

Company Number 4228432

**THE WILBERFORCE TRUST**

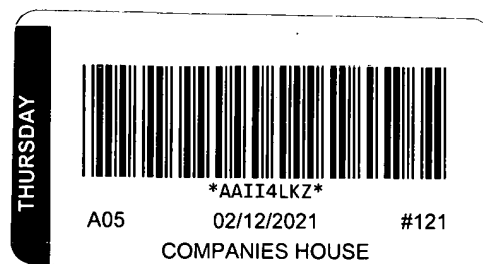
**A company limited by guarantee  
and  
a registered charity number 1087065**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**for the year ended**

**31 March 2021**

**HPH  
Chartered Accountants  
54 Bootham  
York  
YO30 7XZ**



## **THE WILBERFORCE TRUST**

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**THE WILBERFORCE TRUST**  
**DIRECTORS' AND TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2021**

The Directors (who are also the Trustees of the Charity and whose details are shown in the legal and administrative information section of this report) are pleased to present their Annual Report together with the Financial Statements of the Charity for the year ended 31 March 2021.

The Financial Statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The Charity is a Public Benefit Entity.

**LEGAL & ADMINISTRATIVE INFORMATION**

**CONSTITUTION**

The Wilberforce Trust is a company limited by guarantee and a Registered Charity governed by its Memorandum and Articles of Association. The date of incorporation was 4<sup>th</sup> June 2001.

**GOVERNANCE OF OTHER CHARITIES**

Under an order from the Charity Commissioners dated 22<sup>nd</sup> August 2002 the Wilberforce Trust is the Trustee for the Wilberforce Home for the Blind. This fund is included in the financial statements of the Charity and is now fully incorporated into the Permanent Endowment Fund following the Charity Commissioners decision effective 4<sup>th</sup> March 2005.

**DIRECTORS AND TRUSTEES**

The directors of the charitable company ("the charity") are its Trustees for the purpose of the Charity Law and throughout this report are collectively referred to as the Trustees.

Colin Aspinall (Chairman), Charles Anelay, Stephen Cluderay, Simon Cowell, Helen Duffy, Eammon Dunne, Keith Goodey, Susan Hawksworth, Keith Larcum, Anne Mwangi, Abbie Robinson.

<b>PATRON</b>	Dame Judi Dench.
<b>COMPANY SECRETARY/ CHIEF EXECUTIVE</b>	Philippa A Crowther
<b>COMPANY NUMBER</b>	4228432
<b>CHARITY NUMBER</b>	1087065
<b>PRINCIPAL OFFICE</b>	Unit G12 IT Centre Innovations Way Heslington York YO10 5NP
<b>BANKERS</b>	Barclays Bank plc Parliament Street York YO1 1XD
<b>INVESTMENT ADVISERS</b>	Julius Baer The Platform New Station Street Leeds LS1 4JB
<b>AUDITORS</b>	HPH Chartered Accountants 54 Bootham York YO30 7XZ
<b>SOLICITORS</b>	Harland & Co 18 St Saviourgate YORK YO1 8NP

**THE WILBERFORCE TRUST**  
**DIRECTORS' AND TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2021**

**OBJECTIVES OF THE CHARITY**

The Charity's objectives are:

- The provision of accommodation, care, training and other facilities and services to relieve the disabilities of persons with visual impairments, who may have physical illnesses, or any other physical disorder or disability of mind; and
- Such other charitable purposes for the benefit of disabled persons in Yorkshire and elsewhere in the United Kingdom as the Trustees may from time to time determine.

**VISION**

**THE TRUSTS VISION** is to see a world in which people with sight & sensory loss including those with other disabilities, are truly integrated in society with equal opportunities in all aspects of life, and to know that our passion and commitment have been influential in bringing this about.

**MISSION**

**THE TRUST MISSION** is to be a leading provider of high- quality accommodation, professional support, care, specialist equipment, information, and guidance to people with sight and sensory loss including those with other disabilities. To encourage and facilitate the development of services on a local, regional, and national basis by being a model of good practice. Our aim is to do this in a way which gives people choices and enhances the quality of life of those with whom we work.

**STATEMENT OF PURPOSE**

Empowering all people, with sight and hearing impairment including those with other disabilities to gain confidence and independence by:

**Housing**

Providing a safe supportive enabling environment for people with sight and hearing impairment including those with other disabilities to live with confidence and as independently as they are able. We will do this by ensuring the highest standard of accommodation with technological advancements and practical enabling facilities and equipment.

**Support**

Championing, pushing boundaries and delivering ambitious support programmes and services with and for people with sight and hearing impairment including those with other disabilities, by ensuring they have the opportunities and environments to realise and achieve their goals. We will do this with professional highly trained support teams. We will champion activities for learning, fun and inclusion for families and children.

**OUR PUBLIC BENEFIT**

**Empowering people**

We are committed to helping those who have visual / hearing impairment including those with other disabilities to gain confidence and as much independence as they are able. Opening opportunities and encouraging people to achieve the aspirations they have for themselves and others.

**Contributing to our society**

We contribute to the York economy by providing jobs for 100+ people and committed to improving people's knowledge of the care needs of disabled people through training and education. We have an equal opportunities policy for employment. Any surplus funds are invested back into providing services and activities to support our purpose, so we can help people at different times of their life to get the support they need at that time. We work to be a model of good practice to facilitate the development of services on a local, regional, and national basis.

**Customer needs**

Whilst working with Healthcare and Local Authority agencies to deliver statutory services we enhance these by addressing people's needs that are not being met within those agencies to meet the many needs of customers. This includes practical and emotional support for adults, children, families, and supporters. Helping to maintain an independent fulfilled life as much as possible. Having an ability to reach those people who require a holistic approach to their needs. Showing added value to partnership contracts.

**The Environment**

Sustainability of our environment is important to us. We are taking steps to minimise our carbon footprint and increasing our recycling and waste management overall.

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**STRUCTURE GOVERNANCE AND MANAGEMENT**

The names of the current Trustees are listed. The organisation is a not-for-profit charity and any surplus generated is used for the objectives of the charity. No Trustee is appointed to any office of the charity paid by salary or fees or receive any remuneration or other benefit in money.

The Charity has a Chief Executive, Finance Director and Operations Director. The service managers run the day-to-day operations, including business support areas in Finance, HR, Fundraising, Property and IT, Housing, Care, Compliance and Training, and other services under the YORSENSORY banner i.e., rehabilitation, technology and equipment for disabled users, and other activities for

learning and fun for adults and children supported by services personnel. The organisation has a fundraising department and a volunteer department.

The Chairman meets the Chief Executive monthly, to review the operations and financial position of the Charity.

The Board of Trustees' meet as a full board quarterly.

Three subcommittees meet on a quarterly basis and report and make recommendations to the full Board of Trustees meeting.

Sub-committees:

- The Finance & Personnel Committee of three Trustees and Executives meet quarterly.
- The Compliance Committee of two Trustees, Executive and services team meet quarterly.
- The Audit and Risk Committee of Three Trustees and Executive meet bi-annually.

Composition:

A quorum of at least two or three Trustees is required for Sub-committees

A quorum of not less than four Trustees is required for a Trustee Board Meeting.

Chairman and Trustees *Plus*: CEO and FD/OD. *By invitation*: External auditors, Investment Advisors

We have a Trustee who represents and reports on the interest of Tenants.

**SELECTION, RECRUITMENT, AND INDUCTION OF NEW TRUSTEES**

Trustees have developed a list of skills/experience they would like to have represented on the Trustee Boards and Sub-committees.

When a vacancy occurs or is due to occur, Trustees seek through differing media, to identify potential recruits who will fill any skills deficit deemed to exist.

At present Trustees are carefully selected by application from advertising, a recruitment section on the website and recommendation. They are asked to formally apply with a CV or career synopsis, formally interviewed by the Chief Executive and a second interview by the Chairman and Deputy Chairman or another Trustee. Candidates are assessed as to their suitability to act as a Trustee, whilst the organisation carries out the required checks. If the candidate is deemed suitable the Chairman will invite the candidate to attend a Board meeting to act as an observer, following the candidate's expression of a willingness to wish to sit as a Trustee, the Chairman will formally propose them to the full board meeting to approve. On this approval they will then be invited to join the Board of Trustees and will be formally accepted at the following AGM.

Trustees may co-opt members for specific duties and periods onto the board, where full appointment as a Trustee is not appropriate.

New Trustees are offered induction, governance, risk, health & safety training, and further ongoing training in respect of their role. Certain training is given as mandatory in finance, governance, compliance, health and safety, fire and data protection and fundraising principles for charities. This also includes access to relevant papers and reports. Visits to Wilberforce Trust premises and services are mandatory, introductions to Trust staff and service users, and meetings with the Trust Chairman and Chief Executive. A Trustee pack is given to all new Trustees, including all charity commission information, declaration of conflict and governance documentation. All Trustees, Executives and staff are DBS checked and only take up duties after clearance.

All Trustees are annually appraised, following the recommendations and guidance for Trustee appraisal.

**INVESTMENT POLICY**

Julius Baer manages the Trusts Investment portfolio and act as our Investment Advisers.

The Trust's investment aims are:

- To create sufficient financial return to enable the Trust to carry out its purposes effectively and without interruption and:
- To create sufficient surplus to meet the needs and enhance current services, create new services as applicable for those people we serve and:
- To maintain and, if possible, enhance the value of the investment funds.

**THE WILBERFORCE TRUST**  
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The Trustees policy therefore is, on the advice of the Trust's Investment Managers, to invest in an appropriate mix of real assets, i.e., equities, fixed interest, and monetary assets to achieve these aims. The Trustees avoid investing the fund in ways they believe would counter the Charity's work. They work with their fund manager on the investment policy and review this regularly. The investment managers are required to present their reports bi-annually in order that the Trustees can monitor performance.

**RESERVES POLICY**

The Trustees continue to believe that a free reserve (i.e., excluding the Permanent Endowment) equivalent to two years cover of the Charity's overhead provides adequate security for the Trust, protects its staff and the time it takes to rehouse and resettle tenants and care teams. This currently implies a reserve of approximately £0.75m.

**AUDITORS**

Following review, HPH Auditors have expressed to remain as The Wilberforce Trust auditors.

**RISK MANAGEMENT POLICY**

The potential risks faced by the Trust have been evaluated across the Charity by the Trustees and formally recorded. A risk register and conflict of interest register are working documents held and administered on the Trust Compliance 'Radar system'. It is formally reviewed at the Audit and Risk Committee bi-annually, highlighted to the Board of Trustees, (all of which have access to the Radar system), and data and actions approved at the AGM meeting each year, more frequently if it is deemed necessary. The appropriate systems and procedures have been put into place to avoid and mitigate risks together with our systems and procedures to avoid or mitigate them. These are formally reviewed by the Trustees.

**RISK MANAGEMENT FRS102**

The Trustees have a risk management strategy which comprises:

- An annual review of the principal risks and uncertainties the Charity may face
- The establishment of policies, systems, and procedures to mitigate those risks identified in the bi-annual review; and
- The implementation of procedures designed to minimise or manage any potential impact on the charity should the risks materialise.

The Board of Trustees review the Charities current and planned future activities in the light of any major risks arising from time to time and the effectiveness of systems and procedures designed to manage them.

Our plans and strategies for managing risk included the formation of an Audit and Risk Committee in 2020, with regular reviews with the Finance and Personnel Committee, Compliance Committee and Board of Trustees. The introduction of a new computerised administration compliance and risk system, with training for all staff and Trustee's overview training. Also maintaining effective internal controls, risk registers, compulsory safeguarding training and procedures, incident reporting, health & safety reporting. Fire safety audits in all premises and fire evacuation procedures and essential training. Appropriate Insurance cover.

We are externally audited annually by CQC, for regulatory care compliance and CHC, CYC and NYCC against quality standards for health and social care and our financial auditors HPH.

**FUNDRAISING GOVERNANCE**

The activities within fundraising and our fund-raising policies are scrutinised each year by The Board of Trustees. All activities are conducted by employees or volunteers and no external agencies are retained to carry our duties on our behalf. We use several fundraising IT platforms, 'Just Giving, Virgin Money Giving, and Local Giving'. The Trust abides by the key principles & behaviours as set by the fundraising regulators in that we are legal, honest, open, and respectful in our fundraising practices. Risk assessments are carried out for all events, for example, age of collectors for bucket collections, raffle tickets abide by gambling law.

**SAFEGUARDING**

Strict processes and procedures are in place to manage safeguarding. As a provider of Adult and Social Care, our aim is to deliver the highest level of quality support, care, and safety. To do this we ensure that our staff are trained at a high- level including sight and hearing loss. Our processes and procedures must meet or exceed those standards as set down by section 20 regulations of the Health and Social care Act. Our aspiration is to be the best, safest, most effective provider. Where customers, families and carers feel confident to receive services from Wilberforce Trust.

Our Quality Assurance is designed within the CQC, CYC, NYCC frameworks to support, planning delivery and monitoring along with continuous improvement of all the support and care we provide. The Trust puts quality, safety, and our clients first in everything we do, and everything is measured and monitored against the standards as set down by external auditors, reviewed each quarter by the Compliance Committee.

**THE WILBERFORCE TRUST**  
**DIRECTORS' AND TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2021**

**Message from the Chairman**

Chairman's statement 2020-2021

In a year of unprecedented challenges of a major pandemic it became my first year as Chairman of the Board of Trustees. I feel honoured that my fellow Trustees, who have a wealth of experience and knowledge from many different areas of commercial and charity sectors, are supporting me.

The exceptional leadership and skills of the executive team was tested over the last year like never before. They quickly adapted with speed and creativity to meet the needs of all our clients in all our differing services at the same time as ensuring their personal safety and that of our staff.

I cannot remember a time when the whole of the country was talking of PPE as we all were this last year. Social Care unfortunately became the 'bridesmaid' to the NHS, however with resourcefulness and dedication we secured regular supplies to all our staff to ensure COVID-19 did not take hold in any of our houses or services. We can only admire the staff who day in day out turned up to work to support the clients who depended on our support and care. They endured the wearing of full PPE with all the fears of a major pandemic sweeping through the care sector, used technology to connect to those in the community and delivered essential supplies and befriending at a distance when needed.

As Chairman of our Board of Trustees, I can only admire their work, dedication, and determination.

In all this, the management of a major build project for our new Wilberforce House continued to push ahead and whilst that faced different challenges, it continued to be built on budget with a slippage time for opening into early 2022.

The Board of Trustees is proud to have an outstanding team of people working to ensure the lives of the people we support are both happy and fulfilled. We are exceptionally grateful to Philippa Crowther our CEO who has led a resilient team to deliver the services and support, albeit in many differing ways than anticipated in 'normal' times and kept the Charity in a very positive position.

Looking forward to 2021-2022.

Colin Aspinall

Chairman to The Board of Trustees

**Report of The Board of Trustees.**

Today more than 2 million people are living with sight loss in the UK, of these around 350,000 are registered as blind and partially sighted. The estimated number of people with sight loss is likely to rise to over 4 million by 2050 (source RNIB).

Today more than 12 million people are affected with hearing loss greater than 25 dBHL across the UK, by 2035 this is estimated to rise to 14.2 Million (source RNID).

Wilberforce Trusts activities support the people of the York and North Yorkshire areas, who find themselves with sight and or hearing impairment including those with other disabilities

Wilberforce Trust has not escaped all the challenges of working through a pandemic, and we are saddened to report that over the period two of our tenants sadly died.

There is a reported rising number of people requiring support, The pressures put on the workforce in Adult and Social care has been widely reported throughout a year of a pandemic.

Affordable housing continues to be identified as a problem within York and the extra managed care schemes available mainly accommodate the elderly. There have been no specific housing schemes taking into consideration visual impairment with other disabilities and the Wilberforce Trust pushed on this year with its plans and actions of building the new Wilberforce House. 30 purpose-built apartments with a living and learning centre.

Children's activities for visually impaired children have not been available in York and are scarce across Yorkshire. Club Wilber was designed to specifically include activities for children with siblings and families and during the most difficult of years provided video fun and activities across and increasing number of children, siblings, and families.

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Our Yorsensory team continued to support the community by technology video assessments and calls, ensuring a befriending service daily. Adapting as need dictated in the community.

Whilst funding has been available in some part in emergency funds for Covid-19 the dip in fundraising was seen by Wilberforce Trust as was the case of most charities due to the nature of lockdown.

Engagement with the NHS was heightened during the pandemic. Wilberforce Trust stepped in to provide a community eye drops service. The clients and families previously able to do this for people prior to been in lockdown, now had to rely on the valuable NHS resource of community nursing, delivery this to friends and their family members. Wilberforce Trust were able to take over his service with trained support staff.

As part of the ongoing strategy, Wilberforce Trust Trustees and Executive have been working hard to adapt and provide meaningful services and have continued to push on this year with the new build and address the issues through determination to adapt to the situation as presented by the pandemic.

During this dreadful period of a pandemic, our differing service teams have worked to ensure safety of all our tenants and clients was centric to the organisation.

**Wilberforce Trust at a Glance**

The Trust continued with its strategic direction during a pandemic year, whilst adapting in the immediate, to the needs as presented for people with visual and hearing impairment including those with other disabilities. Wilberforce Trust is the largest local charity for visually and hearing-impaired people including those with other disabilities. For the past 188 years our team of experts has been working together to be an enabler for people living with sight loss and other disabilities. We support people to gain confidence and live as independently as they can and feel able to contribute positively to our communities and turn their own ambitions into reality. Whilst the last year has been one of major challenge, the Trust adapted to deliver much needed services whilst keeping its course for the future needs.

As a charity our income is invested into the delivery of our purpose, through day to day services. Introducing new and innovative aids and services to address areas where needs are not adequately met.

We put our customers at the heart of everything we do.

**Our Services**

Housing, Care and Support, Yorsensory Assessment and Rehabilitation, Advice and Guidance Centre, Technology and Equipment, Club Wilber Children's Activities, Living and Learning Activities for Adults.

**Covid-19**

The environment we have been working in changed considerably due to Covid-19, the services and front-line support has been outstanding from the staff who endured working every day with full PPE to ensure safe consistent care. Wilberforce Trust adapted and adopted its business continuity plan very quickly and continues to meet the considerable challenges our organisation, and others supporting vulnerable adults and children have needed to do.

The Board of Trustees with the Executive continued embedding Covid-19 discussions within the Board meetings in the year, ensuring governance and any immediate actions needed, were taken and plans continued to be in place for all service users and staff on an ongoing basis.

Supplies and PPE continued to be measured and monitored throughout the year. Infection control procedures continued to be priority and front-line care staff only worked in a specific house to and did not cross work to any other house. The staff carried out all shifts between them often doing a safe amount of overtime, to eliminate the need to mitigate risk through minimal agency workers. The activities team continued to support service users with coordinated activities on-line with video networking.

The Headquarters staff all continued home working. Established video conference meetings and Management team meetings being held on a weekly basis. We were able to connect, share and deliver our overall objectives. Supporting people with their individual needs internally and externally was our prime priority, ensuring the safety for all.

The Yorsensory service had redesigned services for the community. PPE was available if someone needed a visit, and over the year these increased as and when lockdown eased slightly.

As the financial year ended it was clear that the lockdown would ease through the vaccination programme, which staff and tenants embarked upon. Covid-19 was going to be an ongoing challenge however Wilberforce Trust ended the year in a stable and well-prepared position for the oncoming year.



**THE WILBERFORCE TRUST**  
**DIRECTORS' AND TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2021**

**CEO Report on 2020-2021 Progress on our Objectives**

**Customers**

*"We strive to support any person with sight or hearing loss including those with other disabilities and their families through all stages of their lives with meeting individual's needs. We aim to improve upon our services and support we offer and reach as many people as we can".*

During a pandemic year we delivered over 150,000 hours of care to tenants in our supported living houses, working with Local Authorities and Continuing Healthcare. Through agreed working practices for the pandemic, with the City of York Council we continued to deliver, for the fifth year, community assessments and rehabilitation services to those, registered blind and partially sighted and through adapted services including advice, guidance, emotional support and technology and equipment demonstrations. Our outreach services could not take place. 'The Club Wilber' programme supported by local business, expanded to other areas of Yorkshire through video zoom activities where children parents and families could enjoy activities together but afar. We partnered with many differing organisations to get services to people isolated during a pandemic.

**Quality**

*"As we are a provider of Adult and Social care, our aim is to deliver the highest level of quality support and care and safety. To do this we ensure our staff are trained at a high-level including sight and hearing loss awareness and practical training. Our processes and procedures must meet or exceed those standards as set down by section 20 regulations of the Health and Social care Act. Our aspiration is to be the best, safest, most effective provider. A provider where, customers, families and carers feel confident to receive services from Wilberforce Trust. Our Quality Assurance is designed within the CQC, CYC, NYCC framework to support, planning delivery and monitoring along with continuous improvement of all support and care we provide. As a charity we put quality, safety, and our clients first in everything we do, and everything is measured and monitored against the following factors":*

PPE and infection control were the highest priority over the last year.

Safety – meeting the highest standards, safeguarding standards, having systems in place to avoid harm or abuse for any client.

Effective – Providing evidence of peoples well-being. Having robust risk assessments with DOLS/MDA frameworks in place.

Caring – Ensuring everyone has a personalised experience to meet their individual needs.

Responsive – Design of good care planning alongside our well-trained staff. Ensuring clients information is accessible and in a way they understand. We ensure complaints and compliments are handled positively and in a timely manner. We achieved a 'good' rating from the CQC, and this was due to the hard work of all the staff and compliance and care audit team.

**Supported Independent Living**

"The Houses over the year had essential maintenance where and when needed over the lockdown periods. Once the lockdown eased all planned preventative maintenance was reintroduced.

The new Wilberforce House building was on hold during the worst part of the pandemic until it was announced that building and construction community could recommence. Slight delays for this were incurred with other delays being a land issue on easements with neighbours. However, work to move to complete Wilberforce House is progressing. It is believed that the build will be completed late 2021/early 2022.

Health and Safety measures on all facilities of the Wilberforce Trust and reporting is delivered through the facilities team to the Quality Assurance Committee and subsequently to The Board of Trustees within an overall Governance Report.

**Branding**

The brand values have been embedded across all areas over the last year with website changes and merchandising and information leaflets, banners and colour palette now carrying the identifiable brand of Wilberforce Trust.

## THE WILBERFORCE TRUST DIRECTORS' AND TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2021

### **Our People**

"Our success is dependent on our people's skills, passion and commitment of our people. Our objective is to build an environment where everyone can thrive and be recognised for the role they perform for The Wilberforce Trust and its customers. We introduced our values award to ensure we recognise every individual for who and what they are achieving with and for our customers. We celebrate their achievements and look to find ways they can achieve their own goals and fulfill their own potential".

This year was focused on keeping our staff safe and well supported. The office staff continued to embed conference and video meetings and the front-line staff never wavered from their duties and many went above and beyond normal duties.

We can report that no redundancies were deemed necessary or furloughing of staff.

The organisation made sure that all were recognised with a pay award above market rates and the health care scheme was extended into this and the coming year.

### **Volunteers**

Our volunteers come in all guises from befrienders, gardeners, fundraisers, drivers, sensory session helpers, quiz masters, music maestros, pen pals and so many more. They are the quiet unseen heroes sometimes but never undervalued by us. We continue to welcome their expertise and help in everything they do for the people we and they support.

### **Financial Sustainability**

"A challenging year across Adult and Social care. As a charity all our income is invested back into delivering our purpose so we can help more people to achieve their goals and ambitions with a visual or hearing impairment. We look at ways to expand our ability to reach those who are in need and those in need of more than the statutory services can deliver. All services are scrutinised for a financial return or break even. We have a clear road map on cashflow and servicing of our debt through our banks.

Through tight controls operational cash flow was positive with good investment return. Major funders remain as City of York Council, North Yorkshire Council, Housing benefit agency, Continuing Healthcare. Negotiated rates for care, support and rents remain high on the agenda each year. Our concentration operationally has been reduction to voids and agency spend and the continued work to secure placements for the new build. Each year we look to enhance revenues through other services from the other departments. Return on investment in fundraising is measured each year.

We have had substantial grants for PPE and infection control from many sources' these have been invaluable to support the organisation through the challenging times. Financial compliance, fundraising compliance and GDPR are all measured and reported through the Finance and Personnel Committee and subsequently the Board of Trustees.

### **Fundraising**

It would be remiss of me not to mention all the supporters and donors, who on a regular basis give through individual donations and supporting events and campaigns. Thanks goes to all of you who support us however small or large, everything makes a huge difference. The Charity will need to regroup and reinforce its strategy as fundraising has been exceptionally hard-hit during lockdown periods. Most activities had to close.

### **Equality, Diversity, and Inclusion**

We embarked last year on reviewing our internal policies and procedures in all areas of the charity. It was a positive decision to commence work to create a diverse and positive change within our objectives, from Trustee, staff, and clients. Setting ourselves targets on our diversity from bottom up and top down including our Trustees. We need to continue with this work following a refocus after the major part of the pandemic.

### **Environmental Sustainability**

"The Wilberforce Trust takes environmental sustainability seriously from carbon emissions, global warming, landfill and climate change. We believe that there are things that we can do to ensure we play our part in this serious issue".

- Utilities – Solar panels have been fitted to our new build
  - Carbon emissions – Care share and bike to work schemes, electric charging points and working with CYC on transport plans and electric scooters within the city are to be introduced
  - Waste management- Cardboard and recycle bins
  - Site maintenance improvements
  - Engagement with suppliers with green policies
- As with all issues including environmental ones' we encourage our people to put forward their ideas and comments on where we could improve.

**THE WILBERFORCE TRUST**  
**DIRECTORS' AND TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2021**

**FINANCIAL REPORT 2020-2021**

The Trust continued with its financial management during the year. Operational income is contractual, investment dividends, fundraising and grants. The Trust has sufficient resources to be able to face the challenges ahead with some confidence.

Operational income in the year £3.497m (2020: £3.672m), yielding a surplus on operations of £341k (2020: £141k) with investment income contributing £116k (2020: £250k), there was also a gain on the disposal of the old HQ of £110k and restricted grants received for the new build of £402k in the year; £969k was added to Reserves (2020: £391k) before recognition of gains in financial investments.

Operating costs, including funding activities, were once again tightly controlled coming in at 11% less than the previous year £3.156m (2020: £3.531m)

When revalued for reporting purposes, our investment portfolio showed, in line with global stock market changes, a gain of £1.119m (2020: loss of £549k).

Cashflow was once again positive at £350k from operations, which with financial investment returns of £116k supported capital expenditure on our new Tadcaster Road premises of over £5m at the Balance Sheet date. Our existing revolving credit facility with the JB bank provided additional cash resources specifically for this project.

Our fundraising efforts in 2020/21 continued to be focused on the Tadcaster Road project and at the Balance Sheet date we were successful in attaining circa. £400k.

**The Board of Trustees**

Through the dedication and professionalism of our employees, The Wilberforce Trust, led by our Chief Executive Philippa Crowther, as per the report, continues to fulfil its objectives, to create choices and opportunities for people with sight loss, sensory loss and other disabilities to access the services they need to lead independent fulfilled lives.

The Trustees would like to place on record our gratitude for the contribution and commitment of our executive team, all our staff, and our volunteers throughout the most challenging of years.

**STATEMENT OF TRUSTEES RESPONSIBILITIES**

The Trustees (who are also the Directors of The Wilberforce Trust for the purposes of Company Law) are responsible for preparing the Report of the Trustees and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company Law requires the Trustees to prepare Financial Statements for each financial period which give a true and fair view of the state of affairs of the Charitable Company and of the incoming resources and application of resources, including the income and expenditure, of the Charitable Company for that period. In preparing those Financial Statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the Charitable Company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charitable Company and to enable them to ensure that the Financial Statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charitable Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- there is no relevant audit information of which the Charitable Company's auditors are unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the Auditors are aware of that information.

**SIGNED ON BEHALF OF THE TRUSTEE BOARD ON 26 OCTOBER 2021**

**Sue Hawksworth (Director and Trustee)**

**HPH**

**Chartered Accountants**

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF  
THE WILBERFORCE TRUST**

**OPINION**

We have audited the financial statements of The Wilberforce Trust (the 'charitable company') for the year ended 31 March 2021, which comprise the Statement of Financial Activities and Income and Expenditure Account, the Balance Sheet, the Cash Flow Statement and the related notes, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of the charitable company's incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**BASIS OF OPINION**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**CONCLUSIONS RELATING TO GOING CONCERN**

In auditing the financial statements, we have concluded that the trustees'/director's use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

HPH

Chartered Accountants

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF  
THE WILBERFORCE TRUST**

**OTHER INFORMATION**

The trustees/directors are responsible for the other information contained within the annual report. The other information comprises the information included in the Annual Report, other than the financial statements and our Auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**OPINION ON OTHER MATTERS PRESCRIBED BY THE COMPANIES ACT 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' report has been prepared in accordance with applicable legal requirements.

**MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

**RESPONSIBILITIES OF DIRECTORS**

As explained more fully in the Trustees' responsibilities statement on page 9, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

HPH

Chartered Accountants

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF  
THE WILBERFORCE TRUST**

**AUDITOR'S RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We considered the opportunities and incentives that may exist within the organisation for fraud and identified the greatest potential for fraud in the following areas: timing of recognition of commercial income, posting of unusual journals along with complex transactions and manipulating the charitable company's key performance indicators to meet targets. We discussed these risks with client management, designed audit procedures to test the timing of commercial revenue, tested a sample of journals to confirm they were appropriate and reviewed areas of judgement for indicators of management bias to address these risks.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Auditor's report.

**USE OF OUR REPORT**

This report is made solely to the charitable company's members in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members for our audit work, for this report, or for the opinions we have formed.

.....  
Sarah Wearing (Senior Statutory Auditor)

For and on behalf of HPH, Statutory Auditor

54 Bootham  
York  
YO30 7XZ

26 October 2021

**THE WILBERFORCE TRUST**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**AND INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31 MARCH 2021**

Note	General Fund	Unrestricted Designated Funds	Restricted Funds	Permanent Endowment Funds	Year ended 31 March 2021	Year ended 31 March 2020
	£	£	£	£	£	£
<b>Income and endowments from:</b>						
Donations and legacies	2 45,508	-	401,868	-	447,376	35,247
Charitable activities	3 3,394,433	-	-	-	3,394,433	3,608,891
Other trading activities	57,257	-	-	-	57,257	28,170
Investments	4 21,376	-	-	94,365	115,741	249,856
Other income	5 -	-	-	109,928	109,928	-
<b>Total</b>	<b>3,518,574</b>	<b>-</b>	<b>401,868</b>	<b>204,293</b>	<b>4,124,735</b>	<b>3,922,164</b>
<b>Expenditure on:</b>	<b>6 - 8</b>					
Raising funds	10,836	-	-	33,282	44,118	54,627
Charitable activities	2,993,839	-	43,868	73,778	3,111,485	3,476,462
<b>Total</b>	<b>3,004,675</b>	<b>-</b>	<b>43,868</b>	<b>107,060</b>	<b>3,155,603</b>	<b>3,531,089</b>
<b>Net income and net movement in funds before gains/(losses) on investments</b>	<b>513,899</b>	<b>-</b>	<b>358,000</b>	<b>97,233</b>	<b>969,132</b>	<b>391,075</b>
Net gains/(losses) on investments	11 184,317	-	-	934,794	1,119,111	(549,404)
<b>Net income/(expenditure)</b>	<b>698,216</b>	<b>-</b>	<b>358,000</b>	<b>1,032,027</b>	<b>2,088,243</b>	<b>(158,329)</b>
<b>Transfers between funds</b>	<b>18 &amp; 19 (2,526,128)</b>	<b>2,746,865</b>	<b>(126,372)</b>	<b>(94,365)</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>	<b>(1,827,912)</b>	<b>2,746,865</b>	<b>231,628</b>	<b>937,662</b>	<b>2,088,243</b>	<b>(158,329)</b>
<b>Reconciliation of funds:</b>						
Total funds brought forward	4,072,791	61,736	33,306	7,693,137	11,860,970	12,019,299
<b>Total funds carried forward</b>	<b>£ 2,244,879</b>	<b>£ 2,808,601</b>	<b>£ 264,934</b>	<b>£ 8,630,799</b>	<b>£ 13,949,213</b>	<b>£ 11,860,970</b>


The notes on pages 16 to 26 form part of these financial statements.


**THE WILBERFORCE TRUST**  
(Registration number: 4228432)

**BALANCE SHEET**  
**AS AT 31 MARCH 2021**

	Note	2021	2020
		£	£
<b>FIXED ASSETS</b>			
Tangible Fixed Assets	9	7,762,468	4,540,210
Investments	11	8,192,490	7,139,238
		<u>15,954,958</u>	<u>11,679,448</u>
<b>CURRENT ASSETS</b>			
Stock		6,221	5,811
Debtors	12	150,666	130,009
Cash at Bank and in Hand	13	1,086,993	468,955
		<u>1,243,880</u>	<u>604,775</u>
<b>CREDITORS: amounts falling due within one year</b>	14	<u>844,931</u>	<u>417,352</u>
<b>NET CURRENT (LIABILITIES)/ ASSETS</b>		<u>398,949</u>	<u>187,423</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>16,353,907</u>	<u>11,866,871</u>
<b>CREDITORS: amounts falling due after one year</b>	15	<u>2,404,694</u>	<u>5,901</u>
<b>NET ASSETS</b>		<u>£ 13,949,213</u>	<u>£ 11,860,970</u>
<b>REPRESENTED BY</b>			
Unrestricted Funds			
Undesignated - General Fund		2,244,879	4,072,791
Designated	17	2,808,601	61,736
Restricted Funds	18	264,934	33,306
Endowed Funds	19	8,630,799	7,693,137
<b>FUNDS</b>		<u>£ 13,949,213</u>	<u>£ 11,860,970</u>

Approved by the Board of Directors and Trustees on 26 October 2021 and signed on its behalf by:

  
K Goodey  
Director and Trustee

  
~~Director~~ S.M. HAWKSWORTH  
Director and Trustee

The notes on pages 16 to 26 form part of these financial statements.

K. GOODEY

S. M. HAWKSWORTH, Trustee



**THE WILBERFORCE TRUST  
STATEMENT OF CASHFLOWS  
FOR THE YEAR ENDED 31 MARCH 2021**

	Note	2021 £	2020 £
<b>Cash flows from operating activities:</b>			
<b>Net cash provided by operating activities</b>	<b>21</b>	<b>350,383</b>	<b>531,152</b>
<b>Cash flows from investing activities:</b>			
Dividends, interest and rents from investments		115,741	249,856
Proceeds from the sale of property, plant and equipment		606,443	-
Purchase of property, plant and equipment		(3,278,388)	(1,055,686)
Grants received for fixed assets		358,000	-
Proceeds from sales of investments		2,713,965	8,052,676
Purchase of investments		(2,648,106)	(8,140,498)
<b>Net cash used in investing activities</b>		<b>(2,132,345)</b>	<b>(893,652)</b>
<b>Cash flows from financing activities:</b>			
Cash inflows from new borrowing		2,400,000	-
<b>Net cash provided by financing activities</b>		<b>2,400,000</b>	<b>-</b>
<b>Change in cash and cash equivalents in the reporting period</b>		<b>618,038</b>	<b>(362,500)</b>
<b>Cash and cash equivalents at the beginning of the reporting period</b>		<b>468,955</b>	<b>831,455</b>
<b>Cash and cash equivalents at the end of the reporting period</b>		<b>1,086,993</b>	<b>468,955</b>

Charity law requires separate administration of the cashflows of endowed and other restricted funds of the Charity. This constraint has not adversely affected cashflows as stated above.

*The notes on pages 16 to 26 form part of these financial statements*

**THE WILBERFORCE TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**1. ACCOUNTING POLICIES**

**Legal entity**

The Wilberforce Trust is regulated by the Charity Commission (1087065), limited by guarantee and is registered in England and Wales. The address of the registered office and principal place of business is Wilberforce House, 49 North Moor Road, Huntington, York, YO32 9QN.

**Basis of preparation**

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2019.

The Trust constitutes a public benefit entity as defined by FRS 102.

The accounts are presented in UK Sterling pounds (£).

**Going Concern**

As described in the Directors' and Trustees' Annual Report, special consideration has been given to COVID-19. The Trustees have prepared financial projections, taking into consideration the current economic climate and its potential impact on the sources of income and planned expenditure. They have a reasonable expectation that adequate financial resources are available to enable the charity to continue in operational existence for the foreseeable future, and have adequate contingency plans in the event that income streams are reduced. Consequently the financial statements have been prepared on the basis that the charity is a going concern.

**Income recognition**

Income from service agreements is recognised when the Charitable Company has entitlement to the funds, any performance conditions attached to the items of income have been met, it is probable that the income will be received and the amount can be measured reliably. Voluntary income and donations including legacies are included in incoming resources when they are receivable, except when donors specify that they must be used in future accounting periods or donors conditions have not been fulfilled, then the income is deferred. The income from fundraising ventures is shown gross, with the associated costs included in fundraising costs. The value of services provided by volunteers is not incorporated into the accounts.

**Government grants**

The government has made the Coronavirus Job Retention Scheme available to the charity which has been recognised as income using the accrual model.

Grant income is recognised when the conditions for receipt have been met and there is reasonable assurance that the grant will be received. It is then recognised in income on a systematic basis over the periods in which the entity recognises the related costs for which the grant is intended to compensate, except where the grant is compensation for expenses or losses already incurred or for the purpose of giving immediate financial support to the entity with no future related costs in which case it is recognised as income in the period in which it becomes receivable.

**Expenditure and irrecoverable VAT**

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered. All costs have been directly attributed to one of the functional categories of reserves expended in the Statement of Financial Activities.

Support costs are those incurred directly in support of the objects of the Charitable Company.

Governance costs are those associated with constitutional and statutory requirements.

**Fundraising costs**

Fundraising expenditure comprises costs incurred in inducing people and organisations to contribute financially to the Charitable Company's work. This includes the cost of advertising for donations and the staging of special fundraising events.

**Operating leases**

Rentals applicable to operating leases are charged to the Statement of Financial Activities over the period they are incurred.

**Pension costs**

The Charitable Company operates a defined contribution pension scheme and the charge in the accounts for pension costs represents the actual amount of contributions made by the employer to the pension scheme.

**Fixed Assets**

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost/revaluation on a straight line basis over their expected useful economic lives as follows:

Freehold property	2% straight line basis
Furniture, equipment etc.	20% straight line basis
IT equipment	25% straight line basis

All expenditure on all types of fixed assets of less than £2,500 is to be written off in year of purchase.

**Investments and investment property**

Investments and investment property are stated at market value at the balance sheet date. The Statement of Financial Activities includes the net gains and losses arising on revaluations and disposals throughout the year.

**THE WILBERFORCE TRUST**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**1. ACCOUNTING POLICIES (continued)**

**Fund accounting**

Funds held by the Charitable Company are either:

- **Unrestricted general funds** - these are funds which can be used in accordance with the charitable objects at the discretion of the Directors/Trustees.
- **Unrestricted designated funds** - these are funds earmarked by the Directors/Trustees for particular purposes.
- **Restricted funds** - these are funds which can only be used for particular restricted purposes within the objects of the Charitable Company. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.
- **Permanent endowment funds** - these funds represent those assets which must be held permanently by The Wilberforce Home for the Blind charity.

Further explanation of the nature and purpose of each fund is included in the Notes to the Financial Statements.

**Stock**

Stock is stated at the lower of cost and net realisable value.

**Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit of similar account.

**Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in a transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**Financial instruments**

The Trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**2. DONATIONS AND LEGACIES**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Grants	410,350	-
Donations	10,098	21,017
Club Wilber	17,928	6,230
Legacies	9,000	8,000
	<u>£ 447,376</u>	<u>£ 35,247</u>

**3. CHARITABLE ACTIVITIES**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Accommodation care & support services	3,372,986	3,600,773
Rehabilitation services	3,333	8,118
Government grant income	18,114	-
	<u>£ 3,394,433</u>	<u>£ 3,608,891</u>

**4. INVESTMENTS**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Dividends investments listed on a recognised stock exchange	114,409	241,016
Bank & other interest	911	2,876
Rent received investment property	421	5,964
	<u>£ 115,741</u>	<u>£ 249,856</u>

**5. OTHER INCOME**

Gain on disposal of fixed assets	<u>109,928</u>	<u>-</u>
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**THE WILBERFORCE TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**6. ANALYSIS OF TOTAL EXPENDITURE**

	Staff costs £	Premises costs £	Depreciation £	Other £	2021 £	2020 £
<u>Raising funds</u>						
Fundraising costs	-	-	-	4,274	4,274	27,691
Investment management costs	-	-	-	39,844	39,844	26,936
<u>Charitable activities</u>						
Accommodation, care & support services	2,256,695	181,063	83,601	580,472	3,101,831	3,461,279
Rehabilitation services	-	-	1,489	935	2,424	8,183
Governance costs - auditor's remuneration	-	-	-	7,230	7,230	7,000
	<b>£ 2,256,695</b>	<b>£ 181,063</b>	<b>£ 85,090</b>	<b>£ 632,755</b>	<b>£ 3,155,603</b>	<b>£ 3,531,089</b>

Included in the amounts shown above are support costs totalling £554,136 (2020 £579,123) as shown in Note 6.

Included in other costs are:

	2021 £	2020 £
Agency costs	£ 40,622	£ 511,660

**7. SUPPORT COSTS**

	Management £	Office costs £	Depreciation £	2021 £	2020 £
Accommodation, care & support services	392,580	132,543	12,797	537,920	562,819
Rehabilitation services	-	14,727	1,489	16,216	16,304
	<b>£ 392,580</b>	<b>£ 147,270</b>	<b>£ 14,286</b>	<b>£ 554,136</b>	<b>£ 579,123</b>

Support costs have been allocated to activity cost categories on a basis consistent with the use of resources.

**8. STAFF COSTS**

	2021 £	2020 £
Wages and salaries	2,028,371	1,920,471
Social security costs	157,485	144,816
Pension costs	70,839	65,075
	<b>£ 2,256,695</b>	<b>£ 2,130,362</b>

No remuneration or expenses have been paid to any Director/Trustee

The number of employees during the year, whose gross pay and benefits (excluding employer pension contributions and awards to inventors) fell within the following bands, was:

	2021 No.	2020 No.
£70,001 - £80,000	1	1

The key management personnel of the Trust, comprise the trustees, the Chief Executive Officer and the Finance Director. The total employee benefits of the key management personnel of the Trust were £166,964 (2020 £159,183).

The average monthly head count was 115 staff (2020 112) and the average monthly number of full-time equivalent employees (including casual and part-time staff) during the year were as follows:

	2021 No.	2020 No.
Accommodation, care, support and rehabilitation services	56	67
Administration	23	23
	<b>79</b>	<b>90</b>

**THE WILBERFORCE TRUST**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**9. TANGIBLE FIXED ASSETS:**

	Freehold property £	Assets in the course of construction £	Motor vehicles £	IT equipment £	Furniture, equipment etc. £	Total £
<i>Cost or valuation</i>						
At 1 April 2020	3,947,100	1,326,937	60,157	64,339	221,603	5,620,136
Additions in year	-	3,803,863	-	-	-	3,803,863
Disposals in year	(525,000)	-	(3,055)	-	(221,603)	(749,658)
At 31 March 2021	3,422,100	5,130,800	57,102	64,339	-	8,674,341
<i>Depreciation</i>						
At 1 April 2020	774,656	-	24,064	64,339	216,867	1,079,926
Charge for year	73,777	-	10,037	-	1,276	85,090
Disposals in year	(35,000)	-	-	-	(218,143)	(253,143)
At 31 March 2021	813,433	-	34,101	64,339	-	911,873
<i>Net book value</i>						
At 31 March 2021	£ 2,608,667	£ 5,130,800	£ 23,001	£ -	£ -	£ 7,762,468
At 31 March 2020	£ 3,172,444	£ 1,326,937	£ 36,093	£ -	£ 4,736	£ 4,540,210
					<b>2021 £</b>	<b>2020 £</b>
Unrestricted					5,153,801	1,367,766
Endowed					2,608,667	3,172,444
					<b>7,762,468</b>	<b>4,540,210</b>

The freehold property was revalued at 31 March 2018 by J L Burley of Briggs Burley Chartered Surveyors on the basis of open market value at £3,320,000.

If the freehold properties had not been included at valuation they would have been included under the historical cost convention as follows:

	2021 £	2020 £
Cost	8,136,493	4,857,630
Accumulated depreciation	(1,209,472)	(1,046,742)
Net book value	<b>£ 6,927,021</b>	<b>£ 3,810,888</b>

**10. AUDITOR'S REMUNERATION**

	2021 £	2020 £
Audit of the financial statements	4,000	4,000
Other fees to auditor	3,230	3,000
All other non-audit services	<b>£ 7,230</b>	<b>£ 7,000</b>

**11. INVESTMENTS**

	2021 £	2020 £
Market value at 1 April 2020	7,139,238	7,600,820
Additions	2,648,106	8,140,498
Disposals	(2,713,965)	(8,052,676)
Net gains/(losses)	1,119,111	(549,404)
Market value at 31 March 2021	<b>£ 8,192,490</b>	<b>£ 7,139,238</b>
	<b>2021 £</b>	<b>2020 £</b>
Unrestricted	1,349,302	1,175,832
Endowed	6,843,188	5,963,406
	<b>8,192,490</b>	<b>7,139,238</b>

**THE WILBERFORCE TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**11. INVESTMENTS (continued)**

The historical cost of the above investments amounts to:

Listed investments  
Within the UK  
Outside the UK  
Investment property - within the UK

2021 £	2020 £
£ 7,459,111	£ 7,381,517
3,509,504	3,485,510
4,287,986	3,258,728
395,000	395,000
£ 8,192,490	£ 7,139,238

The investment property was revalued at 31 March 2018 by J L Burley of Briggs Burley Chartered Surveyors on the basis of open market value at £395,000.

All investments are held primarily to provide an investment return for the Charitable Company.

**12. DEBTORS**

Trade debtors  
Prepayments  
Accrued income

2021 £	2020 £
48,265	29,564
46,011	3,871
56,390	96,574
£ 150,666	£ 130,009
£ 150,666	£ 130,009

Unrestricted

**13. CASH AND CASH EQUIVALENTS**

Cash in hand  
Current account  
Savings account

2021 £	2020 £
312	312
5,000	5,000
1,081,681	463,643
£ 1,086,993	£ 468,955
£ 1,086,993	£ 468,955
£ 1,086,993	£ 468,955
£ 1,086,993	£ 468,955

Unrestricted  
Restricted  
Endowed

**14. CREDITORS: amounts falling due within one year**

Trade creditors  
Other creditors  
Taxation and social security  
Accruals and deferred income  
Pension deficit funding agreement

2021 £	2020 £
66,903	25,712
19,899	18,979
82,168	42,120
674,371	328,997
1,590	1,544
£ 844,931	£ 417,352
£ 844,931	£ 417,352

Unrestricted

THE WILBERFORCE TRUST

NOTES TO THE FINANCIAL STATEMENTS  
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15. CREDITORS: amounts falling due  
after one year

Bank loan (see note 16)  
Pension deficit funding agreement

2021 £	2020 £
2,400,000	-
4,694	5,901
<b>£ 2,404,694</b>	<b>£ 5,901</b>

Unrestricted

2021 £	2020 £
2,404,694	5,901

16. LOANS AND BORROWINGS

Non-current loans and borrowings  
Other borrowings

2021 £	2020 £
<b>£ 2,400,000</b>	<b>£ -</b>

Other borrowings

Other borrowings is denominated in £ with a nominal interest rate of the bank's Fixed Refinancing Rate current from time to time plus and interest rate margin of 1.10%, and the loan facility is available until further notice by the bank. The carrying amount at year end is £2,400,000. (2020 - £Nil).

The loan is secured against assets held within an investment portfolio. The loans are a credit facility held with an investment manager.

The loan is to be repaid through the sale of the existing portfolio of properties that are being replaced by the new purpose built building.

17. DESIGNATED FUNDS

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2021 £
Welfare Fund	9,800	-	-	-	9,800
Pension Reserve	20,000	-	-	-	20,000
Low Vision Service	25,000	-	-	-	25,000
New Building	6,936	-	-	(6,936)	-
Fixed assets	-	-	-	2,753,801	2,753,801
	<b>£ 61,736</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 2,746,865</b>	<b>£ 2,808,601</b>

	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2020 £
Welfare Fund	9,800	-	-	-	9,800
Pension Reserve	20,000	-	-	-	20,000
Low Vision Service	25,000	-	-	-	25,000
New Building	6,936	-	-	-	6,936
	<b>£ 61,736</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 61,736</b>

Welfare Fund

To ensure that any hardship applications to continue to live in a tenanted house of The Wilberforce Trust can be funded where necessary to ensure that The Wilberforce clients can integrate in activities and live as independent lives as possible with equal opportunity.

Pension Reserve

With new legislation, the Trust has identified that the pension provision needs a pension reserve.

Low Vision Service

To ensure that the Trust can have facilities and equipment to deliver where appropriate and necessary community NHS Ophthalmology Low Vision Services.

New Building

To facilitate exploring potential new housing for the future.

Fixed assets

Represents net book value of new building less loan value and excludes property held as permanent endowment.

18. RESTRICTED FUNDS

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2021 £
Eyevan	5,034	-	-	-	5,034
Sensory Project Fund	7,400	-	-	-	7,400
Ward Fund	1,500	-	-	-	1,500
Delta Project	18,372	-	-	(18,372)	-
Atrium wall hanging	1,000	-	-	-	1,000
City of York Council - Infection control	-	26,885	(26,885)	-	-
City of York Council - LFD testing	-	6,983	(6,983)	-	-
Bradbury Foundation	-	250,000	-	-	250,000
Garfield Weston Foundation	-	100,000	-	(100,000)	-
YOR4Good fund Grant	-	8,000	-	(8,000)	-
Thomas Pocklington Trust	-	10,000	(10,000)	-	-
	<b>£ 33,306</b>	<b>£ 401,868</b>	<b>(£ 43,868)</b>	<b>(£ 126,372)</b>	<b>£ 264,934</b>

The above transfers from Restricted Funds to the General Unrestricted Fund relates to utilisation of restricted donations and grants to fund the construction costs of the new building.

**THE WILBERFORCE TRUST**

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**18. RESTRICTED FUNDS (continued)**

	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2020 £
Eyevan	5,034	-	-	-	5,034
Sensory Project Fund	1,502	5,898	-	-	7,400
Ward Fund	1,500	-	-	-	1,500
Delta Project	18,372	-	-	-	18,372
Atrium wall hanging	-	1,000	-	-	1,000
	<b>£ 26,408</b>	<b>£ 6,898</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 33,306</b>

**Eyevan**

To enable the work of the Designated Hub to be taken out to the wider community and in areas of North Yorkshire not best served by facilities or transport links to assist the individuals accessing the service otherwise.

**Sensory Project Fund**

Pop up sensory room for stimulation and physical exercise and sport activities for people with limited sight and mobility.

**Ward Fund**

Grant from the ward committee to fund salary costs for a fundraiser and volunteer expenses relating to the hub service.

**Delta Project**

Fundraising events held to raise funds for this capital project.

**Atrium wall hanging**

Donation for the atrium wall hanging in the new build

**City of York Council - Infection control**

Funding to support adult social care providers to reduce the rate of transmission of COVID-19 in and between care homes.

**City of York Council - LFD testing**

Funding to support additional rapid LFD testing of staff in care homes, support visiting professionals and enable indoors, close contact visiting where possible.

**Bradbury Foundation**

Donation towards the cost of building the 30 apartment residential building on an owned greenfield site.

**Garfield Weston Foundation**

Grant towards the cost of building the 30 apartment residential building.

**YOR4Good fund Grant**

Grant towards the cost of the LLZ kitchen in the new 30 apartment residential building.

**Thomas Pocklington Trust**

Grant to support through financial concerns due to cashflow difficulties as a direct result of the COVID-19 crisis.

**19. PERMANENT ENDOWMENT FUND**

The Permanent Endowment Fund represents those assets which must be held permanently by the Charitable Company, principally property and investments. Income arising on the endowment fund can be used in accordance with the objects of the Charitable Company and are included as unrestricted income. Any capital gains or losses arising on the investments form part of the fund.

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Investment gains £	Gains on revaluation of fixed assets £	Transfers £	Balance at 31 March 2021 £
Wilberforce Home for the Blind	7,693,137	204,293	(107,060)	934,794	-	(94,365)	8,630,799

	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Investment (losses) £	Gains on revaluation of fixed assets £	Transfers £	Balance at 31 March 2020 £
Wilberforce Home for the Blind	8,244,188	198,792	(113,930)	(437,121)	-	(198,792)	7,693,137

The balance of the Permanent Endowment Fund includes the revaluation reserve arising on the revaluation of the freehold property.

The above transfer from the Permanent Endowment Fund to the General Unrestricted Fund relates to investment income arising on the endowment fund that can be used in accordance with the objects of the Charitable Company.



**THE WILBERFORCE TRUST**

**NOTES TO THE FINANCIAL STATEMENTS  
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**20. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

Fund balances at 31 March 2021  
are represented by:

	Tangible Fixed Assets £	Investments £	Net Current Assets £	Long term liabilities £	2021 £	2020 £
Unrestricted Funds	-	1,349,302	900,271	(4,694)	2,244,879	4,072,791
Designated Funds	5,153,801	-	54,800	(2,400,000)	2,808,601	61,736
Restricted Funds	-	-	264,934	-	264,934	33,306
Permanent Endowment Fund	2,608,667	6,843,188	(821,056)	-	8,630,799	7,693,137
	<b>£ 7,762,468</b>	<b>£ 8,192,490</b>	<b>£ 398,949</b>	<b>(£ 2,404,694)</b>	<b>£ 13,949,213</b>	<b>£ 11,860,970</b>

Fund balances at 31 March 2020  
are represented by:

	Tangible Fixed Assets £	Investments £	Net Current Assets £	Long term liabilities £	2020 £	2019 £
Unrestricted Funds	1,367,766	1,175,832	1,535,094	(5,901)	4,072,791	3,686,967
Designated Funds	-	-	61,736	-	61,736	61,736
Restricted Funds	-	-	33,306	-	33,306	26,408
Permanent Endowment Fund	3,172,444	5,963,406	(1,442,713)	-	7,693,137	8,244,188
	<b>£ 4,540,210</b>	<b>£ 7,139,238</b>	<b>£ 187,423</b>	<b>(£ 5,901)</b>	<b>£ 11,860,970</b>	<b>£ 12,019,299</b>

**21. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	2021 £	2020 £
Net income/(expenditure) for the reporting period	2,088,243	(158,329)
Adjustments for:		
Depreciation charges	85,090	88,698
Grants received for fixed assets	(358,000)	-
(Gains) on disposal of fixed assets	(109,928)	-
(Gains)/losses on investments	(1,119,111)	549,404
Dividends, interest and rents from investments	(115,741)	(249,856)
(Increase)/decrease in stock	(410)	242
(Increase)/decrease in debtors	(20,657)	92,720
(Decrease)/increase in creditors	(99,103)	208,273
Net cash provided by operating activities	<b>£ 350,383</b>	<b>£ 531,152</b>

**ANALYSIS OF CASH AND CASH EQUIVALENTS**

Cash at bank and in hand	1,086,993	468,955
<b>Total cash and cash equivalents</b>	<b>£ 1,086,993</b>	<b>£ 468,955</b>

**ANALYSIS OF CHANGES IN NET DEBT**

	At 01/04/2020 £	Cash-flows £	At 31/03/2021 £
Cash	468,955	618,038	1,086,993
		618,038	
	<b>£ 468,955</b>	<b>£ 618,038</b>	<b>£ 1,086,993</b>

**22. OPERATING LEASE COMMITMENTS**

The total of future minimum lease payments is as follows:

	At 31 March 2021 £	At 31 March 2020 £
Operating leases which expire:		
Within one year	5,153	1,387
Within one to two years	5,153	1,387
Within two to five years	14,802	1,271
	<b>£ 25,108</b>	<b>£ 4,045</b>

The amount of non-cancellable operating lease payments recognised as an expense during the reporting period was £1,387 (2020 £1,512).

**THE WILBERFORCE TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**23. LEGAL STATUS**

The Charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £10.

**24. TAXATION**

No corporation tax has been provided in the Charitable Company's accounts because the income of the entity, a registered charity, is within the exemption granted within Sections 466 to 493 of the Corporation Tax Act 2010.

**25. PENSION SCHEME**

**The Pensions Trust Retirement Solutions - The Growth Plan**

The Charitable Company participates in the scheme, a multi-employer scheme which provides benefits to some 950 non-associated participating employers. The scheme is a defined benefit scheme in the UK. It is not possible for the company to obtain sufficient information to enable it to account for the scheme as a defined benefit scheme. Therefore it accounts for the scheme as a defined contribution scheme.

The scheme is subject to the funding legislation outlined in the Pensions Act 2004 which came into force on 30 December 2005. This, together with documents issued by the Pensions Regulator and Technical Actuarial Standards issued by the Financial Reporting Council, set out the framework for funding defined benefit occupational pension schemes in the UK.

The scheme is classified as a 'last-man standing arrangement'. Therefore the Charitable Company is potentially liable for other participating employers' obligations if those employers are unable to meet their share of the scheme deficit following withdrawal from the scheme. Participating employers are legally required to meet their share of the scheme deficit on an annuity purchase basis on withdrawal from the scheme.

A full actuarial valuation for the scheme was carried out at 30 September 2017. This valuation showed assets of £794.9m, liabilities of £926.4m and a deficit of £131.5m. To eliminate this funding shortfall, the Trustee has asked the participating employers to pay additional contributions to the scheme as follows:

**Deficit contributions**

From 1 April 2016 to 30 September 2025	£12,945,440 per annum	(payable monthly and increasing by 3% each on 1 April)
From 1 April 2016 to 30 September 2028	£54,560 per annum	(payable monthly and increasing by 3% each on 1 April)

The recovery plan contributions are allocated to each participating employer in line with their estimated share of the Series 1 and Series 2 scheme liabilities.

Where the scheme is in deficit and where the Charitable Company has agreed to a deficit funding arrangement the Charitable Company recognises a liability for this obligation. The amount recognised is the net present value of the deficit reduction contributions payable under the agreement that relates to the deficit. The present value is calculated using the discount rate detailed in these disclosures. The unwinding of the discount rate is recognised as a finance cost.

**Present values of provision**

	2021	2020	2019
	£	£	£
Present value of provision	6,284	7,445	9,032

**Reconciliation of opening and closing provisions**

	2021	2020
	£	£
Provision at start of period	7,445	9,032
Interest expense	168	114
Deficit contribution paid	(1,544)	(1,499)
Remeasurements – impact of any change in assumptions	215	(202)
Provision at end of period	6,284	7,445

**Income and expenditure**

	2021	2020
	£	£
Interest expense	168	114
Remeasurements – impact of any change in assumptions	215	(202)

**Assumptions**

	2021	2020	2019
	% per annum	% per annum	% per annum
Rate of discount	0.66	2.53	1.39

The discount rates shown above are the equivalent single discount rates which, when used to discount the future recovery plan contributions due, would give the same results as using a full AA corporate bond yield curve to discount the same recovery plan contributions.

The following schedule details the deficit contributions agreed between the Charitable Company and the scheme at each year end period:

**THE WILBERFORCE TRUST**

**NOTES TO THE FINANCIAL STATEMENTS  
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**Deficit contributions schedule**

Year ending	2021 £	2020 £	2019 £
Year 1	1,590	1,544	1,499
Year 2	1,638	1,590	1,544
Year 3	1,687	1,638	1,590
Year 4	1,448	1,687	1,638
Year 5	-	1,448	1,687
Year 6	-	-	1,448

The Charitable Company must recognise a liability measured as the present value of the contributions payable that arise from the deficit recovery agreement and the resulting expense in the income and expenditure account i.e. the unwinding of the discount rate as a finance cost in the period in which it arises.

It is these contributions that have been used to derive the Charitable Company's balance sheet liability.

**26. CONTRACTS AND COMMITMENTS**

Capital commitments at 31 March 2021 in relation to building works were £2,695,380 (2020: £nil).

**27. VOLUNTEERS**

Trust volunteers visit our tenants on a regular basis. Many of them have become befrienders and are making a real difference to the lives of the people they visit. Every volunteer is matched with a tenant carefully ensuring the same common interest from football to museum visits, from shopping for fun to reading carefully chosen books, from writing letters to going

Our team of over 65 volunteers bring so much to The Wilberforce Trust. Skills, passion and energy that we are so grateful for. This year they befriended, crafted, baked, fund raised amazingly, giving so much of their time that was invaluable to the people whom we support and no report can be complete without placing on record our sincere thanks for their efforts.

**28. RELATED PARTIES**

There were no related party transactions during the reporting period.

THE WILBERFORCE TRUST

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021

29. COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES AND INCOME AND EXPENDITURE ACCOUNT

	Unrestricted General Fund £	Designated Funds £	Restricted Funds £	Permanent Endowment Funds £	Year ended 31 March 2020 £	Year ended 31 March 2019 £
<b>Income and endowments from:</b>						
Donations and legacies	28,849	-	6,398	-	35,247	6,000
Charitable activities	3,608,891	-	-	-	3,608,891	3,488,192
Other trading activities	27,670	-	500	-	28,170	21,715
Investments	51,064	-	-	198,792	249,856	286,877
<b>Total</b>	<b>3,716,474</b>	<b>-</b>	<b>6,898</b>	<b>198,792</b>	<b>3,922,164</b>	<b>3,802,784</b>
<b>Expenditure on:</b>						
Raising funds	11,164	-	-	43,463	54,627	39,216
Charitable activities	3,405,995	-	-	70,467	3,476,462	3,427,494
<b>Total</b>	<b>3,417,159</b>	<b>-</b>	<b>-</b>	<b>113,930</b>	<b>3,531,089</b>	<b>3,466,710</b>
<b>Net income and net movement in funds before gains/(losses) on investments</b>	<b>299,315</b>	<b>-</b>	<b>6,898</b>	<b>84,862</b>	<b>391,075</b>	<b>336,074</b>
Net (losses)/gains on investments	(112,283)	-	-	(437,121)	(549,404)	383,594
<b>Net income/(expenditure)</b>	<b>187,032</b>	<b>-</b>	<b>6,898</b>	<b>(352,259)</b>	<b>(158,329)</b>	<b>719,668</b>
<b>Transfers between funds</b>	<b>198,792</b>	<b>-</b>	<b>-</b>	<b>(198,792)</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>	<b>385,824</b>	<b>-</b>	<b>6,898</b>	<b>(551,051)</b>	<b>(158,329)</b>	<b>719,668</b>
<b>Reconciliation of funds:</b>						
Total funds brought forward	3,686,967	61,736	26,408	8,244,188	12,019,299	11,299,631
<b>Total funds carried forward</b>	<b>£ 4,072,791</b>	<b>£ 61,736</b>	<b>£ 33,306</b>	<b>£ 7,693,137</b>	<b>£ 11,860,970</b>	<b>£ 12,019,299</b>