Incorporated in England No. 4250717

#### **REGISTERED OFFICE**

Epping Lane Stapleford Tawney Essex RM4 1ST

**COMPANY SECRETARY** 

R. JEFFRIES ACA

**CLUB GENERAL MANAGER** 

Mr. M. Gottlieb

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## FINACIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2003

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#### NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the THIRD ANNUAL GENERAL MEETING of Abridge Golf Club (Holdings) Limited ("the Company") will be held at the ABRIDGE GOLF AND COUNTRY CLUB, CLUB HOUSE, EPPING LANE, STAPLEFORD TAWNEY, ROMFORD in the County of Essex, on Tuesday 8<sup>th</sup> June 2004. at 8pm for the following purposes:-

- 1. To note the minutes of the last Annual General Meeting of the Company
- 2. To receive the Chairman's circulated report.
- 3. To receive the Directors' Report and the Accounts of the Company for the period ended 31<sup>st</sup> December 2003.
- 4. To appoint auditors for the ensuring year in accordance with Section 385(1) Companies Act 1985.
- 5. To consider nominations and, if appropriate, hold an election for the vacancies in the offices of directors of the Company.
- 6. To receive the Reports from the Chairman of each sub-committee.
- 7. To transact any other business which may be lawfully transacted.

A member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend and, on a poll, vote in his stead. A proxy must be a member of the company. A proxy form must be in the form set out in the Articles of Association, or in a form as near thereto as circumstances allow, and proxy forms are available in the Club office. Completed proxy forms must be deposited in the office not less than 48 hours before the meeting.

Dated this 5<sup>th</sup> May 2004.

BY ORDER OF THE BOARD R. JEFFRIES Company Secretary Note: A nomination form is enclosed for members wishing to nominate other members for the vacant directorships of the company. Article 7.3 of the Company's Articles requires that the nomination form must be signed by 2 members (qualified to attend and vote at the meeting) AND by the person nominated indicating his willingness to stand for office and be deposited with the secretary at least seven days prior to the meeting. IN ACCORDANCE WITH THE ARTICLE THE NOMINATION FORM MUST BE DEPOSITED IN THE OFFICE BY 1<sup>ST</sup> JUNE 2004.

#### NOMINATION FORM

# FOR THE ELECTION OF DIRECTORS AT THE ANNUAL GENERAL MEETING FOR 8<sup>TH</sup> JUNE 2004.

I,on 8 <sup>th</sup> June 2004.	.am willing to stand for the above office at the AGM
Signed	Dated
PROPOSER	
Signed	Dated
SECONDER	
Signed	Dated

#### MEMBERS ATTENTION IS DRAWN TO ARTICLE 7.4, WHICH READS AS FOLLOWS:

All persons standing for such office at any Annual General Meeting (other than retiring directors) wishing to do so may deposit with the secretary no more than 28 days before the meeting a statement typed upon no more than one sheet of paper (not exceeding A4 size) relating to their candidature, such statements to be phased in seemly and appropriate terms. The Secretary may in his absolute discretion (but after consultation with the Chairman and any other directors if he thinks fit) refuse to circulate any such statement or part thereof deemed to be unseemly or inappropriate. Subject thereto such statements shall be posted on a Club notice board by the Secretary and distributed to each member attending the annual general meeting. The Chairman at his discretion may also at the meeting permit questions from members to candidates and answers from those candidates relating to their candidates.

ALL NOMINATION FORMS MUST BE FORWARDED TO THE COMPANY SECRETARY BY  $1^{ST}$  JUNE 2004.

#### REPORT OF THE DIRECTORS

The directors present their annual report with the audited accounts of the Company for the year ended 31 December 2003

#### **ACTIVITIES**

The principal activity of the company throughout the year has continued to be that of the conduct and management of a golf and social club for members.

#### **PROFITS AND RESERVES**

The loss for the year ended 31 December 2003 of £ (79,599), (2002 profit of £267,988) is stated after charging depreciation of £93,091 (net) (2002 £50,916) and after dividend received from Abridge Golf & Country Ltd, the subsidiary company. The Directors consider the result and the position at the end of the year to be satisfactory.

#### **DIRECTORS AND THEIR INTERESTS**

The directors who served during the year were as follows:-

S. Acton

S. Baskin (retired 22.5.03)

A. Ezekiel

A. Green

M. Hart

R. Jeffries

R. Langdorf

S. Pomerance

S. Rose

J. Shafron (retired 22.5.03)

A. Simons

No directors held shares in the company during the year

#### REPORT OF THE DIRECTORS

#### **AUDITORS**

A Resolution will be proposed at the forthcoming Annual General Meeting to reappoint Gross, Klein (formerly known as Gross Klein & Company), Chartered Accountants, as auditors' for the ensuring year.

#### **DIRECTORS RESPONSIBILITIES**

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

DATED 7/5/04

BY ORDER OF THE BOARD

R. JEFFRIES

SECRETARY

#### INDEPENDENT AUDITORS' REPORT

#### TO THE SHAREHOLDERS OF ABRIDGE GOLF CLUB (HOLDINGS) LIMITED

We have audited the financial statements of Abridge Golf Club (Holdings) Limited on pages 10 to 15 for the year ending 31<sup>st</sup> December 2003. These financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002), under the historical cost convention and the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of the directors and auditors

As described in the statement of directors' responsibilities on page 7, the company's directors are responsible for the preparation of the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the directors' report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the directors' report and consider the implications for our report if we become aware of any apparent misstatements within it.

#### Basis of audit opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the

#### INDEPENDENT AUDITORS' REPORT

#### TO THE SHAREHOLDERS OF ABRIDGE GOLF CLUB (HOLDINGS) LIMITED

financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### **Opinion**

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31<sup>st</sup> December 2003 and of its loss for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Gross Klain

Chartered Accountants Registered Auditor

6 Breams Buildings London EC4A 1QL

#### BALANCE SHEET AS AT 31 DECEMBER 2003

	Notes	31-12-2 £	003 £	£ 31-12	-2002 £
FIXED ASSETS Tangible Assets Investment in Subsidiary	(1c)&(3) (4)		978349 4		901365 4
CURRENT ASSETS Stocks Debtors Cash at bank & in hand	(1d)&(2) (5)	16108 84754 <u>1500</u> 102362		9101 155364 <u>5076</u> 169541	
CREDITORS: AMOUNTS FALLI WITHIN ONE YEAR Balance due to subsidiary company	(6)	222476 465680 688156		121975 <u>512329</u> <u>634304</u>	
NET CURRENT LIABILITIES			<u>(585794</u> )		(464763)
TOTAL ASSETS LESS CURRENT LIABILITIES			392559		436606
CREDITORS: AMOUNTS FALL AFTER MORE THAN ONE YEAR			(83370)		(38747)
ACCRUALS & DEFERRED INCO	OME (8)		(120800)		(129871)
NET ASSETS			188389		<u>267988</u>
Represented by Profit and Loss Account	PAGE 11		<u>188389</u>		<u>267988</u>
MEMBERS FUNDS	(9)		188389		<u>267988</u>

These Financial Statements have been prepared in accordance with the special provisions of Part V11 of the Companies Act 1985 relating to small companies and the Financial Reporting Standard for Smaller Entities (effective June 2002)

The financial statements yere approved by the board on the

7" MAY 2004

A.EZEKIEL Director

RIJEFFRIES Director

### PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2003

	Notes	£ 31-12-2003 £	£ 31-12-2002
TURNOVER Administration Expenses	(1b)	143722 <u>1053764</u> (910042)	99774 <u>1112377</u> (1012603)
OTHER OPERATING INCOME Rent and Services Receivable		1600	1200
OPERATING (LOSS)/PROFIT		(908442)	(1011403)
Dividends Received		800000	<u>1200000</u>
(LOSS)/PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATIO	N	(108442)	188597
TAXATION Group Relief Receivable (LOSS)/PROFIT AFTER		<u>28843</u>	<u>79391</u>
TAXATION		(79599)	<u>267988</u>
		31-12-2003 £	31-12-2002 £
PROFITS AT BEGINNING OF TH	HE YEAR	267988	-
(LOSS)/PROFIT FOR THE YEAR		(79599)	267988
RETAINED PROFITS AT END O	F YEAR	188389	267988

#### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2003

#### 1. ACCOUNTING POLICIES

#### a Accounting Convention

These Financial Statements have been prepared in accordance with the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (Effective June 2002)

#### b Turnover

Turnover is the amount received for use of Club facilities including sponsorship of the Clubhouse refurbishment.

#### c Tangible Fixed Assets and Depreciation

For all tangible fixed assets, depreciation is calculated to write down their cost or valuation to their estimated value by annual instalments over the period of their estimated useful economic lives. Historical rates of depreciation are:-

Clubhouse refurbishment 15 years by e Kitchen equipment 7 years by e

15 years by equal annual instalments basis 7 years by equal annual instalments basis

Equipment, motor vehicle and computer equipment purchased on term loans, hire purchase or finance leases are depreciated over the period of the agreement.

d Stocks are valued at the lower of cost and net realisable value.

#### e Pensions

The company operates a defined contribution scheme in respect of two employees. Pension costs are charged to profit and loss account as incurred.

2	STOCKS	31-12-2003	31-12-2002
		£	£
	Course materials	2000	425
	Stationery	2500	3150
	Ties & Badges	1847	<u></u>
	Kitchen and Bar	<u>9761</u>	<u>5526</u>
		<u>16108</u>	<u>9101</u>

#### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2003

3	TANGIBLE FIXED ASSETS	01-01-2003	ADD	DISP	31-12-2003
		£	£	£	£
	COST				
	Clubhouse refurbishment	880892	72690		953582
	Kitchen equipment	6672			6672
	Plant & Machinery	64717	57495		122212
	Motor vehicles	-	20234	(5925)	14309
	Computer Equipment	_	25581	(3)23)	25581
	compator Equipment	952281	176000	(5925)	1122356
		732201		(3723)	1122330
			Charge		
		01-01-2003	for Year	DISP	31-12-2003
		<u> </u>	f	£	£
	DEPRECIATION	~	~	~	~
	Clubhouse refurbishment	39150	66804		105954
	Kitchen equipment	159	953		1112
	Plant & Machinery	11607	21071		32678
	Motor Vehicles	11007	5889	(5889)	32016
	Computer Equipment	-	4263	(3003)	4263
	Computer Equipment	50916	98980	(5889)	144007
		30910	98980	(3009)	144007
		31-12-2003			31-12-2002
		£			£
	NET BOOK VALUE				
	Clubhouse refurbishment	847628			841742
	Kitchen equipment	5560			6513
	Plant & Machinery	89534			53110
	Motor Vehicles	14309			-
	Computer Equipment	21318			-
	comparer Equipment	978349			901365
		710377			701303

The Plant & Machinery, Computer Equipment and Motor Vehicles represent finance leases and are secured on the underlying assets to which they relate.

#### 4 INVESTMENT IN SUBSIDIARY

The company holds 100% of the share capital of Abridge Golf and Country Club Limited, a company Incorporated in the United Kingdom.

The aggregate amount of capital and reserves and results of the company for the last financial year were as follows:-

	Capital and Reserves	Profit for the Year
Abridge Golf & Country Club Ltd.	320084	<u>733191</u>

#### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2003

5	DEBTORS	31-12-2003 £	31-12-2002 £
	Other Debtors Prepayment & accrued income Club Debtors Group relief receivable	8464 47397 50 <u>28843</u> 84754	26659 47284 2030 <u>79391</u> 155364
6	CREDITORS: AMOUNTS FALLING DUE WITHING ONE YEAR	31-12-2003 £	31-12-2002 £
	Catering vouch./swipe cards paid in advance Sundry creditors PAYE and NIC Accruals Bank overdraft Finance leases	10798 63577 12752 64703 39168 31478 222476	10968 41086 9128 46429 - 14364 121975
7	CREDITORS; AMOUNTS FALLING DUE AFTER ONE YEAR	31-12-2003 £	31-12-2002 £
	Finance leases	83370	38747

The finance leases are repayable between two and five years by instalment and are secured upon the underlying assets to which they relate.

#### 8 ACCRUALS AND DEFFERED INCOME

The cost of part of the Clubhouse refurbishment has been sponsored by a contribution received from Tottenham Hotspur FC of £150,000 less legal fees of £14,089. This income is being transferred to the profit and loss account over the duration of the period in which its benefit is derived.

9	MEMBERS FUNDS Members funds comprise:	31-12-2003 £	31-12-2002 £	
	Profit and loss account	188389	267988	

#### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2003

10	OPERATING PROFIT/ (LOSS)	31-12-2003 £	31-12-2002 £
	Operating profit is arrived at after crediting:-		
	Sponsorship income	10947	6040
	Rent received	1600	1200
	And after charging :-		
	Depreciation (net)	93091	50916
	Accountants and Auditors Remuneration	6000	7700
	Operating leases:-		
	Land and buildings	150000	152885
	Other	22354	19872

#### 11 PENSION COSTS

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contribution payable by the company to the fund and amounted to £ 2856 (2002 £ 3661)

#### 12 RELATED PARTY TRANSACTIONS

During the year, the company provided fees due of £21,907 for services rendered by Haslers, Chartered Accountants, a firm of which Mr. S. Baskin (retired as director during the year) a director is a partner.

The following transactions took place with Abridge Golf & Country Club Limited:-

Rent of £150,000 was payable Dividend of £800,000 was received

#### 13 FINANCIAL COMMITMENTS

	Land and buildings		Other	
	2003	2002	2003	<u>2002</u>
Annual commitment on leases expiring	£	£	£	£
between two and five years	150000	150000	23045	23045

#### 14 ULTIMATE CONTROLLING PARTY

Ultimate control rests with the members at a general meeting.

## THE FOLLOWING PAGES DO NOT

## FORM PART OF THE

## STATUTORY ACCOUNTS

## INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDING 31 DECEMBER 2003

INCOME	£ 31-12	£ £		od Ended 2-2002 £ £
Green Fees	97239		84588	
Fruit Machines	-		(409)	
Rent & Services	1600		1200	
Swimming Pool	2514		-	
Trophy Fund & Misc. Income	43969		15595	
Bank Deposit Interest		1.45000		100074
EXPENDITURE		145322		100974
COURSE				
Greenkeepers' Wages	168710		195490	
Materials and Repairs	99012		118666	
Professional's Retainer	<u>41789</u>		<u>45752</u>	
	30	9511	35	59908
BUILDINGS & EQUIPMENT				
General Maintenance etc.	3	5120	5	50135
POOL AREA				
Maintenance	58793		18255	
Heating	4996		-	
Wages	1476		-	
Cleaning/Security	<u> 2865</u>			
	68	8130	1	8255
HOUSE				
Locker Attendants	16540		17857	
Caretaker	675		18211	
Laundry & Cleaning	29631		9216	
Maintenance	<u>6672</u>	2510	<u>10168</u>	55450
	3	33518	3	55452
HEALTH & SAFETY		52		688
MISC. EXPENDITURE		3647		11435

### INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDING 31 DECEMBER 2003

	31	-12-2003	31	31-12-2002			
	£	££	£ -	££			
CATERING INCOME							
Society Catering	(42680)		(30107)				
Bar and Rest. Takings	<u>(234366)</u>		<u>(85451)</u>				
	(277046)		(115558)				
EXPENSES							
Wages	201956		114885				
Purchases	128493		53426				
Crockery & Consumables	7106		1064				
Cleaning materials & Misc.	19964		29729				
· ·	357519		199104				
		80473	<del></del>	83546			
GENERAL ADMINISTRATION							
Administration Salaries	105954		100330				
Light, Heating & Power	25993		38242				
General & Water Rates	43500		50449				
Telephone	9089		11186				
General Expenses	11225		11140				
Printing, Postage & Stationery	10133		12176				
Travelling Expenses	67		-				
Subscriptions	115		-				
Legal & Professional Fees	20157		16278				
Audit Fees	6000		7700				
Bank Charges & HP Interest	8798		4965				
Insurance	16607		18589				
Advertising	3015		10842				
Rent & Services	<u>150000</u>		<u>200145</u>				
	-	<u>410653</u> 9611	_	<u>182042</u> 106146			
PROFIT/(DEFICIT) BEFORE DEPRECIATION		(81578		(96048			

## INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDING 31 DECEMBER 2003

	31-12-2003			31-12-2002		
<u>DEPRECIATION</u>	£	£	£	£	£	£
Kitchen Equipment Clubhouse Refurbishment Plant & Machinery Motor Vehicle Computer Equipment	953 66804 21071 - 4263		<u>93091</u>	159 39150 11607 -		<u>50916</u>
Profit on sale of tangible fixed assets			(431)			-
PROFIT/DEFICIT) FOR THE PERIOD			(908442)		<u>(1</u>	011403)