>
Total incoming resources		162,508	17,900	180,408	182,759
		<hr/>	<hr/>	<hr/>	<hr/>
<u>Resources expended</u>					
	5				
Charitable activities					
Disability		126,718	17,900	144,618	179,333
		<hr/>	<hr/>	<hr/>	<hr/>
Governance costs	7	3,000	-	3,000	2,546
		<hr/>	<hr/>	<hr/>	<hr/>
Total resources expended		129,718	17,900	147,618	181,879
		<hr/>	<hr/>	<hr/>	<hr/>
Net income for the year/ Net movement in funds		32,790	-	32,790	880
		<hr/>	<hr/>	<hr/>	<hr/>
Fund balances at 1 April 2008		391	-	391	(489)
		<hr/>	<hr/>	<hr/>	<hr/>
Fund balances at 31 March 2009		33,181	-	33,181	391
		<hr/>	<hr/>	<hr/>	<hr/>

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 1985.

**WESTMINSTER ACTION NETWORK ON DISABILITY
(WAND)
BALANCE SHEET
AS AT 31 MARCH 2009**

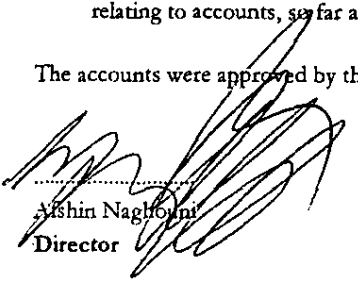
	Notes	2009 £	£	2008 £	£
Fixed assets					
Tangible assets	10		4,709		-
Investments	11		100		-
			<u>4,809</u>		<u>-</u>
Current assets					
Debtors	12	25,967		38,264	
Cash at bank and in hand		17,990		9,490	
		<u>43,957</u>		<u>47,754</u>	
Creditors: amounts falling due within one year	13	(15,585)		(47,363)	
Net current assets			<u>28,372</u>		<u>391</u>
Total assets less current liabilities			<u>33,181</u>		<u>391</u>
Income funds					
Unrestricted funds			<u>33,181</u>		<u>391</u>
			<u>33,181</u>		<u>391</u>

The company is entitled to the exemption from the audit requirement contained in section 249A(2) of the Companies Act 1985, for the year ended 31 March 2009. No member of the company has deposited a notice, pursuant to section 249B(2), requiring an audit of these accounts.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with section 221 of the Act; and
- (b) preparing accounts which give a true and fair view of the state of affairs of the company at 31 March 2009 and of its profit for the year then ended in accordance with section 226, and otherwise comply with the requirements of the Act relating to accounts, so far as applicable to the company.

The accounts were approved by the Board on 15/9/09


Ashin Naghoyani
Director

**WESTMINSTER ACTION NETWORK ON DISABILITY
(WAND)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2009**

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Companies Act 1985.

1.2 Incoming resources

Grants are included for the period in which they are receivable.

1.3 Resources expended

Expenditure is recognised on an accrual basis when a liability is incurred.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Fixtures, fittings & equipment	3 Years
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1.5 Investments

The investment represents the Charity's holding in its subsidiary trading company and is shown at cost.

**WESTMINSTER ACTION NETWORK ON DISABILITY
(WAND)
NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2009**

2 Grants in furtherance of the organisation's activities

	Unrestricted funds £	Restricted funds £	Total 2009 £	Total 2008 £
Grants receivable for core activities	162,390	17,900	180,290	181,764

Grants receivable for core activities

Unrestricted funds:

WPCT			31,715	32,334
DWP: Access to Work			68,813	112,830
Westminster City Council			31,715	30,000
Westminster City Council: Choice and Control			9,100	-
WPCT: User Involvement			15,000	-
Octavia Housing & Care			1,225	-
Other			4,822	6,600
			162,390	181,764

Restricted funds:

WPCT: Positive Images			12,900	-
WPCT: Wheelchair Forum			5,000	-
			17,900	-

3 Investment income

	2009 £	2008 £
Interest receivable	118	264

4 Other incoming resources

	Total 2009 £	Total 2008 £
Other income	-	731

**WESTMINSTER ACTION NETWORK ON DISABILITY
(WAND)**
NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2009

5 Total resources expended

	Staff costs £	Depreciation £	Other costs £	Total 2009 £	Total 2008 £
Charitable activities					
<u>Disability</u>					
Activities undertaken directly	55,115	291	89,212	144,618	179,333
Governance costs	-	-	3,000	3,000	2,546
	<u>55,115</u>	<u>291</u>	<u>92,212</u>	<u>147,618</u>	<u>181,879</u>

6 Activities undertaken directly

	2009 £	2008 £
Other costs relating to disability comprise:		
Training & conferences	4,431	1,090
Computer costs	3,283	1,847
Printing, postage & stationery	2,330	1,026
Insurance	425	278
Legal and professional fees	4,015	-
Consultancy services	367	4,624
Subsistence	1,606	646
Telephone	3,229	4,616
Administration overheads	2,960	3,390
Sundry expenses	2,750	477
Travel & motor expenses	1,937	1,001
Internet costs	263	423
Bank charges	225	193
Advocacy	2,520	1,640
Deaf advocacy	6,689	1,210
Interpreter fees and support worker costs	43,394	104,640
Access group	500	800
Deaf user group	-	1,286
Workshop	-	1,077
Advertising & promotion	-	195
Project Costs	8,127	1,600
Subscriptions	161	-
	<u>89,212</u>	<u>132,059</u>

WESTMINSTER ACTION NETWORK ON DISABILITY

(WAND)

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2009

7 Governance costs

	2009	2008
	£	£
Other governance costs comprise:		
Accountancy Fees	3,000	2,546
	<u>3,000</u>	<u>2,546</u>

8 Directors

None of the directors (or any persons connected with them) received any remuneration during the year.

9 Employees

Number of employees

The average monthly number of employees during the year was:

2009	2008
Number	Number
<u>2</u>	<u>2</u>

Employment costs

	2009	2008
	£	£
Wages and salaries	50,057	42,651
Social security costs	5,058	4,623
	<u>55,115</u>	<u>47,274</u>

There were no employees whose annual emoluments were £60,000 or more.

**WESTMINSTER ACTION NETWORK ON DISABILITY
(WAND)
NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2009**

10 Tangible fixed assets

	Fixtures, fittings & equipment £
Cost	
At 1 April 2008	2,216
Additions	5,000
At 31 March 2009	7,216
Depreciation	
At 1 April 2008	2,216
Charge for the year	291
At 31 March 2009	2,507
Net book value	
At 31 March 2009	4,709

11 Fixed asset investments

	£
Market value at 1 April 2008	-
Acquisitions at cost	100
Market value at 31 March 2009	100
Historical cost:	
At 31 March 2009	100

Holdings of more than 10%

The company holds more than 10% of the share capital of the following companies:

Company	Country of registration or incorporation	Shares held	
		Class	%
Subsidiary undertakings			
Coalition for Independent Living Limited	England and Wales	Ordinary	100

Coalition for Independent Living Limited is currently dormant.

WESTMINSTER ACTION NETWORK ON DISABILITY

(WAND)

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2009

12 Debtors	2009	2008
	£	£
Trade debtors	25,967	14,534
Other debtors	-	23,730
	<u>25,967</u>	<u>38,264</u>

13 Creditors: amounts falling due within one year	2009	2008
	£	£
Trade creditors	9,201	33,596
Taxes and social security costs	2,905	8,611
Other creditors	179	274
Accruals	3,300	4,882
	<u>15,585</u>	<u>47,363</u>

14 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2008	Movement in funds		Balance at 31 March 2009
	£	Incoming resources	Resources expended	£
Wheelchair Service User Forum	-	5,000	(5,000)	-
Positive Images	-	12,900	(12,900)	-
	<u>-</u>	<u>17,900</u>	<u>(17,900)</u>	<u>-</u>

Wheelchair Service User Forum brings together users of the service to implement strategic development of the service.

The positive images project is to take pictures of disabled people as positive role models.

**WESTMINSTER ACTION NETWORK ON DISABILITY
(WAND)**

**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2009**

15 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 31 March 2009 are represented by:			
Tangible fixed assets	4,709	-	4,709
Investments	100	-	100
Current assets	43,957	-	43,957
Creditors: amounts falling due within one year	(15,585)	-	(15,585)
	<u>33,181</u>	<u>-</u>	<u>33,181</u>

16 Related parties

Inclusion Leaders was set up to provide support workers to WAND.