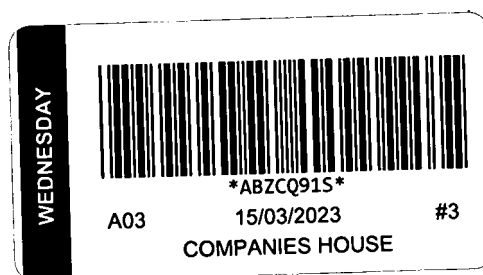


**REGISTERED COMPANY NUMBER: 04270952 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1088366**

**REPORT OF THE TRUSTEES AND  
AUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30TH JUNE 2022**

**FOR  
SYRACUSE UNIVERSITY (USA) LONDON PROGRAM  
(LIMITED BY GUARANTEE)**



**Sinclair Bartrum Lerner  
Statutory Auditor  
Second Floor  
34 Lime Street  
London  
EC3M 7AT**

**SYRACUSE UNIVERSITY (USA) LONDON PROGRAM  
(LIMITED BY GUARANTEE)**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30TH JUNE 2022**

---

	<b>Page</b>
<b>Report of the Trustees</b>	<b>3 to 12</b>
<b>Report of the Independent Auditors</b>	<b>13 to 16</b>
<b>Statement of Financial Activities</b>	<b>17</b>
<b>Statement of Financial Position</b>	<b>18</b>
<b>Statement of Cash Flows</b>	<b>19</b>
<b>Notes to the Statement of Cash Flows</b>	<b>20</b>
<b>Notes to the Financial Statements</b>	<b>21 to 31</b>

**SYRACUSE UNIVERSITY (USA) LONDON PROGRAM (REGISTERED NUMBER: 04270952)  
(LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 30TH JUNE 2022**

---

The trustees, who are also directors for the purposes of the Companies Act 2006, present their report with the financial statements of Syracuse University (USA) London Program (the 'Charity') for the year ended 30th June 2022 which have been prepared in accordance with the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard (FRS102) (effective 1 January 2019) and relevant provisions of the Charities Act 2011.

**OBJECTIVES AND ACTIVITIES**

**Charitable Objectives**

The Charity's charitable object as set out in its articles of association is to facilitate the advancement of the education of students in various parts of the world.

The Charity furthers this object by delivering a study abroad program in London (the 'Programme') for students from Syracuse University and other American universities. The Charity also provides educational facilities and opportunities to the wider community.

The Charity strives to provide high-quality undergraduate academic, co- and extra-curricular opportunities to students in an English-speaking but culturally diverse urban context. There is a strong commitment to the creative combination of formal (classroom) and experiential (field-based) learning. In the pursuit of these objectives, the Charity holds classes, lectures, and seminars, and organizes field studies and guided travel opportunities. It collaborates with other higher education and cultural institutions to offer exhibitions and symposia and to foster opportunities for student dialogue. Throughout their term of study students are fully supported with experienced care for their wellbeing and cultural adjustment to the U.K.

**Inclusivity and Access**

To be considered for admission to the Programme, students must have at the time of application a cumulative grade point average ('GPA') of at least 2.50 on a 4.00 scale and must have contributed to student life. The best, most well-rounded applicants are selected for the Programme, regardless of social or economic background, purely on merit. The Charity is committed to providing access to the Programme to students from across the socio-economic spectrum, and admission to the Programme is determined without regard to the financial position of the applicant.

Syracuse University, with which the Charity works closely, is committed to providing education to the best and brightest, regardless of financial or class background. The University offers a wide range of financial aid, grants and scholarships to students. These grants and awards, which are means-tested, enable students from less wealthy families to attend the University. During the 2021-22 academic year, 83% of Syracuse University students received some form of financial support from institutional, federal, state or private sources and this financial aid can be used for the Programme. The proportion of students in the Programme receiving financial aid mirrors the proportion of Syracuse University students receiving aid.

Further study abroad grants are available to Syracuse University students on a 'needs basis' to help them cover the additional cost of studying abroad in order to enable students from a wide range of financial backgrounds to participate. During the period covered by this report, approximately 36% of the Syracuse University students who participated in the Programme received study abroad grants.

The Charity is an equal opportunities organisation and is committed to a work and academic environment that is free from any form of discrimination on the grounds of nationality, colour, race, ethnicity, religion, sex, sexual orientation, age, gender reassignment, marital and civil partnership status, pregnancy, maternity or disability. The Charity makes reasonable adjustments to meet the needs of staff, faculty and students who are or become disabled and is able to

**SYRACUSE UNIVERSITY (USA) LONDON PROGRAM (REGISTERED NUMBER: 04270952)  
(LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 30TH JUNE 2022**

---

support a range of needs in students studying abroad.

**OBJECTIVES AND ACTIVITIES**

**Other Educational Activities**

The Charity under normal circumstances makes its facilities available to a range of other organisations that share its educational mission, either at no cost to the using organisation or at reduced or reasonable rates. The Charity also holds several public symposia on relevant topics, led by members of staff, faculty and the student body, and open to the general public. This year, the Charity held a symposium on the topic of the Russian Invasion of Ukraine.

**PUBLIC BENEFIT**

**Object and Purpose**

The trustees have sought to further the Charity's objective during the year by continuing to develop the Programme and provide educational facilities and opportunities to the wider community.

The trustees have throughout the period taken the Charity Commission's public benefit guidance into account when exercising powers or duties to which the guidance is relevant.

The activities undertaken during the year to further the Charity's object for the public benefit are set out below.

**The Educational Programme**

The Charity provides an educational environment that enables undergraduate students to develop their capabilities, knowledge and skills. It promotes the academic and cultural learning of its students through the Programme, which includes academic courses, co- and extra-curricular activities. It provides an educational environment in which, in addition to completing rigorous academic courses, each student can develop and fulfil his or her potential, building their self-confidence and inculcating a desire to contribute to the wider community. In so doing, it prepares students for the opportunities, responsibilities and experiences of later life.

The Charity typically offers courses in a wide variety of subjects including Advertising, Anthropology, Architecture, Business Administration, Communications Design, Communications & Rhetorical Studies, Drama, Economics, Entrepreneurship, English & Textual Studies, Film, Finance, History of Music, History of Art, History, Industrial Design, Interior & Environmental Design, Information Studies, Law & Public Policy, LGBTQ Studies, Marketing, Mass Communication, Music Industry, Photography, Political Science, Psychology, Religion, Sociology, Television-Radio-Film, and Women & Gender Studies. Students who complete these courses successfully are awarded credits which are counted towards their degree at Syracuse University or at the university where they are enrolled.

**SYRACUSE UNIVERSITY (USA) LONDON PROGRAM (REGISTERED NUMBER: 04270952)  
(LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 30TH JUNE 2022**

---

**ACHIEVEMENT AND PERFORMANCE**

**Indicators and Benchmarks**

The Charity utilises a number of instruments to measure the degree of success attained in meeting its objectives, including enrolment measures and analysis, student questionnaires (both quantitative and qualitative) and online course and program evaluations. The Charity analyses resultant feedback and aims to improve the evaluative instruments used, often in partnership with Syracuse University and sometimes independently.

**Programme Statistics**

In the academic year 2021-22, a total of 480 students enrolled in the Programme across three academic terms. Enrolment in Autumn 2021 almost reached pre-pandemic levels and by Spring 2022, enrolment levels had returned to normal.

**Academic Initiatives**

The Charity piloted a number of virtual learning programmes in order to engage with students remotely where necessary, for example by facilitating remote work placements for the summer programme interns whose U.K.-based workplaces were not able to host an intern in the office because of continued staff remote working. The Charity also capitalised on the pandemic conditions that led to more faculty strategically using digital tools in classroom teaching, to positive effect.

**Co-curricular Initiatives**

The Internship/work placement program in 2021-2022 placed approximately 100 students in local organisations relevant to their course of study. Appropriate due diligence is undertaken in respect of the organisations hosting interns, and the internship is overseen by the Charity's Internship Program Manager. These hosting organisations can also become valued partners for the Charity.

Sponsored activities in 2021-2022 included historical walking tours, entrances to re-opened museums, and day trips outside London. Trips are staffed with trained guides to ensure as safe and secure a trip as possible, with an average guide-to-student ratio of 1:6.

**Student Health and Safety Initiatives**

Major work was undertaken to ensure the Charity's facilities met all COVID safety guidelines as recommended by the U.K. government for schools and higher education. This included social distancing in classrooms, lower class enrolments, mandatory mask-wearing, mandatory COVID testing twice weekly, and mandatory isolation according to the NHS requirements.

**Community Involvement**

Community involvement activities included students participating in clean-up activities on the Thames foreshore and supporting homeless organisations through the London tour company Unseen London. Several interns were also placed in other London-based charities, for example those devoted to protecting people from domestic violence.

**Safety and security**

The reception staff receive regular training in safety and security protocols. They oversee all access to the building in accordance with security recommendations.

All administrative staff received First Aid and Fire Marshall training as part of annual practice. Staff working as field trip guides also receive regular briefings and training.

Student safety continues to be a robust part of operations. All students have access to emergency services such as International SOS, as well as a staffed emergency phone. The Charity also uses the University's trace and contact system in the event of mass emergencies.

**SYRACUSE UNIVERSITY (USA) LONDON PROGRAM (REGISTERED NUMBER: 04270952)  
(LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 30TH JUNE 2022**

---

**CONSEQUENCES OF THE CORONAVIRUS PANDEMIC**

In 2021-2022, the Charity continued to apply all UK government guidance for educational institutions in relation to COVID safety, as described above under student health and safety initiatives. In general, while autumn 2021 enrolments were slightly lower than before the pandemic, as borders and programs slowly began to re-open, numbers fully bounced back in spring 2022 and have remained high. The Charity continues to apply COVID safety measures where feasible, and follows all UK government guidance for isolation and testing.

The Charity also considers the ongoing risk of future pandemics or other mass health concerns that may have an impact on its operations, and sees its COVID protocols as a general template for quick responses in future.

**FINANCIAL REVIEW**

The Charity is funded by Syracuse University Abroad in accordance with an annual budget of projected operating expenses. The Charity reports monthly expenditures to the donors, who also conduct periodic informal audits of the Charity's finances. The net incoming funds for the year were £5,380,704 (2021: £2,757,758) against which £5,463,540 (2021: £2,889,821) was spent on charitable activities.

**Banking**

The Charity's funds are held at Lloyds. Most banking is done online but all payments follow procedures, controls and limits agreed by Trustees.

**Reserves policy**

The Trustees have a policy, reviewed annually, that the reserves should be sufficient to cover the Charity's overheads for at least two weeks, with a tolerable threshold limit of 10%. Whilst two weeks of reserves may appear unusually short, it is important to highlight that the Charity's funding arrangements with Syracuse University Abroad ensure that it can request funds as needed, in the short-term, which significantly reduces the risk of insufficient working capital. Monthly forecasts of expenditure are produced which are followed by, on average, two or three monthly transfers of funds. This arrangement is intentionally in place to allow greater control of outgoings, and will remain so for the foreseeable future.

Reserves, for the purpose of clarity, are defined as unrestricted reserves represented by net current assets, which includes cash at bank and in hand. This is deemed to be the readily available and convertible element of the overall reserves. The free reserve at the yearend were £485,527 (2021: £487,302).

**Accountancy systems and processes**

Financial management starts with detailed forecasts prepared in advance of the start of each fiscal year. The subsequent production of monthly management accounts and careful tracking of expenditure against budgets allows for accurate financial oversight and management.

Pre-authorisations of all expenditures by the Director or Assistant Directors ensure controls on expenditure across all departments. Credit checks are also carried for major suppliers: the Charity uses Dun & Bradstreet credit check services, and suppliers are required to provide a statement of account each month, thereby reducing the risk of any payment errors.

As agreed by the Trustees, all payments are checked by the initial purchaser and approved by the Assistant Director for Finance & HR. A secondary approver is available by the Assistant Director for Operations. Approved payments are authorised online by a bank signatory, either the Director or one of the Assistant Directors. Any one Assistant Director can authorise approved payments up to £5,000, and payments above £5,000 if pre-approved by the Company Secretary or a Trustee. The Director can authorise approved payments up to £10,000 and payments over £10,000 once pre-approved by the Company Secretary or a Trustee.

**SYRACUSE UNIVERSITY (USA) LONDON PROGRAM (REGISTERED NUMBER: 04270952)  
(LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 30TH JUNE 2022**

---

**Fundraising Disclosures**

During this financial period, the Charity did not actively seek to solicit funds from the public, nor engage professional fundraisers or commercial participators to fundraise on its behalf. Potential donors (generally alumni of Syracuse University) may contact the Charity wishing to make a donation. During this period, unsolicited donations amounted to Nil (2021 Nil). As such, the Charity has not (with reference to section 162A of the Charities Act 2011): subscribed to any scheme or standard relating to fundraising; monitored any activities carried out on its behalf for the purpose of fundraising; received any complaints in relation to fundraising; nor needed to take steps to protect vulnerable people and other members of the public from the behaviour connected to fundraising and referred to in section 162(a)(2) of the Charities Act 2011.

**Financial risk management**

The Trustees regularly consider financial risks to the Charity. Funding from Syracuse University, the Charity's main donor, remains reliable and consistent, including covering fixed costs during the unusual period of the pandemic. Enrolment figures are closely monitored and compared year on year in order to spot longer-term trends that might affect the size or scope of the Charity's work. The sector of international education remains more cooperative than competitive, although Trustees monitor trends in the sector that may affect the Charity.

Detailed financial forecasting spreadsheets are maintained and updated for the next fiscal year, as changes arise because of the pandemic. This regular forecasting in response to changing conditions enables the Charity to work closely with the donor in planning ahead and ensuring adequate and timely coverage of costs.

Budgets are reviewed and revised annually and all expenditure tracked and approved through several layers of the Charity's organisational hierarchy, all the way up to Trustee approval for larger amounts (see 'Accountancy systems and processes' above). Monthly management reports enable key staff to monitor expenditure throughout the year and adjust spending accordingly.

The Charity holds a comprehensive, digitised Asset Register of everything in its facility, Faraday House, including fixtures and fittings. Annual insurance reviews have continued to ensure the Charity is as protected as possible from the financial impact of accident, fraud, error or mismanagement.

For a report on Risk Management in general, please refer to the relevant section below under 'Structure, Governance and Management'.

**Revenue**

The Charity granted one sub-license to share occupation with an international education program for the year, the revenue from which is used solely to support the Charity's activities and objectives.

The Charity is also registered for Gift Aid with HMRC, enabling it to accept gifts that may be tax efficient for donors. A separate account, linked to the main account, exists with Lloyds for the accurate tracking and accounting of all donations not originating from the main university donor.

UK government grants covered eligible employees on the CJRS until the scheme's end in September 2021. The support made a material difference and protected jobs from redundancy.

**SYRACUSE UNIVERSITY (USA) LONDON PROGRAM (REGISTERED NUMBER: 04270952)  
(LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 30TH JUNE 2022**

---

**Facilities, IT and Maintenance**

The Charity sought to engage the landlord of its facilities in rent negotiations, in recognition of the closure of the programme for most of the previous fiscal year. Those negotiations did not yield any savings, and no rent relief was offered.

Reactive maintenance costs continue. The ability to anticipate facilities-related costs on an aging building is becoming increasingly important now that the Charity is 17 years into its lease. The Asset Register paves the way for a revised Asset Management and Planned Preventative Maintenance Report.

**Housing**

Relationships with local landlords who provide student housing have been cultivated, and sound, short-term tenancy contracts are in place, along with housing agreements that students sign. All documents are prepared and reviewed by legal counsel. Detailed credit checks on all landlord partners were also carried out. All required health and safety surveys and documentation are collected and archived for each dwelling.

Students are required to sign housing agreements spelling out their rights and responsibilities of living in London flats. They are also briefed during orientation week. Every flat also contains a specially prepared handbook of all important contact numbers and procedures for dealing with any issues that arise. The Charity works with landlords and their managing agents to address maintenance and other issues in a timely and appropriate manner.

**FUTURE PLANS**

**A going concern**

At the time of reporting, the Charity remains a going concern, with a strong commitment from Syracuse University, the Charity's main donor, to support its operations. The Charity's prospects look promising for bouncing back from the pandemic and its setbacks.

Syracuse University in the U.S. will continue funding the Charity's fixed expenses, and the Charity, in an effort responsibly to reduce support needed from the donor, will continue the financial prudence called for in recent years and in the current economic downturn.

Executive leadership of the Charity continues to collaborate closely with partners at Syracuse University in future planning.

**General plans**

The Charity aims during the next year to maintain optimal student numbers and continue providing a high-quality study abroad programme. It will ensure, through student feedback on specific courses and the Programme as a whole and dialogue with key academic units of Syracuse University, the development of the most appropriate curricular and extra-curricular programmes.

The Charity will also continue to analyse and maintain the facility it uses, in the context of its lease of Faraday House, which has 3 years left to run. A revised Planned Preventative Maintenance Report will ensure sound facilities management for several years to come.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

Syracuse University (USA) London Program was incorporated on 15th August 2001 and is a registered charity. The Charity is constituted as a company limited by guarantee and the registered company number is 04270952. The Charity is governed by its Memorandum and Articles of Association which require that it has a minimum of five trustees but specify no maximum.



**SYRACUSE UNIVERSITY (USA) LONDON PROGRAM (REGISTERED NUMBER: 04270952)  
(LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 30TH JUNE 2022**

---

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Recruitment and appointment of new trustees**

There are no formal procedures for board recruitment. When warranted, candidates are recommended to the board by those thoroughly familiar with the organization. Trustees are appointed and removed by unanimous resolutions of the board. The member of the Charity has the power to veto any such appointment but not to veto his/her removal or disqualification.

**Organisational structure**

The Charity is funded by Syracuse University Abroad, a division of Syracuse University, Syracuse, New York, USA.

The Charity currently has 8 trustees, 3 of whom are resident in the USA and 5 in the UK. The member is Kent Syverud in his capacity as Syracuse University Chancellor and President. The Secretary of the company is Richard Cassell, a trustee.

The following key members of staff are responsible for the day-to-day management of the Charity:

Dr Troy Gordon, Director

Ms Jo Reeves, Assistant Director for Finance & HR

Mr Marco Figueiredo, Assistant Director for IT & Operations

Ms Nada Silman, Assistant Director for Student Support

Dr Becca Farnum, Assistant Director for Teaching & Learning

All Assistant Directors report to the Director, attend weekly management meetings and meet regularly with their office groups to discuss key issues of policy and practice.

Salaries for key management personnel are determined by a number of criteria, including sector averages for comparable positions in study abroad education; the degree of responsibility in the role particularly in relation to student safety, security and wellbeing; and living costs particularly relating to commuting to and from the Charity's location in central London.

The Board entrusts the staff, under the leadership of the Director, with the day-to-day running of the Charity's operations. The Director reports directly to the Trustees on any major change or risk to the Programme; matters pertaining to the managing of risk are the primary decisions Trustees take. (See also below under Risk Management.) Trustees meet at least once every six months - more frequently if important matters arise between scheduled meetings.

**Induction and training of new trustees**

Prospective and newly appointed trustees are provided with the Charity's Memorandum and Articles of Association. Up-to-date guidance notes from the Charity Commission on the role of a trustee are provided, and the Charity's Director outlines all responsibilities. Care is taken with employees of Syracuse University who are elected trustees, so that any conflicts of interest can be flagged up early and the independence of the Charity is not compromised. The new trustee is invited by the Director to visit the Charity's study centre, Faraday House, to meet staff, to confer with other trustees, and to generally acquaint themselves with the operations of the Charity, its key features and major challenges.

**SYRACUSE UNIVERSITY (USA) LONDON PROGRAM (REGISTERED NUMBER: 04270952)  
(LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 30TH JUNE 2022**

---

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Risk management**

The trustees regularly consider the risks to which the Charity could be susceptible. Areas of risk identified include financial, governance, operational, environmental and external, and law/regulation compliance. In particular, trustees are increasingly attuned to risks from external factors such as mass health emergencies and armed conflict in neighbouring countries. The most significant risks are: a fall in student numbers in response to limits on international travel; a downturn in the economic cycle and/or the rising cost of living in London.

The trustees have revised and approved a formal Risk Policy for the Charity, in accordance with UK government recommendations. The trustees follow procedures in the Risk Policy for identifying, assessing, recording, managing, reviewing and reporting on risks. All risks and their management are recorded, implemented and tracked on the risk register by staff. Plans are regularly drawn up for any steps that need to be taken to address or mitigate significant or major risks. Control systems are embedded in management and operational processes and detailed on the risk register. These action plans and control systems allow the trustees to monitor and review all risks and to make a risk management statement in accordance with regulatory requirements.

The Board expects all staff to consider the risks any activity poses and to act in accordance with any recommendations made for risk management. Staff are asked to submit a risk analysis to the Board for any significant activity to be introduced, changed or expanded.

**Legal Review**

The Charity is a licensed sponsor for general workers, intra-company transfers, and students workers through the UK Visa & Immigration office. With a large adjunct teaching faculty, a sizeable group of casual workers and a permanent administrative staff of 20, advice is regularly sought to ensure compliance with UK employment law and to protect the Charity. Legal advice is also sought when necessary in reviewing all mass emergency procedures, data protection compliance, health and safety regulations, and property law.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**  
04270952 (England and Wales)

**Registered Charity number**  
1088366

**Registered office**  
Third Floor  
20 Old Bailey  
London  
EC4M 7AN

**SYRACUSE UNIVERSITY (USA) LONDON PROGRAM (REGISTERED NUMBER: 04270952)  
(LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 30TH JUNE 2022**

---

**Trustees**

D Buchler  
R Cassell  
R Raad  
Ms S Harding  
M Harris  
A Rahnamay-Azar (resigned 9/9/2021)  
E A Wilkens  
S Bennett  
G Ritter (appointed 18/2/2022)

**Company Secretary**

R Cassell

**Senior Statutory Auditor**

Farzana Ahmed

**Auditors**

Sinclair's Bartrum Lerner  
Statutory Auditor  
Second Floor  
34 Lime Street  
London  
EC3M 7AT

**Solicitors**

Withers LLP  
Third Floor  
20 Old Bailey  
London  
EC4M 7AN

**Bankers**

Lloyds Bank PLC  
113 Oxford Street  
London W1D 2HW

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees (who are also the directors of Syracuse University (USA) London Program for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

**SYRACUSE UNIVERSITY (USA) LONDON PROGRAM (REGISTERED NUMBER: 04270952)  
(LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 30TH JUNE 2022**

---

**STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued**

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS**

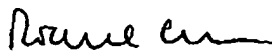
So far as the trustees are aware, there is no relevant information (as defined by Section 418 of the Companies Act 2006) of which the charitable company's auditors are unaware, and each trustee has taken all the steps that they ought to have taken as a trustee in order to make them aware of any audit information and to establish that the charitable company's auditors are aware of that information.

**AUDITORS**

The auditors, Sinclairs Bartrum Lerner, will be proposed for re-appointment at the forthcoming general meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 20 Dec 2022 and signed on its behalf by:



.....  
R Cassell - Secretary

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
SYRACUSE UNIVERSITY (USA) LONDON PROGRAM (REGISTERED NUMBER: 04270952)**

---

**Opinion**

We have audited the financial statements of Syracuse University (USA) London Program (the 'charitable company') for the year ended 30th June 2022 which comprise the Statement of Financial Activities, the Statement of Financial Position, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 30th June 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

**Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
SYRACUSE UNIVERSITY (USA) LONDON PROGRAM (REGISTERED NUMBER: 04270952)**

---

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

**Responsibilities of trustees**

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
SYRACUSE UNIVERSITY (USA) LONDON PROGRAM (REGISTERED NUMBER: 04270952)**

---

**Our responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

**Extent to which the audit is capable of detecting irregularities, including fraud**

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We identified and assessed the risks of material misstatement of the financial statements from irregularities, whether due to fraud or error, and discussed these between our audit team members. We then designed and performed audit procedures responsive to those risks, including obtaining audit evidence sufficient and appropriate to provide a basis for our opinion.

We design our procedures so as to obtain sufficient appropriate audit evidence that the financial statements are not materially misstated due to non-compliance with laws and regulations or due to fraud or error.

We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations - this responsibility lies with management with the oversight of the Directors.

Based on our understanding of the Charity and industry, discussions with management and trustees we identified financial reporting standard, Companies Act 2006 and Charities Act 2011 as having a direct effect on the amounts and disclosures in the financial statements.

As part of the engagement team discussion about how and where the Company's financial statements may be materially misstated due to fraud, we did not identify any areas with an increased risk of fraud.

**Our audit procedures included:**

- completing a risk-assessment process during our planning for this audit that specifically considered the risk of fraud;
- enquiry of management about the Company's policies, procedures and related controls regarding compliance with laws and regulations and if there are any known instances of non-compliance;
- examining supporting documents for all material balances, transactions and disclosures;
- enquiry of management, about litigation and claims and inspection of relevant correspondence;
- analytical procedures to identify any unusual or unexpected relationships;
- specific audit testing on and review of areas that could be subject to management override of controls and potential bias, most notably around the key judgments and estimates, including the carrying value of accruals, provisions, investments, recoverability of trade debtors and revenue recognition;
- considering management override of controls outside of the normal operating cycles including testing the appropriateness of journal entries recorded in the general ledger and other adjustments made in the preparation of the financial statements including evaluating the business rationale of significant transactions, outside the normal course of business.

Owing to the inherent limitations of an audit, there is an unavoidable risk that some material misstatements of the financial statements may not be detected, even though the audit is properly planned and performed in accordance with the ISAs (UK).

The potential effects of inherent limitations are particularly significant in the case of misstatement resulting from fraud because fraud may involve sophisticated and carefully organised schemes designed to conceal it, including deliberate failure to record transactions, collusion or intentional misrepresentations being made to us.

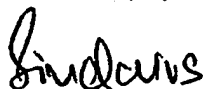
**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
SYRACUSE UNIVERSITY (USA) LONDON PROGRAM (REGISTERED NUMBER: 04270952)**

---

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Independent Auditors.

**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Farzana Ahmed (Senior Statutory Auditor)  
for and on behalf of Sinclairs Bartrum Lerner  
Statutory Auditor  
Second Floor  
34 Lime Street  
London  
EC3M 7AT

Date: 10/02/2023



**SYRACUSE UNIVERSITY (USA) LONDON PROGRAM  
(LIMITED BY GUARANTEE)**

**STATEMENT OF FINANCIAL ACTIVITIES  
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 30TH JUNE 2022**

		<b>2022</b>	<b>2021</b>
		<b>Unrestricted</b>	<b>Total</b>
		<b>fund</b>	<b>funds</b>
		<b>£</b>	<b>£</b>
<b>INCOME AND ENDOWMENTS FROM</b>	<b>Notes</b>		
Donations and legacies	3	5,328,533	2,737,711
Other trading activities	4	52,159	20,035
Investment income	5	<u>12</u>	<u>12</u>
<b>Total</b>		<u><b>5,380,704</b></u>	<u><b>2,757,758</b></u>
 <b>EXPENDITURE ON</b>			
Charitable activities	6		
Supporting and promoting education		5,463,540	2,889,821
 <b>Total</b>		<u><b>5,463,540</b></u>	<u><b>2,889,821</b></u>
 <b>NET INCOME/(EXPENDITURE)</b>		 <b>(82,836)</b>	 <b>(132,063)</b>
 <b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>		 <b>811,545</b>	 <b>943,608</b>
 <b>TOTAL FUNDS CARRIED FORWARD</b>		 <u><b>728,709</b></u>	 <u><b>811,545</b></u>

**SYRACUSE UNIVERSITY (USA) LONDON PROGRAM (REGISTERED NUMBER: 04270952)  
(LIMITED BY GUARANTEE)**

**STATEMENT OF FINANCIAL POSITION  
30TH JUNE 2022**

		<b>2022 Unrestricted fund £</b>	<b>2021 Total funds £</b>
<b>FIXED ASSETS</b>	<b>Notes</b>		
Tangible assets	10	243,182	324,243
<b>CURRENT ASSETS</b>			
Debtors	11	21,020	36,750
Cash at bank and in hand		<u>631,105</u>	<u>842,819</u>
		652,125	879,569
<b>CREDITORS</b>			
Amounts falling due within one year	12	(166,598)	(392,267)
<b>NET CURRENT ASSETS</b>		<u>485,527</u>	<u>487,302</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>728,709</u>	<u>811,545</u>
<b>NET ASSETS</b>		<u>728,709</u>	<u>811,545</u>
<b>FUNDS</b>	<b>14</b>		
Unrestricted funds		<u>728,709</u>	<u>811,545</u>
<b>TOTAL FUNDS</b>		<u>728,709</u>	<u>811,545</u>

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 20 December 2022 and were signed on its behalf by:

  
.....  
R Cassell - Trustee

**SYRACUSE UNIVERSITY (USA) LONDON PROGRAM  
(LIMITED BY GUARANTEE)**

**STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 30TH JUNE 2022**

	Notes	2022 £	2021 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	1	<u>(211,726)</u>	<u>239,711</u>
Net cash (used in)/provided by operating activities		<u>(211,726)</u>	<u>239,711</u>
<b>Cash flows from investing activities</b>			
Interest received		<u>12</u>	<u>12</u>
Net cash provided by investing activities		<u>12</u>	<u>12</u>
		<u>          </u>	<u>          </u>
Change in cash and cash equivalents in the reporting period		<u>(211,714)</u>	<u>239,723</u>
Cash and cash equivalents at the beginning of the reporting period		<u>842,819</u>	<u>603,096</u>
Cash and cash equivalents at the end of the reporting period		<u>631,105</u>	<u>842,819</u>

**SYRACUSE UNIVERSITY (USA) LONDON PROGRAM  
(LIMITED BY GUARANTEE)**

**NOTES TO THE STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 30TH JUNE 2022**

**1. RECONCILIATION OF NET EXPENDITURE TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Net expenditure for the reporting period (as per the Statement of Financial Activities)	<b>(82,836)</b>	<b>(132,063)</b>
Adjustments for:		
Depreciation charges	<b>81,061</b>	<b>81,061</b>
Interest received	<b>(12)</b>	<b>(12)</b>
Decrease in debtors	<b>15,730</b>	<b>42,170</b>
(Decrease)/increase in creditors	<b>(225,669)</b>	<b>248,555</b>
Net cash (used in)/provided by operations	<b>(211,726)</b>	<b>239,711</b>

**2. ANALYSIS OF CHANGES IN NET FUNDS**

	<b>At 1/7/21</b>	<b>Cash flow</b>	<b>At 30/6/22</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Net cash			
Cash at bank and in hand	<b><u>842,819</u></b>	<b><u>(211,714)</u></b>	<b><u>631,105</u></b>
	<b><u>842,819</u></b>	<b><u>(211,714)</u></b>	<b><u>631,105</u></b>
Total	<b><u>842,819</u></b>	<b><u>(211,714)</u></b>	<b><u>631,105</u></b>

**SYRACUSE UNIVERSITY (USA) LONDON PROGRAM  
(LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30TH JUNE 2022**

---

**1. STATUTORY INFORMATION**

Syracuse University (USA) London Program is a private charitable company, limited by guarantee, registered in England and Wales. The Charity's registered number and registered office address can be found in the Report of the Trustees.

The members of the Charity undertake to contribute to the assets of the Charity, in the event of the Charity being wound up while they are members, or within one year after they cease to be members, for payments of the debts and liabilities of the Charity contracted before they cease to be members, and of the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributors among themselves, such amount as may be required not exceeding £10.

**2. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are presented in sterling which is the functional currency of the Charity and rounded to the nearest pound.

The significant accounting policies applied in the preparation of the financial statements are set out below and have been consistently applied to all years presented unless otherwise stated.

**Preparation of the accounts on a going concern basis**

The Charity reported a cash outflow of £211,714 for the year. Funding for the Charity's day to day operations is secure and there are no material uncertainties and on this basis the Charity is a going concern. Accordingly, the Trustees continue to adopt the going concern basis in preparing the financial statements.

**Income**

All income is accounted for in the Statement of Financial Activities (SOFA) when the Charity is legally entitled to the income, receipt is probable and the amount can be quantified with reasonable accuracy.

Grants and other intangible income are receivable from Syracuse University Abroad, a division of Syracuse University, USA and are recognised in full in the SOFA in the year in which they are receivable.

Government Grant receivable are in respect of UK Government's support to businesses under the Coronavirus Job Retention Scheme and is recognised in the year in which the wages cost was incurred.

Rental income is income derived from the hire of rooms and facilities at Faraday House and is recognised when earned.

**SYRACUSE UNIVERSITY (USA) LONDON PROGRAM  
(LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30TH JUNE 2022**

---

**2. ACCOUNTING POLICIES - continued**

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Redundancy payments**

Redundancy costs arising from periodic review of staff levels are charged as part of payroll costs in the year in which an employee leaves the Charity.

**Charitable activities**

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Rent and rates represent 49% of the floor area devoted to student use and consists of 9 standard classrooms, photo laboratory, design studios, 2 architecture studios, IT suite, 1 large classroom, computer room, auditorium and a student lounge. The remainder of the building consists of 31% offices and staff areas and 20% is for common areas such as toilets, storage, lobby and corridors.

Staff costs are allocated on the basis that the expenditure is incurred by the Charity in the delivery of its services for the benefit of the students. It includes both faculty and administration staff costs which are analysed into direct and support costs in note 6.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Long leasehold	- over the duration of the lease
Fixtures and fittings	- Straight line over 4 years
Computer equipment	- Straight line over 4 years

All capitalised assets are initially recorded at cost of acquiring the asset plus any incidental costs to bring the asset in current use.

**Computer Equipment (Moveable Equipment)**

Computer equipment is capitalised if each individual piece costs more than £4,000.

If it is a system or fabricated equipment, which may include more than one piece, it is capitalised if the total value of the system is more than £4,000.

**Furniture & Fixtures**

If the replacement items are capitalised for example a HVAC system, it has to meet a value of £40,000 or more. Furniture is capitalised if it costs more than £4,000.

**SYRACUSE UNIVERSITY (USA) LONDON PROGRAM  
(LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30TH JUNE 2022**

---

**2. ACCOUNTING POLICIES - continued**

**Buildings**

All costs relating to the building refurbishment are capitalised.

**Taxation**

The Charity is exempt from corporation tax on its charitable activities.

The Charity is not registered for VAT. Irrecoverable VAT is added to the cost of expense incurred or asset acquired.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

During the year under review and in the previous year, the Charity had unrestricted funds only.

Movement and nature and purpose of the unrestricted funds are disclosed in note 14 to the financial statements.

**Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

**Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of trade discounts due.

**Cash at bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid deposits or similar accounts.

**Creditors and provisions**

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**Employee benefits**

The Charity provides short term benefits, including holiday pay and other similar non-monetary benefits to its employees. These are recognised as an expense in the period in which the service is received.

**Significant judgements and estimates**

The Charity makes estimates and assumptions concerning the future. The resulting accounting estimates will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of the assets and liabilities within the next financial year are addressed below.

**SYRACUSE UNIVERSITY (USA) LONDON PROGRAM  
(LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30TH JUNE 2022**

**Useful economic lives of assets**

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are re-assessed annually. They are amended when necessary to reflect current estimates, based on future investments, economic utilisation and the physical condition of the assets.

**3. DONATIONS AND LEGACIES**

	2022	2021
	£	£
Grants - Syracuse University Abroad, a division of Syracuse University, New York, USA	5,272,500	2,215,000
Government grant	27,855	488,457
Intangible income - legal fees paid by Syracuse University Abroad	<u>28,178</u>	<u>34,254</u>
	<u>5,328,533</u>	<u>2,737,711</u>

**4. OTHER TRADING ACTIVITIES**

	2022	2021
	£	£
Rental income	<u>52,159</u>	<u>20,035</u>

**5. INVESTMENT INCOME**

	2022	2021
	£	£
Deposit account interest	<u>12</u>	<u>12</u>



**SYRACUSE UNIVERSITY (USA) LONDON PROGRAM  
(LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30TH JUNE 2022**

**6. CHARITABLE ACTIVITIES COSTS**

	Promoting education	Provision of student accommodati on & facilities	2022
	£	£	£
Wages and related costs	832,007	-	832,007
Property expenses	531,774	-	531,774
Course materials	78,497	-	78,497
Housing allowance	-	1,630,049	1,630,049
Student activities and recreation	-	387,537	387,537
Grant paid	-	-	-
	<u>1,442,280</u>	<u>2,017,586</u>	<u>3,459,866</u>
Governance costs (See below)	20,917	29,261	50,178
Support costs (See below)	<u>814,335</u>	<u>1,139,163</u>	<u>1,953,498</u>
	<u>2,277,532</u>	<u>3,186,010</u>	<u>5,463,540</u>

	Support costs 2022	Governance costs 2022	Total 2022	Basis of apportionment
	£	£	£	
Wages and related costs	796,669	-	796,669	-Allocated by department
Property expenses	1,064,248	-	1,064,248	-Pro rata based on sq meters
Office expenses	55,601	-	55,601	-The expenses incurred were considered to be support costs
IT expenses	3,317	-	3,317	-The expenses incurred were considered to be support costs
Membership and registration	6,659	-	6,659	-The expenses incurred were considered to be support costs
Travel, subsistence and meeting costs	25,701	-	25,701	-The expenses incurred were considered to be support costs
Bank charges	1,304	-	1,304	-The expenses incurred were considered to be support costs
Legal fees	-	28,178	28,178	-Governance
Auditors remuneration	-	22,000	22,000	-Governance
	<u>1,953,498</u>	<u>50,178</u>	<u>2,003,676</u>	

**SYRACUSE UNIVERSITY (USA) LONDON PROGRAM  
(LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30TH JUNE 2022**

**6. CHARITABLE ACTIVITIES COSTS - continued**

	Promoting education	Provision of student accommodation & facilities	2021
	£	£	£
Wages and related costs	491,592	-	491,592
Property expenses	528,163	-	528,163
Course materials	(299)	-	(299)
Housing allowance	-	75,731	75,731
Student activities and recreation	-	(5,319)	(5,319)
Grant paid	-	-	-
	<u>1,019,456</u>	<u>70,412</u>	<u>1,089,868</u>
Governance costs (See below)	48,878	3,376	52,254
Support costs (See below)	<u>1,634,787</u>	<u>112,912</u>	<u>1,747,699</u>
	<u>2,703,121</u>	<u>186,700</u>	<u>2,889,821</u>

	Support costs 2021	Governance costs 2021	Total 2021	Basis of apportionment
	£	£	£	
Wages and related costs	715,26	-	715,26	-Allocated by department
Property expenses	976,374	-	976,374	-Pro rata based on sq meter
Office expenses	43,461	-	43,461	-The expenses incurred were considered to be support costs
IT expenses	4,394	-	4,394	-The expenses incurred were considered to be support costs
Membership and registration	5,219	-	5,219	-The expenses incurred were considered to be support costs
Travel, subsistence and meeting costs	2,052	-	2,052	-The expenses incurred were considered to be support costs
Bank charges	937	-	937	-The expenses incurred were considered to be support costs
Legal fees	-	34,254	34,254	-Governance
Auditors remuneration	-	18,000	18,000	-Governance
	<u>1,747,699</u>	<u>52,254</u>	<u>1,799,953</u>	

**SYRACUSE UNIVERSITY (USA) LONDON PROGRAM  
(LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30TH JUNE 2022**

**7. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2022	2021
	£	£
Auditors' remuneration	22,000	18,000
Depreciation - owned assets	81,061	81,061
Hire of plant and machinery	9,163	4,802
Operating leases - Rent	<u>1,039,121</u>	<u>1,033,196</u>

**8. TRUSTEES' REMUNERATION AND BENEFITS**

During the year under review, fees of £7,400 (2021: £5,270) was payable to M Harris, a trustee, for provision of educational services. No other trustees' remuneration nor other benefits were paid.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 30th June 2022 nor for the year ended 30th June 2021.

**9. STAFF COSTS**

	2022	2021
	£	£
Wages and salaries	1,388,242	1,026,561
Social security costs	144,867	89,752
Other pension costs	<u>95,565</u>	<u>90,542</u>
	<u>1,628,674</u>	<u>1,206,855</u>

The average monthly number of employees during the year was as follows:

	2022	2021
Administrative staff	20	16
Faculty staff	<u>38</u>	<u>36</u>
	<u>58</u>	<u>52</u>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2022	2021
£60,001 - £70,000	-	1
£80,001 - £90,000	<u>2</u>	<u>1</u>
	2	2

**SYRACUSE UNIVERSITY (USA) LONDON PROGRAM  
(LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30TH JUNE 2022**

**9. STAFF COSTS - continued**

The faculty staff are employed on part time short term contracts each semester.

All administration staff, apart from 4, are employed on full time basis.

Pension costs are allocated to activities in proportion to the related staffing costs incurred and on this basis the costs are treated as support costs and are wholly charged to unrestricted funds.

**10. TANGIBLE FIXED ASSETS**

	Long leasehold £	Fixtures and fittings £	Computer equipment £	Totals £
<b>COST</b>				
At 1st July 2021 and 30th June 2022	<u>1,742,809</u>	<u>135,892</u>	<u>528,232</u>	<u>2,406,933</u>
<b>DEPRECIATION</b>				
At 1st July 2021	1,418,566	135,892	528,232	2,082,690
Charge for year	<u>81,061</u>	<u>-</u>	<u>-</u>	<u>81,061</u>
At 30th June 2022	<u>1,499,627</u>	<u>135,892</u>	<u>528,232</u>	<u>2,163,751</u>
<b>NET BOOK VALUE</b>				
At 30th June 2022	<u>243,182</u>	<u>-</u>	<u>-</u>	<u>243,182</u>
At 30th June 2021	<u>324,243</u>	<u>-</u>	<u>-</u>	<u>324,243</u>

**11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2022 £	2021 £
Prepayments and accrued income	<u>21,020</u>	<u>36,750</u>

**SYRACUSE UNIVERSITY (USA) LONDON PROGRAM  
(LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30TH JUNE 2022**

**12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2022	2021
	£	£
Social security and other taxes	48,253	39,913
Other creditors	51,592	10,506
Accruals and deferred income	<u>66,753</u>	<u>341,848</u>
	<u>166,598</u>	<u>392,267</u>

**13. LEASING AGREEMENTS**

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2022	2021
	£	£
Within one year	1,030,000	1,030,000
Between one and five years	<u>2,060,000</u>	<u>3,090,000</u>
	<u>3,090,000</u>	<u>4,120,000</u>

**14. MOVEMENT IN FUNDS**

	At 1/7/21	Net movement in funds	At 30/6/22
	£	£	£
Unrestricted funds			
Income fund	811,545	(82,836)	728,709
	<u>811,545</u>	<u>(82,836)</u>	<u>728,709</u>
<b>TOTAL FUNDS</b>	<u>811,545</u>	<u>(82,836)</u>	<u>728,709</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
Income fund	5,380,704	(5,463,540)	(82,836)
	<u>5,380,704</u>	<u>(5,463,540)</u>	<u>(82,836)</u>
<b>TOTAL FUNDS</b>	<u>5,380,704</u>	<u>(5,463,540)</u>	<u>(82,836)</u>

**SYRACUSE UNIVERSITY (USA) LONDON PROGRAM  
(LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30TH JUNE 2022**

**14. MOVEMENT IN FUNDS - continued**

Comparatives for movement in funds

	At 1/7/20 £	Net movement in funds £	At 30/6/21 £
Unrestricted funds			
Income fund	943,608	(132,063)	811,545
<b>TOTAL FUNDS</b>	<b>943,608</b>	<b>(132,063)</b>	<b>811,545</b>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Income fund	2,757,758	(2,889,821)	(132,063)
<b>TOTAL FUNDS</b>	<b>2,757,758</b>	<b>(2,889,821)</b>	<b>(132,063)</b>

**Purposes of unrestricted funds**

The unrestricted fund includes grants received from Syracuse University Abroad which has not expressed any preference as to how the funds should be spent. These funds are applied for the charitable purposes of the Charity at the absolute discretion of the trustees.

**15. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Unrestricted funds £	Restricted funds £	30/6/22 Total funds £
Fixed assets	243,182		243,182
Current assets	652,125	-	652,125
Current liabilities	(166,598)	-	(166,598)
	<b>728,709</b>		<b>728,709</b>

**SYRACUSE UNIVERSITY (USA) LONDON PROGRAM  
(LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30TH JUNE 2022**

**15. ANALYSIS OF NET ASSETS BETWEEN FUNDS - continued**

	Unrestricted funds £	Restricted funds £	30/6/22 Total funds £
Fixed assets	324,243	-	324,243
Current assets	879,569	-	879,569
Current liabilities	(392,267)	-	(392,267)
	<u>811,545</u>	<u>-</u>	<u>811,545</u>

**16. RELATED PARTY DISCLOSURES**

Grants of £5,272,500 (2021: £2,215,000) and contributions towards legal fees of £28,177 (2021: £34,254) were received from Syracuse University Abroad, a division of Syracuse University, New York State, USA. The University has also acted as a guarantor to secure the lease for the premises in London.

The Charity's solicitors are Withers LLP. R Cassell is a partner in Withers LLP and a trustee of the Charity. During the year, fee notes amounting to £28,177 (2021: £34,254) were received by the Charity for services rendered by Withers LLP.

During the year, the total aggregate remuneration paid to key management personnel was £364,038 (2021: £323,218).

**17. ULTIMATE CONTROLLING PARTY**

The trustees believe that no one individual or group of individuals acting together control the Charity.

**18. INDEMNITY INSURANCE**

During the year the Charity subscribed to an Indemnity Insurance at the cost of £8,400 (2021: £3,945).