

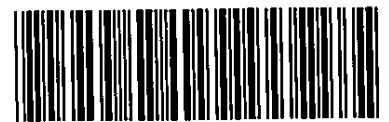
Company registered number 4228876  
Registered charity number 1092647

**Leeds Asylum Seekers Support Network**

**Financial Statements**

**for the year ended 31st March 2010**

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**Leeds Asylum Seekers Support Network**  
**Report of the Board of Trustees for the year ended 31<sup>st</sup> March 2010**

The Board of Trustees present their report and unaudited financial statements for the year ended 31<sup>st</sup> March 2010

**Reference and Administrative Information**

Charity name	Leeds Asylum Seekers Support Network
Charity Registration Number	04228876
Company Registration Number	1092647
Registered Office	233-237 Roundhay Road Leeds West Yorkshire LS8 4HS

**Board of Trustees**

Mette Wigen	Chair
Christine Brett	Company secretary
Simon Stokes (appointed 12 October 2009)	Treasurer
Jacqueline Friend (appointed 12 October 2009)	Vice Chair
Nigel Greenwood	
Sina Hakıman (resigned 12 October 2009)	
Kirsty Lambert (appointed 16 September 2009)	
Ali Mahgoub Ali (appointed 11 November 2009, resigned 18 December 2009)	
Jeremy Pritlove (appointed 12 October 2009)	
Andrew Rathbone (appointed 11 November 2009)	
Peter Rosser	
Gillian Tober (appointed 12 October 2009)	
Rachel Westerby	
Judith Weymont	

**Company Secretary**

Christine Brett

**Principal staff**

Peter Richardson

**Independent Examiner**

Paul Cowham ACA DChA  
Slade & Cooper Limited  
6 Mount Street  
Manchester  
M2 5NS

**Bankers**

Unity Trust Bank  
9 Brindleyplace  
Birmingham  
B1 2HB

## **Leeds Asylum Seekers Support Network**

### **Report of the Board of Trustees for the year ended 31 March 2010**

#### **Structure, governance and management**

##### ***Governing document and how constituted***

Leeds asylum Seekers Support Network is a company limited by guarantee and a registered charity. All members have agreed to contribute a sum not exceeding £1 in the event of a winding-up. The number of guarantees at 31<sup>st</sup> March 2010 was 50. The governing document is the memorandum and articles of association.

##### ***Trustee selection methods***

Not more than ten persons elected by and from the membership at the Annual General Meeting, not more than five persons, who must be members of the Company, co-opted by the Board of Trustees.

At every Annual General Meeting one third of the elected members of the Board of Trustees shall retire from office. The members to retire shall be those longest in office since their last election. A retiring member shall be eligible for re-election provided that no person shall serve for more than six consecutive years.

Persons co-opted on the Board shall retire at the first Annual General Meeting following their appointment but shall be eligible for further co-option or election.

Under no circumstances shall employees of the Company, persons aged under eighteen years, persons who are bankrupt, persons who have an unspent conviction involving dishonesty, or persons otherwise disqualified by law from serving as charity trustees, serve as members of the Board of Trustees.

##### ***Risk management***

The trustees identify the major risks to which the charity is exposed as circumstances arise, prepare and update a strategic plan, in particular those related to the operations and finances of the charity. The trustees then review any major risks which have been identified and establish systems to mitigate these risks.

The charity is dependent on grants, gifts and donations and there is the risk that such items may not be received. There are particular risks of changes to government policy on asylum and immigration. In order to mitigate these risks, the Manager prepares funding applications and senior representatives of other key agencies are called upon to give reference on our viability and effectiveness.

There are risks associated with working with children and vulnerable adults and for volunteers working in the community and in asylum seekers' homes. To mitigate these risks, LASSN has policies on Volunteer Guidelines, Health and Safety, Equal Opportunities, Child Protection, Disciplinary and Grievance Procedures for staff, appropriate insurance, training volunteers on personal safety, references for volunteers, appropriate CRB checks and regular supervision.

##### ***Related parties***

LASSN works in partnership with Northern Refugee Centre (NRC) to deliver support to Refugee Fora and Refugee Community Organisations. This work is funded by Capacity Builders. LASSN delivers the service in Leeds and NRC undertakes regional work and service delivery in other areas across the region.

LASSN works in partnership with Leeds Refugee Forum. LASSN staff provides development and administrative support to Leeds Refugee Forum.

LASSN works in partnership with Solace, Pafras, Leeds Refugee Forum on a programme to strengthen migrant community capacity. This is funded through the Migrants Impact Fund, with each organisation undertaking a separate project within the programme.

LASSN works in partnership with Retas and the Refugee Council on a Migrants Awareness Project funded through the Migrants Impact Fund. Retas and Refugee Council co-ordinate talks in schools, employers and voluntary groups. LASSN co-ordinates the Press Gang that brings together organisations, refugee journalists and media students.

## **Leeds Asylum Seekers Support Network**

### **Report of the Board of Trustees for the year ended 31 March 2010**

#### **Objectives and activities**

##### ***Objects***

To relieve asylum seekers and refugees in the Leeds Metropolitan District who are in conditions of need, hardship and distress by reasons of their social and economic circumstances by such charitable means as the trustees shall determine including the advancement of education, relief of poverty and the preservation and protection of good health

##### ***Activities undertaken for public benefit in relation to objects***

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit. We are clear that the benefits we are providing relate to the aims of the charity. We are also clear about who benefits from our activities and that the activities are organised in a way that makes them as accessible as possible.

The charity continues to have a good reputation and support within the local community. Work with asylum seekers suffering from hardship and destitution are LASSN's priorities, however, support for people who have gained refugee status continues. The charity continues to be an essential service that Social Services, NHS, Education and refugee agencies refer to and benefit from.

##### ***Main activities are***

- **Befriending** project reduces isolation, improves well being, and encourages integration and greater self reliance among asylum seekers and refugees. We recruit, train and match volunteers on a one to one basis with asylum seekers and refugees. The volunteers provide vital support to asylum seekers and refugees for about 9 months, although some matches continue for several years. The project is highly regarded by statutory and voluntary agencies. A large number of our referrals are from mainstream health services who see the befriending project as a vital service for asylum seekers with mental health issues. Our volunteers have also assisted in the well-being of children, helped with asylum applications, and made 152 referrals to other services such as language support, children & young people services, advice services, legal services and health services.
- **English at Home** project matches volunteer tutors with refugee and asylum seeker learners who are unable to attend mainstream English classes because of caring responsibilities and/or health problems. The scheme offers tailored English lessons to people who would otherwise be excluded from learning English. In the year to March 2010 a total of 783 tuition sessions were given which equates to 1,057 recorded hours of tuition. During the year we undertook reviews with learners and in all cases, there had been an increase in the level of confidence in listening, speaking, reading and writing. Listening/understanding and speaking abilities had increased immensely. We also observed that 7 learners progressed to college courses. Another significant achievement is the affect of volunteering on our tutors. Through volunteering they develop their own skills, learn about asylum, learn about other cultures and discover a passion for teaching that in 4 cases last year led to a new career in teaching English.
- **Short Stop** project provides safety. Volunteers open their hearts and their homes. Short Stop provides homeless, destitute asylum seekers an emergency hot meal, bed and breakfast in our volunteers' own homes. Last year a bed and a meal were provided on 756 occasions. Providing emergency accommodation to Asylum Seekers helps them contend with considerable uncertainty and change. The welcome in a Short Stop home results in improvements in mental health, better access to services, reduced isolation and greater understanding between hosts and asylum seekers of each others cultures. One host family commented "it helped us to understand the difficulties asylum seekers face. We met many interesting people who have enriched our lives."
- **Developing Leeds Refugee Forum** project is essential to supporting the refugee communities in Leeds. Twenty four refugee community organisations are part of Leeds Refugee Forum and between them support at least 6,000 people. We have successfully established a community centre where these organisations can meet. The forum provides the space and resources needed and acts as a base for things like refugee week events and advice sessions.

## **Leeds Asylum Seekers Support Network**

### **Report of the Board of Trustees for the year ended 31 March 2010**

- **Information and awareness raising project** is to tackle prejudice and encourage understanding, and to foster interaction and integration with the local community. We have successfully brought together exiled journalists, media students and organisations supporting asylum seekers to report positive stories about refugees in the UK. We have also given talks to over 450 people in churches, mosques, schools, charities and other organisations.
- **Hardship fund** is an essential service to ease the situation of people experiencing homelessness and destitution. Destitute asylum people in Leeds are referred to the Hardship Fund from five other charities and from the statutory health service. This very small amount provides a vital lifeline for those in desperate situations and can mean the difference between a hot meal and nothing to eat.
- **Volunteers** are key to the success of all the projects in the charity. LASSN and its clients have benefited from the commitment and effort of 240 volunteers in the year ended 31 March 2010 (2009: 227).
- **Members** are key supporters of the charity. At 31 March 2010 LASSN had 53 members (2009: 76). Membership is free for unwaged people, asylum seekers and volunteers.

#### ***Achievements and performance***

- LASSN supported 763 asylum seekers and refugees
- 240 people work as volunteers with LASSN
- There were 176 meetings held at One community centre in the last 6 months of the year
- 24 Refugee Community Organisations are now members of Leeds Refugee Forum
- 79 people have developed a sense of belonging and being cared for through befriending
- Befriending volunteers made 152 referrals to other services
- 1,057 hours of lessons were delivered to English at Home students
- English at Home students improved their English reading, writing, speaking, understanding and confidence
- 756 nights of accommodation were provided by Short Stop
- 282 adults and 25 children were referred to Short Stop (most more than once)
- 101 people benefited from hardship payments
- £9,451 hardship fund was distributed in 277 weekly payments (average £28 per week)
- 7 articles and 2 radio interviews/programmes have been produced by Press Gang
- 18 talks/presentations were given to over 450 people
- People listening to talks increased their understanding (by 38%), found the talks interesting and changed their views

#### **Financial review**

##### ***Reserves policy***

The trustees have resolved to continue building up reserves over the next three years to reach an amount equivalent to three months running costs or the cost of closing down the organisation in an orderly manner and to meet unexpected costs like break down of essential office machinery, staff cover for illness, maternity leave, parental leave, or unexpected gaps in funding. The target is to have £50,000 by April 2011 and £66,250 by April 2013. The current level of reserves is £67,780 this includes the current target of £43,300 to be held in reserves 1 and an additional £24,442 which is planned to be expended on project work next year.

## Leeds Asylum Seekers Support Network

### Report of the Board of Trustees for the year ended 31 March 2010

#### Statement of trustees responsibilities

The Board of Trustees are responsible for preparing the trustees annual report and the financial statements in accordance with applicable law and regulations

Company law requires the Board of Trustees to prepare financial statements for each financial year. Under that law the Board of Trustees have elected to prepare the financial statements in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities). Under company law the Board of Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the income and expenditure of the charitable company for that period. In preparing these financial statements the Board of Trustees are required to

- select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charities SORP,
- make judgements and accounting estimates that are reasonable and prudent,
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business

The Board of Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose at any time the financial position of the charitable company and to enable it to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Members of the Board of Trustees, who are directors for the purposes of company law, and trustees for the purposes of charity law, who served during the year and up to the date of this report are set out on page 1.

In accordance with company law, as the company's directors, each of the Board of Trustees certify that

- so far as they are aware, there is no relevant information of which the auditors are unaware,
- as directors of the company they have taken all necessary steps to be aware of information which would be relevant for audit purposes and have communicated them to the auditors

The Board of Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the provisions applicable to companies subject to the small companies' regime of the Companies Act 2006.

Approved by the Board of Trustees and signed on their behalf by



Christine Brett (member of the Board of Trustees and secretary)

15/09/2010

Date

## **Independent Examiner's Report to the Trustees of Leeds Asylum Seekers Support Network**

I report on the accounts of the company for the year ended 31 March 2010 which are set out on pages 7 to 16

### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England & Wales.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention

### **Basis of independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In the course of my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section 386 of the Companies Act 2006, and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities
- have not been met, or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Paul Cowham ACA DChA  
Slade & Cooper Ltd  
Accountants  
6 Mount Street  
Manchester M2 5NS

1.10.2010 *Date*

**Leeds Asylum Seekers Support Network**  
**Statement of Financial Activities**  
**(including Income and Expenditure account)**  
**for the year ended 31 March 2010**

	Note	Unrestricted funds £	Restricted funds £	2010 £	2009 £
<b>Incoming resources</b>	2				
Donations		45,090	15,888	60,978	35,038
Grants		-	310,805	310,805	323,746
Fees and other income		1,824	-	1,824	939
Bank interest		165	-	165	1,633
<b>Total incoming resources</b>		<b>47,079</b>	<b>326,693</b>	<b>373,772</b>	<b>361,356</b>
<b>Resources expended</b>					
Charitable activities	3	15,210	336,724	351,934	345,922
Governance costs		-	-	-	-
<b>Total resources expended</b>		<b>15,210</b>	<b>336,724</b>	<b>351,934</b>	<b>345,922</b>
<b>Net incoming/(outgoing) resources for the year</b>	5	<b>31,869</b>	<b>(10,031)</b>	<b>21,838</b>	<b>15,434</b>
Transfer between funds		(38)	38	-	-
<b>Net movement in funds</b>		<b>31,831</b>	<b>(9,993)</b>	<b>21,838</b>	<b>15,434</b>
Funds at 31 March 2009		36,002	34,993	70,995	55,561
<b>Funds at 31 March 2010</b>		<b>£ 67,833</b>	<b>£ 25,000</b>	<b>£ 92,833</b>	<b>£ 70,995</b>

All of the charity's operations are classed as continuing

Movements on reserves and all recognised surpluses or deficits are shown above



**Leeds Asylum Seekers Support Network**  
**Company no 4228876**

**Balance Sheet**  
**as at 31 March 2010**

	Note	2010	2009
		£	£
<b>Fixed assets</b>			
Tangible assets	9	-	-
<b>Current assets</b>			
Debtors	10	2,583	1,500
Cash at bank and in hand		100,624	71,752
		<u>103,207</u>	<u>73,252</u>
<b>Creditors amounts falling due in less than one year</b>	11	(10,374)	(2,257)
		<u></u>	<u></u>
<b>Net current assets</b>		92,833	70,995
		<u></u>	<u></u>
<b>Total assets less current liabilities</b>		<u>£ 92,833</u>	<u>£ 70,995</u>
		<u></u>	<u></u>
<b>Reserves</b>			
Unrestricted funds			
General funds		67,833	36,002
		<u></u>	<u></u>
Subtotal		67,833	36,002
Restricted funds	12	25,000	34,993
		<u></u>	<u></u>
		<u>£ 92,833</u>	<u>£ 70,995</u>

For the year in question, the company was entitled to exemption from an audit under section 477 of the Companies Act 2006 relating to small companies

**Directors' responsibilities**

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime (of the Companies Act 2006)

Approved by the Management Committee and signed on their behalf by

Mette Wiggen (chair)



Simon Stokes (treasurer)



Date 15/9/2010

## **Leeds Asylum Seekers Support Network**

### **Notes to the accounts for the year ended 31 March 2010**

#### **1 Accounting policies**

The principal accounting policies adopted in the preparation of the financial statements are set out below. They have been applied consistently during the year, and in the preceding year.

##### **a Basis of preparation**

The financial statements have been prepared under the historic cost convention and in accordance with the Companies Act 2006, the Statement of Recommended Practice - Accounting and Reporting by Charities (issued in March 2005) and the Financial Reporting Standard for Smaller Entities (effective April 2008).

##### **b Fund accounting**

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

##### **c Incoming resources**

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.
- Investment income is included when receivable.
- Incoming resources from charitable trading activity are accounted for when earned.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

##### **d Resources expended**

Expenditure is recognised on an accrual basis when a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is included as part of the expenditure to which it relates.

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both the direct costs and support costs relating to such activities.

## **Leeds Asylum Seekers Support Network**

### **Notes to the accounts for the year ended 31 March 2010**

#### **e Operating leases**

Rentals payable under operating leases, where substantially all the risks and rewards of ownership remains with the lessor, are charged to the Statement of Financial Activities in the year in which they fall due

#### **f Tangible fixed assets**

Fixed assets are stated at cost less accumulated depreciation. Individual items costing less than £1,000 are not capitalised.

Tangible fixed assets are depreciated on a straight line basis over their estimated useful lives as follows

Asset Category	Annual rate
Office equipment	25%

#### **g Pensions**

The charitable company contributes to defined contribution pension schemes on behalf of its employees. The assets of these schemes are entirely separate to those of the charity. The pension cost shown represents contributions payable by the charity on behalf of the employees.

There were contributions outstanding / (prepaid) at the balance sheet date of Nil (2009 Nil)

#### **h Cash flow statement**

The charity has taken advantage of the exemption in Financial Reporting Standard 1 from preparing a Cash Flow Statement on the grounds that it is a small charitable company.

**Leeds Asylum Seekers Support Network**  
**Notes to the accounts**  
**for the year ended 31 March 2010 (continued)**

**2 Incoming resources**

	Unrestricted £	Restricted £	Total 2010 £	Total 2009 £
<b>Grants</b>				
Big Lottery Fund	-	-	-	76,651
Joseph Rowntree Charitable Trust	-	12,000	12,000	7,500
Church Urban Fund	-	-	-	2,500
Lankellychase Foundation	-	12,000	12,000	12,000
Leeds Primary Care Trust	-	-	-	12,000
Edith Ellis Trust	-	750	750	-
Lloyds TSB Foundation for England and Wales	-	-	-	9,600
Henry Smith Charity	-	6,250	6,250	25,000
Home Office Capacitybuilders	-	145,605	145,605	145,605
Esmée Fairbairn Foundation	-	-	-	26,540
Sir Halley Stewart Trust	-	2,500	2,500	-
Steel Trust	-	-	-	3,000
The Hilden Charitable Trust	-	4,000	4,000	-
Leeds City Council MICE	-	700	700	-
Migration Impacts Fund	-	41,500	41,500	-
Capacitybuilders Modernisation Fund	-	9,250	9,250	-
J Paul Getty Jnr Charitable Trust	-	40,000	40,000	-
The Scurrah Wainwright Charity	-	750	750	-
The Trusthouse Charitable Foundation	-	8,500	8,500	-
The Tudor Trust	-	27,000	27,000	-
Other small grants	-	-	-	3,350
	-	310,805	310,805	323,746
<b>Donations</b>	45,090	15,888	60,978	35,038
<b>Fees and other income</b>				
Membership subscriptions	395	-	395	290
Other earned income	1,429	-	1,429	649
	1,824	-	1,824	939
<b>Interest received</b>	165	-	165	1,633
<b>Total incoming resources</b>	£ 47,079	£ 326,693	£ 373,772	£ 361,356

**Leeds Asylum Seekers Support Network**  
**Notes to the accounts**  
**for the year ended 31 March 2010 (continued)**

**3 Resources expended**

	Unrestricted	Restricted	Total 2010 £	Total 2009 £
<i>Charitable activities</i>				
Salaries	7,320	161,024	168,344	168,580
Premises	2,315	8,404	10,719	10,058
Office expenses	2,018	6,816	8,834	6,943
Insurance	67	1,501	1,568	1,605
Staff recruitment and training	232	440	672	2,927
Publicity	30	1,933	1,963	3,247
Staff expenses	86	1,130	1,216	2,382
Equipment and ICT support	581	1,545	2,126	3,222
Volunteer Costs	277	2,803	3,080	5,074
Professional fees	184	10,642	10,826	2,167
Audit and accountancy	2,100	42	2,142	2,027
Grants payable	-	140,444	140,444	137,690
Depreciation				-
<b>Total resources expended</b>	<b>£ 15,210</b>	<b>£ 336,724</b>	<b>£ 351,934</b>	<b>£ 345,922</b>

**4 Corporation tax**

The charity is exempt from tax on income and gains falling within S505 of the Income & Corporation Taxes Act

**5 Net incoming/(outgoing) resources**

This is stated after charging/(crediting) the following

	2010 £	2009 £
Independent Examiner's remuneration	2,142	2,027
Depreciation	-	1,207
Loss/(profit) on disposal of fixed assets	-	-
	<hr/>	<hr/>
Independent Examiner's remuneration comprised		
Independent examination	1,050	1,000
Accountancy	1,092	1,027
	<hr/>	<hr/>
	<b>£ 2,142</b>	<b>£ 2,027</b>
	<hr/>	<hr/>

**Leeds Asylum Seekers Support Network**  
**Notes to the accounts**  
**for the year ended 31 March 2010 (continued)**

**6 Staff costs**

Staff costs during the year were as follows

	2010 £	2009 £
Wages and salaries	150,184	149,966
Social security costs	12,684	12,936
Pension costs	5,476	5,678
	<u>£ 168,344</u>	<u>£ 168,580</u>

The average number of employees during the year calculated on the basis of full-time equivalents was as

Manager	0.6	0.8
Administration	0.4	1.7
Project workers	3.8	2.7
Development workers	1.0	0.6
	<u>5.8</u>	<u>5.8</u>

The number of employees earning over £60,000 per annum excluding pension contributions was nil (2009 nil)

**7 Trustees' remuneration and expenses, and related party transactions**

Neither the trustees nor any persons connected with them received any remuneration during the year. Two trustees received travel and subsistence expenses during the year of £54 (2009 £213).

Ali Mahgoub Ali was a director and trustee of the charity and was also an executive committee member of Leeds Refugee Forum up until 18 December 2009. During the year the charity paid a Migrants Impact Fund grant of £2500 (2009 £4,479) to Leeds Refugee Forum.

Seven other trustees or their partners made donations or raised funds for the charity during the year. The total thus donated to the charity by trustees was £3063 (2009 £2,340).

No other trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2009 nil).

**8 Grants Payable**

Grants were awarded under the hardship fund to help asylum seekers in particular need of support. These grants were paid to individuals either directly or through St Vincents Support Centre who charged an administration fee of £425. Grants were also paid to partner organisations working on the Capacity Builders Refugee Forum project and the Migrants Impact Fund programme to strengthen migrant community capacity.

	2010 £	2009 £
Grants to partners working on the Capacity Builders Refugee		
Northern Refugee Centre	108,493	103,431
Leeds Refugee Forum	-	4,479
Grants payable to partners working on the Migrants Impact Fund project		
Leeds Refugee Forum	2,500	-
PAFRAS	10,000	-
Solace	10,000	-
Hardship Fund Grants		
St Vincents Support Centre	8,671	24,000
PAFRAS	-	2,600
Refugee Council	-	2,400
Other small grants	780	780
	<u>£ 140,444</u>	<u>£ 137,690</u>

**Leeds Asylum Seekers Support Network**  
**Notes to the accounts**  
**for the year ended 31 March 2010 (continued)**

**9 Fixed assets tangible assets**

	Office equipment £
<b>Cost</b>	
At 1 April 2009	-
Additions	-
Disposals	-
	<hr/>
At 31 March 2010	£ -
	<hr/>
<b>Depreciation</b>	
At 1 April 2009	-
Charge for the year	-
Disposals	-
	<hr/>
At 31 March 2010	£ -
	<hr/>
<b>Net book value</b>	
At 31 March 2010	£ -
	<hr/>
At 31 March 2009	£ -
	<hr/>

**10 Debtors**

	2010 £	2009 £
Fees receivable	421	-
Prepayments	2,162	1,500
	<hr/>	<hr/>
	£ 2,583	£ 1,500
	<hr/>	<hr/>

**11 Creditors amounts falling due in less than one year**

	2010 £	2009 £
Creditors	(5,900)	(230)
Accruals	(4,474)	(2,027)
	<hr/>	<hr/>
	£ (10,374)	£ (2,257)
	<hr/>	<hr/>

**Leeds Asylum Seekers Support Network**  
**Notes to the accounts**  
**for the year ended 31 March 2010 (continued)**

**12 Restricted funds**

	<i>As at 1 April 2009</i>	Incoming resources	Outgoing resources	Transfers	<i>As at 31 March 2010</i>
	£	£	£	£	£
Church Urban Fund	3,145	-	(3,145)	-	-
Esmee Fairbairn Foundation	-	-	-	-	-
Henry Smith Charity	16,842	6,250	(23,092)		-
Home Office Capacitybuilders	-	145,605	(145,605)		-
Joseph Rowntree Charitable Trust	-	12,000	(12,000)		-
Lankellychase Foundation	-	12,000	(12,000)		-
Leeds Primary Care Trust	4,127	-	(4,127)		-
Lloyds TSB Foundation for England and Wales	4,354	-	(4,354)		-
Network for Social Change	3,525	-	(3,525)		-
Hardship Fund	-	9,413	(9,451)	38	-
Restricted donation	-	6,000	(6,000)		-
Servite Sisters	-	150	(150)		-
Leeds Church Institute	-	325	(325)		-
Sir Halley Stewart Trust	-	2,500	(2,500)		-
The Edith M Ellis 1985 Charitable Trust	-	750	(750)		-
The Hilden Charitable Trust	-	4,000	(4,000)		-
Leeds City Council MICE	-	700	(700)		-
Migration Impacts Fund	-	41,500	(41,500)		-
Capacitybuilders					
Modernisation Fund	-	9,250	(9,250)		-
J Paul Getty Jnr Charitable Trust	-	40,000	(15,000)		25,000
The Scurrah Wainwright Charity	-	750	(750)		-
The Trusthouse Charitable Foundation	-	8,500	(8,500)		-
The Tudor Trust	-	27,000	(27,000)		-
Steel Trust	3,000	-	(3,000)		-
	<u>£ 34,993</u>	<u>£ 326,693</u>	<u>£ (336,724)</u>	<u>£ 38</u>	<u>£ 25,000</u>

Restricted funds represent monies to be used for the following specific purposes

Home Office Capacitybuilders - Refugee Community Forum

Church Urban Fund - Befriending

The Edith M Ellis 1985 Charitable Trust - Raising Awareness

J Paul Getty Jnr Charitable Trust - Befriending or core costs

The Hilden Charitable Trust - Befriending

The Lankellychase Foundation - Short Stop

Leeds City Council MICE (Members Improvements in the Community and Environment) - Befriending,

English at Home and Short Stop

Leeds Primary Care Trust - Training, Befriending and core costs

Lloyds TSB Foundation for England and Wales - Raising Awareness, Befriending and training

Migration Impacts Fund - Befriending, English at Home and Raising Awareness



Capacitybuilders Modernisation Fund - Feasibility for Partnership Working  
Network for Social Change - Short Stop  
Joseph Rowntree Charitable Trust - Management costs  
Henry Smith Charity - Befriending, English at Home, management and core costs

**Leeds Asylum Seekers Support Network**  
**Notes to the accounts**  
**for the year ended 31 March 2010 (continued)**

The Trusthouse Charitable Foundation - Befriending, management and core costs  
 Restricted donation - to be used for the befriending scheme  
 Leeds Church Institute - English at Home  
 Servite Sisters - English at Home  
 Hardship Fund - Providing grants  
 The Tudor Trust - Raising Awareness, management and core costs  
 The Scurrah Wainwright Charity - Raising Awareness  
 Steel Trust - Short Stop  
 Sir Halley Stewart Turst - Short Stop

**13 Analysis of net assets between funds**

Fund balances at 31 March 2010 are represented by	Unrestricted funds £	Restricted funds £	Total £
Fixed assets	-	-	-
Net current assets	67,833	25,000	92,833
	<hr/>	<hr/>	<hr/>
Total net assets	£ 67,833	£ 25,000	£ 92,833
	<hr/>	<hr/>	<hr/>