

Registered Charity Number
1092647

Registered Company Number
04228876

Leeds Asylum Seekers' Support Network
(A Company Limited by Guarantee)

Report and Accounts

31 March 2006



Leeds Asylum Seekers' Support Network
Report and accounts
Contents

	Page
Trustees' report and Statement of Trustees Responsibilities	1 - 4
Accountants' report	5
Statement of Financial Activities	6
Profit and loss account	7
Recognised Gains and Losses	8
Balance sheet	9
Notes to the accounts	10 - 17
Detailed Statement of Financial Activities	18 - 20

Leeds Asylum Seekers' Support Network

Trustees' Annual Report for the period 1 April 2005 to 31 March 2006

Name, registered office and constitution of the charity

Leeds Asylum Seekers' Support Network also known as LASSN.

The company was incorporated on 5 June 2001 under the Companies Act 1985 with company number 04228876

Registered charity number 1092647

**Principal address:
233-237 Roundhay Road
Leeds
LS8 4HS**

Names of the charity trustees who manage the charity

Chair	Hilary Willmer	
Vice Chair	Sara Shokai	
Secretary	Shelagh Fawcett	
Jackie Friend		co-opted 25 November 2005
Mary Chinnery		
Guillaume Shungu		
Dr Jill Vogler		
Tony Beswick		
Dr Mette Wiggen		
Zoran Greb		
David Young		elected 25 November 2005
Manager	Gill Gibbons	

Structure, governance and management

The charity is an incorporated charity governed by memorandum and articles of association.

The charity is constituted as a Company limited by guarantee

Trustee selection methods

- Not more than ten persons elected by and from the membership at the Annual General Meeting
- Not more than five persons, who must be members of the Company, co-opted by the Management Committee
- At every Annual General Meeting one third of the elected members of the Management Committee shall retire from office.
- The members to retire shall be those longest in office since their last election.
- A retiring member shall be eligible for re-election provided that no person shall serve for more than six consecutive years.
- Persons co-opted on the Board shall retire at the first Annual General Meeting following their appointment but shall be eligible for further co-option or election.

Leeds Asylum Seekers' Support Network

- Under no circumstances shall employees of the Company; persons aged under eighteen years; persons who are bankrupt; persons who have an unspent conviction involving dishonesty; or persons otherwise disqualified by law from serving as charity trustees, serve as Management Committee members.

The charity's organisational structure and wider network within which the charity works

LASSN is represented on the steering group of the Volunteering and Asylum Project and on the Board of Directors of SOLACE Surviving Exile and Persecution.

Relationship with related parties

Grants shown in the accounts are payments made from funds given to LASSN for the specific purpose of onward transmission to the recipients and are not grants in the generally accepted sense.

Trustees' consideration of major risks and the system and procedures to manage them

The trustees identify the major risks to which the charity is exposed as circumstances arise, prepare and update a strategic plan, in particular those related to the operations and finances of the charity. The trustees then review any major risks which have been identified and establish systems to mitigate these risks.

The charity is dependent upon grants, gifts and donations and there is the risk that such items may not be received. There are particular risks of changes to government policy on asylum and immigration. In order to mitigate these risks, the Manager prepares funding applications and senior representatives of other key agencies are called upon to give reference on our viability and effectiveness.

There are risks associated with working with children and vulnerable adults and for volunteers working in the community and in asylum seekers' homes. To mitigate these risks, LASSN has policies on: Volunteer Guidelines; Health and Safety; Equal Opportunities; Child Protection; Disciplinary and Grievance Procedures for staff; appropriate insurance; training volunteers on personal safety; references for volunteers and regular supervision.

Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve asylum seekers and refugees in the Leeds Metropolitan District who are in conditions of need, hardship and distress by reasons of their social and economic circumstances by such charitable means as the trustees shall determine including the advancement of education, relief of poverty and the preservation and protection of good health.

The objects of the charity are met through:

- One to one volunteer Befriending;
- English at Home tuition for those who can not access English classes;
- Organising community initiatives and supporting refugee community organisations through our Refugee Involvement Worker;
- Providing short-term emergency accommodation and evening meals by volunteer ShortStop hosts;
- Raising money for the Hardship Fund through donations for destitute asylum seekers;
- Giving formal talks;
- Contributing to training on asylum to agencies in Leeds and organising seminars;
- Training LASSN volunteers;

Leeds Asylum Seekers' Support Network

- A quarterly newsletter;
- Networking with refugee agencies, both locally and regionally.

Policy on grantmaking

Money raised by LASSN for the hardship fund is given to:

- St Vincent Support Centre who has the responsibility for distributing funds to destitute individuals, couples and occasionally families
- Refugee Council, to pay for travel to Liverpool to make an application for asylum

Contribution made by Volunteers

Volunteers are key to the success of the charity. LASSN and its clients have benefited from the commitment and effort of one hundred and thirty one volunteers in the last year.

LASSN has sixty one members including Person to Person Listening Service, Home-Start Leeds, Tandem, West Leeds Healthy Living Network, St. Vincent Support Centre, Leeds Bereavement Forum, Christ Church Upper Armley, Refugee Education and Training Advisory Service, Leeds Sudanese Community Association, East Leeds Health for All, Refugee Legal Centre, Northern Refugee Centre, St. George's Crypt, Positive Action for Refugees, St. Agnes United Church, Citizens Advice Bureau, Park Lane College, British Red Cross, St. Matthias Church Burley, Diocese of Leeds and Councillor Ralph Pryke.

Summary of the main achievements of the charity during the year

Leeds is a major dispersal city for asylum seekers and the rise in the numbers of people whose asylum claim has been refused has led to many hundreds of people living in the city without any means of statutory support. They face either destitution here or returning to their home country which they fled from danger and persecution. As a local charity, LASSN has played a vital role in providing social support to isolated and struggling asylum seekers and an increasing role in providing practical support to destitute asylum seekers. Many failed asylum seekers are prevented by law from accessing public resources and it is left up to charities and faith communities to provide the care for this highly vulnerable group.

LASSN's work is highly valued and respected within the city by refugee agencies, refugee communities and statutory bodies. The charity continues to have a good reputation and support within the local community. Work with asylum seekers suffering from hardship and destitution are LASSN's priorities, however, support for people who have gained refugee status continues. The charity continues to be an essential service that Social Services, NHS, Education and refugee agencies refer to and benefit from its services.

- With the appointment of a second staff member for the Befriending project, the number of asylum seekers and refugees befriended increased by 75% to one hundred and five last year.
- Fifty four asylum seekers and refugees received tuition, many of whom are illiterate in their native language.
- Sixteen refugee community organisations have been assisted through the Leeds Refugee Forum, the collective voice of refugees and refugee organisations in Leeds.
- Twenty eight refugees and asylum seekers benefited from the Counselling service using interpreters.
- Fourteen seminars and training sessions on asylum issues were delivered.
- Over five hundred enquiries for advice and information were received.
- Circulation of the quarterly Newsletter has increased to five hundred individuals and organisations.
- One hundred and sixteen destitute asylum seekers benefited from the ShortStop project.
- One hundred and forty one received Hardship Fund payments for subsistence and travel to Immigration offices.
- LASSN continued to work in partnership with St. Vincent's Support Centre, St. George's Crypt, PAFRAS, No Fixed Abode team, the Refugee Council, Assisi House Project and NHS Health Access Team, by facilitating the Leeds Destitution and Asylum Steering group and meeting with and informing local MP's.

Leeds Asylum Seekers' Support Network

Financial review

Statement of the charity's policy on reserves

The trustees have resolved to establish reserves of £40,000 within two years, to provide for future activities which would enable LASSN to meet its financial commitments for three months.

Principal sources of funds that supported the key objectives of the charity

- Funding from the Big Lottery was secured for three years from 1 April 2006 for Befriending, half of English at Home and associated core costs. This represents about one third of LASSN's running costs.
- The Joseph Rowntree Charitable - English at Home project;
- Lankelly Foundation - ShortStop project;
- Social Services – Counselling project;
- Allen Lane Foundation – newsletter;
- Community Chest – refugee involvement;
- Network for Social Change – training;
- Church Urban Fund – Befriending project
- The Hardship Fund and general reserves were raised through donations from over one hundred and sixty individuals and groups.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:



Hilary Willmer

Chair

20 September 2006.

Leeds Asylum Seekers' Support Network Accountants' Report

Accountants' report to the shareholders on the unaudited Accounts of Leeds Asylum Seekers' Support Network

We report on the accounts for the year ended 31st March 2006 set out on Pages 6 to 17.

Respective responsibilities of directors and reporting accountants

The company's directors are responsible for the preparation of the accounts. It is our responsibility to carry out procedures designed to enable us to report our opinion.

Basis of opinion

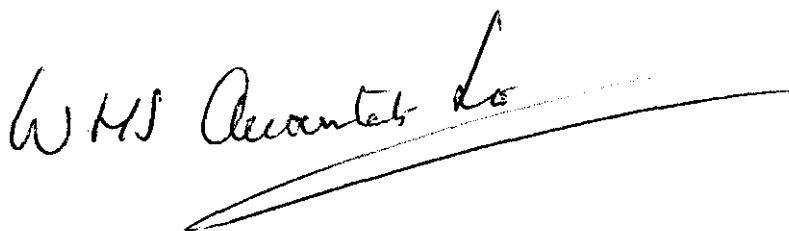
Our work was conducted in accordance with the Statement of Standards for Reporting Accountants, and so our procedures consisted of comparing the accounts with the accounting records kept by the company, and making such limited enquiries of the offices of the company as we considered necessary for the purposes of this report. These procedures provide only the assurance expressed in our opinion.

Opinion

In our opinion:-

Leeds Asylum Seekers' Support Network

- (a) the accounts are in agreement with the accounting records kept by the company under Section 221 of the Companies Act 1985;
- (b) having regard only to, and on the basis of, the information contained in those accounting records:
 - (i) the accounts have been drawn up in a manner consistent with the accounting requirements specified in Section 249C(6) of the Act; and
 - (ii) the company satisfied the conditions for exemption from an audit of the accounts for the year specified in Section 249A(4) of the Act and did not, at any time within that year, fall within any of the categories of companies not entitled to the exemptions specified in Section 249B(1).

A handwritten signature in black ink that reads "WMS Accountants Ltd". The signature is written in a cursive, flowing style and is underlined with a long, sweeping horizontal stroke.

**WHS Accountants Limited
Chartered Accountants**

**Leeds
20 September 2006**

**Leeds Asylum Seekers' Support Network
Statement of Financial Activities
for the year ended 31st March 2006**

Incoming Resources	Notes	Unrestricted Funds 2006 £	Restricted Funds 2006 £	Total Funds 2006 £	Last Year Total Funds 2005 £
Incoming resources for acquisition of fixed assets		-	-	-	609
Revenue grants, legacies and donations		37,363	163,363	200,726	178,057
Operating activities in furtherance of charity's objects		2,685	235	2,920	1,510
Total Incoming Resources	A	40,048	163,598	203,646	180,176
Costs of raising and generating funds		-	-	-	-
Net Incoming Resources available for charitable applications		40,048	163,598	203,646	180,176
Charitable Expenditure					
Grants payable in furtherance of the charity's objects		1,511	24,069	25,580	11,127
Activities in furtherance of charity's objectives		607	2,125	2,732	7,692
Support costs of activities		39,131	85,016	124,147	114,730
Management and Administration of the Charity		2,689	53,519	56,208	46,163
Total Resources expended	B	43,938	164,729	208,667	179,712
Net Outgoing Resources before Transfers (i.e. Total A minus Total B)	2	(3,890)	(1,131)	(5,021)	464
Gross Transfers between funds					
Transfer (to)/from Fixed Asset Funds		(1,818)	1,131	(687)	1,129
Net Outgoing Resources before revaluations and investment asset disposals		(5,708)	-	(5,708)	1,593
Net Movement in Revenue funds		(5,708)	-	(5,708)	1,593
Total Revenue funds brought forward		11,844	7,410	19,254	17,661
Transfer from restricted to unrestricted funds		7,410	(7,410)	-	-
Total Revenue funds carried forward		13,546	-	13,546	19,254
Fixed asset funds brought forward		-	1,638	1,638	2,767
Movement in fixed asset funds in year		1,818	(1,131)	687	(1,129)
Total Funds carried forward		15,364	507	15,871	20,892

The net movement in funds referred to above is the net incoming/(outgoing) resources as defined in the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commission for England & Wales and is reconciled to the total funds as shown in the Balance Sheet on page 9 as required by the said statement.

All activities derive from continuing operations

The notes on pages 10 to 17 form a part of these accounts.

**Leeds Asylum Seekers' Support Network
Statement of Financial Activities
For the year ended 31 March 2006**

**Profit and Loss Account as required by the Companies Act
for the year to 31 March 2006**

	2006 (12 Months) £	2005 (12 Months) £
Turnover	201,221	179,567
Direct costs of turnover	150,721	131,864
	-----	-----
Gross Profit	50,500	47,703
Management and Administration of the Charity	56,208	46,110
	-----	-----
Operating (Loss)/Profit	(5,708)	1,593
	-----	-----
(Loss)/Profit on ordinary activities before tax	(5,708)	1,593
	-----	-----
(Loss)/Profit for the Year	(5,708)	1,593
	-----	-----
Retained (Loss)/Profit for the Year	(5,708)	1,593
	=====	=====

All activities derive from continuing operations

The notes on pages 10 to 17 form a part of these accounts

**Leeds Asylum Seekers' Support Network
Statement of Financial Activities
for the year ended 31st March 2006**

**Statement of Total Recognised Gains and Losses
for the year ended 31st March 2006**

	2006	2005
Excess of expenditure over income before realisation of assets	(5,708)	1,593
Loss per Profit and Loss account	(5,708)	1,593
Net Movement in funds before taxation	(5,708)	1,593
	=====	=====

There were no recognised gains or losses for the period now shown above, except for the transfer to fixed asset funds in accordance with accounting policies.

**Movement in revenue and capital funds
for the year ended 31st March 2006**

Revenue accumulated fund	Unrestricted Funds 2006 £	Restricted Funds 2006 £	Total Funds 2006 £	Last year Total Funds 2005 £
Accumulated fund brought forward	11,844	7,410	19,254	17,661
Recognised gains and losses	(3,890)	(1,131)	(5,021)	464
	7,954	6,279	14,233	18,125
Transfer from restricted to unrestricted funds	7,410	(7,410)	-	-
Transfers (to)/from fixed asset funds	(1,818)	1,131	(687)	1,129
Closing Accumulated fund	13,546	-	13,546	19,254
	=====	=====	=====	=====

Fixed Asset funds	Unrestricted Funds 2006 £	Restricted Funds 2006 £	Total Funds 2006 £	Last year Total Funds 2005 £
At 1 April 2005	-	1,638	1,638	2,767
Transfer (to)/from Revenue Funds	1,818	(1,131)	687	(1,129)
At 31 March 2006	1,818	507	2,325	1,638
	=====	=====	=====	=====

The transfer to Fixed Assets Funds from Revenue Funds represents the transfers as described under accounting policies

Summary of Funds	Designated Funds 2006	Unrestricted Funds 2006	Restricted Funds 2006	Total Funds 2006	Last Year Total Funds 2005
Revenue funds	-	13,546	-	13,546	19,254
Fixed asset funds	-	1,818	507	2,325	1,638
Total fund	-	15,364	507	15,871	20,892
	=====	=====	=====	=====	=====

The statement of changes in resources applied for fixed assets for Charity use is shown in the notes to the accounts

The notes on pages 10 to 17 form part of these accounts.

**Leeds Asylum Seekers' Support Network
Balance Sheet
as at 31 March 2006**

	Notes	2006 £	2005 £
Fixed assets			
Tangible assets	10	2,325	1,638
Current assets			
Debtors	12	1,858	12,325
Cash at bank and in hand		60,899	43,218
		-----	-----
		62,757	55,543
		=====	=====
Creditors:- amounts due within one year	13	(49,211)	(36,289)
		=====	=====
Net current assets		13,546	19,254
		-----	-----
Net assets		15,871	20,892
		=====	=====
Capital and reserves			
Unrestricted revenue reserves		13,546	11,844
Designated funds		-	-
Unrestricted fixed asset funds		1,818	-
		-----	-----
Resources freely available		15,364	11,844
Restricted revenue reserves		-	7,410
Restricted fixed asset funds		507	1,638
		-----	-----
Accumulated Funds		15,871	20,892
		=====	=====

The Directors are satisfied that the company is entitled to the exemption under Section 249A(1) of the Companies Act 1985 and that no member or members have requested an audit pursuant to section 249B(2) of the Act.

The directors acknowledge their responsibility for:-

- (i) ensuring that the company keeps proper accounting records which comply with the requirements of Section 221 of the Companies Act 1985 and of the Charities Act; and
- (ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its surplus or deficit for the financial year in accordance with the requirements of Section 226 of the Companies act 1985, and which otherwise comply with the requirements of the Companies Act and the Charities Act relating to accounts, so far as applicable to the charity.

The accounts have been prepared in accordance with the special provisions relating to small companies under S246 of the Companies Act 1985 and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

Trustee  Trustee

Approved by the trustees on 20 September 2006

The notes on pages 10 to 17 form a part of these accounts.

Leeds Asylum Seekers' Support Network
Notes to the Accounts
for the year ended 31 March 2006

1. Accounting policies

Basis of preparation of the accounts

The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (FRSSE), effective June 2002, and all other applicable accounting standards, as modified by the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, effective April 2005. The accounts have been drawn up in accordance with the provisions of the Charities Act and the Companies Act.

Advantage has been taken of paragraph 3(3) of Schedule 4 of the Companies Act 1985 to allow the format of the financial statements to be adapted to reflect the special nature of the company's operation.

The company has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement.

The charity is entirely dependent on continuing grant aid and as a consequence the going concern basis is also dependent on the continuing grant aid.

The particular accounting policies adopted are set out below.

Accounting convention

The financial statements are prepared on a going concern basis, under the historical cost convention. These financial statements are for the year ended 31st March 2006. The comparative figures are for the year ended 31st March 2005.

Incoming Resources

Incoming resources are accounted for on a receivable basis deferred as described below where appropriate.

Investment Income

Bank interest is included in the income and expenditure account on a receivable basis.

Deferred Income

In accordance with the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales grants received in advance and specified by the donor as relating to specific accounting periods or alternatively which are subject to conditions which are still to be met are deferred on an accruals basis to the period to which they relate. Such deferrals are shown in the notes to the accounts and the sums involved are shown as creditors on the accounts.

Recognition of liabilities

Liabilities are recognised on the accruals basis in accordance with normal accounting principles, modified where necessary in accordance with the guidance given in the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales.

Leeds Asylum Seekers' Support Network
Notes to the Accounts
for the year ended 31 March 2006

Charitable expenditure

Charitable expenditure includes all expenditure directly related to the objects of the charity and comprises the following:-

Activities in furtherance of the charity's objectives

The costs of activities in furtherance of the charity's objectives represents the cost of goods and services and ancillary trading costs that have been incurred in charitable activities.

Support costs of activities

Support costs of activities for charitable purposes include a part of the salary costs of the Manager and the Administrator as they are involved with project development and other project costs. There are a number of costs, including staffing costs, where it is impracticable to allocate these costs between administration and charitable expenditure and the trustees have allocated such costs to management and administration costs.

Management and administration of the charity

Management and administration costs represent expenditure incurred in the management of the charity's assets, organisational administration and compliance with charitable and statutory requirements.

Allocation of costs within types of resources expended

The charity's operating costs include staff costs, rent and other related costs. Such costs are allocated between types of resources expended and between charitable expenditure and management and administration on the basis of estimates made by the directors.

Administration expenditure includes all expenditure not directly related to charitable activity. In respect of certain items of expenditure it is a matter of judgement as to whether such items are direct charitable expenditure or are administrative, and the directors have applied what they consider to be reasonable judgements in apportioning such costs.

Fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Items of less than £100 are not capitalised.

Depreciation has been provided at the following rates in order to write off the assets (less their expected residual value) over their estimated useful economic lives.

A regular annual review of the likelihood of asset impairment is undertaken.

Plant and machinery	25% straight line
---------------------	-------------------

Leeds Asylum Seekers' Support Network
Notes to the Accounts
for the year ended 31 March 2006

Capital grants

The board of trustees consider that, in order to comply with the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales (effective April 2005), grants of a capital nature given for specific purposes and fully utilised in the furtherance of the objects of the charity should be credited to the fixed asset funds after the sums have been properly expended on the restricted purpose. The related asset is shown in the balance sheet at the cost of acquisition or subsequent revaluation.

The related assets are subject to restrictions by the grant making organisation on their use and disposal, and these restrictions are noted in the fixed asset section of these accounts. The fixed asset fund so created is treated as a restricted fund, but as the relevant asset is depreciated, then the funds represented by the reduction in the value of the asset are released to general funds. In this accounting period a sum of £1,738 (2005 - £1,738) has been transferred from restricted fixed asset funds to unrestricted revenue reserves in accordance with this policy.

Insofar as this policy relates to Government grants then this is a departure from the Statement of Standard Accounting Practice Number 4 in order to comply with the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales.

Taxation

As a registered charity, the company is exempt from income and corporation tax to the extent that its income and gains are applicable to charitable purposes only. Value Added Tax is not recoverable by the company, as is therefore included in the relevant costs in the Statement of Financial Activities.

Finance and operating leases

Rentals payable in respect of operating leases where substantially all the benefits and risks of ownership remain with the lessor are charged to the Statement of Financial Activities as incurred.

Funds structure policy

The charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment.

Restricted funds have been provided to the charity for particular purposes, and it is the policy of the board of trustees to carefully monitor the application of those funds in accordance with the restrictions placed upon them.

There is no formal policy on the allocation of funds to designated funds.

There is no formal policy of transfer between funds, other than that described under the Capital Grants policy above. Any proposed transfer between funds would be considered on the particular circumstances.

2. Winding up or dissolution of the charity

If upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

**Leeds Asylum Seekers' Support Network
Notes to the Accounts
for the year ended 31 March 2006**

3.	Net Incoming Resources before Transfers	2006	2005
		£	£
	This is stated after crediting:-		
	Revenue Turnover from ordinary activities	201,221	179,567
	and after charging:-		
	Depreciation of owned fixed assets	1,738	1,738
	Rentals under operating leases	9,818	8,973
	Trustees' expenses	29	53
	Pension costs	3,585	2,883
	Reporting Accountant's fees	2,291	1,763
	Funds belonging to the charity have not been used for the purchase of insurance to protect the charity from loss arising from the neglect or defaults of its trustees, employees or agents, or to indemnify its trustees, employees or agents, against the consequences of any neglect or default on their part.		
4.	Expenses paid to trustees or persons connected with trustees	2006	2005
		£	£
	Expenses paid to a trustee to cover travel expenses	29	53
		-----	-----
		29	53
		=====	=====
5.	Analysis of incoming resources and analysis of management and administration costs		
	The details required by the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales (effective April 2005), are shown in the Detailed Schedule to the Statement of Financial Activities on pages 18 to 20.		
6.	Incoming Resources from Government & Public Bodies	2006	2005
		£	£
	Included in the various categories of incoming resources shown elsewhere in the accounts are the following:-		
	Incoming resources of a revenue nature	142,313	140,215
		-----	-----
		142,313	140,215
		=====	=====

**Leeds Asylum Seekers' Support Network
Notes to the Accounts
for the year ended 31 March 2006**

7. Deferred Incoming Resources & Reserves – Restricted funds

	Opening Funds	Received in year	Released in year	Deferred at year end
	£	£	£	£
Big Lottery Fund	11,279	75,261	86,540	-
Allen Lane Foundation	1,559	4,000	892	4,667
Joseph Rowntree Charitable Trust	60	20,000	15,470	4,590
Leeds City Council Social Services	13,677	8,400	20,979	1,098
Network for Social Change	-	4,130	3,105	1,025
Community Chest (RTC)	2,783	-	1,205	1,578
Lloyds TSB	-	10,000	-	10,000
Church Urban Fund	-	2,500	2,500	-
Leeds Adult & Community Learning Theme Chest	841	-	841	-
Lankelly Chase	-	14,000	7,985	6,015
ShortStop	410	-	12	398
Legal Fund	-	764	-	764
Hardship Fund	2,779	32,566	24,069	11,276
Leeds Christian Community Trust	-	3,000	-	3,000
Total	33,388	174,621	163,598	44,411
	=====	=====	=====	=====

8. Staff Costs and Emoluments

	2006	2005
	£	£
Gross salaries	119,305	113,102
Employer's National Insurance	11,051	10,848
Pension Contributions	3,585	2,883
Secondment	6,348	-
	140,289	126,833
	=====	=====

Number of full time employees or full time equivalents

	2006	2005
Engaged on charitable activities	5	5
Engaged on management and administration	1	1
	6	6
	=====	=====

There were no fees or other remuneration paid to the trustees

There were no employees with emoluments in excess of £50,000 per annum

**Leeds Asylum Seekers' Support Network
Notes to the Accounts
for the year ended 31 March 2006**

The pension details of such staff were:-		£	£
Contributions for the provision of money purchase pension		3,585	2,883
		=====	=====
Numbers of staff to whom benefits are accruing:-		No.	No.
Under money purchase pension schemes		3	3
		=====	=====
9. Reporting Accountant's Remuneration and other accounting services		2006	2005
		£	£
Reporting Accountant's fees		2,291	1,763
		-----	-----
		2,291	1,763
		=====	=====
10. Tangible functional fixed assets		Plant, Equipment, Fixtures & Fittings	
Cost		£	
At 1 April 2005		8,424	
Additions		2,425	

At 31 March 2006		10,849	
		=====	
Depreciation			
At 1 April 2005		6,786	
Charge for the Year		1,738	

At 31 March 2006		8,524	
		=====	
Net Book Value			
At 31 March 2006		2,325	
		=====	
At 31 March 2005		1,638	
		=====	

The assets were acquired with the aid of grant aid and there are restrictions upon the manner in which the assets can be dealt with imposed by the grant making authorities.

Leeds Asylum Seekers' Support Network
Notes to the Accounts
for the year ended 31 March 2006

11. Analysis of assets and liabilities representing each of the charity's funds

At 31 March 2006	Unrestricted funds	Designated funds	Restricted funds	Total funds
	£	£	£	£
Other fixed assets	1,818	-	507	2,325
Current Assets	14,749	-	48,008	62,757
Current Liabilities	(1,203)	-	(48,008)	(49,211)
	-----	-----	-----	-----
	15,364	-	507	15,871
	=====	=====	=====	=====

At 1 April 2005	Unrestricted funds	Designated funds	Restricted funds	Total funds
	£	£	£	£
Other fixed assets	-	-	1,638	1,638
Current Assets	15,154	-	40,389	55,543
Current Liabilities	(3,310)	-	(32,979)	(36,289)
	-----	-----	-----	-----
	11,844	-	9,048	20,892
	=====	=====	=====	=====

12. Debtors	2006	2005
	£	£
Trade debtors	-	11,925
Prepaid expenses	1,858	400
	-----	-----
	1,858	12,325
	=====	=====

13. Creditors: amounts falling due within one year	2006	2005
	£	£
Accrued expenses	1,821	1,763
Funds held for third parties	-	159
Deferred income and grants in advance	44,411	33,388
Trade creditors	2,979	979
	-----	-----
	49,211	36,289
	=====	=====

14. Endowment funds

The charity had no endowment funds in the year ended 31st March 2006 nor in the year ended 31st March 2005.

**Leeds Asylum Seekers' Support Network
Notes to the Accounts
for the year ended 31 March 2006**

15. Fixed asset funds	2006	2005
	£	£
At 31 March 2005	1,638	2,767
Transfer from grants received for capital expenditure	2,425	609
Transfer to Revenue Reserves	(1,738)	(1,738)
	-----	-----
At 31 March 2006	2,325	1,638
	=====	=====
16. Pension Commitments due within the next year	2006	2005
	£	£
Defined Contribution Scheme	3,845	2,570
	=====	=====
17. Operating Leases	2006	2005
	£	£
At the year end the company had annual commitments under non-cancellable operating leases as set out below:		
Operating leases which expire:		
within one year	4,968	4,968
	=====	=====

18. Share Capital

The charity is incorporated under the Companies Act 1985 and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding one pound as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter.

Leeds Asylum Seekers' Support Network
Schedule to the Statement of Financial Activities
for the year ended 31 March 2006

Incoming Resources

	Unrestricted Funds 2006 £	Restricted Funds 2006 £	Total Funds 2006 £	Prior Period Total Funds 2005 £
Grants, legacies and donations				
Government and public bodies				
Incoming resources of a revenue nature				
Big Lottery Fund	-	86,540	86,540	100,413
Leeds City Council Social Services	-	20,979	20,979	17,597
Leeds Adult & Community Learning Theme Chest	32,698	841	33,539	17,643
Leeds City Council – other donations	-	-	-	2,530
Leeds City Council MICE Initiative	-	50	50	-
Community Chest (RTC)	-	1,205	1,205	2,032
Total	32,698	109,615	142,313	140,215
	=====	=====	=====	=====
Non government and non public bodies				
Incoming resources of a revenue nature				
Church Urban Fund	-	2,500	2,500	-
Joseph Rowntree Charitable Trust	-	15,470	15,470	10,000
Network for Social Change	-	3,105	3,105	-
Anonymous donation	-	6,800	6,800	5,823
The Allen Lane Foundation	-	892	892	332
Leeds Refugee Week	-	8,000	8,000	-
Radley Charitable	-	250	250	-
Unrestricted gifts & donations each under £1,000	4,665	-	4,665	2,693
Restricted gifts & donations each under £1,000	-	4,746	4,746	11,494
Nationwide Foundation	-	-	-	7,500
Lankelly Foundation	-	7,985	7,985	-
W F Southall Trust	-	2,000	2,000	-
Per Pro Duchesne Trust	-	1,000	1,000	-
Friends Action on Poverty	-	1,000	1,000	-
Total	4,665	53,748	58,413	37,842
	=====	=====	=====	=====
Incoming resources for acquisition of fixed assets				
Non government and non public bodies				
Allen Lane Foundation	-	-	-	609
Total grants for fixed assets	-	-	-	609
	=====	=====	=====	=====
Total Grants, Legacies & Donations Received	37,363	163,363	200,726	178,666
	=====	=====	=====	=====
Operating activities in furtherance of charity's objects				
Sale of goods and services as a charitable activity	305	-	305	940
Members' Subscriptions	-	235	235	570
Interest Receivable	84	-	84	-
Other Income	2,296	-	2,296	-
	2,685	235	2,920	1,510
	=====	=====	=====	=====
Total Incoming Resources	40,048	163,598	203,646	180,176
	=====	=====	=====	=====

This page does not form part of the statutory financial statements

Leeds Asylum Seekers' Support Network
Schedule to the Statement of Financial Activities
for the year ended 31 March 2006

	Unrestricted Funds 2006 £	Restricted Funds 2006 £	Total Funds 2006 £	Prior Period Total Funds 2005
Costs of raising and generating funds				
Fundraising costs	-	-	-	-
Charitable expenditure				
Grants payable in furtherance of the charity's objects	1,511	24,069	25,580	11,127
Costs of activities in furtherance of the charity's objectives				
Cost of social gatherings for refugees	-	472	472	1,959
Cost of goods or services as a charitable activity	-	522	522	3,995
Depreciation of assets used for charitable purposes	607	1,131	1,738	1,738
	607	2,125	2,732	7,692
	=====	=====	=====	=====
Support costs of charitable activities				
Gross wages and salaries – charitable activities	32,463	66,547	99,010	94,595
Employer's NI – Charitable activities	3,316	5,766	9,082	9,087
Pension Contributions – Charitable employees	1,296	1,274	2,570	2,497
Volunteers' Costs	286	5,825	6,111	6,459
Staff Expenses – Charitable activities	-	1,026	1,026	2,092
Wages - Secondment	1,770	4,578	6,348	-
	39,131	85,016	124,147	114,730
	=====	=====	=====	=====
Management and Administration of the Charity				
Employee costs:				
Salaries – Administrative staff	-	20,295	20,295	18,507
Trustees expenses	-	29	29	53
Pension Contributions – Administrative staff	-	1,015	1,015	386
Employer's NI – Administrative staff	-	1,969	1,969	1,761
Training and welfare	515	662	1,177	685
Recruitment expenses	-	1,174	1,174	100
	515	25,144	25,659	21,492
	=====	=====	=====	=====

This page does not form part of the statutory financial statements

Leeds Asylum Seekers' Support Network
Schedule to the Statement of Financial Activities
for the year ended 31 March 2006

	Unrestricted Funds 2006 £	Restricted Funds 2006 £	Total Funds 2006 £	Prior Period Total Funds 2005 £
Premises Costs				
Rent payable	-	9,818	9,818	8,973
Rates, water & service charges	61	2,389	2,450	1,758
Room hire	-	315	315	444
	61	12,522	12,583	11,175
General administrative expenses:				
Telephone and fax	383	1,166	1,549	1,579
Postage	-	1,045	1,045	1,509
Stationery and printing	976	1,414	2,390	2,014
Subscriptions	-	218	218	212
Software and IT support	-	3,869	3,869	809
Payroll costs	217	662	879	741
General office expenses	-	450	450	539
Advertising and PR	-	555	555	575
Office Equipment Renewals	-	-	-	406
Sundry expenses	44	-	44	50
Interpreting	23	3,265	3,288	15
	1,643	12,644	14,287	8,449
Legal and professional costs:				
Reporting Accountant's Fees	470	1,821	2,291	1,763
Legal fees	-	30	30	15
Insurance	-	539	539	452
Consultancy fees	-	-	-	888
Counsellor supervision	-	319	319	429
Evaluation	-	500	500	1,500
	470	3,209	3,679	5,047
Total spent on administration	2,689	53,519	56,208	46,163
A Detailed Schedule of Grants Payable in furtherance of the charity's objects				
Grants to Institutions			2006	2005
			£	£
St Vincent Support Centre	-	23,000	23,000	8,000
The Refugee Council	-	986	986	-
Assisi House Project	-	36	36	-
Total Institutional grants	-	24,022	24,022	8,000
Grants to individuals	1,511	47	1,558	3,127
Total of all grants paid	1,511	24,069	25,580	11,127

This page does not form part of the statutory financial statements