

**APPOINTMENT of director or secretary**

(NOT for resignation (use Form 288b) or  
change of particulars (use Form 288c))

Please complete in typescript,  
or in bold black capitals.

CHFP010

**Company Number**

4220043

**Company Name in full**

Xchanging Procurement Services Limited

**Appointment  
form**

Notes on completion  
appear on next page.

Appointment as director

Date of  
appointment

Day			Month			Year			† Date of Birth			Day			Month			Year		
1	4		1	1		2	0	0	3	0	3	1	0		1	9	5	8		

X

as secretary

Please mark the appropriate box. If appointment is  
as a director and secretary mark both boxes.

**NAME** \* Style / Title

Mr

\* Honours etc

Forename(s)

Richard Alexander

Surname

Houghton

Previous  
forename(s)

Previous  
surname(s)

**Usual residential  
address**

36 Onslow Road, Burwood Park

Post town

WALTON ON THAMES

Postcode

KT12 5BA

County / Region

Surrey

Country

England

† Nationality

Irish

† Business  
occupation

Head of  
Implementation

† Other directorships  
(additional space next page)

See attached schedule

I consent to act as \*\* director / ~~secretary~~ of the above named company

**Consent signature**

*[Signature]*

Date

20/11/03

\* Voluntary details.

† Directors only.

\*\* Please delete as appropriate

A director, secretary etc must sign the form below.

**Signed**

*[Signature]*

Date

24/11/03

(\*\*a director / secretary / administrator / administrative receiver / receiver manager / receiver)

Please give the name, address, telephone  
number and, if available, a DX number and  
Exchange of the person Companies House  
should contact if there is any query.

MRS L GOODGE  
BAE SYSTEMS plc  
WARWICK HOUSE, PO BOX 87  
FARNBOROUGH AEROSPACE CENTRE  
FARNBOROUGH, HANTS GU14 6YU



A22 \*ASAHFGES\* 0214  
COMPANIES HOUSE 27/11/03

When you have completed and signed the form please send it to the  
Registrar of Companies at:

**Companies House, Crown Way, Cardiff, CF14 3UZ**

**DX 33050 Cardiff**

for companies registered in England and Wales

or

**Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB**

for companies registered in Scotland

**DX 235 Edinburgh**

**Company Number**

4220043

† Directors only.

† Other directorships

**NOTES**

Show the full forenames, NOT INITIALS. If the director or secretary is a corporation or Scottish firm, show the name on surname line and registered or principal office on the usual residential line.

Give previous forenames or surname(s) except:

- for a married woman, the name by which she was known before marriage need not be given.
- for names not used since the age of 18 or for at least 20 years.

A peer or individual known by a title may state the title instead of or in addition to the forenames and surname and need not give the name by which that person was known before he or she adopted the title or succeeded to it.

**Other directorships.**

Give the name of every company incorporated in Great Britain of which the person concerned is a director or has been a director at any time in the past five years.

You may exclude a company which either is, or at all times during the past five years when the person concerned was a director, was

- dormant
- a parent company which wholly owned the company making the return, or
- another wholly owned subsidiary of the same parent company.

*Please complete in typescript,  
or in bold black capitals.*

CHFP010

**Company Number**

4220043

**Company Name in full**

Xchanging Procurement Services Limited

**Name**

Richard Alexander Houghton

Company Name	Resignation
Caradon UK Doors & Windows Holdings Limited	21/05/1999
Catnic Limited	23/03/1999
CDW Products Limited	05/03/1999
Garador Limited	01/03/1999
Gerberit Limited	03/02/1999
Housingagent Services Limited	05/03/1999
HR Enterprise Limited	
HR Holdco Limited	
TOGETHR HR SERVICES LIMITED	
Xchanging Procurement Services (Holdco) Limited	25/10/2002
Xchanging Procurement Services (Holdco) Limited	