

# LIQ13

## Notice of final account prior to dissolution in MVL



Companies House

WEDNESDAY



A08 \*A7EUET1V\* 19/09/2018 #3  
COMPANIES HOUSE

### 1 Company details

Company number 0 4 2 6 8 0 1 0

Company name in full Petmedics Limited

→ Filling in this form  
Please complete in typescript or in  
bold black capitals

### 2 Liquidator's name

Full forename(s) Lee Anthony

Surname Green

### 3 Liquidator's address

Building name/number King Street House

Street 15 Upper King Street

Post town Norwich

County/Region

Postcode N R 3 1 R B

Country

### 4 Liquidator's name ①

Full forename(s)

Surname

① Other liquidator  
Use this section to tell us about  
another liquidator.

### 5 Liquidator's address ②

Building name/number

Street

Post town

County/Region

Postcode

Country

② Other liquidator  
Use this section to tell us about  
another liquidator.

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## Final account

☒ I have delivered the final account of the winding up to the members in accordance with Section 94(2) and attach a copy.

7

## Sign and date

Liquidator's signature

Signature

X



X

Signature date

d

2

d

0

m

0

m

9

y

2

y

0

y

1

y

8

# LIQ13

## Notice of final account prior to dissolution in MVL



### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Graeme Douglas

Company name

Larking Gowen

Address

King Street House

15 Upper King Street

Post town

Norwich

County/Region

Postcode

N R 3 1 R B

Country

DX

Telephone

01603 624181



### Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



### Important information

All information on this form will appear on the public record.



### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.



### Further information

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

**Petmedics Limited**  
**(In Liquidation)**  
**Liquidator's Abstract of Receipts & Payments**  
**From 27 March 2018 To 18 September 2018**

<b>S of A £</b>		<b>£</b>	<b>£</b>
100.00	ASSET REALISATIONS		
	Debtors	100.00	100.00
	DISTRIBUTIONS		
	Ordinary Shareholders	100.00	(100.00)
<b>100.00</b>			<b>NIL</b>
	REPRESENTED BY		
			<b>NIL</b>

Note:



Lee Anthony Green  
Liquidator

## **PETMEDICS LIMITED – IN MEMBERS' VOLUNTARY LIQUIDATION**

### **LIQUIDATORS' DRAFT FINAL ACCOUNT TO MEMBERS TO 18 SEPTEMBER 2018**

#### **STATUTORY INFORMATION**

Company name:	Petmedics Limited
Company number:	04268010
Registered office:	King Street House 15 Upper King Street Norwich NR3 1RB
Former registered office:	CVS House Owen Road Diss Norfolk IP22 4ER
Principle trading activity:	Veterinary activities
Liquidator's names:	Lee Anthony Green
Liquidator's address:	King Street House 15 Upper King Street Norwich NR3 1RB
Date of appointment:	27 March 2018

#### **LIQUIDATOR'S ACTIONS SINCE APPOINTMENT**

Following my appointment I dealt with my statutory obligation to advertise and circulate details relating to the winding up of the Company and of my appointment as Liquidator. I also advertised a notice for any creditors to submit details of their claims to me in writing. No claims were received and accordingly no dividends were payable to creditors.

I declared a distribution, payable by way of distribution in specie to the shareholder of the Company. Further details of this distribution can be found in the report below.

I have sought the necessary clearances from HM Revenue & Customs ("HMRC") to conclude the Liquidation.

There is certain work that I am required by the insolvency legislation to undertake work in connection with the liquidation that provides no financial benefit for the creditors. A description of the routine work undertaken since my appointment as Liquidator is contained in Appendix 2.

## RECEIPTS AND PAYMENTS ACCOUNT

My Receipts & Payments Account for the period from 26 March 2018 to 18 September 2018 is attached at Appendix 1.

## ASSET REALISATIONS

There was a book debt owing to the Company for £100.00 by the shareholder in respect of the share capital value. The debt was distributed in specie back to the shareholder.

## LIABILITIES

The declaration of solvency did not detail any known liabilities.

Following my appointment I placed an advert in the London Gazette on 04 April 2018 requesting that any persons claiming to be a creditor of the company should provide me with written details of their claim by no later than 30 April 2018. I confirm that no claims were received.

I also wrote to HM Revenue & Customs requesting confirmation that there was no outstanding tax matters that needed to be dealt with and that they had no objection to me concluding the Liquidation and seeking my release from office. I confirm that I received their response providing approval to conclude matters.

### Secured Creditors

An examination of the Company's mortgage register held by the Registrar of Companies, showed that the Company has no current charges over its assets.

### Preferential Creditors

The Declaration of Solvency did not anticipate any preferential creditors and no preferential claims have been received.

### Crown Creditors

The Declaration of Solvency did not anticipate any amounts owing to HMRC and no claims have been received.

### Non-Preferential Unsecured Creditors

The Declaration of Solvency did not include any non-preferential unsecured creditors. I have not received any claims from any non-preferential unsecured creditors.

## SHARE CAPITAL

The following distribution in specie has been made to the members holding ordinary shares

Date	Amount distribution	Rate of distribution per share
29 May 2018	£100.00	£1.00 per share

## **LIQUIDATOR'S REMUNERATION & EXPENSES**

My remuneration was previously authorised by CVS (UK) Limited, as per the letter of engagement signed on 26 February 2018 on a fixed fee basis of £1,250.00 plus VAT. CVS (UK) Limited also approved the payment of any expenses incurred which includes statutory advertising and bonding.

## **FURTHER INFORMATION**

To comply with the Provision of Services Regulations, some general information about Larking Gowen LLP can be found in the attached Index.

The Index contains links to the following information which you may find of assistance:

- Further information about creditors' rights published by the Association of Business Recovery Professionals (R3);
- "A Creditor's Guide to Liquidators' Fees (Post 06 April 2017 appointment)" published by the Association of Business Recovery Professionals;
- Practice fee recovery sheet;
- The Insolvency Code of Ethics;
- The code of ethics of the ICAEW;
- Details regarding the professional rules that apply to Office Holders;
- Complaints procedure; and
- Details regarding professional indemnity insurance.



**Lee Anthony Green**  
**Liquidator**

## **Appendix 2**

### **1. Administration and Planning**

- Case planning - devising an appropriate strategy for dealing with the case and giving instructions to the staff to undertake the work on the case.
- Setting up electronic case files.
- Setting up the case on the practice's electronic case management system and entering data.
- Issuing the statutory notifications to HMRC and other required on appointment as office holder, including gazetting the office holder's appointment.
- Obtaining a specific penalty bond.
- Convening and holding a general meeting of members (as applicable).
- Dealing with all routine correspondence and emails relating to the case.
- Reviewing the adequacy of the specific penalty bond on a quarterly basis.
- Undertaking periodic reviews of the progress of the case.
- Overseeing and controlling the work done on the case by case administrators.
- Filing returns at Companies House.
- Seeking closure clearance from HMRC and other relevant parties.
- Preparing, reviewing and issuing the draft final account to members.
- Issuing the final account to members
- Filing the final account at Companies House.

### **2. Creditors**

- Dealing with HMRC correspondence, emails and telephone conversations regarding their claims.
- Issuing a notice of intended dividend and placing an appropriate gazette notice.



**Petmedics Limited**  
**(In Liquidation)**  
**Liquidator's Summary of Receipts & Payments**  
**To 18/09/2018**

Dec of Sol £		£	£
100.00	ASSET REALISATIONS		
	Debtors	100.00	100.00
	DISTRIBUTIONS		
	Ordinary Shareholders	100.00	(100.00)
<b>100.00</b>			<b>NIL</b>
	REPRESENTED BY		<b>NIL</b>

Note:

The intercompany debt distributed in specie to CVS (UK) Limited was valued in the Company accounts at £100.00 and this value has been used for the purposes of the distribution.

A total of £100.00 has been distributed to the ordinary shareholders which has resulted in a return of £1.00 per share, in respect of share capital totalling £100.00 (100 ordinary shares of £1.00 each).



Lee Anthony Green  
Liquidator

**General insolvency information referred to in the accompanying report and links to websites referred to in the report**

**Information about creditors' rights**

Further information about creditors' rights can be obtained by visiting the creditors' information micro-site published by the Association of Business Recovery Professionals (R3) at <http://www.creditorinsolvencyguide.co.uk/>.

**Information about how an Office Holder's fees may be approved**

Details about how an office holder's fees may be approved for each case type are available in a series of guides issued with Statement of Insolvency Practice 9 (SIP 9) and can be accessed at [www.larking-gowen.co.uk/insolvency](http://www.larking-gowen.co.uk/insolvency) and you will need to click on 'Click here for insolvency information and guidance' to the right of the page.

Further details are also provided in the Larking Gowen LLP practice fee recovery sheet at [www.larking-gowen.co.uk/insolvency](http://www.larking-gowen.co.uk/insolvency) and you will need to click on 'Click here for insolvency information and guidance' to the right of the page.

If you would like a paper copy of the relevant guide then please write to Insolvency & Recovery, Larking Gowen LLP, King Street House, 15 Upper King Street, Norwich, NR3 1RB at the above address, email [insolvency@larking-gowen.co.uk](mailto:insolvency@larking-gowen.co.uk) or phone 0330 024 0888 and ask for the Insolvency & Recovery department.

**Information about creditors' Committees**

Further information about the role of the creditors' Committee and what might be expected from its members is available at the link [www.larking-gowen.co.uk/insolvency](http://www.larking-gowen.co.uk/insolvency) and you will need to click on 'Click here for insolvency information and guidance' to the right of the page.

**The Insolvency Code of Ethics**

Insolvency Practitioners, when carrying out all professional work relating to an insolvency appointment, are bound by The Insolvency Code of Ethics which can be found at <https://www.gov.uk/government/publications/insolvency-practitioner-code-of-ethics>.

**The Institute of Chartered Accountants Code of Ethics (ICAEW)**

Andrew Kelsall and Lee Green and all bound by the regulations of their professional body, The ICAEW, which can be found at <http://www.icaew.com/en/technical/ethics/icaew-code-of-ethics>.

**Professional rules that apply to the Office Holders**

Statements of Insolvency Practice (SIPs) are a series of guidance notes issued to licensed insolvency practitioners with a view to maintaining standards by setting out required practice. Details of the SIPs can be found at <http://www.icaew.com/en/technical/insolvency/insolvency-practitioner-standards/standards/statements-of-insolvency-practice-sips-england>. Further details of the regulations set by The ICAEW are at <http://www.icaew.com/en/technical/insolvency/sips-regulations-and-guidance>.

### **Complaints Procedure**

At Larking Gowen LLP we always strive to provide a professional and efficient service. However, we recognise that it is in the nature of insolvency proceedings for disputes to arise from time to time. As such, should you have any comments or complaints regarding the administration of this case then in the first instance you should contact me at the address given in your letter.

If you consider that I have not dealt with your comments or complaint appropriately you should then put details of your concerns in writing to our complaints officer Andrew Burwood, Larking Gowen LLP, King Street House, 15 Upper King Street, Norwich, NR3 1RB. This will then formally invoke our complaints procedure and we will endeavour to deal with your complaint under the supervision of a senior partner unconnected with the appointment.

Most disputes can be resolved amicably either through the provision of further information or following negotiations. However, in the event that you have exhausted our complaints procedure and you are not satisfied that your complaint has been resolved or dealt with appropriately, you may complain to The Insolvency Service Complaints Gateway which covers Insolvency Practitioners regulated by, among other regulatory bodies, the ICAEW. The complaints procedure can be found at <https://www.icaew.com/about-icaew/act-in-the-public-interest/complaints-process/make-a-complaint> and by selecting the 'My complaint relates to insolvency work' section.

You may submit your complaint in writing to IP Complaints, 3rd Floor, 1 City Walk, Leeds, LS11 9DA, or you can make a submission using an on-line form available at [www.gov.uk/complain-about-insolvency-practitioner](http://www.gov.uk/complain-about-insolvency-practitioner); or you can email [insolvency.enquiryline@insolvency.gsi.gov.uk](mailto:insolvency.enquiryline@insolvency.gsi.gov.uk) or you may phone 0300 678 0015. Information on the call charges that apply is available at <https://www.gov.uk/call-charges>.

### **Indemnity insurer**

In accordance with the disclosure requirements of the Provision of Services Regulations 2009 our principal professional indemnity insurer is AIG Europe Limited who can be contacted via our brokers Howden UK Group Limited, 71 Fenchurch Street, London EC3M 4BS. The territorial and jurisdictional coverage is worldwide.

### **Privacy Policy**

Larking Gowen LLP's privacy policy can be found at <https://www.larking-gowen.co.uk/privacy-and-cookie-policy>.

### **VAT number**

Larking Gowen LLP's VAT number is 105 7234 96.

### **Bribery Act 2010**

Larking Gowen LLP is committed to applying the highest standards of ethical conduct and integrity in its business activities. Every employee and individual acting on Larking Gowen LLP's behalf is responsible for maintaining our reputation and for conducting company business honestly and professionally.

Larking Gowen LLP take a zero-tolerance approach to bribery and corruption and are committed to acting professionally, fairly and with integrity in all our business dealings and relationships wherever we operate.

Larking Gowen LLP requires all those who are associated with it to observe the highest standards of impartiality, integrity and objectivity.

Larking Gowen LLP prohibits anyone acting on its behalf from:

- bribing another person. A bribe includes the offering, promising or giving of any financial or other type of advantage;
- accepting a bribe. This includes requesting, agreeing to receive or accepting any financial, or another kind of advantage;
- bribing a foreign public official; and
- condoning the offering or acceptance of bribes.

Larking Gowen LLP will:

- avoid doing business with others who do not accept our values and who may harm our reputation;
- maintain processes, procedures and records that limit the risk of direct or indirect bribery;
- promote awareness of this policy amongst its staff, those acting on its behalf and entities with which it has any commercial dealings;
- investigate all instances of alleged bribery, and will assist the police, and other authorities when appropriate, in any resultant prosecutions. In addition, disciplinary action will be considered against individual members of staff;
- review this policy regularly and update it when necessary.