

**Report of the Directors and**  
**Financial Statements**  
**for the Year Ended 30 June 2013**  
**for**  
**Claire Court Management Sutton Ltd**

THURSDAY



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**Claire Court Management Sutton Ltd**

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**for the Year Ended 30 June 2013**

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**Claire Court Management Sutton Ltd**

**Company Information**  
**for the Year Ended 30 June 2013**

**DIRECTORS:** Miss A Gunn  
Miss C A Noble

**SECRETARY:** Miss C A Noble

**REGISTERED OFFICE:** Flat 2, Claire Court  
42 Mulgrave Road  
Sutton  
Surrey  
SM2 6LX

**REGISTERED NUMBER:** 4231856 (England and Wales)

**ACCOUNTANTS:** Alexander & Co  
45 Station Road  
Belmont  
Sutton  
Surrey  
SM2 6DF

**Claire Court Management Sutton Ltd**

**Report of the Directors**  
**for the Year Ended 30 June 2013**

The directors present their report with the financial statements of the company for the year ended 30 June 2013

**PRINCIPAL ACTIVITY**

The principal activity of the company in the year under review was that of The principal activity of the company in the year under review was that of property maintenance and management

**DIRECTORS**

The directors shown below have held office during the whole of the period from 1 July 2012 to the date of this report.

Miss A Gunn  
Miss C A Noble

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

**ON BEHALF OF THE BOARD:**

.. *C.A. Noble* .....  
Miss C A Noble - Secretary

Date .. *4/11/2013* ..

**Claire Court Management Sutton Ltd****Profit and Loss Account  
for the Year Ended 30 June 2013**

	Notes	30 6.13 £	30 6 12 £
<b>TURNOVER</b>		7,952	7,976
Cost of sales		3,130	3,245
<b>GROSS PROFIT</b>		4,822	4,731
Administrative expenses		4,521	4,592
<b>OPERATING PROFIT</b>	2	301	139
Interest receivable and similar income		4	4
<b>PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION</b>		305	143
Tax on profit on ordinary activities	3	-	-
<b>PROFIT FOR THE FINANCIAL YEAR</b>		305	143

The notes form part of these financial statements

**Claire Court Management Sutton Ltd (Registered number: 4231856)**

**Balance Sheet**  
**30 June 2013**

	Notes	30 6.13 £	30 6 12 £
<b>FIXED ASSETS</b>			
Tangible assets	4	13,553	13,553
<b>CURRENT ASSETS</b>			
Debtors	5	1,868	2,294
Cash at bank and in hand		9,970	8,162
		<u>11,838</u>	<u>10,456</u>
<b>CREDITORS</b>			
Amounts falling due within one year	6	<u>2,318</u>	<u>1,241</u>
<b>NET CURRENT ASSETS</b>		<u>9,520</u>	<u>9,215</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u><u>23,073</u></u>	<u><u>22,768</u></u>
<b>CAPITAL AND RESERVES</b>			
Called up share capital	7	11	11
Other reserves	8	22,500	22,500
Profit and loss account	8	<u>562</u>	<u>257</u>
<b>SHAREHOLDERS' FUNDS</b>		<u><u>23,073</u></u>	<u><u>22,768</u></u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 June 2013

The members have not required the company to obtain an audit of its financial statements for the year ended 30 June 2013 in accordance with Section 476 of the Companies Act 2006

The directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company

The notes form part of these financial statements

**Claire Court Management Sutton Ltd (Registered number: 4231856)**

**Balance Sheet - continued**

**30 June 2013**

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved by the Board of Directors on . . . . 4.4.13 . . . .  
and were signed on its behalf by:

C.A. Noble . . . . .

Miss C A Noble - Director

A. Gunn . . . . .

Miss A Gunn - Director

The notes form part of these financial statements

## **Claire Court Management Sutton Ltd**

### **Notes to the Financial Statements** **for the Year Ended 30 June 2013**

#### **1 ACCOUNTING POLICIES**

##### **Accounting convention**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

##### **Turnover**

Turnover represents net invoiced sales of goods, excluding value added tax

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life

##### **Deferred tax**

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

#### **2. OPERATING PROFIT**

The operating profit is stated after charging

	30 6 13	30 6 12
	£	£
Directors' remuneration and other benefits etc	-	-
	<u>          </u>	<u>          </u>

#### **3 TAXATION**

##### **Analysis of the tax charge**

No liability to UK corporation tax arose on ordinary activities for the year ended 30 June 2013 nor for the year ended 30 June 2012

#### **4. TANGIBLE FIXED ASSETS**

	Freehold property £
<b>COST</b>	
At 1 July 2012	
and 30 June 2013	13,553
	<u>          </u>
<b>NET BOOK VALUE</b>	
At 30 June 2013	13,553
	<u>          </u>
At 30 June 2012	13,553
	<u>          </u>



**Claire Court Management Sutton Ltd**

**Notes to the Financial Statements - continued**  
**for the Year Ended 30 June 2013**

**5 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	30.6.13	30.6.12
	£	£
Trade debtors	584	576
Other debtors	1,284	1,718
	<u>1,868</u>	<u>2,294</u>

**6 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	30.6.13	30.6.12
	£	£
Other creditors	<u>2,318</u>	<u>1,241</u>

**7 CALLED UP SHARE CAPITAL**

Allotted, issued and fully paid:

Number:	Class	Nominal value	30.6.13	30.6.12
			£	£
11	Ordinary	£1	<u>11</u>	<u>11</u>

**8. RESERVES**

	Profit and loss account	Other reserves	Totals
	£	£	£
At 1 July 2012	257	22,500	22,757
Profit for the year	305		305
	<u>562</u>	<u>22,500</u>	<u>23,062</u>
At 30 June 2013			

**Notes to the Financial Statements - continued**  
**for the Year Ended 30 June 2013**

**9. ADDITIONAL DISCLOSURE-LANDLORD & TENANT ACT 1987**

Under Schedule 2, subsection 5 of the above Act, the following information is provided

- a) Costs charged in the accounts in respect of which no demand for payment was received by the landlord within the service charge period but provision has been made amounted to £480
- b) Costs charged in the accounts in respect of which a demand was so received but no payment was made by the land lord within the service charge period amounted to £761
- c) Costs charged in the accounts in respect of which a demand for payment was so received and payment was made by the landlord within the service charge amounted to £7184
- d) The aggregate of amounts demanded by the landlord down to the end of the service charge period on account of service charges in respect of relevant dwellings was £7952
- e) The Balance of those amounts due to the tenants of those dwellings at the ending of the service charge period including interest received and transferred to maintenance fund was £1033

## **Report of the Accountants to the Directors of Claire Court Management Sutton Ltd**

In accordance with your instructions, we have compiled these unaudited financial statements in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

Date .. .

**Claire Court Management Sutton Ltd****Trading and Profit and Loss Account**  
**for the Year Ended 30 June 2013**

	30 6 13		30 6.12	
	£	£	£	£
<b>Turnover</b>				
Maintenance & Service charges		7,952		7,976
<b>Cost of sales</b>				
Cleaning	2,035		2,380	
Garden Maintenance	1,095		865	
	<u>          </u>	3,130	<u>          </u>	3,245
<b>GROSS PROFIT</b>		4,822		4,731
<b>Other income</b>				
Deposit account interest		4		4
		<u>          </u>		<u>          </u>
		4,826		4,735
<b>Expenditure</b>				
Insurance	1,450		1,338	
Light and heat	525		-	
Repairs to property	65		436	
Administration charges	596		596	
Fire & Security	(431)		466	
Sundry expenses	84		24	
Accountancy	480		480	
Managing Agents Commission	1,752		1,752	
	<u>          </u>	4,521	<u>          </u>	5,092
		305		(357)
<b>Finance costs</b>				
Major Works Reserve		-		(500)
		<u>          </u>		<u>          </u>
<b>NET PROFIT</b>		305		143
		<u>          </u>		<u>          </u>

This page does not form part of the statutory financial statements