DIRECTORS' REPORT AND UNAUDITED ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2011

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WESTMINSTER ACTION NETWORK ON DISABILITY (WAND) LEGAL AND ADMINISTRATIVE INFORMATION

Directors

Nichole Walters

Neil Johnston Jamal Shekhai Beverley Dyer

Secretary

Nichole Walters

Charity number

1099014

Company number

4282483

Principal address

96 Boume Terrace

London W2 5TH

Registered office

96 Bourne Terrace

London W2 5TH

Accountants

H W Fisher & Company

Acre House 11-15 William Road London

NW1 3ER

Bankers

HSBC Paddington 2 Craven Road

Paddington London W2 3PY

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DIRECTORS REPORT FOR THE YEAR ENDED 31 MARCH 2011

The directors present their report and accounts for the year ended 31 March 2011

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's memorandum and articles of association, applicable law and the requirements of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005

The above SORP provides a number of concessions for smaller charities that are not subject to a statutory audit WAND falls within this category and has taken advantage of these concessions (SORP 2005 Appendix 53)

Reference and administrative information

Westminster Action Network on Disability (WAND) registered charity no 1099014 and company registration no 4282483

The principal address of the charity is 96 Bourne Terrace, London, W2 5TH

Trustees

The trustees for the year were.

Nichole Walters Richard Maxwell-Comfort Afshin Naghouni (Resigned on 31 March 2011) Jamal Sheikhai Neil Johnston Maryam Zonouzi (Resigned on 31 March 2011)

Structure, governance and management

The charity is a company limited by guarantee

The charity is always looking to recruit new trustees however there are always three individuals who remain trustees of the company

None of the directors has any beneficial interest in the company. All of the directors are members of the company and guarantee to contribute £1 in the event of winding up

The organisation is controlled by, and accountable to, its membership who are disabled residents, employees and students in the Borough of Westminster. It is administered by an executive committee which consists of not less than 4 and not more than 15 persons.

The organisation is not connected with any other chanty or other party

The executive committee has assessed the major risks to which the organisation is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks

Objectives and activities

To relieve persons with a physical, hearing or sensory impairment in the London Borough of Westminster and who require assistance to realise their full potential in society, in particular, but not exclusively, by providing a service which assists them to obtain their full rights and privileges as citizens

In furtherance of the objects, the Company shall have the following powers.

To campaign on issues of disability rights

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DIRECTORS REPORT FOR THE YEAR ENDED 31 MARCH 2011

To purchase, take on lease or in exchange, hire or otherwise acquire any real or personal property and any rights or privileges which the Company may think necessary for the promotion of its objects, and to construct, maintain and alter any buildings or erections which the company may think necessary for the promotion of its objects

To make appeals for money and to solicit subscriptions to the funds of the Company to accept any gifts of real or personal property including those subject to any trust and/or conditions compatible with the objects of the Company and to undertake to carry out such trust and/or conditions compatible with the objects of the Company

Subject to such consents as may be required by law to borrow and raise money is such a manner as the Company may think fit provided that the Company shall not undertake any permanent trading activities in raising funds for the objects of the company

To engage or employ such personnel (whether as employees, consultants, advisors or however) as may be necessary to the promotion of the objects of the Company

To establish and support or aid in the establishment and support of any company, society, co-operative, firm or other organisation the promotion of which shall in any way be calculated to advance directly or indirectly the objects or interests of the Company.

To invest the monies of the Company not immediately required for its own purposes in or upon such investments, securities or property as may be thought fit, subject nevertheless to such conditions (if any) and such consents (if any) as for the time being may be imposed or required by law

To enter into any partnership or co-operative arrangements with any national or local authorities, companies, or any other voluntary organisations in a common effort to further the objects of the Company

To obtain all necessary permits, licences or trade marks required for the purposes of enabling the Company to carry out its objects upon such terms and conditions as it may think fit

To open and operate bank accounts and other facilities for banking

To publish books, pamphlets, reports, leaflets, journals, films and instructional matter and to develop such publications for the furtherance of the objects of the Company

To establish, maintain or join and subscribe to any retirement benefit scheme for the benefit of any persons who are or were at any time employees of the Company or their dependents

Subject to consents as may be required by law to sell, manage, lease, mortgage, dispose of, or otherwise deal with all or any part of the property of the Company

To foster and undertake research into any aspects of the objects of the company and its work to disseminate the results or any such research

To insure and to arrange insurance cover for and to indemnify its offices, servants and voluntary workers and those of its members from and against all such risks incurred in the performance of their duties as may be thought fit

To pay out of the funds of the company the costs, charges and expenses of and incidental to the formation and registration of the company

Achievements and Performance

- Continued to develop Coalition for Independent Living
- Facilitated Disability Action
- Facilitated Wheelchair Service Users Forum
- Worked in partnership with Physical Disabilities and Sensory Development Partnership group

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DIRECTORS REPORT

FOR THE YEAR ENDED 31 MARCH 2011

Financial review

Clause 5 of the Memorandum of Association relating to the not-for-profit nature of the Company shall have effect as if its provisions were repeated in these Articles. Any surplus of the Company shall be applied solely to creating and maintaining a general reserve for the continuation and development of the Company.

The charity made a surplus for the year of £15,136 (2010 £22,297) and accumulated reserves in surplus of £70,614 at the year end (2010 £55,478)

Funds held as custodian trustee

The chanty holds no such funds or assets

Public benefit statement

The sections of this report above entitled "Objectives and activities" and "Achievements and Performance" sets out the Chanty's objectives and reports on the activity and successes in the year to 31 March 2011 as well as explaining the plans for the current financial year. The Charity's work benefits Disabled People, Voluntary, Community Sector and Strategic Partners.

The Directors have considered this matter and concluded

- 1 That the aims of the organisation continue to be chantable,
- That the aims and the work done give identifiable benefits to the charitable sector and both indirectly and directly to individuals in need,
- 3 That the benefits are for the public, are not unreasonably restricted in any way and certainly not by ability to pay, and
- 4 That there is no detriment or harm arising from the aims or activities

On behalf of the board of directors

Nichole Walters

Director

Dated 19 12 1

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INDEPENDENT EXAMINER'S REPORT

TO THE DIRECTORS OF WESTMINSTER ACTION NETWORK ON DISABILITY

I report on the accounts of the chanty for the year ended 31 March 2011, which are set out on pages 5 to 12

Respective responsibilities of directors and examiner

The directors, who also act as trustees for the chantable activities of Westminster Action Network on Disability, are responsible for the preparation of the accounts. The directors consider that an audit is not required for this year under section 43(2) of the Channes Act 1993, the 1993 Act, and that an independent examination is needed

Having satisfied myself that the chanty is not subject to audit under company law and is eligible for independent examination, it is my responsibility to

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Chanty Commission under section 43(7)(b) of the 1993
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carned out in accordance with the general Directions given by the Chanty Commission. An examination includes a review of the accounting records kept by the charity and a companson of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below

Independent examiner's statement

In connection with my examination, no matter has come to my attention

- which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 386 of the Companies Act 2006, and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of 396 of the (ii) Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice. Accounting and Reporting by Chanties,

have not been met; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Andrew Subramaniam

H W Fisher & Company

Chartered Accountant Acre House 11-15 Wilham Road London NW1 3ER 3/1/12

Dated

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WESTMINSTER ACTION NETWORK ON DISABILITY (WAND) STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2011

		Unrestricted funds	Restricted funds	Total 2011	Total
	Notes	£	£	2011 £	2010 £
Incoming resources from generated funds	110100	χ.		χ.	£
Grants in furtherance of the organisation's activities	2	112,696	8,400	121,096	186,208
Resources expended	3				
Chantable activities					
Disability		94,560	8,400	102,960	160,911
Governance costs		3,000	<u>.</u>	3,000	3,000
Total resources expended		97,560	8,400	105,960	163,911
Net income for the year/ Net movement in funds		15,136	•	15,136	22,297
Fund balances at 1 April 2010		55,478	_	55,478	33,181
Fund balances at 31 March 2011		70,614	-	70,614	55,478

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006

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WESTMINSTER ACTION NETWORK ON DISABILITY (WAND) **BALANCE SHEET**

AS AT 31 MARCH 2011

		2011		2010	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	8		1,772		3,836
Investments	9		100		100
			1,872	_	3,936
Current assets					
Debtors	10	4,767		12,868	
Cash at bank and in hand		72,191	_	56,534	
		76,958		69,402	
Creditors amounts falling due within one year	11	(8,216)		(17,860)	
Net current assets			- 68,742		51,542
Total assets less current habilities		_	70,614	-	55,478
		=		==	
Income funds					
Unrestricted funds		_	70,614		55,478
			70,614		55,478

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2011. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and if its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company

The accounts were approved by the Board on 19 12 11

Nichole Walters

Director

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NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2011

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Chanties", issued in March 2005 and the Companies Act 2006

12 Incoming resources

Income has been recognised gross on the basis of entitlement, certainty and measurement

Donations, legacies and other forms of voluntary income are recognised as incoming resources when receivable, except insofar as they are incapable of financial measurement

Grants are recognised in full in the Statement of Financial activities in the year in which they are receivable or any requirement imposed on the grant is fulfilled

Investment income is recognised on a receivable basis

13 Resources expended

Expenditure is recognised on an accruals basis, inclusive of value added tax

Costs of generating funds are those costs incurred in attracting voluntary income, in particular grant funding and the costs of maintaining the chanty's profile within the sector

Expenditure relating to disability are those elements of expenditure directly incurred in performing these activities

Governance costs include those costs incurred in the governance of the charity's assets and are primarily associated with constitutional and statutory requirements

14 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows

Fixtures, fittings & equipment

3 Years

15 Investments

The investment represents the Chanty's holding in its subsidiary trading company and is shown at cost.

1.6 Accumulated funds

Unrestricted funds are general funds that are available for the use at the trustees' discretion in furtherance of the objectives of the charity

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts

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WESTMINSTER ACTION NETWORK ON DISABILITY (WAND) NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2011

2	Grants in furtherance of the organisation's	activities				
			Unrestricted	Restricted	Total	Total
			funds	funds	2011	2010
			£	£	£	£
	Grants receivable for core activities	:	112,696	8,400	121,096	186,208
	Grants receivable for core activities					
	Unrestricted funds					
	DWP- Access to Work				7,503	106,968
	Westminster City Council				105,193	68,824
	Other				-	316
					112,696	176,108
	Restricted funds					
	WPCT Wheelchair Forum				5,100	5,100
	WPCT Access Project				3,300	5,000
				=	8,400	10,100
3	Total resources expended					
	<u>-</u>	Staff	Depreciation	Other	Total	Total
		costs		costs	2011	2010
		£	£	£	£	£
	Chantable activities					
	Disability					
	Activities undertaken directly	37,610	2,064	63,286	102,960	160,911
	Governance costs			3,000	3,000	3,000
		37,610	2,064	66,286	105,960	163,911

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NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2011

4	Activities undertaken directly		
		2011	2010
		£	£
	Other costs relating to disability comprise		
	Training & conferences	-	2,103
	Computer costs	1,240	2,421
	Panting, postage & stationery	566	1,123
	Insurance	2,887	3,027
	Legal and professional fees	7,841	18,749
	Consultancy services	15,000	200
	Subsistence	374	749
	Telephone	3,766	2,570
	Rent and office costs	9,884	-
	Sundry expenses	418	2,386
	Travel & motor expenses	129	1,010
	Internet costs	230	387
	Bank charges	272	471
	Interpreter fees and support worker costs	17,618	34,023
	Workshop	45 0	413
	Project Costs	2,250	11,185
	Subscriptions	361	300
	Website development costs	-	2,492
		63,286	83,609
5	Governance costs		
		2011 €	2010 £
	Other governance costs compuse		
	Accountancy Fees	3,000	3,000
		3,000	3,000

6 Directors

Dunng the year Afshin Naghouni was paid £15,000 consultancy fees (2010 - £ml) None of the other directors received any remuneration during the year

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NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2011

7	Employees	
	Number of employees	
	The average monthly number of employees during the year was	
	2011	2010
	Number	Number
	3	4
	Employment costs 2011	2010
	£	£
	Wages and salanes 35,977	68,972
	Social security costs 1,633	6,266
	37,610	75,238
8	Tangible fixed assets	Fixtures, fittings & equipment
		£
	Cost	
	At 1 April 2010 and at 31 March 2011	8,407 ————
	Depreciation	
	At 1 April 2010	4,571
	Charge for the year	2,064
	At 31 March 2011	6,635
	Net book value	
	At 31 March 2011	1,772
	At 31 March 2010	3,836

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NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2011

)	Fixed asset investments			į.
	Market value at 1 April 2010 and at 31 Marc	ch 2011		100
	Historical cost			
	At 31 March 2011			100
	At 31 March 2010		==	100
	Holdings of more than 10%		=	
	The company holds more than 10% of the			
	Сотралу	Country of registration or incorporation	Shares held	d %
	Subsidiary undertakings		Crass	7
	Westminster CIL CIC	England and Wales	Ordinary	100
	Westminster CIL CIC (Formerly Coalition	for Independent Living Limited) was do	ormant at the balance sheet	date
0	Westminster CIL CIC (Formerly Coalition Debtors	for Independent Living Limited) was do	ormant at the balance sheet 2011	
)		for Independent Laving Lamited) was do		2010
)		for Independent Living Limited) was do	2011	2010
0	Debtors	for Independent Living Limited) was do	2011	2010
0	Debtors Trade debtors	for Independent Living Limited) was do	2011 £ -	201
D	Debtors Trade debtors Other debtors	for Independent Living Limited) was do	2011 € - 3,250	201- 12,868
0	Debtors Trade debtors Other debtors	for Independent Living Limited) was do	2011 £ - 3,250 1,517	2010 12,868
0	Debtors Trade debtors Other debtors		2011 £ - 3,250 1,517	2016 12,868
	Debtors Trade debtors Other debtors Prepayments and accrued income		2011 £ 3,250 1,517 4,767	2011 12,868 12,868
	Debtors Trade debtors Other debtors Prepayments and accrued income		2011 £ 3,250 1,517 4,767	2014 12,868
	Debtors Trade debtors Other debtors Prepayments and accrued income Creditors amounts falling due within one years		2011 £ 3,250 1,517 4,767 2011 £	2016 12,868 12,868
	Debtors Trade debtors Other debtors Prepayments and accrued income Creditors amounts falling due within one y Trade creditors Taxes and social security costs Other creditors		2011 £ 3,250 1,517 4,767 2011 £ 1,392	201 12,868 12,868 201 7,533 6,417
	Trade debtors Other debtors Prepayments and accrued income Creditors amounts falling due within one y Trade creditors Taxes and social security costs		2011 £ 3,250 1,517 4,767 2011 £ 1,392	2011 12,868 12,868

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NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2011

12 Restricted funds

The income funds of the chanty include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes

	Balance at 1 April 2010	Movement in Incoming resources	n funds Resources expended	Balance at 31 March 2011
	£	£	£	£
Wheelchair Service User Forum Access Project		5,100 5,000	(5,100) (5,000)	-
		10,100	(10,100)	-

Wheelchair Service User Forum brings together users of the service to implement strategic development of the service

The Access Project surveys local community buildings for accessibility

13 Analysis of net assets between funds

	Unrestricted 1 funds	Restricted funds	Total
	£	£	£
Fund balances at 31 March 2011 are represented by			
Tangible fixed assets	1,772	-	1,772
Investments	100	-	100
Current assets	76,958	-	76,958
Creditors amounts falling due within one year	(8,216)	-	(8,216)
	70,614	-	70,614

14 Commitments under operating leases

At 31 March 2011 the company had annual commitments under non-cancellable operating leases as follows

	Land and buildings	
	2011	2010
Employ data	£	£
Expiry date		
Between two and five years	6,500	6,500
		

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