

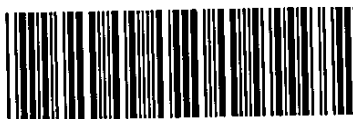
Company registered number - 4278920  
Registered charity number - 1113759

## **Armley Prison Visitors' Centre**

### **Financial Statements**

**for the year ended 31st March 2007**

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**Armley Prison Visitors' Centre**  
**Report of the trustees**  
**for the year ended 31<sup>st</sup> March 2007**

The Management Committee presents its report and audited financial statements for the year ended 31<sup>st</sup> March 2007

**Reference and Administrative Information**

Charity name	Armley Prison Visitors' Centre
Charity Registration Number	1113759
Company Registration Number	4278920
Registered Office	HMP Leeds 2 Gloucester Terrace Leeds LS12 2TJ

**Trustees**

Yvonne Rose OBE (Chair)  
Ciaran Sundstrem (Secretary)  
Marlene Stokoe (Vice-chair)  
Mark Illingworth (Treasurer - appointed December 2007)  
Patricia Cronin  
Barry Ewart  
Geoff Welton  
Steve Pearson  
Susan Barnes (Treasurer - resigned October 2007)  
Charmaine Howell (resigned - March 2006)  
Patricia Lee (resigned - May 2006)  
Clair Dowgill (resigned - September 2006)  
Julie Collins

**Company Secretary**  
Ciaran Sundstrem

**Principal staff**  
Rita Hindley (Manager)

**Auditors**  
Slade & Cooper Limited  
6 Mount Street  
Manchester  
M2 5NS

**Bankers**  
Unity Trust Bank plc  
9 Brindley Place  
Birmingham  
B1 2HB

**Armley Prison Visitors' Centre**  
**Report of the trustees**  
**for the year ended 31 March 2007**

**Structure, governance and management**

**Governing document**

Armley Prison Visitors Centre was established in 1993 as an unincorporated association. It was initially governed by a constitution adopted on 25th October 1995 and registered as a charity on 27th November 1995. The APVC carried the registered charity number 1051052. A company limited by guarantee with the registration number 4278920 was established but this remained dormant.

The Jigsaw Healthy Living Project was initially known as "a project of the Visitors Centre", legally accountable to HMP Leeds who acted as the lead agency for the project with the Big Lottery Fund.

With effect from 1 April 2006 the accounts for these two functions have been merged and the charity has been re-registered. Our registered charity number is now 1113759, we have started to operate as a company limited by guarantee under the same registration number.

**Recruitment and appointment of trustees**

Trustees are elected by the members at the AGM. Recruitment is addressed through a number of methods – word of mouth connections gained through existing Management Committee members, as a result of project activities and awareness days undertaken by staff and via contact with the local voluntary and business community.

As well as their involvement on the Management Committee, some Trustees are also engaged in operationally-driven Sub Groups covering Finance and Funding, Human Resources, Community Development, Policy & Procedures (during this year we have set up an additional Sub Group covering Marketing and Public Relations). These Sub Groups provide a helpful means of engaging and channelling the skills of Trustees and co-opted members of the Management Committee into the day-to-day running of the Centre.

**Organisational structure**

Jigsaw Visitors Centre has a core Management Committee of 15. During this financial year increased workloads and changes in personal circumstances resulted in a number of trustees resigning. We are indebted for their contribution during their time in office. We have been able to appoint new trustees and retain a balance of skills within the Management Committee.

The Committee meets every 6 weeks and is responsible for the operation and strategic direction of the charity. The Committee is underpinned by four Sub Groups – Finance & Funding, HR & Policies and Procedures, PR and Marketing, and Community Development – where a mix of Trustees, co-opted members and senior operational staff in the Centre come together to discuss relevant issues and form plans for the future.

Given the challenges that will face the Visitors Centre during the coming year with the end of some funding streams, we have created two opportunities each year for the Finance & Funding and HR/Policies and Procedures Sub Groups to come together. This facilitates a connected discussion around staffing, funding and ways of working.

Day-to-day responsibility for the provision of services, management of staff and volunteers rests with the Manager of the Centre.

The organisation structure continues to mirror its dual purpose both as a Visitors Centre and a Healthy Living Centre. During the past year cost and outcome efficiencies have been secured by employing counselling services direct rather than relying on local delivery agencies.

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**Armley Prison Visitors' Centre**  
**Report of the trustees**  
**for the year ended 31 March 2007**

In addition a small pot of funding from Leeds Community Foundation allowed us to develop our relationship work with prisoners and partners. This work has started the process of engaging at a deeper level with family support work and is likely to influence the re-shaping process for the organisation in the future

**Governance**

This year the Management Committee has adopted "The Good Governance Guide for Charitable Management Committees" as a focus for ensuring that Best Practices are in place regarding leadership, performance, delegation and integrity. Discussions have taken place around these principles confirming a consistent understanding of our position across the organisation

A suite of induction training exists allowing Trustees and co-opted representatives the opportunity to engage quickly and positively with the charity

**Areas of Influence**

The charity is influenced by policy at a local, regional and national level. NOMS (the National Offender Management Service) with its 9 Action Pathways in Yorkshire & Humber has provided a reference point for our activities focusing on reducing re-offending. Our partnership with HMP Leeds is strong and there is a shared ownership of the primary need for the Centre to continue to provide a welcoming point of contact and professional support for families visiting their loved ones inside

The continuation of our health focus links in with the area PCT. During the past year the PCT has been going through significant change with 5 district PCTs merging into one. This process is set to continue during the coming year and as a result we will have no immediate certainty for the future around ongoing funding for our health agenda

**Objectives and activities**

The company's overall aim remains the same, i.e. -

"To provide friendly and independent support, information and advice and healthy living activities for all communities associated with the Visitors Centre – families of prisoners, prisoners and ex-prisoners, prison staff and the local community. We aim to empower people and their families to make positive choices about their lives and lifestyle."

Our family support work and healthy living activities during the year focused on achieving this objective

**Armley Prison Visitors' Centre**  
**Report of the trustees**  
**for the year ended 31 March 2007**

**Achievements and performance**

**Service Delivery**

Our core services of family support, play for children, youthwork, and developing relationships with community organisations have continued throughout the year -

- Supporting 29,000 visitors who used the Centre
- Providing play facilities for just short of 9,000 children
- Handling around 3500 calls through our Helpline
- Delivering quarterly Newsletters to our contact database of around 400 organisations
- Holding two Partnership events involving just under 100 participants

**Service Development**

Our core service delivers invaluable support to families visiting the Prison, especially first time visitors. However in order to make a sustainable difference to families we need to start to work at a deeper level encouraging responsibility and ownership. The partnership course which we piloted for prisoners and partners this year will be instrumental in taking this work forward and hopefully a funding application which we have submitted for a Family Support Worker will support moving this approach forward.

**Financial review**

2006-07 is the penultimate year before our major sources of funding terminate. Therefore our concentration during the year has been on searching out appropriate new funding opportunities. Most large pots of money are over-subscribed and the time and energy cost of preparing detailed funding applications has had to be off-set against the slim chance of success.

Therefore we turned our attention towards securing long-term sustainable funding. We researched the possibility of introducing a refreshments service in the Prison Visits Room and our proposals were supported by the Head of Prison Finance. This has been established in the new financial year and hopefully this will give us a more positive outlook for the future.

This prospect of some certainty for the future, together with sound financial management by the Management Committee and Centre staff, has left us with an optimistic situation as we approach the final year of restricted grant funding. As at the year end we have a total of £156,874 in reserves with £81,368 in unrestricted funding.

**Plans for future periods**

The coming year has some uncertainties around core funding – particularly in the case of the Family Playworker team and the Family Support Receptionist where funding ended on 30th September 2007. Plus we also have the challenge of securing funding to take forward our vision of working at a deeper level with families. Therefore 2007/2008 will very much be a year of transition where we have to keep all our options open and also establish a closer rapport with the Prison on the whole issue of sustainability.

**Armley Prison Visitors' Centre**  
**Report of the trustees**  
**for the year ended 31 March 2007**

**Statement of trustees' responsibilities**

Company Law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and the income and expenditure of the charitable company for that period. In preparing the accounts the trustees are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable it to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charitable company and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Trustees, who are directors for the purposes of company law, who served during the year and up to the date of this report are set out on page 1.

In accordance with company law, as the company's directors, each of the trustees certify that

- so far as they are aware, there is no relevant information of which the auditors are unaware,
- as directors of the company they have taken all necessary steps to be aware of information which would be relevant for audit purposes and have communicated them to the auditors

**Company status**

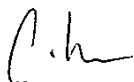
The company is limited by guarantee and all members have agreed to contribute a sum not exceeding £1 in the event of a winding-up. The number of guarantees at 31<sup>st</sup> March 2007 was 8.

**Auditors**

Slade & Cooper Limited were re-appointed as the charitable company's auditors during the year and have expressed their willingness to continue in that capacity.

This report has been prepared in accordance with the Statement of Recommended Practice Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities.

Approved by the Management Committee and signed on its behalf by



Ciaran Sundstrem (Company Secretary)

19/12/07

Date

**Independent Auditor's Report  
to the members of Armley prison Visitors' Centre  
for the year ended 31 March 2007**

We have audited the financial statements of Armley prison Visitors' Centre for the year ended 31 March 2007, which comprise the Statement of Financial Activities (including the income and expenditure account), the Balance Sheet and the related notes. These financial statements have been prepared in accordance with the accounting policies set out therein, the historical cost convention, and the requirements of the Financial Reporting Standard for Smaller Entities (effective January 2005).

This report is made solely to the charitable company's members as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

**Respective responsibilities of trustees and auditors**

As described in the Statement of trustees' responsibilities the charitable company's trustees (who are also the directors of Armley prison Visitors' Centre) are responsible for the preparation of the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the trustees' report is consistent with the financial statements, if the charitable company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and other transactions is not disclosed.

We read other information contained in the trustees' report, and consider whether it is consistent with the audited financial statements. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements. Our responsibilities do not extend to any other information beyond that referred to in this paragraph.

**Basis of audit opinion**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we consider necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

### Opinion

In our opinion

- The financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities, of the state of the charitable company's affairs as at 31 March 2007 and of its incoming resources and application of resources for the year then ended, and
- The financial statements have been properly prepared in accordance with the Companies Act 1985
- The information given in the directors' report is consistent with the financial statements

*Slade & Cooper Ltd*

Slade & Cooper Limited  
Registered Auditors  
6 Mount Street  
Manchester M2 5NS

*8 January 2008*



**Armley Prison Visitors' Centre**  
**Statement of Financial Activities**  
**(including Income and Expenditure account)**  
**for the year ended 31 March 2007**

	Note	Unrestricted funds £	Restricted funds £	2007 £	2006 £
<b>Incoming resources</b>					
<i>Incoming resources from generated funds</i>	2				
Voluntary income	-	1,499	-	1,499	-
Activities for generating funds		12,985	-	12,985	-
Investment income		3,469	-	3,469	-
<i>Incoming resources from charitable activities</i>	3				
Family and dependants' support		32,645	329,110	361,755	-
Transfer from unincorporated charity		37,624	30,251	67,875	-
<b>Total incoming resources</b>		<b>88,222</b>	<b>359,361</b>	<b>447,583</b>	<b>-</b>
<b>Resources expended</b>	4				
Cost of generating funds		3,283	-	3,283	-
<i>Charitable activities</i>					
Family and dependants' support		16,416	267,109	283,525	-
Governance costs		3,901	-	3,901	-
<b>Total resources expended</b>		<b>23,600</b>	<b>267,109</b>	<b>290,709</b>	<b>-</b>
<b>Net incoming/(outgoing) resources for the year</b>	6	<b>64,622</b>	<b>92,252</b>	<b>156,874</b>	<b>-</b>
Transfer between funds		16,746	(16,746)	-	-
<b>Net movement in funds</b>		<b>81,368</b>	<b>75,506</b>	<b>156,874</b>	<b>-</b>
Funds at 31 March 2006		-	-	-	-
<b>Funds at 31 March 2007</b>		<b>£ 81,368</b>	<b>£ 75,506</b>	<b>£ 156,874</b>	<b>£ -</b>

The Statement of Financial Activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

# Armley Prison Visitors' Centre

## Balance Sheet as at 31 March 2007

	Note	2007	2006
		£	£
<b>Current assets</b>			
Debtors	9	27,763	-
Cash at bank and in hand		136,264	-
		<u>164,027</u>	<u>-</u>
<b>Creditors amounts falling due in less than one year</b>	10	(7,153)	-
		<u>156,874</u>	<u>-</u>
<b>Net current assets</b>			
		<u>£ 156,874</u>	<u>£ -</u>
<b>Total assets less current liabilities</b>			
		<u>£ 156,874</u>	<u>£ -</u>
<b>Reserves</b>			
Unrestricted funds		81,368	-
Restricted funds	11	75,506	-
		<u>£ 156,874</u>	<u>£ -</u>

The financial statements have been prepared in accordance with the special provisions in Part VII of the Companies Act 1985 relating to small companies

Approved by the Management Committee, and signed on their behalf by

  
Yvonne Rose (Chair)

  
Mark Illingworth (Treasurer)

Date 19 December 2007

**Armley Prison Visitors' Centre**  
**Notes to the accounts**  
**for the year ended 31 March 2007**

**1 Accounting policies**

The principal accounting policies adopted in the preparation of the financial statements are set out below. They have been applied consistently during the year.

**a Basis of preparation**

The financial statements have been prepared under the historical cost convention and in accordance with the Companies Act 1985 and the Statement of Recommended Practice - Accounting and Reporting by Charities (issued in March 2005), and the Financial Reporting Standard for Smaller Entities (effective January 2005).

The comparative figures in these financial statements are nil as the company was dormant prior to 1 April 2006.

**b Fund accounting**

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

**c Incoming resources**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts. The HM prison Leeds provides the use of the visitors centre and certain overheads such as heat, light and water to the charity free of charge. The value of these donations is not included in these accounts as it is not possible to quantify the value.
- Investment income is included when receivable.
- Incoming resources from charitable trading activity are accounted for when earned.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

**d Resources expended**

Expenditure is recognised on an accrual basis when a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is included as part of the expenditure to which it relates.

**Armley Prison Visitors' Centre**  
**Notes to the accounts**  
**for the year ended 31 March 2007**

- Costs of generating funds are those costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds
  - Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both the direct costs and support costs relating to such activities
  - Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include its audit fees and costs linked to the strategic management of the charity
- e Operating leases**  
Rentals payable under operating leases, where substantially all the risks and rewards of ownership remains with the lessor, are charged to the Statement of Financial Activities in the year in which they fall due
- f Tangible fixed assets**  
Fixed assets are stated at cost less accumulated depreciation. Individual fixed assets costing £1,000 or more are capitalised at cost. There are currently no fixed assets
- g Cash flow statement**  
The charity has taken advantage of the exemption in Financial Reporting Standard 1 from preparing a Cash Flow Statement on the grounds that it is a small charitable company

**Armley Prison Visitors' Centre**  
**Notes to the accounts**  
**for the year ended 31 March 2007 (continued)**

**2 Incoming resources from generated funds**

	Unrestricted £	Restricted £	Total 2007 £	Total 2006 £
<b>Voluntary income</b>				
Donations	1,499	-	1,499	-
Core grants	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
	1,499	-	1,499	-
<b>Activities for generating funds</b>				
Fundraising, room hire	12,985	-	12,985	-
<b>Investment income</b>				
Bank interest	3,469	-	3,469	-
	<hr/>	<hr/>	<hr/>	<hr/>
<b>Total incoming resources from generated funds</b>	<b>£ 17,953</b>	<b>£ -</b>	<b>£ 17,953</b>	<b>£ -</b>
	<hr/>	<hr/>	<hr/>	<hr/>

**3 Incoming resources from charitable activities**

	Unrestricted £	Restricted £	Total 2007 £	Total 2006 £
<b>Family and dependants' support</b>				
Action for Prisoners' Families	-	7,200	7,200	-
Big Lottery Fund	-	49,026	49,026	-
East Leeds PCT	-	2,000	2,000	-
HM Prison Service Leeds	30,965	15,000	45,965	-
HM Prison Service Leeds	-	6,071	6,071	-
Lankelly Chase Trust	-	17,500	17,500	-
Leeds Community Foundation	-	5,174	5,174	-
West Leeds PCT	-	2,000	2,000	-
North East Leeds PCT	-	2,000	2,000	-
New Opportunities Fund	-	131,696	131,696	-
North West Leeds PCT	-	2,000	2,000	-
South Leeds PCT	-	2,000	2,000	-
Tudor Trust	-	25,000	25,000	-
Healthy Living Project - transfer in	1,680	62,443	64,123	-
	<hr/>	<hr/>	<hr/>	<hr/>
<b>Total incoming resources from charitable activities</b>	<b>£ 32,645</b>	<b>£ 329,110</b>	<b>361,755</b>	<b>£ -</b>
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**Armley Prison Visitors' Centre**

**Notes to the accounts  
for the year ended 31 March 2007 (continued)**

**4 Resources expended**

	Staff costs £	Counselling & Support £	Administration £	Premises & Goods £	Total 2007 £	Total 2006 £
<b>Cost of generating funds</b>	-	-	-	3,283	3,283	-
<b>Charitable activities</b>						
<b>Family and dependants' support</b>						
Action for Prisoners' Families	6,142	-	-	-	6,142	-
Big Lottery Fund	46,082	-	-	799	46,881	-
Children's Fund	-	75	-	-	75	-
East Leeds PCT	2,000	-	-	-	2,000	-
Health Action Zone Leeds	-	-	-	208	208	-
Health Action Zone	7,276	1,601	-	-	8,877	-
HM Prison Service Leeds	-	9,605	269	-	9,874	-
HM Prison Service Leeds	-	6,071	-	-	6,071	-
Lankelly Chase Trust	-	16,325	-	-	16,325	-
Leeds Community Foundation	150	-	154	-	304	-
West Leeds PCT	2,000	3,535	-	-	5,535	-
North East Leeds PCT	2,000	-	-	-	2,000	-
New Opportunities Fund	99,815	35,058	6,050	-	140,923	-
North West Leeds PCT	2,000	-	-	-	2,000	-
South Leeds PCT	2,000	-	-	-	2,000	-
Tudor Trust	17,894	-	-	-	17,894	-
Costs unallocated to projects	10,644	-	5,772	-	16,416	-
<b>Governance costs</b>	198,003	72,270	12,245	1,007	283,525	-
	-	-	3,901	-	3,901	-
<b>Total resources expended 2007</b>	£ 198,003	£ 72,270	£ 16,146	£ 4,290	£ 290,709	£ -

**Armley Prison Visitors' Centre**  
**Notes to the accounts**  
**for the year ended 31 March 2007 (continued)**

**5 Corporation tax**

The charity is exempt from tax on income and gains falling within section 505 of the Taxes act 1988 or s252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

**6 Net incoming/(outgoing) resources for the year**

This is stated after charging the following

	2007 £	2006 £
Auditor's remuneration	3,893	-
	<hr/>	<hr/>
Auditor's remuneration comprised		
Audit	1,500	-
Accountancy	1,855	-
	<hr/>	<hr/>
	£ 3,355	£ -
	<hr/>	<hr/>

**7 Staff costs**

Staff costs during the year were as follows

	2007 £	2006 £
Wages and salaries	178,629	-
Social security costs	9,128	-
Training, travel and recruitment	10,246	-
	<hr/>	<hr/>
	£ 198,003	£ -
	<hr/>	<hr/>

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows

Manager	1	-
Administration	1	-
Development workers	2	-
Family support and playworkers	5	-
Counsellors	3	-
	<hr/>	<hr/>
Total	12	-
	<hr/>	<hr/>

No employees received emoluments of more than £60,000 per annum

**Armley Prison Visitors' Centre**  
**Notes to the accounts**  
**for the year ended 31 March 2007 (continued)**

**8 Trustee remuneration and expenses, and related party transactions**

No trustees nor any persons connected with them received any remuneration during the year

One trustee received travel and subsistence expenses during the year of £57 (2006 £nil)

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year (31 March 2006 nil)

**9 Debtors**

	2007 £	2006 £
Grants receivable	26,643	-
Other debtors	517	-
Prepayments	603	-
	<hr/> £ 27,763	<hr/> £ -
	<hr/> <hr/>	<hr/> <hr/>

**10 Creditors amounts falling due in less than one year**

	2007 £	2006 £
Accruals	7,153	-
	<hr/> £ 7,153	<hr/> £ -
	<hr/> <hr/>	<hr/> <hr/>



**Armley Prison Visitors' Centre**  
**Notes to the accounts**  
**for the year ended 31 March 2007 (continued)**

**11 Restricted funds**

	Transfer from unincorp charity £	Incoming resources £	Outgoing resources £	Transfers £	As at 31 March 2007 £
<b>Family and dependants' support</b>					
Action for Prisoners' Families	4,353	7,200	(6,142)	-	5,411
Big Lottery Fund	1,076	49,026	(46,881)	-	3,221
Children's Fund	-	-	(75)	75	-
East Leeds PCT	-	2,000	(2,000)	-	-
Health Action Zone Leeds	785	-	(208)	-	577
Health Action Zone	-	-	(8,877)	14,257	5,380
HM Prison Service Leeds	-	15,000	(9,874)	6,312	11,438
HM Prison Service Leeds	-	6,071	(6,071)	-	-
JSPU	-	-	-	141	141
Lankelly Chase Trust	7,291	17,500	(16,325)	195	8,661
Leeds Community Foundation	-	5,174	(304)	-	4,870
West Leeds PCT	-	2,000	(5,535)	4,795	1,260
North East Leeds PCT	-	2,000	(2,000)	-	-
New Opportunities Fund	-	131,696	(140,923)	36,418	27,191
North West Leeds PCT	-	2,000	(2,000)	-	-
Safer Custody	-	-	-	250	250
South Leeds PCT	-	2,000	(2,000)	-	-
Tudor Trust	-	25,000	(17,894)	-	7,106
Healthy Living Project - transfer in	-	62,443	-	(62,443)	-
New Opportunities Fund VC	16,746	-	-	(16,746)	-
	<u>£ 30,251</u>	<u>£ 329,110</u>	<u>£ (267,109)</u>	<u>£ (16,746)</u>	<u>£ 75,506</u>

Restricted funds represent monies to be used for the following specific purposes

Action for Prisoners' Families Supporting work with families in the Courts and also first time visitors to the centre

Big Lottery Fund Family Playworkers salaries and overhead costs

Health Action Zone Set-up costs for the Community Café

HM Prison Service, Leeds Support for the delivery of counselling services

Lankelly Chase Trust Counselling service, via the Jigsaw project

Leeds Community Foundation Development and pilot of joint relationship courses for prisoners and their partners

New Opportunities Fund Jigsaw Healthy Living project staff salaries

Safer Custody Contribution to the delivery of Alcohol Awareness courses for prisoners

Tudor Trust Senior Family Worker salary and overhead costs

The net transfers out of restricted funds were made as the New Opportunity Fund VC balance transferred from the unincorporated charity was not restricted

The transfers from the Healthy Living Project were made to allocate the money transferred from this project to the correct restricted funds

**Armley Prison Visitors' Centre**  
**Notes to the accounts**  
**for the year ended 31 March 2007 (continued)**

**12 Analysis of net assets between funds**

Fund balances at 31 March 2007 are represented by	Restricted funds £	Unrestricted funds £	Total £
Current assets	65,609	98,418	164,027
Creditors amounts falling due in less than one year	-	(7,153)	(7,153)
	<hr/>	<hr/>	<hr/>
Total net assets	£ 65,609	£ 91,265	£ 156,874
	<hr/>	<hr/>	<hr/>

**13 Lease commitments**

The charity had the following annual commitments under non-cancellable operating leases

	Equipment	
	2007 £	2006 £
Leases expiring in		
One year	-	-
Two to five years	996	-
	<hr/>	<hr/>